

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
APRIL 1, 2024**

Call to order:

The April 1, 2024 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

**R-2024-105 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey
Making an Appointment to the Position of Municipal Clerk**

Oath of Office

**Presentations- Girl Scout Troop 60162 Rain Barrel Proposal-Community Garden
Township Newsletter, Gregory Cook, Hometown Press**

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Ordinances:

**2024-10 An Ordinance of the Township of Woolwich Amending the 2024 Salary Ordinance of the
Township of Woolwich** Public Hearing/Second Reading

**2024-11 An Ordinance of the Township of Woolwich Amending the Code of the Township of Woolwich
to Amend Chapter 135 of the Woolwich Township Code Entitled "Parks and Recreation"**
Public Hearing/Second Reading

Resolutions:

**R-2024-106 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey
Making an Appointment to the Position of Deputy Municipal Clerk**

**R-2024-107 Resolution of the Township of Woolwich Making Appointments to the Position of
Registrar of Vital Statistics and Deputy Registrar of Vital Statistics**

**R-2024-108 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey
Making an Appointment to the Position of Administrator**

**R-2024-109 Resolution of the Township of Woolwich Authorizing Contracts for Certain
Items/Equipment/Services for 2024 Fun Day**

**R-2024-110 Resolution of the Township of Woolwich Authorizing a Shared Service Agreement
Between the Township of Woolwich and the County of Gloucester Regarding the Use of Certain Stage
Units for Special Events**

R-2024-111 Resolution Making an Appointment to the Swedesboro/Woolwich Joint Environmental Commission

R-2024-112 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of Maintenance Surety Bonds #800171989, #800129703, And #800129704 Filed on Behalf of DPIF3 NJ4 Woolwich 322, LLC – Block 6, Lot 6

R-2024-113 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of a Cash Bond for Route 322 Elevated Water Tank Filed on Behalf of Aqua 190 Kings Highway- Block 60, Lot 1

R-2024-114 Resolution Authorizing Professional Services Appointment for Special Counsel Cannabis

Old Business: Update TNVR Ordinance

New Business: Newsletter, Budget

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
MAKING AN APPOINTMENT TO THE POSITION OF MUNICIPAL CLERK
R-2024-105**

WHEREAS, in accordance with N.J.S.A.40A:9-133 every municipality in the State of New Jersey is required to have a Municipal Clerk; and

WHEREAS, a vacancy has been created in this position due to the retirement of Jane DiBella; and

WHEREAS, the Township Committee of the Township of Woolwich intends to appoint Jessica Mignogna, a certified Registered Municipal Clerk of the State of New Jersey holding Certification #C-2041, to serve a three-year term as Municipal Clerk of the Township of Woolwich, commencing as of April 1, 2024 and expiring on March 31, 2027; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey that Jessica Mignogna is hereby appointed Municipal Clerk for the Township of Woolwich effective April 1, 2024 through March 31, 2027.

BE IT FURTHER RESOLVED that the salary for said position shall be \$72,000 prorated for the remainder of 2024 as contained within the annual salary ordinance of the Township of Woolwich and that Jessica Mignogna shall serve in this capacity pursuant to the rules of the State and Township.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

Natalie Matthias, Mayor

ATTEST: _____
Jessica Mignogna, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 1st day of April, 2024.

Jessica Mignogna, Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING THE 2024 SALARY ORDINANCE OF THE
TOWNSHIP OF WOOLWICH
2024-10**

WHEREAS, salaries for officers and employees of the Township of Woolwich are set by Ordinance, and were last adopted via the passage of Ordinance 2023-38 on December 18, 2023; and

WHEREAS, certain tasks have been identified and payment of stipend amounts confirmed for said positions; and

WHEREAS, it is therefore necessary to amend the Salary Ordinance to identify and determine said tasks and associated stipend amounts;

WHEREAS, said tasks as described below are representative of the duties and responsibilities of each individual position, but are not inclusive of all duties which may be amended from time to time as needed;

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich that the 2024 Salary Ordinance of the Township of Woolwich is hereby amended as follows:

Parks and Recreation Field Scheduling and Related Oversight and Scheduling (Spring and Summer (includes pavilion, disc golf and pickle ball courts) field lighting schedules, light tower and portable toilet rentals	\$3,000
Public Works Supervisor Support mark outs, evaluate road conditions, year-end NJDEP well usage and storm water support, Municipal Services Act numbers, pond management service and maintenance	\$2,000
Clean Communities Coordinator Schedule and oversee 2 annual Clean Communities events	\$500/event
Trash/Recycling Scheduling and Management scheduling and management	\$5,000
Tri-Co JIF Fund Commissioner	\$5,000
Tri-Co JIF Alternate Fund Commissioner	\$65/per meeting
Tri-Co JIF Safety Coordinator	\$2,500
Tri-CO JIF Claims Coordinator	\$2,500

