

**AGENDA  
WOOLWICH TOWNSHIP COMMITTEE  
MARCH 18, 2024**

Call to order:

The March 18, 2024 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

**Proclamation**

**Privilege of the Floor/Agenda Items:** The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

**Ordinances:**

**2024-05 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Adopting an Amendment to the Kings Landing Redevelopment Plan and Revised Zoning Map**  
Public Hearing/Second Reading

**2024-07 An Ordinance of the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey Establishing a New Chapter Entitled "Parapet Wall Placards"**  
Public Hearing/Second Reading

**2024-08 An Ordinance of the Township of Woolwich Amending Chapter 140 of the Woolwich Township Code to Add a New Section Regarding Food Trucks**  
Public Hearing/Second Reading

**2024-09 An Ordinance of the Township of Woolwich Amending the 2024 Salary Ordinance of the Township of Woolwich**  
Public Hearing/Second Reading

**2024-10 An Ordinance of the Township of Woolwich Amending the 2024 Salary Ordinance of the Township of Woolwich**  
Introduction/First Reading

**2024-11 An Ordinance of the Township of Woolwich Amending the Code of the Township of Woolwich to Amend Chapter 135 of the Woolwich Township Code Entitled "Parks and Recreation"**  
Introduction/First Reading

**Resolutions:**

**R-2024-90 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Making an Appointment to the Position of Deputy Administrator**

**R-2024-91 Resolution of the Township of Woolwich Designating and Making Appointments to Various Stipend Positions**

**R-2024-92 Resolution of the Township of Woolwich Authorizing Resolution of Corporation**

**R-2024-93 Resolution of the Township of Woolwich Appointing Peter Massing to the Position of Class III Officer within the Woolwich Township Police Department**

**R-2024-94 Resolution Authorizing the Issuance of Street Opening Permit-227 Glen Haven Court**

**R-2024-95 Resolution Appointing Fund Commissioner and Alternate Fund Commissioner as Representative of the Township of Woolwich to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund in the Year 2024**

**R-2024-96 Resolution Appointing Claims Coordinator for the Township of Woolwich to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund in the Year 2024**

**R-2024-97 Resolution Authorizing Totally Disabled Veteran Deduction**

**R-2024-98 Resolution of the Township of Woolwich Amending the Field Usage Application to Add a Category for the Use of Pickleball Courts**

**R-2024-99 Resolution Authorizing Part Time Substitute Electrical Subcode Inspector**

**R-2024-100 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Supporting the Prohibition of Left-Hand Turns at the Route 322 Driveway Locations onto US Rt. 322 from the Oak Grove Road Urban Renewal Project Located on Block 11, Lots 6, 6.01, 6.02, 6.03 6.04, 7, 11 and 11.01**

**R-2024-101 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Prohibiting Left Turns at the Project Located at 2057 U.S. Route 322**

**R-2024-86 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey, Amended Resolution of Need- Township of Woolwich/Fair Share Housing Development, Phase 1 & 2**  
Previously Tabled

**R-2024-87 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey, Amended Tax Abatement Resolution Fair Share Housing Development, INC. Phase I (66 Units)**  
Previously Tabled

**R-2024-88 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey, Tax Abatement Resolution Fair Share Housing Development, INC. Phase II (66 Units)**  
Previously Tabled

**R-2024-102 Resolution Authorizing Woolwich Township to Award an Affordable Housing Trust Fund Grant to Fair Share Housing Development, INC. (FSHD) in the Amount of One Million Five Hundred and Fifty Thousand and Nine Hundred and Ten Dollars (\$1,550,910) for the Development by FSHD of a Sewer Pumping Station and Sewer and Water Lines on Block 18, Lot 4.03 to Connect to the Forced Main Sewer System and Water Lines on Kings Highway as Part of FSHD's 132 Unit Affordable Housing Development on Block 18, 4.03**

**R-2024-103 Resolution Authorizing Woolwich Township to Amend the February 7, 2022 Developer's Agreement Among Woolwich Township, The Joint Land Use Board (JLUB) of the Township of**

**Woolwich, and Fair Share Housing Development, INC. for the Development of 132 Affordable Family Units on Block 18, Lot 4.03**

**R-2024-104 Resolution Authorizing Woolwich Township to Amend its Affordable Housing Trust Fund Spending Plan**

**Reports-Month of December:**

Administrator's Report:	Monthly Report
Tax Collector:	\$9,691,309.07 remitted/Annual Tax Report
Woolwich Fire Company:	Monthly Report
Swedesboro Fire Bureau	Monthly Report
Police:	Monthly Report
Township Engineer:	Monthly Report
Zoning Officer:	Monthly Report
Trash and Recycling:	Monthly Report

**Liaison Reports:**

Committeeman Frederick:	Special Projects, Municipal Services: (Buildings & Grounds, Code, UCC, Zoning, Public Works)
Committeeman McGovern:	Public Information (Social Media & OEM), Police, Parks and Recreation
Committeewoman Minhas:	Solid Waste and Recycling, Health Department, Open Space Commission
Deputy Mayor Nocentino:	SWEC, Education Partners (SWSD & KRSD)
Mayor Matthias:	Administration (Finance, JLUB, Fire, Courts)

**Old Business:**

**New Business:** TNR (Trap-Neuter-Return) Ordinance

**Privilege of the Floor:** The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

**Approval of Minutes:** February 12, 2024 Town Hall meeting  
February 20, 2024 Regular meeting

March 4, 2024 Regular and Closed Session meeting

**Approval of Bills and P.O.'s:**

**Adjournment:**

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)**

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE:** These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH, COUNTY OF  
GLOUCESTER, STATE OF NEW JERSEY ADOPTING AN AMENDMENT TO THE  
KINGS LANDING REDEVELOPMENT PLAN AND REVISED ZONING MAP  
ORDINANCE 2024-05**

**WHEREAS**, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq., as amended and supplemented (the “Redevelopment Law”), provides a process for municipalities to participate in the redevelopment and improvement of an area in need of rehabilitation or redevelopment; and

**WHEREAS**, in order to satisfy Woolwich Township’s affordable housing obligations, Fair Share Housing Center (“FSHC”) and the Township entered into a Settlement Agreement, dated December 27, 2018 (“Original Settlement Agreement”) setting forth compliance mechanisms and related obligations necessary to satisfy Woolwich Township’s Rehabilitation Obligation, Prior Round Obligations and Third Round Obligation; and

**WHEREAS**, on May 3, 2021, the Township entered into a Settlement Agreement (“Inclusionary Settlement Agreement”) with Woolwich Commons, LLC, Main Street at Woolwich, LLC, Woolwich Crossings, LLC, and Woolwich Residential, LLC, Fair Share Housing Development and Fair Share Housing Center (“FSHC”), as well as a separate First Amendment (“First Amendment”) to the Original Settlement Agreement between Woolwich Township and FSHC to adjust compliance mechanisms applicable to the Township’s Third Round Obligation (the Inclusionary Settlement Agreement and the First Amendment are collectively referred to as the “Mount Laurel Settlement Agreements”); and

**WHEREAS**, The Township Committee of the Township of Woolwich, is entitled to and has the power and authority to amend zoning ordinances; and

**WHEREAS**, in order to remain compliant with the Mount Laurel Settlement Agreements the Township must work with FSHD to draft and adopt zoning within the Kings Landing Redevelopment Plan that ensures a realistic opportunity for the development of the municipally sponsored FSHD project; and

**WHEREAS**, the proposed Affordable Housing Zoning District (AH) standards will provide an opportunity for affordable housing.

**NOW THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Woolwich, in the County of Gloucester, State of New Jersey, as follows:

**Section 1.** Block 18, Lot 4.03 is hereby rezoned from MLR to AH as indicated in an amended redevelopment plan prepared by Remington & Vernick, entitled “Kings Landing at Woolwich Township, Revised 2024 Amendment to Redevelopment Plan,” dated February 2024 and attached hereto as Exhibit A.

