

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
MARCH 4, 2024**



Mayor Matthias called the meeting to order at 6:30 p.m.

Mayor Matthias made the following statement:

The March 4, 2024 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Frederick: PRESENT Minhas: PRESENT McGovern: PRESENT
Nocentino: PRESENT Matthias: PRESENT

Also present on the dais were Solicitor Alice, Administrator/Clerk, DiBella and Deputy Clerk, Mignogna.

Those present saluted the American Flag.

Motion was made by Committeeman McGovern and seconded by Committeeman Frederick to open the meeting to the public. All were in favor.

No public came forth, so a motion was made by Committeeman McGovern and seconded by Deputy Mayor Nocentino to close to the public. All were in favor.

Mayor Matthias read the following Ordinance by title only upon second reading:

2024-06 An Ordinance of the Township of Woolwich Repealing Chapter 29 “Officers and Employees” Article VI “Department of Municipal Services” from the Woolwich Township Code

Motion to open to the public hearing: McGovern Second: Nocentino All in favor

No public comment.

Motion to close the public hearing: McGovern Second: Nocentino All in favor

Committeeman Frederick questioned why section B was amended to Designated Township Official.

Mayor Matthias answered his question.

Motion to adopt: McGovern Second: Frederick

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Mayor Matthias read the following Ordinance by title only upon first reading:

2024-07 An Ordinance of the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey Establishing a New Chapter Entitled “Parapet Wall Placards”

Motion to introduce: Nocentino Second: Frederick All in favor.

Mayor Matthias gave a summary of the ordinance and explained that it is a safety feature that will add blue signs on old and new buildings that will let emergency responders know how far a ladder or drop on the other side of the building.

Committeeman Frederick had questions about how the Fire Chief will receive these records. Fire Chief Valichka was in public and answered his question. Committeeman Frederick then questioned how the dollar amount for enforcement was made. Mayor Matthias answered his question.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Mayor Matthias read the following Ordinance by title only upon first reading:

2024-08 An Ordinance of the Township of Woolwich Amending Chapter 140 of the Woolwich Township Code to Add a New Section Regarding Food Trucks

Motion to introduce: McGovern Second: Nocentino All in favor.

Mayor Matthias gave a summary of the ordinance and explained that there is an opportunity for the Township to provide a regulatory policy to have food trucks attend Township events and sporting events.

Deputy Mayor Nocentino questioned the four (4) times a year for a permit to be issued and would like clarification on that permit. Mayor Matthias answered his question. Committeeman McGovern questioned Solicitor Alice would it be easier to keep this limit per permit and do an extension base on case by case. Mr. Alice answered his question.

Committeeman Frederick motion to amend the four (4) times a year to eight (8) times a year for a permit, seconded by Deputy Mayor Nocentino.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Committeeman Frederick questioned enforcement and there is no clause mentioning it. He also asked for clarification on private party food truck rentals. Discussion took place.

Committeeman Frederick motion to add to his first amendment the following: Amend from four (4) events to eight (8) events, change the start time for Saturday/Sunday from 9am to 8am, add a clause for enforcement and clarification on private property, seconded by Committeewoman Minhas.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Mayor Matthias read the following Ordinance by title only upon first reading:

2024-09 An Ordinance of the Township of Woolwich Amending the 2024 Salary Ordinance of the Township of Woolwich

Motion to introduce: McGovern Second: Nocentino All in favor.

Mayor Matthias explained that there is a need to add a salary for the title Zoning Officer (Acting) and to repeal the title Director of Community Services.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Mayor Matthias read the following Resolution by title.

R-2024-76 Resolution Authorizing the Issuance of Street Opening Permit- 1109 Russell Mill Road

Motion to adopt: Nocentino Second: McGovern

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Mayor Matthias read the following Resolution by title.

R-2024-77 Resolution Authorizing the Issuance of Street Opening Permit- 566 Woodstown Road

Mayor Matthias motioned to table resolution, seconded by Deputy Mayor Nocentino

Mayor Matthias explained that this address is currently in code violation with fines accruing daily.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Motion was made by Mayor Matthias to move to approve a consent agenda for resolutions R-2024-77 through R-2024-85. Committeeman McGovern seconded. Committeeman Frederick motioned to remove from consent agenda resolutions R-2024-81, R-2024-82 and R-2024-85.

Motion was made by Deputy Mayor Nocentino, seconded by Committeeman McGovern to adopt resolutions **R-2024-78 through R-2024-80** and **R-2024-83 through R-2024-84**. All in favor.

Committeeman Frederick wanted to add as a comment for Resolution R-2024-80. A memo is still outstanding to Liberty seeking to help improve landscaping/sound wall.