Natalie Matthias, Mayor

ATTEST: _____
Jessica Mignogna, Clerk

CERTIFICATION OF INTRODUCTION

The foregoing Ordinance was introduced and passed upon first reading by the Township Committee of the Township of Woolwich at a meeting conducted on the 18th day of March, 2024. It will further be considered for final adoption upon second reading and subsequent to a public hearing conducted on same at the next regularly scheduled meeting of the Woolwich Township Committee at which time and place any member of the general public may be heard. Said meeting to be held on the 1st day of April, 2024 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township New Jersey beginning at 6:30 p.m.

Jessica Mignogna, Clerk

CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich subsequent to a public hearing conducted on April 1, 2024.

Jessica Mignogna, Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING THE CODE OF THE TOWNSHIP
OF WOOLWICH TO AMEND CHAPTER 135 OF THE WOOLWICH TOWNSHIP CODE ENTITLED
"PARKS AND RECREATION"**

2024-11

WHEREAS, Chapter 135 of the Code of the Township of Woolwich entitled "Parks and Recreation" requires amendments to Article II entitled "Athletic Fields and Recreation Use"; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to amend said Code to address permit fees for the use of Pickleball Courts;

NOW THEREFORE BE IT ORDAINED that the following amendment(s) are made:

135-7 List of facilities governed. Add

Location	Field/Facility
Woolwich Municipal Building	Pickleball courts

135-8H Priority of use of category. Add

H:
Category VIII use of Pickleball Courts. Swedesboro/Woolwich – based residents and organizations take priority over private or for-profit use.

135-12A(8) Permit costs. Add

A. Woolwich Township athletic and recreation field permit costs are as follows:
(8)

Category VIII. Use of Pickleball courts by a for profit individual or group, or by a resident looking for exclusive use of said courts. \$20.00 per hour per court, not to exceed 4 courts and 4 hours per day.

SECTION 2. Effective Date:

This Ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

TOWNSHIP OF WOOLWICH

Natalie Matthias, Mayor

ATTEST: _____
Jessica Mignogna, Clerk

NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Woolwich, held on the 18th day of March, 2024 and will be considered for final passage at a meeting of the Township of Woolwich, to be held on the 1st day of April, 2024 at 6:30 p.m. at which time and place any interested party will be given the opportunity to be heard.

Jessica Mignogna, Clerk

CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich upon second reading and subsequent to a public hearing conducted on said Ordinance at a meeting of the Woolwich Township Committee held on April 1, 2024

Jessica Mignogna, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER, NEW JERSEY
MAKING AN APPOINTMENT TO THE POSITION OF
DEPUTY MUNICIPAL CLERK
R-2024-106**

WHEREAS, N.J.S.A 40A:9-135 permits a municipality to have a Deputy Municipal Clerk; and

WHEREAS, Chapter 29, Article 29.1 of the Code of the Township of Woolwich creates the position of Deputy Municipal Clerk; and

WHEREAS, it is the desire of the Township of Woolwich to appoint Gabriella Rosario as Deputy Clerk for a term effective this date and expiring on December 31, 2024; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Woolwich in the County of Gloucester, State of New Jersey, that it hereby consents to the appointment of Gabriella Rosario, pursuant to N.J.S.A. 40A:9-135, to a term to the office of Deputy Municipal Clerk of Woolwich Township, effective April 1, 2024 through December 31, 2024 and thereafter annually, in keeping with the aforementioned Township Code and for a salary shall be \$40,000 prorated for the remainder of 2024 and terms and conditions offered to the appointee and as contained within the 2024 salary ordinance of the Township of Woolwich.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

Natalie Matthias, Mayor

ATTEST: _____
Jessica Mignogna, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of April, 2024.