**Section 2.** Section 203-35 of the Township Code, entitled, “Zoning Map”, is hereby amended to replace the official “Zoning Map of the Township of Woolwich” with the map attached hereto as Exhibit B.

**Section 3.** All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 4.** In the event any clause, section or paragraph of the Ordinance is deemed invalid or unenforceable for any reason, it is the intent of the Township Committee that the balance of the Ordinance remains in full force and effect to the extent it allows the Township to meet the goals of the Ordinance.

**TOWNSHIP OF WOOLWICH**

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Natalie Matthias, Mayor

ATTEST:

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Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a meeting held on the 20<sup>th</sup> day of February, 2024. It will be further considered for final adoption upon a second reading and subsequent to a public hearing to be held on such ordinance at which time any interested person(s) may be heard. Said meeting is to be conducted on the 18<sup>th</sup> day of March, 2024, at the Woolwich Township Building, 120 Village Green Drive, Woolwich Township, New Jersey, beginning at 6:30 p.m.

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Jane DiBella, Clerk

**CERTIFICATION OF ADOPTION**

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich upon second reading and subsequent to a public hearing conducted on the same, at a meeting of the Township Committee on the 18<sup>th</sup> day of March, 2024 and therefore becomes effective.

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Jane DiBella, Clerk

**TOWNSHIP OF WOOLWICH  
GLOUCESTER COUNTY, NEW JERSEY  
ORDINANCE NO. 2024-07**

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER,  
STATE OF NEW JERSEY ESTABLISHING  
A NEW SECTION ENTITLED "PARAPET WALL PLACARDS" WITHIN CHAPTER 149  
ENTITLED "WOOLWICH TOWNSHIP SITE PLAN ORDINANCE OF 1978"**

**WHEREAS**, the Mayor and Committee of the Township of Woolwich have determined that it is in the best interest of the Township of Woolwich to create a new Chapter relating to parapet wall placards; and

**WHEREAS**, the placement of parapet wall placards on commercial or industrial buildings within the Township of Woolwich is necessary for the safety and welfare of the Township firefighters; and

**WHEREAS**, it is in the best interest of the residents of the Township of Woolwich to adopt such an Ordinance;

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Woolwich, in the County of Gloucester and State of New Jersey, as follows:

**Section 1.** Section 149-58.1, entitled "Parapet Wall Placards" shall be added as follows (new text is underlined):

A. Definitions.

For the purpose of this Section, certain words and phrases are defined as follows:

PARAPET WALL

The part of a wall entirely above the roofline or a barrier, which is an extension of the roof, terrace, balcony or other structure.

ROOFLINE

The roofline shall be that portion of the roof structure or truss which sits or is affixed to the outside bearing wall.

B. General Regulations.

- (1) All buildings constructed with walls that extend above the roof line or roof deck shall be marked with a rectangle placard that indicates the height of the highest parapet wall on the building.

- (2) Said placard shall be affixed on the front side of the building that contains the parapet wall. Preferably the top left corner. The design of the placard shall be as determined by the Township Construction Code Official.
- (3) The placard shall consist of a royal blue rectangle with white reflective numbers. The numbers shall be at least eight (8) inches tall and will indicate the wall height above the roof deck.

C. Compliance Schedule.

All existing commercial or industrial buildings shall comply with this Chapter within twelve (12) months of its effective date. All newly constructed buildings or structures, not yet occupied and/or currently under construction, shall comply immediately.

D. Enforcement.

The requirements of this Chapter shall be enforced by the Woolwich Township Construction Code Official and/or its designated inspection staff.

E. Violations and penalties.

Any person, firm or corporation violating or failing to comply with any provisions of this Chapter shall, upon conviction thereof, be punishable by a fine of not more than \$1,250, and/or a period of community service not exceeding 90 days. Any person, firm or corporation who is convicted of violating the provisions of this chapter within one year of the date of a previous violation of the same chapter and who was fined for the previous violation shall be sentenced by the Court to an additional fine as a repeat offender. The additional fine imposed by the Court for a repeated offense shall not exceed the maximum fine fixed for a violation of this Chapter, but shall be calculated separately from the fine imposed for the original violation of this chapter.

**Section 2.** All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 3.** In the event any clause, section or paragraph of the Ordinance is deemed invalid or unenforceable for any reason, it is the intent of the Township Committee that the balance of the Ordinance remains in full force and effect to the extent it allows the Township to meet the goals of the Ordinance.

**Section 4.** This Ordinance shall take effect after final adoption and publication according to law.

**ATTEST:**

**TOWNSHIP OF WOOLWICH**

\_\_\_\_\_  
Jane DiBella, Municipal Clerk

\_\_\_\_\_  
Natalie Matthias, Mayor



CERTIFICATION

The foregoing ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a regular meeting held on the 4<sup>th</sup> day of March, 2024. It will be further considered for final adoption upon a second reading and subsequent to a public hearing to be held on such ordinance at a meeting of the Township Committee at which time any interested person(s) may be heard. Said meeting to be conducted on the 18<sup>th</sup> day of March, 2024 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township, New Jersey, beginning at 6:30 p.m.

\_\_\_\_\_  
Jane DiBella, Township Clerk

NOTICE OF ADOPTION

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Woolwich Township Committee at a meeting held on the 18<sup>th</sup> day of March, 2024

\_\_\_\_\_  
Jane DiBella, Township Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING CHAPTER 140 OF THE WOOLWICH  
TOWNSHIP CODE TO ADD A NEW SECTION REGARDING FOOD TRUCKS**

**2024-08**

**WHEREAS**, the Township Committee of the Township of Woolwich finds it to be in the best interest of the Township to enact regulations and permitting process for food trucks operating within the Township of Woolwich; and

**WHEREAS**, Chapter 140 of the Woolwich Township Code entitled “Peddlers, Solicitors, Vendors and Transient Merchants” addresses requirements for the solicitation of sales throughout the Township of Woolwich;

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Woolwich as follows:

**SECTION 1      AMENDMENT**

The following shall be added to the Woolwich Township Code as Chapter 140 Section 17 entitled “Requirements for Mobile Retail Food Establishments”:

The following requirements for the operation of mobile retail food establishments shall comply with the following:

**LICENSING AND PERMIT REQUIREMENTS**

(1) Any person, entity, organization, or business seeking to operate a mobile retail food establishment, on privately owned property in the Township of Woolwich, or on Township owned property, shall first obtain a zoning permit from the Zoning Officer. Said zoning permit shall be in addition to any and all licenses and/or permits as required from Gloucester County Board of Health, Swedesboro Fire Bureau, and/or as required by the State of New Jersey.

(2) Permits shall not be required for privately contracted hire of mobile retail food establishments should said establishment take place on privately owned property and not involve direct food sales to the public.

(3) Zoning permits shall be required for mobile retail food establishments on a temporary basis for individual events as determined to be applicable prior to commencing operation within the Township. Permits shall specify the nature, location, and extent of the operation. Permits issued pursuant to this chapter's provisions shall be valid as follows:

(a) Temporary permits shall be valid for not more than four consecutive days and may be issued up to eight (8) times per year.

(4) Mobile retail food establishments shall be permitted on privately owned property in any zone wherein eating and drinking establishments are permitted uses pursuant to this Chapter, or on Township owned property, subject to the following:

(a) Mobile retail food establishments shall obtain written approval from the owner of the property where their business will be conducted.

(b) Mobile retail food establishments shall not operate within fifty (50) feet of an existing fixed retail food establishment without the prior written consent of the owner or authorized representative of the retail food establishment.

(c) The vendor must setup and operate the mobile retail food establishment unit so as to maintain a minimum five (5) foot clear pedestrian pathway in all directions from the unit.