R-2024-78 Resolution Authorizing Totally Disabled Veteran Deduction

R-2024-79 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department

R-2024-80 Resolution of the Township of Woolwich Authorizing the Release of Two Performance Surety Bond #PR2729262 and #9372417 Filed on Behalf of Liberty Commodore I Urban Renewal, LLC, Block 11, Lots 20 & 21 – Landscaping Buffer & Safety and Stabilization

R-2024-83 Resolution of the Township of Woolwich Making an Appointment to the Position of Acting Zoning Officer within the Township of Woolwich

R-2024-84 Resolution Authorizing the Issuance of Street Opening Permit- 120 Fox Chase

Mayor Matthias read the following Resolution by title.

R-2024-81 Resolution of the Township of Woolwich Adopting Policies within the Woolwich Township Department of Public Works Related to Snow Removal

Motion to adopt: McGovern Second: Nocentino

Mayor Matthias explained the resolution.

Committeeman Frederick had a few questions in the policy and a clarification in the section “closure of Municipal Facilities”. Solicitor Alice answered his questions and Mayor Matthias clarified that section.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Mayor Matthias read the following Resolution by title.

R-2024-82 Resolution of the Township Committee of the Township of Woolwich Authorizing a Shared Service Agreement Between the Township of Woolwich and the Township of Logan for the Provision of Certified Recycling Professional Services

Motion to adopt: McGovern Second: Nocentino

Mayor Matthias explained the resolution and the need for a shared service.

Committeeman Frederick question if anyone knows the cost for the class(es) for this certification. No one knew that answer.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Mayor Matthias read the following Resolution by title.

R-2024-85 Resolution of the Township of Woolwich Authorizing Lease Agreements for Concession Stand Services

Motion to adopt: McGovern Second: Nocentino

Mayor Matthias explained the resolution.

Committeeman Frederick stated the agreement was not attached to the resolution for review.

Motion to table resolution was made by Committeeman Frederick, seconded by Deputy Mayor Nocentino. All in favor.

Mayor Matthias motioned to table resolutions R-2024-86 through R-2024-88, for missing information and exhibits.

Motion to table: McGovern Second: Nocentino

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

R-2024-86 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey, Amended Resolution of Need- Township of Woolwich/Fair Share Housing Development, Phase 1 & 2

R-2024-87 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey, Amended Tax Abatement Resolution Fair Share Housing Development, INC. Phase I (66 Units)

R-2024-88 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey, Tax Abatement Resolution Fair Shair Housing Development, INC. Phase II (66 Units)

Under old business, Committeeman Frederick wanted an update on the meeting referring to TDR. Deputy Mayor Nocentino answered his question and said he can still reach out for further questions.

No new business.

Motion was made by Deputy Mayor Nocentino and seconded by Committeeman McGovern to open the meeting to the public. All were in favor.

No public came forth, so a motion was made by Deputy Mayor Nocentino and seconded by Committeeman Frederocl to close to the public. All were in favor.

Mayor Matthis read the following Resolution by title:

R-2024-89 Closed Session Personnel Matters; Interview
Litigation: Oldmans Holding

Motion to adopted: Nocentino Second: Minhas All in favor

Township Committee entered closed session at 7:21p.m.

Motion to come out of closed session: McGovern Second: Nocentino All in favor

Township Committee resumed at 9:52p.m.

Deputy Mayor Nocentino made a motion to hire James Watson as the Township Administrator contingent upon acceptance of terms after negotiations with the Mayor, seconded by Mayor Matthias. Committeeman Frederick wanted to add to the motion as terms discussed in the executive session.

Deputy Mayor Nocentino amended the motion to hire James Watson as the Township Administrator under the direction of the Mayor and/or Deputy Mayor contingent upon acceptance of negotiations of the terms as developed in executive session, seconded by Mayor Matthias.

Committeeman Frederick made a statement prior to roll call. He wanted to say the Township found the best candidate prior to the New Year.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Motion was made Committeeman McGovern and seconded by Deputy Mayor Nocentino to approve the bills and purchase orders.

Roll Call: Frederick: YES Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

Mayor Matthias read the following Resolution by title.

R-2024-85 Resolution of the Township of Woolwich Authorizing Lease Agreements for Concession Stand Services

Motion was made by Deputy Mayor Nocentino, second by Committeeman McGovern to untable Resolution R-2024-85 to be able to review the lease agreement. All in favor.

Motion was made to adopt Resolution R-2024-85 by Committeeman McGovern, seconded by Deputy Mayor Nocentino.

Committee had a discussion about the agreement and the made comments on the changes.

Motion was made by Committeeman McGovern to amend Resolution R-2024-85 to adopt the resolution with the changes and to adjust the time from 9am to 8am on Saturdays/Sundays in the agreement, seconded by Deputy Mayor Nocentino

Roll Call: Frederick: ABSTAIN Minhas: YES McGovern: YES Nocentino: YES Matthias: YES

With no further business, motion was made by Committeeman McGovern and seconded by Deputy Mayor Nocentino to adjourn the meeting. All were in favor.

The meeting was adjourned at 10:12 p.m.

Respectfully submitted,



Jessica Mignogna
Deputy Clerk

Minutes not verbatim.
Audio recording on file.