Jessica Mignogna, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING APPOINTMENTS TO THE POSITION
OF REGISTRAR OF VITAL STATISTICS AND DEPUTY REGISTRAR OF VITAL STATISTICS**

R-2024-107

WHEREAS, a vacancy in the position of Registrar of Vital Statistics within the Township of Woolwich has been created due to the retirement of the Registrar of Vital Statistics; and

WHEREAS, in accordance with *N.J.S. § 26:8-13*, the term of office of a local Registrar shall three (3) years, and if the local Registrar is the Municipal Clerk, then said term of office shall be concurrent with his/her term of office as Clerk; and

WHEREAS, Jessica Mignogna holds NJ State CMR Certification #4669; and

WHEREAS, Jessica Mignogna is being appointed as Woolwich Township Municipal Clerk for a term of office effective as of April 1, 2024 and expiring on March 31, 2027; and

WHEREAS, in accordance with state statute, her appointment as Registrar of Vital Statistics will run concurrent with her term as Municipal Clerk; and

WHEREAS, *N.J.S. § 26:8-17*, the local Registrar shall appoint a Deputy Registrar to assist in normal day-to-day operations within the office of the Registrar and to act in her absence; and

WHEREAS, as of April 1, 2024, there will be a vacancy in the position of Deputy Registrar of Vital Statistics; and

WHEREAS, Jessica Mignogna wishes to appoint Gabriella Rosario to the position of Deputy Registrar of Vital Statistics; and

WHEREAS, Gabriella Rosario holds NJ State CMR Certification #5905; and

WHEREAS, it is in the best interest of the Township of Woolwich to make the appointments referenced above;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Jessica Mignogna, Clerk of the Township of Woolwich, be and is hereby appointed to the position of Registrar of Vital Statistics within the Township of Woolwich for a term to run concurrent with that of Municipal Clerk, effective as of April 1, 2024 and expiring on March 31 2027 and the salary shall be \$8,739 prorated for the remainder of 2024.
2. That Gabriella Rosario, Deputy Clerk of the Township of Woolwich, be and is hereby appointed as the Deputy Registrar of Vital Statistics for a term effective as of April 1, 2024 and the salary shall be \$1,500 prorated for the remainder of the 2024.

3. That the Registrar of Vital Statistics and the Deputy Registrar of Vital Statistics shall receive compensation for said positions in accordance with the Woolwich Township Salary Ordinance.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jessica Mignogna, Clerk

Natalie Matthias, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of April, 2024.

Jessica Mignogna, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE HIRING FOR THE
POSITION OF TOWNSHIP ADMINISTRATOR**

R-2024-108

WHEREAS, N.J.S.A. 40A:9-136 permits a municipality to have a Municipal Administrator; and

WHEREAS, a vacancy has been created in this position due to the retirement of Jane DiBella;
and

WHEREAS, it is the desire of the Township of Woolwich to appoint James Watson as Municipal
Administrator for a term effective this date and expiring on December 31, 2024; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as
follows:

1. That James Watson be and is hereby appointed to the position of Township
Administrator effective April 1, 2024 and thereafter annually.
2. That as a full time employee, James Watson is hereby eligible to receive benefits as
offered to all full time employees as set forth within the Woolwich Township Personnel
Policies and Procedures Manual.
3. That the salary shall be \$80,000 prorated for the remainder of 2024 and terms and
conditions to the attached agreement offered to the appointee.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jessica Mignogna, Clerk

Natalie Matthias, Mayor

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of
Woolwich at a meeting held on the 1st of April, 2024.

Jessica Mignogna, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING CONTRACTS FOR CERTAIN
ITEMS/EQUIPMENT/SERVICES FOR 2024 FUN DAY**

R-2024-109

WHEREAS, the annual Fun Day is scheduled for May 18, 2024 at Locke Avenue Park; and

WHEREAS, the Township of Woolwich will incur costs for certain items, equipment and services for Fun Day; and

WHEREAS, those costs and services providers include the following:

Grandpop Bubbles	Bubble Entertainment	\$1,350.00
Seashore Amusements	Amusement Rides	\$6,470.00
DVN Party Rentals	Tent, Tables, Chairs, Bounce House	\$1,096.00
Marko Mihajlovic	Mini Putt Putt	\$300.00
County of Gloucester through SSA	Small Stage	<u>\$600.00</u>
Total		\$9,816.00

And;

WHEREAS, the Woolwich Township CFO has executed a Certificate of Funds in this regard;

NOW THEREFORE BE IT RESOLVED by the Township of Woolwich as follows:

1. That the above costs and vendors are hereby authorized for the May 18, 2024 Fun Day.
2. That the Woolwich Township Municipal Clerk and/or Park Director be and are hereby authorized and directed to execute any and all contracts necessary in regards to the above.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jessica Mignogna, Clerk

Natalie Matthias, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of April, 2024.