(5) In zones wherein eating and drinking establishments are not permitted uses pursuant to Chapter this Chapter 203 entitled "Zoning", including residential zones, mobile retail food establishments may only be permitted to operate on private property for approved limited special events or private functions.

(6) Zoning permits for limited special events and/or privately owned property functions shall only be issued under the following conditions:

(a) The owner of the property where the event will occur shall have invited the mobile retail food establishment to participate and mobile food vending is part of the event activities.

(b) The permit shall be good for a maximum of four (4) consecutive days

(c) The mobile retail food establishment unit may not remain at the location for longer than the duration of the special event and while there must be located so as to avoid creating conflicts with pedestrian or motor vehicle traffic or creating other public safety problems.

(d) Mobile retail food establishments which operate for special events and/or functions must have temporary permits and maintain all other licenses and approvals necessary to lawfully operate as a mobile retail food establishment within the Township.

(7) Mobile retail food establishments may operate from 7:00a.m. until 10:00 p.m. Monday through Friday and from 8:00a.m. until 10:00 p.m. Saturday and Sunday, unless the property is residentially zoned or within one hundred (100) feet of a residential zone, in which case, the hours of operation shall be limited to 9:00a.m. to 9:00p.m. Mobile retail food establishments shall not park outdoors overnight on private property, except when part of an event extending for more than one day which has been authorized by the Township .

(8) Mobile retail food establishments shall provide trash and recycling receptacles within ten (10) feet of their site and shall collect all trash and debris within twenty-five (25) feet before leaving their site. Collected trash must not be deposited in public trash receptacles.

(9) No mobile retail food establishment shall provide in-truck dining services or sidewalk tables and chairs.

(10) Mobile retail food establishments shall not be used as overflow and/or accessory kitchens for a fixed retail food establishment.

(11) Mobile retail food establishments shall be subject to Chapter 138-15, "Unnecessary or Unusual Noise," Chapter 140-11 , "Safety, Business Practices and Quiet Enjoyment" and Chapter 140, "Peddling, Solicitation, Vendors and Transient Merchants".

(12) Mobile retail food establishments shall provide proof of an insurance policy issued by an insurance company licensed to do business in the State of New Jersey protecting the vendor and the Township from all claims or damages to property and bodily injury, including death, which may arise from operations under or in connection with the vending. Such insurance shall name as an additional insured the Township of Woolwich and shall provide that the policy shall not terminate or be canceled prior to the expiration date without 30 days' written notice to the Township. The amounts of the insurance to be maintained are: personal injury, \$100,000 per person, \$300,000 per occurrence; property damage, \$25,000.

**Enforcement:**

The requirements of this Chapter shall be enforced by the Designated Township Official and/or its designated inspection staff.

**140-10 Violations and penalties:**

Any person violating any of the provisions or terms of this chapter, whether as principal, agent or employee of another, shall, upon conviction by the Municipal Court Judge, be subject to a fine not exceeding \$1,000 or to imprisonment in the County jail not exceeding 90 days, or both, in the discretion of the Judge. Upon conviction, the person or entity on whose behalf the licensee was acting shall be prohibited from licensed activities for one year from the date of the guilty plea or conviction.

**Inconsistency:**

All Ordinances or parts of Ordinances that are inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

**Effective Date:**

This Ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

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Jane DiBella, Clerk

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Natalie Matthias, Mayor

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CERTIFICATION OF INTRODUCTION

The foregoing Ordinance was introduced and passed upon first reading by the Township Committee of the Township of Woolwich at a meeting conducted on the 4<sup>th</sup> day of March, 2024. It will further be considered for final adoption upon second reading and subsequent to a public hearing conducted on same at the next regularly scheduled meeting of the Woolwich Township Committee at which time and place any member of the general public may be heard. Said meeting to be held on the 18<sup>th</sup> day of March, 2024 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township New Jersey beginning at 6:30 p.m.

\_\_\_\_\_  
Jane DiBella, Administrator/Clerk

CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich subsequent to a public hearing conducted on March 18, 2024.

\_\_\_\_\_  
Jane DiBella, Administrator/Clerk

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WOOLWICH TOWNSHIP - ZONING PERMIT MOBILE RETAIL FOOD ESTABLISHMENTS/FOOD VENDORS ON PRIVATE PROPERTY

Questions? Contact XXXXXXXXXXXXXXXXXXXX @ XXXXXXXXXXXXXXXXXXXX (856) 467-2666

-----APPLICANT TO FILL OUT-----

SECTION 1: Dates & Times \_\_\_\_\_

Location of Event: \_\_\_\_\_

Event Coordinator Name \_\_\_\_\_

Tel# \_\_\_\_\_ Event Coordinator Email \_\_\_\_\_

Vendor Name \_\_\_\_\_

Business Name \_\_\_\_\_

Vendor Address \_\_\_\_\_

Tel#: \_\_\_\_\_ Vendor E-Mail \_\_\_\_\_

SECTION 2: Property Owner Name: \_\_\_\_\_

Property Owner Tel # \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_

\*For permits/licenses please provide additional information on event, location, parking location at least 2 weeks prior to the event \* Scheduling will be done on a first come-first served basis and all Township run events receive precedence.

SECTION 3: Fees \*Make check payable to "Woolwich Township" ( ) Mobile Retail Food Temporary Zoning Permit Fee - \$50 per day (with a limit of 4 consecutive days )

( ) Attach proof of fees paid ( ) Attach proof of Insurance ( ) Attach proof of current Health Department Inspection ( ) Attach proof of Fire Safety Permit application made to Swedesboro Fire Bureau

**SECTION 4: Approval by Woolwich Township:** - ( ) Approved ( ) Denied \*\*See explanation attached

Approved /Denied by: \_\_\_\_\_ Executed On: \_\_\_\_\_  
\_\_\_\_\_ ( ) Administration Copy ( ) Police Copy ( ) DPW Copy ( ) Fire Bureau Copy ( ) Applicant Copy ( ) Application No.: \_\_\_\_\_ Amount Paid \_\_\_\_\_  
\_\_\_\_\_ Cash \_\_\_ Check \_\_\_ Receipt No. \_\_\_\_\_

**WOOLWICH TOWNSHIP - ZONING PERMIT MOBILE RETAIL FOOD ESTABLISHMENTS/FOOD VENDORS ON TOWNSHIP OWNED PROPERTY**

Questions? Contact XXXXXXXXXXXXXXXXXXXX @ XXXXXXXXXXXXXXXXXXXX (856) 467-2666

-----APPLICANT TO FILL OUT-----

**SECTION 1: Dates & Times** \_\_\_\_\_

Location of Event: \_\_\_\_\_

Event Coordinator Name \_\_\_\_\_

Tel# \_\_\_\_\_ Event Coordinator Email \_\_\_\_\_

Vendor Name \_\_\_\_\_

Business Name \_\_\_\_\_

Vendor Address \_\_\_\_\_

Tel#: \_\_\_\_\_ Vendor E-Mail \_\_\_\_\_

**SECTION 2: Property Owner Name: Woolwich Township**

All vendors must always have their original Temporary Retail Food Establishment license and Zoning Permit on premise!

\*For permits/licenses please provide additional information on event, location, parking location at least 2 weeks prior to the event

\* Scheduling will be done on a first come-first served basis and all Township run events receive precedence.

**SECTION 3: Fees** \*Make check payable to "Woolwich Township" ( ) Mobile Retail Food Temporary Zoning Permit Fee - \$50 per day (with a limit of 4 consecutive days )

( ) Attach proof of fees paid ( ) Attach proof of Insurance ( ) Attach proof of current Health Department Inspection ( ) Attach proof of Fire Safety Permit application made to Swedesboro Fire Bureau

SECTION 4: Approval by Woolwich Township: - ( ) Approved ( ) Denied \*\*See explanation attached

Approved /Denied by: \_\_\_\_\_ Executed On:  
\_\_\_\_\_  
( ) Administration Copy ( ) Police Copy ( ) DPW Copy ( ) Fire Bureau  
Copy ( ) Applicant Copy ( ) Application No.: \_\_\_\_\_ Amount Paid  
\_\_\_\_\_  
Cash \_\_\_ Check \_\_\_ Receipt No. \_\_\_\_\_



**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING THE 2024 SALARY ORDINANCE OF THE  
TOWNSHIP OF WOOLWICH  
2024-09**

**WHEREAS**, There is a vacancy in the position of Zoning Officer that requires an amendment to the 2024 Salary Ordinance of the Township of Woolwich, and whereas employees of the Township of Woolwich are set by Ordinance, and were last adopted via the passage of Ordinance 2023-38 on December 18, 2023; and

**WHEREAS**, it is necessary to amend the Salary Ordinance to create the salary for the Zoning Officer which was previously included in said Ordinance 2023-38 under the "Director of Municipal Services" line item;

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Woolwich that the 2024 Salary Ordinance of the Township of Woolwich is hereby amended as follows:

Zoning Officer (Acting)

\$25,000-\$50,000

In addition, the position of "Director of Community Services" has been repealed and said Job Title and description should hereby be repealed from the Ordinance.

Director of Municipal Services

\$80,000.00-\$98,000.00

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Administrator/Clerk

**CERTIFICATION OF INTRODUCTION**

The foregoing Ordinance was introduced and passed upon first reading by the Township Committee of the Township of Woolwich at a meeting conducted on the 4<sup>th</sup> day of March, 2024. It will further be considered for final adoption upon second reading and subsequent to a public hearing conducted on same at the next regularly scheduled meeting of the Woolwich Township Committee at which time and place any member of the general public may be heard. Said meeting to be held on the 18<sup>th</sup> day of March, 2024 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township New Jersey beginning at 6:30 p.m.

\_\_\_\_\_  
Jane DiBella, Administrator/Clerk

**CERTIFICATION OF ADOPTION**

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich subsequent to a public hearing conducted on March 18, 2024.

\_\_\_\_\_  
Jane DiBella, Administrator/Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING THE 2024 SALARY ORDINANCE OF THE  
TOWNSHIP OF WOOLWICH  
2024-10**

**WHEREAS**, salaries for officers and employees of the Township of Woolwich are set by Ordinance, and were last adopted via the passage of Ordinance 2023-38 on December 18, 2023; and

**WHEREAS**, certain tasks have been identified and payment of stipend amounts confirmed for said positions; and

**WHEREAS**, it is therefore necessary to amend the Salary Ordinance to identify and determine said tasks and associated stipend amounts;

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Woolwich that the 2024 Salary Ordinance of the Township of Woolwich is hereby amended as follows:

Parks and Recreation Field Scheduling and Related Oversight and Scheduling	\$3,000
Public Works Supervisor Support	\$2,000
Clean Communities Coordinator	\$500/event
Trash/Recycling Scheduling and Management	\$5,000
Tri-Co JIF Fund Commissioner	\$5,000
Tri-Co JIF Alternate Fund Commissioner	\$65/per meeting
Tri-Co JIF Safety Coordinator	\$2,500
Tri-CO JIF Claims Coordinator	\$2,500

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Administrator/Clerk

**CERTIFICATION OF INTRODUCTION**

The foregoing Ordinance was introduced and passed upon first reading by the Township Committee of the Township of Woolwich at a meeting conducted on the 18<sup>th</sup> day of March, 2024. It will further be considered for final adoption upon second reading and subsequent to a public hearing conducted on same at the next regularly scheduled meeting of the Woolwich Township Committee at which time and place any member of the general public may be heard. Said meeting to be held on the 1st day of April, 2024 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township New Jersey beginning at 6:30 p.m.

\_\_\_\_\_  
Jane DiBella, Administrator/Clerk

CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich subsequent to a public hearing conducted on April 1, 2024.

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Jane DiBella, Administrator/Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING THE CODE OF THE TOWNSHIP  
OF WOOLWICH TO AMEND CHAPTER 135 OF THE WOOLWICH TOWNSHIP CODE ENTITLED  
“PARKS AND RECREATION”**

**2024-11**

**WHEREAS**, Chapter 135 of the Code of the Township of Woolwich entitled "Parks and Recreation" requires amendments to Article II entitled "Athletic Fields and Recreation Use"; and

**WHEREAS**, the Township Committee of the Township of Woolwich wishes to amend said Code to address permit fees for the use of Pickleball Courts;

**NOW THEREFORE BE IT ORDAINED** that the following amendment(s) are made:

**135-7 List of facilities governed.** Add

<b>Location</b>	<b>Field/Facility</b>
Woolwich Municipal Building	Pickleball courts

**135-8H Priority of use of category.** Add

**H:**  
Category VIII use of Pickleball Courts. Swedesboro/Woolwich – based residents and organizations take priority over private or for-profit use.

**135-12A(8) Permit costs.** Add

**A.** Woolwich Township athletic and recreation tournament field permit costs are as follows:  
**(8)**

Category VIII. Use of Pickleball courts by a for profit individual or group, or by a resident looking for exclusive use of said courts. \$20.00 per hour per court, not to exceed 4 courts and 4 hours per day.

**SECTION 2. Effective Date:**

This Ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

## NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Woolwich, held on the 18th day of March, 2024 and will be considered for final passage at a meeting of the Township of Woolwich, to be held on the 1st day of April, 2024 at 6:30 p.m. at which time and place any interested party will be given the opportunity to be heard.

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Jane DiBella, Clerk

## CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich upon second reading and subsequent to a public hearing conducted on said Ordinance at a meeting of the Woolwich Township Committee held on April 1, 2024

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Jane DiBella, Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE POSITION OF DEPUTY ADMINISTRATOR  
R-2024-90**

**WHEREAS**, the position of Deputy Administrator was created via the adoption of Ordinance 2023-26; and

**WHEREAS**, due to the intended retirement of the Administrator/Clerk, it is necessary to hire the person who will become the Administrator in the effort to achieve a smooth transition; and

**WHEREAS**, the position was advertised and interviews with qualified candidates were conducted; and

**WHEREAS**, after careful consideration, the Woolwich Township Mayor, with the advice and consent of the Governing Body, has determined that James Watson is the best candidate for said position;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That James Watson be and is hereby appointed to the position of Deputy Administrator in order to successfully transition the position of Administrator.
2. That James Watson effective March 18, 2024 through April 1, 2024 with the anticipation of transition to the position of Administrator and thereafter annually, in keeping with the aforementioned Ordinance 2023-26 and for a salary and terms and conditions to the attached agreement offered to the appointee and as contained within the 2024 salary ordinance of the Township of Woolwich.

Adopted this 18<sup>th</sup> day of March, 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk



CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18<sup>th</sup> day of March, 2024.

---

Jane DiBella, Clerk



**AUTHORIZING RESOLUTION OF CORPORATION  
R-2024-92**

To: Fulton Financial Advisors  
One Penn Square  
Lancaster, PA 17602

By: Woolwich Township  
(Corporate Entity)

120 Village Green Drive  
(Address)

Woolwich Township, New Jersey 08085  
(City, State and Zip Code)

Date Incorporated: February 21, 1798

Entity Number: \_\_\_\_\_

A. I, Lois Yarrington certify that I am the Chief Financial Officer of the above named Corporation organized under the laws of the state of New Jersey, Federal Employer I.D. No. 22-1853919, and that the following is a correct copy of Resolutions adopted at a meeting of the Board Of Directors of this Corporation, which meeting was duly and properly called in accordance with applicable law and held on March 18, 2024. These Resolutions appear in minutes of this meeting and have not been rescinded or modified.