Jessica Mignogna, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AND THE COUNTY OF GLOUCESTER REGARDING THE USE OF CERTAIN STAGE UNITS FOR SPECIAL EVENTS

R-2024-110

Be it resolved by the Mayor and Township Committee of the Township of Woolwich, that:

WHEREAS, the Township of Woolwich may from time to time require the use of staging units for community events; and

WHEREAS, the County of Gloucester Improvement Authority (GCIA) owns and maintains two (2) mobile stage units which they offer for rental through a Shared Services Agreement (SSA); and

WHEREAS, the Township of Woolwich and the County of Gloucester desire to enter into an agreement for this purpose, said Agreement describing the nature of such service to be provided and the relationship in this context of the parties, consistent with the terms and provisions of N.J.S.A. 40A:65-1 et seq., which specifically authorizes local government units, including counties and municipalities to enter into shared service agreements; and

WHEREAS, the Township of Woolwich would be willing to make a payment to the GCIA for the use of such stage(s) per the terms of such Agreement attached hereto and included within the body of this resolution by reference;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Woolwich, that the Township of Woolwich does authorize entering into a shared service agreement with the County of Gloucester Improvement Authority for the use of mobile stage units per the terms of said Agreement attached hereto and incorporated within the body of this resolution by reference.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jessica Mignogna, Clerk

Natalie Matthias, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of April, 2024.

Jessica Mignogna, Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE SWEDESBORO/WOOLWICH
JOINT ENVIRONMENTAL COMMISSION**

R-2024-111

WHEREAS, vacancies exist on the Swedesboro/Woolwich Environmental Commission; and

WHEREAS, the Woolwich Township Committee wishes to appoint Anthony Chan to fill a vacant term; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Anthony Chan be and is hereby appointed as a member of the Swedesboro/Woolwich Joint Environmental Commission to fill a vacant term effective this day and expiring on December 31, 2024.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

Natalie Matthias, Mayor

ATTEST: _____
Jessica Mignogna, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of April, 2024.

Jessica Mignogna, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE ACCEPTANCE AND FILING
OF MAINTENANCE SURETY BONDS #800171989, #800129703, AND #800129704 FILED ON
BEHALF OF DPIF3 NJ4 WOOLWICH 322, LLC
(BLOCK 6, LOT 6)
R-2024-112**

WHEREAS, project known as DPIF3 NJ 4 Woolwich 322, LLC has submitted three (3) Maintenance Guarantees for the project located on the Woolwich Township Tax Map as Block 6, Lot 6; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to accept said Maintenance Guarantees for said purpose as follows;

Maintenance Bond Number	Description	Amount
800171989	Stormwater Management	\$168,502.96
800129703	Landscape Buffer	\$28,737.00
800129704	Public Facilities	\$193,010.00

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and hereby authorized and directed to accept and maintain the Maintenance Surety Bond Numbers 80017198 Stormwater Management, 800129703 Landscape Buffer and 800129704 Public Facilities for a period of two (2) years.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jessica Mignogna, Clerk

Natalie Matthias, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of April, 2024.

Jessica Mignogna, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE ACCEPTANCE AND FILING
OF A CASH BOND FOR ROUTE 322 ELEVATED WATER TANK FILED ON BEHALF OF AQUA
190 KINGS HIGHWAY- BLOCK 60, LOT 1
R-2024-113**

WHEREAS, project known as Route 322 Elevated Water Tank has submitted a Cash Bond in the amount of \$31,342.65 for the project located on the Woolwich Township Tax Map as 190 Kings Highway- Block 60, Lot 1; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to accept said Cash Bond for said purpose as follows;

Performance Guarantee	\$912.60
10% Cash	\$101.40
Safety & Stabilization Guarantee	\$19,618.65
Maintenance Guarantee	\$126.76
Inspection Escrow	\$10,583.25

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township CFO be and hereby authorized and directed to accept and maintain the Cash Bond in the amount of \$31,342.65 on behalf of Aqua.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jessica Mignogna, Clerk

Natalie Matthias, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of April, 2024.

Jessica Mignogna, Clerk

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES APPOINTMENT FOR SPECIAL COUNSEL
CANNABIS
R-2024-114**

WHEREAS, there exists the need for the appointment of Special Counsel Cannabis within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm Ronald P. Mondello, P.C. Attorney at Law, Rondal P. Mondello, designee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a “Fair and Open” process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm Ronald P. Mondello, P.C. Attorney at Law, Rondal P. Mondello, designee be and hereby awarded the Contract for Special Counsel Cannabis within the Township of Woolwich effective April 1, 2024 and expiring on the 31st day of December, 2024.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract Law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 1st day of April, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jessica Mignogna, Clerk

Natalie Matthias, Mayor