**B. Be it resolved, by the Board Of Directors of this Corporation as follows:**

(1) The Cash Reserve Investment Management Agreement, in substantially the form presented at this meeting, is hereby approved, together with such modifications, additions or deletions as the officers executing such agreement shall approve, their execution to be conclusive evidence of such approval.

(2) Fulton Financial Advisors is hereby appointed to manage the cash reserves of this Corporation pursuant to the terms and conditions of the Cash Reserve Investment Management Agreement.

(3) The following officers, or any [one] [two] of them, are hereby authorized to execute and deliver the Cash Reserve Investment Management Agreement, any documents required in connection with the Cash Reserve Investment Management Agreement, any modification, additions or deletions to said agreement, any instructions to Fulton Financial Advisors with respect to funds held in the Cash Reserve Investment Management Account, or to take any other steps, or to deposit or withdraw funds, or execute any other documents on behalf of this entity in order to carry out the intent and purpose of the Cash Reserve Investment Management Agreement and this Resolution:

Name and Title	Signature	Facsimile Signature (if used)
(a) _____	_____	_____
(b) _____	_____	_____
(c) _____	_____	_____
(d) _____	_____	_____
(e) _____	_____	_____
(f) _____	_____	_____

C. I hereby certify: (1) that the Board Of Directors of this Corporation has, and at the time of adoption of this Resolution had, full power and lawful authority to adopt the foregoing Resolutions and to confer the powers granted thereby to the persons named who have full power and lawful authority to exercise the same; and (2) that the execution, and delivery of, and the performance of its duties under the Cash Reserve Investment Management Agreement by this Corporation is not prohibited by, and does not conflict with any statute, agreement, indenture, rules and regulations, or policies to which the Corporation is a party or by which it is bound.

In Witness Whereof, I have hereunto affixed my name and the seal of this Corporation on 18th day of March, 2024.

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

By: \_\_\_\_\_  
Natalie Matthias, Mayor

**SEAL  
IMPRINT**

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH APPOINTING PETER  
MASSING TO THE POSITION OF CLASS III OFFICER WITHIN THE WOOLWICH  
TOWNSHIP POLICE DEPARTMENT**

**R-2024-93**

**WHEREAS**, the Woolwich Township Chief of Police has made recommendation to the Woolwich Township Committee as to the hiring of Class III Special law Enforcement Officer(s); and

**WHEREAS**, said position(s) have been advertised and interviews conducted; and

**WHEREAS**, the Woolwich Township Chief of Police has recommended the hiring of Peter Massing as a Class III Officer(s) effective March 19, 2024.

**WHEREAS**, this position is to be considered part time Class III SLEO to serve at the discretion of the Woolwich Township Chief of Police;

**NOW THEREFORE IT BE RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Peter Massing be and is hereby appointed to the position of Class III Officer within the Woolwich Township Police Department effective as of March 19, 2024.
2. That this position shall be considered part time, that said officer shall not fall under the effective bargaining agreement between the Township of Woolwich and PBA Local #122, and that said officer shall not be eligible for benefits.
3. That Class III Officers shall receive compensation in the amount of \$35.00/hr.

Adopted this 18<sup>th</sup> day of March 2024.

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Natalie Matthias, Mayor

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of March 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE ISSUANCE OF STREET OPENING PERMIT-  
227 GLEN HAVEN COURT  
R-2024-94**

**WHEREAS**, A Street Opening Permit application has been filed by South Jersey Gas Company for a street opening permit to install gas service to **227 Glen Haven Court** per the attached application; and

**WHEREAS**, the Township engineer has reviewed the application and accompanying documentation and has issued a response as attached hereto which authorizes the issuance of said permits with certain conditions; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the issuance of a street opening permit to South Jersey Gas Company, per said application filed and in accordance with the Engineer's comments for the installation of service to **227 Glen Haven Court** subject to the following conditions:
  - Applicant shall provide 48 hour notice to the Township Engineer.
  - All asphalt paving openings must be restored with the following specifications:
    - Two inch (2") thick. Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
    - Six inch (6") thick HMA 19M64 stabilized base course.
    - 20:1 sand/cement subbase.
    - Provide tack coat on all surfaces before paving.
  - All non-asphalt pavement restorations (ie: lawns, etc.) shall be completed within 30 days. All lawns should be restored with sod. The Township Engineer shall approve all other restorations.
  - Inspection escrow must be posted with the Township prior to the start of construction.
  - The applicant shall provide all outside agency approvals, as required.
  - Contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures (such as sprinklers), property markers, septic and wells etc. along with landscaped areas).
  - Contractors shall attempt to meet with residents during the construction project to address concerns they might have.
  - Contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
  - Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open

cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.

- Contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be re-seeded.
- South Jersey Gas contractor must use the bore method of installation at all Township roads and paved driveways unless approved by the Township Engineer.

Adopted this 18th day of March, 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND  
COMMISSIONER AS REPRESENTATIVES OF THE TOWNSHIP OF WOOLWICH  
TO THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL  
JOINT INSURANCE FUND IN THE YEAR 2024  
R-2024-95**

**WHEREAS**, the Township of Woolwich is a member of the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund; and

**WHEREAS**, members of such Fund must appoint both a Fund Commissioner and Alternate Fund Commissioner to represent such Member within the Fund; and

**WHEREAS**, both the 2024 Woolwich Township Fund Commissioner and the Alternate Fund Commissioner have or will retire, therefore creating vacancies in both positions; and

**WHEREAS**, it is therefore the purpose of this resolution to appoint Lois Yarrington to the position of Fund Commissioner, and to further appoint Jessica Mignogna as Alternate Fund Commission to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Lois Yarrington be and is hereby appointed to act on the behalf of Woolwich Township as the Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund as of this date and throughout the remainder of the year 2024.
2. That Jessica Mignogna be and is hereby appointed to act on the behalf of the Township as Alternate Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund for the remainder of year 2024.
3. That a certified copy of this resolution shall be forwarded to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund.

Adopted this 18<sup>th</sup> day of March, 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION APPOINTING CLAIMS COORDINATOR FOR THE TOWNSHIP OF  
WOOLWICH TO THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND IN THE YEAR 2024  
R-2024-96**

**WHEREAS**, the Township of Woolwich is a member of the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund; and

**WHEREAS**, members of such Fund must designate a Claims Coordinator and Safety Coordinator to act within each member municipality within the Fund; and

**WHEREAS**, a vacancy has been created in the position of Claims Coordinator; and

**WHEREAS**, it is therefore the purpose of this resolution to designate Brian Hughes as the Woolwich Township Claims Coordinator to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund on the part of member Woolwich Township;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Brian Hughes be and is hereby appointed to act on the behalf of Woolwich Township as the Claims Coordinator to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund as of this date and throughout the remainder of the year 2024.
2. That a certified copy of this resolution shall be forwarded to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund.

Adopted this 18<sup>th</sup> day of March, 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING TOTALLY DISABLED VETERAN DEDUCTION  
R-2024-97**

**WHEREAS**, certain disabled veterans are entitled to an exemption from payment of real estate taxes otherwise due pursuant to N.J.S.A. 54:4-3.30 et seq.; and

**WHEREAS**, the Gloucester County Tax Assessor has made a determination that **DAVID M SPENCER** qualifies for said exemption;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector to refund and /or cancel taxes as set forth below.

Block 3.23	Lot 22	CORELOGIC	\$ 1,730.41 refund & cancel 1 <sup>st</sup> qtr. 2024 3,214.05 cancel 2 <sup>nd</sup> qtr. 2024
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**Approved as of February 12, 2024**

Adopted this 18th day of March 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of The Township of Woolwich at a meeting held on the 18th day of March 2024.

\_\_\_\_\_  
Jane DiBella, Clerk



**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AMENDING THE FIELD USAGE APPLICATION  
TO ADD A CATEGORY FOR THE USE OF PICKLEBALL COURTS**

**R-2024-98**

**WHEREAS**, the Township of Woolwich installed new pickleball courts located at the Woolwich Township Municipal Building; and

**WHEREAS**, the current application for field usage needs to be amended to add the use of the pickleball courts;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. The current application for field usage attached to this resolution is the updated application to be used effectively March 18, 2024.

Adopted this 18<sup>th</sup> day of March, 2024

**TOWNSHIP OF WOOLWICH**

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Natalie Matthias, Mayor

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

Woolwich Township 120 Village Green Drive Woolwich Twp., NJ 08085 Phone: 856-467-2666 x3114 Fax: 856-467-3545

## FIELD USAGE APPLICATION

Please complete, sign, and return these forms to above address. The field usage request will not be processed until all information, including payment and the necessary insurance information, has been received and reviewed by Woolwich Township. This form signifies a request for fields; final field assignment will be determined by the ~~Director of Municipal Services~~ Township Designated Employee.

**\*DO NOT USE THIS FORM FOR TOURNAMENTS OR PAVILION RENTALS\***

Date of application: \_\_\_\_\_ Organization (if any): \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Email: \_\_\_\_\_

Address of applicant: \_\_\_\_\_

Telephone: Preferred: \_\_\_\_\_ Secondary: \_\_\_\_\_

Anticipated number of participants: \_\_\_\_\_

Number of Swedesboro & Woolwich Twp. Residents: \_\_\_\_\_

Circle your group category:

**Category 1: S/W teams in established Leagues or Clubs:** These teams are independent organizations that have been established to serve the recreational and/or athletic interest of the participants. A minimum of ninety per cent (90%) of the host team must be residents of Swedesboro or Woolwich Township. Independent organizations that have used the facility during a prior year shall have priority over an applicant who has not used the facility in a prior year.

**Category 2: S/W based civic, public for profit & non-profit organizations:** These groups are made up of residents of Swedesboro or Woolwich Township, or businesses located in Swedesboro or Woolwich Township who request the use of facilities on an occasional basis when space is available. A minimum of ninety per cent (90%) of the group must reside or work full-time in Swedesboro or Woolwich Township

**Category 3: Private groups and organizations and private profit-making organizations whose activities generate monies for the financial enrichment of the members and non-S/W based non-profit groups:** These groups are made up of persons consisting of a group

that is less than ninety per cent (90%) of Swedesboro or Woolwich Township residents, or do not work full-time in Woolwich Township.

Category 4: Camps and Clinics regardless of season, time, duration or residency of participants will be a set fee based on gross revenue. Camp and clinic applications will be reviewed and assessed based on availability as relative to rolling blackout dates. Additionally, requests must be made in accordance with the designated field use map.

Category 8: Limited to the use of Pickleball Courts by a for profit individual or group, or by a resident looking for exclusive & reserved use of said courts.

For all Categories, 50% payment of field usage fees, a written roster, proof of insurance and hold harmless agreement must be submitted at the time of application to the issuing entity. For insurance, Woolwich Township must be named as an additional insured and as the policy holder with the Township address of 120 Village Green Drive Woolwich Twp., NJ 08085. (Do not use Locke Avenue Park).

Fee Schedule:

Category 1: \$5 per participant per team per 13-week season

Category 2: no fee

Category 3: \$10 per participant per team per 13-week season

Category 4: 5% of gross revenue per camp/clinic.

Category 8: \$20 per hour, per court not to exceed 4 courts and 4 hours per day.

\_\_\_\_\_ of participants X \_\_\_\_\_ fee = \_\_\_\_\_

No permits will be issued unless these entire criterions are met. LIST OF PARK FIELDS- EAST TO WEST - INDICATE USAGE REQUESTED Locke Avenue Park A. Combo soccer/baseball B. Little League C. Soccer (junior) D. Soccer (regulation) E. Softball F. Soccer (junior) G. Soccer (regulation) H. 50/70 ball field I. Little League PMC Fields J. Football (north) K. Practice field L. Soccer (regulation) High Hill Park M. Combo soccer/LAX N. Coach Pitch 1.Soccer (Jr) O. Coach Pitch 1.Soccer (Jr) P. Coach Pitch Q. Softball 1. Soccer Z. Basketball Courts

Day of the week	Field Designation	Specify Dates TO FROM	Hours TO FROM	Type of Activity (practice, game, etc.)	Lights?

MONDAY					
TUESDAY					
WEDNESDAY					
THURSDAY					
FRIDAY					
SATURDAY					
SUNDAY					

Liability Release: 1. We do hereby release and discharge Woolwich Township, Swedesboro, Parks & Recreation, and Twp. Employees (herby referred to as Woolwich Twp.) from any and all claims or causes of action in law and equity arising from our activities listed above on this form and on Woolwich Township property. 2. We do also release and discharge all right of claims for contribution and indemnification against Woolwich Township by ourselves or such claims by any third parties in the event it becomes necessary to join Woolwich Township as an added defendant in action brought by ourselves as a result of beacuse of any of the above-described occurrences. 3. We also agree to indemnify and hold harmless Woolwich Township from any and all actions, claims and damages that Woolwich Township would be obligated to third parties from actions arising out of our use of Woolwich Township property. 4. We agree to comply with all ordinances, statues and regulations of all local, State and Federal authorities. It is further agreed that if the undersigned has any questions concerning township ordinances it is their responsibility to ask for copies of the ordinances that may be reviewed, and terms and conditions may be met. 5. Failure to comply will result in revocation of your permit and may also lead to fines and penalties.

\_\_\_\_\_ Signature of Individual/ Officer of Organization

**RESOLUTION AUTHORIZING PART TIME SUBSTITUTE ELECTRICAL SUBCODE INSPECTOR**

**R-2024-99**

**WHEREAS**, the Woolwich Township Construction Code office is in need of a substitute electrical inspector; and

**WHEREAS**, the Woolwich Township UCC SubCode Official has recommended that James M. Pratta holding Electrical Subcode and Electrical Inspector ICS License #012515 issued by the State of New Jersey be authorized to act on behalf of the Township of Woolwich in this capacity on a per diem basis, at the discretion of the Woolwich Township Code Official;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Woolwich hereby authorizes the following:

1. That James M. Pratta be and is hereby authorized as a substitute electrical inspector within the Woolwich Township Construction Code Office effective as of this date.
2. That payment shall be made for services at a per diem rate established within the Woolwich Township Salary Ordinance.

Adopted this 18<sup>th</sup> day of March, 2024

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Natalie Matthias, Mayor

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY  
SUPPORTING THE PROHIBITION OF LEFT-HAND TURNS AT THE ROUTE 322 DRIVEWAY LOCATIONS  
ONTO US Rt. 322 FROM THE OAK GROVE ROAD URBAN RENEWAL PROJECT LOCATED ON BLOCK 11,  
LOTS 6, 6.01, 6.02, 6.03, 6.04, 7, 11 AND 11.01**

**R-2024-100**

**WHEREAS**, the New Jersey Department of Transportation (NJDOT) has received, reviewed and issued comments regarding a traffic impact study and preliminary plans for a proposed 243,360 SF warehouse located on Block 11, Lots 6, 6.01, 6.02, 6.03, 6.04, 7, 11 and 11.01; and

**WHEREAS**, NJDOT has issued a letter dated January 17, 2024 (attached) which conceptually approves Access Application (A-322-S-35733-2023) but requires certain conditions; and

**WHEREAS**, modifications to the Rt. 322 eastbound turn slot for the proposed Rt. 322 westerly driveway is being relegated to a right-in/right-out driveway at both driveway locations; and

**WHEREAS**, the Township Committee of the Township of Woolwich fully supports the prohibition of left turns at both driveway locations;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

That the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey that it does hereby support the legal prohibitions of left turns at both driveway locations referenced in a letter from NJDOT dated January 17, 2024 at the proposed project consisting of a 243,360 sf warehouse located on Block 11, Lots 6, 6.01, 6.02, 6.03, 6.04, 7, 11 and 11.01.

Adopted this 18<sup>th</sup> day of March, 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY PROHIBITING LEFT TURNS AT THE PROJECT LOCATED AT 2057 U.S. ROUTE 322**

**R-2024-101**

**WHEREAS**, Dermody has developed the site located along U.S. Route 322, location addressed as 2057 Route 322, a/k/a as 201 Oak Grove Road, consisting of a warehouse distribution center together with parking, landscaped buffering, stormwater management facilities and related site improvements to be located on Block 12, lot 3 on the official tax map of the Township of Woolwich; and

**WHEREAS**, the facility will have a right in/right out only driveway on US Rt 322, a New Jersey State Highway for which access permits are required by NJDOT; and

**WHEREAS**, NJDOT requires that the Township of Woolwich adopt a Resolution prohibiting left turns at the proposed US Rt. 322 driveway for development, along with other requirements set forth by NJDOT; and

**WHEREAS**, in the interest of economic development along with vehicular safety, the Woolwich Township Committee agrees to prohibit left turns at said location and as per the attached map, incorporated into this Resolution by reference;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of Woolwich as follows:

1. That the Woolwich Township Committee hereby agrees to prohibit left turns at the proposed US Rte 322 driveway for the Dermody Warehouse Project, located on Block 12, lot 3, and addressed as 2057 Rt 322 a/k/a 201 Oak Grove Road as depicted.
2. That a copy of this Resolution shall be forwarded to the Developer upon adoption, by the Clerk of Woolwich Township.

Adopted this 18<sup>TH</sup> day of March, 2024

**TOWNSHIP OF WOOLWICH**

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18th day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF  
GLOUCESTER, STATE OF NEW JERSEY, AMENDED RESOLUTION OF  
NEED – TOWNSHIP OF WOOLWICH/FAIR SHARE HOUSING  
DEVELOPMENT, PHASE 1 AND 2  
R-2024-86**

**WHEREAS**, Fair Share Housing Development, Inc. (hereinafter referred to as “Sponsor”) proposes to construction a 132 multi-family rental affordable housing project (Phase I, 66 units) and (Phase 2, 66units) hereinafter referred to as the “Development” pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency Law of 1983, as amended (N.J.S.A. 55:14K-1 et seq.) the rules promulgated thereunder at N.J.A.C. 5:80-1.1 et seq., and all applicable guidelines promulgated thereunder (the foregoing hereinafter collectively referred to as the “HMFA Requirements”) within the Township of Woolwich (hereinafter referred to as the “Municipality”) on a site described as Block 18, Lot 4.03 as shown on the Official Tax Map of the Township of Woolwich, Gloucester County; and

**WHEREAS**, the Project will be subject to the HMFA Requirements and the Mortgage and other loan documents executed between the Sponsor and the New Jersey Housing and Mortgage Finance Agency (hereinafter referred to as “Agency”); and

**WHEREAS**, the Project will be subject to requirements of the New Jersey Department of Community Affairs (hereinafter referred to as the “Department of Community Affairs”), Neighborhood Preservation Balanced Housing Program I accordance with N.J.S.A. 52:27D-320 and applicable rules promulgated thereunder at N.J.A.C. 5:43-1.1 et seq., and the mortgage and other loan documents executed between the Sponsor and the Commissioner of the Department of Community Affairs; and

**WHEREAS**, pursuant to the HMFA Requirements, the governing body of the Municipality hereby determines that there is a need for this housing development in the Municipality.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. The Township Committee finds and determines that the Project proposed by the Sponsor meets or will meet an existing need;



2. The Township Committee finds and determines that the Project proposed by the Sponsor meets or will meet all or part of the municipality's low- and moderate-income housing obligation;
3. The Committee does hereby adopt the within Resolution amending R-2022-67, adopted on February 7, 2022, and makes the determination and findings herein contained by virtue of, pursuant to, and in conformity with the provisions of the HMFA Law to enable the Agency to process the Sponsor's application for Agency funding to finance the Project.

Adopted this 18th day of March, 2024

Township of Woolwich

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
NATALIE MATTHIAS, Mayor

#### CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**AMENDED TAX ABATEMENT RESOLUTION  
FAIR SHARE HOUSING DEVELOPMENT, INC.  
PHASE I (66 UNITS)  
R-2024-87**

**WHEREAS**, Fair Share Housing Development, Inc. (hereinafter referred to as “Sponsor”) proposed to construct a housing project (hereinafter referred to as “Project”) pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency Law of 1983, as amended (N.J.S.A. 55:14K-1 et seq. and the rules promulgated thereunder at N.J.A.C. 5:80-1 et seq. (the foregoing hereinafter referred to as the “HMFA Law”) within the Township of Woolwich (hereinafter referred to as the “Municipality”) on a site within the Township of Woolwich, County of Gloucester; and

**WHEREAS**, the project will be subject to the HMFA Law and the mortgage and other loan documents executed between the Sponsor and the New Jersey Housing and Mortgage Finance Agency (hereinafter referred to as “Agency”); and

**WHEREAS**, pursuant to the provisions of the HMFA Law, the governing body of the Municipality hereby determines that there is a need for this housing project in the Municipality; and

**WHEREAS**, the Sponsor has presented to the Township Committee a revenue projection for the Project which sets forth the anticipated revenue to be received by the Sponsor from the operation of the Project as estimated by the Sponsor and the Agency, a copy of which is attached hereto as Exhibit A and made a part of this resolution; and

**WHEREAS**, the Sponsor has provided the Municipality with an Agreement for the Payment in Lieu of Taxes for this Project (Phase I, consisting of 66 units), a copy of which is also attached hereto:

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich (the “Committee”) that:

- (1) The Committee finds and determines that the proposed Project will meet or meets an existing housing need; and
- (2) The Committee does hereby adopt the within Resolution, which amends its prior Resolution, R-2022, 65 on February 7, 2022, and makes the determination and findings herein contained by virtue of, pursuant to, and in the conformity with the provisions of the HMFA Law with the intent and purpose that the Agency shall rely thereon in making a mortgage loan to the Sponsor, which shall construct, own and operate the Project; and
- (3) The Committee does hereby adopt the within Amended Resolution with the further intent and purpose that from the date of execution of the Agency mortgage, the proposed Project, including both the land and the improvements thereon, will be exempt from real property taxation as provided in the HMFA Law, provided that payments in lieu of taxes for municipal services supplied to the Project are made to the Municipality in such amounts and manner set forth in the Agreement for Payments in lieu of Taxes as attached hereto; and
- (4) The Committee hereby authorizes and directs the Mayor of the Township of Woolwich to execute, on the behalf of the Municipality, the Amended Agreement for Payments in Lieu of Taxes in substantially the form annexed hereto; and

- (5) The Committee understands and agrees that the revenue projections set forth are estimates and that the actual payments in lieu of taxes to be paid by the Sponsor to the Municipality shall be determined pursuant to the Amended Agreement for the Payments in Lieu of Taxes executed between the Sponsor and the Municipality; and
- (6) The Committee hereby expressly acknowledges that the Sponsor pay to the Township the mandatory minimum annual payment of \$39,810.00 regardless of the actual amount of rent collected by the Sponsor for that given year.

Adopted this 18th day of March, 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
NATALIE MATTHIAS, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich on the 18th day of March, 2024

\_\_\_\_\_  
Jane DiBella, Clerk

**TAX ABATEMENT RESOLUTION  
FAIR SHARE HOUSING DEVELOPMENT, INC.  
PHASE II (66 UNITS)  
R-2024-88**

**WHEREAS**, Fair Share Housing Development, Inc. (hereinafter referred to as “Sponsor”) proposed to construct a housing project (hereinafter referred to as “Project”) pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency Law of 1983, as amended (N.J.S.A. 55:14K-1 et seq. and the rules promulgated thereunder at N.J.A.C. 5:80-1 et seq. (the foregoing hereinafter referred to as the “HMFA Law”) within the Township of Woolwich (hereinafter referred to as the “Municipality”) on a site within the Township of Woolwich, County of Gloucester; and

**WHEREAS**, the project will be subject to the HMFA Law and the mortgage and other loan documents executed between the Sponsor and the New Jersey Housing and Mortgage Finance Agency (hereinafter referred to as “Agency”); and

**WHEREAS**, pursuant to the provisions of the HMFA Law, the governing body of the Municipality hereby determines that there is a need for this housing project in the Municipality; and

**WHEREAS**, the Sponsor has presented to the Township Committee a revenue projection for the Project which sets forth the anticipated revenue to be received by the Sponsor from the operation of the Project as estimated by the Sponsor and the Agency, a copy of which is attached hereto as Exhibit A and made a part of this resolution; and

**WHEREAS**, the Sponsor has provided the Municipality with an Agreement for the Payment in Lieu of Taxes for this Project (Phase II, consisting of 66 units), a copy of which is also attached hereto:

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich (the “Committee”) that:

- (1) The Committee finds and determines that the proposed Project will meet or meets an existing housing need; and
- (2) The Committee does hereby adopt the within Resolution and makes the determination and findings herein contained by virtue of, pursuant to, and in the conformity with the provisions of the HMFA Law with the intent and purpose that the Agency shall rely thereon in making a mortgage loan to the Sponsor, which shall construct, own and operate the Project; and
- (3) The Committee does hereby adopt the within Resolution with the further intent and purpose that from the date of execution of the Agency mortgage, the proposed Project, including both the land and the improvements thereon, will be exempt from real property taxation as provided in the HMFA Law, provided that payments in lieu of taxes for municipal services supplied to the Project are made to the Municipality in such amounts and manner set forth in the Agreement for Payments in lieu of Taxes as attached hereto; and
- (4) The Committee hereby authorizes and directs the Mayor of the Township of Woolwich to execute, on the behalf of the Municipality, the Agreement for Payments in Lieu of Taxes in substantially the form annexed hereto; and
- (5) The Committee understands and agrees that the revenue projections set forth are estimates and that the actual payments in lieu of taxes to be paid by the Sponsor to the Municipality shall be

determined pursuant to the Agreement for the Payments in Lieu of Taxes executed between the Sponsor and the Municipality; and

- (6) The Committee hereby expressly acknowledges that the Sponsor pay to the Township the mandatory minimum annual payment of \$39,810.00 regardless of the actual amount of rent collected by the Sponsor for that given year.

Adopted this 18th day of March, 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
NATALIE MATTHIAS, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich on the 18th day of March, 2024

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING WOOLWICH TOWNSHIP TO AWARD AN AFFORDABLE HOUSING TRUST FUND GRANT TO FAIR SHARE HOUSING DEVELOPMENT, INC. (FSHD) IN THE AMOUNT OF ONE MILLION FIVE HUNDRED AND FIFTY THOUSAND AND NINE HUNDRED AND TEN DOLLARS (\$1,550,910) FOR THE DEVELOPMENT BY FSHD OF A SEWER PUMPING STATION AND SEWER AND WATER LINES ON BLOCK 18, LOT 4.03 TO CONNECT TO THE FORCED MAIN SEWER SYSTEM AND WATER LINES ON KINGS HIGHWAY AS PART OF FSHD'S 132 UNIT AFFORDABLE HOUSING DEVELOPMENT ON BLOCK 18, LOT 4.03.  
R-2024-102**

**WHEREAS**, FSHD is in the process of developing 132 units of affordable family housing on Block 18, Lot 4.03 in Woolwich Township ("FSHD Project"); and-

**WHEREAS**, the FSHD project will have two phases, each with 66 units, developed simultaneously; and

**WHEREAS**, Woolwich Township's financial support for the FSHD project was set forth in the May 3, 2021 Settlement Agreement In the Matter of The Application of the Township of Woolwich, Superior Court of New Jersey, Law Division, Gloucester County, Docket NO. GLO-L-1068-15, ("Settlement Agreement"); and

**WHEREAS**, at the time of the Settlement Agreement, the expectation of the parties was that the sewer line, to be installed on Kings Highway, would be by gravity flow. The current plans for the sewer line on Kings Highway propose a forced main system which, in turn, has substantially increased the required sanitary sewer improvements at the FSHD project requiring the design and installation of a pumping station and -the extension of sewer lines to connect into the forced main system on Kings Highway and relocation of water lines in order to connect into the water system on Kings Highway; and

**WHEREAS**, FSHD and Woolwich Township, during November and December 2023, and January 2024, evaluated the onsite increased water and sewer requirements and related costs and explored four (4) alternatives which did not provide substantial cost savings and, more importantly, made the FSHD project contingent upon private market development conditions which have the potential of undermining the timing of the development of the FSHD project; and

**WHEREAS**, after consideration of the plus and minuses of the development alternatives, and consideration of the detailed cost estimates for each alternative, the Township and FSHD agreed to pursue Alternative #1 which is the development of an onsite pumping station with sewer lines connecting to the forced main system on Kings Highway and the relocation and development of onsite water lines also connecting into the water system on Kings Highway; and

**WHEREAS**, in order to assist in the financing of the additional FSHD project costs related to the water and sewer improvements, and to support the overall economic feasibility of the FSHD project, Woolwich Township has agreed to provide an Affordable Housing Trust Fund Grant to FSHD in the amount of \$1,550,910 in accordance with the Sanitary Sewer Pumping Station and Water Design and Construction Estimate submitted by FSHD to the Township.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich (the "Committee") that:

- (1) Subject to satisfaction of the conditions set forth herein in Paragraphs 2 and 3 below, Woolwich Township hereby authorizes and approves an Affordable Housing Trust Fund grant to Fair Share

Housing Development, Inc., in the amount of \$1,550,910 to assist in the financing of Sanitary Sewer Pumping Station, Sewer Connection Lines and Water Lines which are part of the FSHD affordable housing project on Block 18, Lot 4.03 in Woolwich Township, which project is part of the Township's Court-approved Round 3 Affordable Housing Plan.

- (2) Funding by Woolwich Township of this Affordable Housing Trust Fund grant to Fair Share Housing Development, Inc., in the amount of \$1,550,910 shall be subject to the Township amending its current Affordable Housing Trust Fund Spending Plan by reducing the amount of allocated "Affordability Assistance" funds from \$2,818,883 to \$1,267,973 and to further amend the Spending Plan by increasing the amount of allocated "New Construction" funds from \$2,000,000 to \$3,550,910. Implementation of these two amendments shall provide \$1,550,910 which shall be the funding source for the subject affordable housing trust fund grant to Fair Share Housing Development, Inc.
- (3) The amendments to the Township's Affordable Housing Trust Fund Spending Plan, to be effective, shall be subject to the approval the Superior Court Judge assigned to the Woolwich Township Affordable Housing matter which was the subject of the May 3, 2021 Settlement Agreement.
- (4) The Committee hereby authorizes and directs the Mayor of the Township of Woolwich to execute this Resolution, on behalf of the Township.

Adopted this 18th day of March, 2024

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

#### CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich on the 18<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING WOOLWICH TOWNSHIP TO AMEND THE FEBRUARY 7, 2022 DEVELOPER'S AGREEMENT AMONG WOOLWICH TOWNSHIP, THE JOINT LAND USE BOARD OF THE TOWNSHIP OF WOOLWICH, AND FAIR SHARE HOUSING DEVELOPMENT, INC. FOR THE DEVELOPMENT OF 132 AFFORDABLE FAMILY UNITS) ON BLOCK 18, LOT 4.03  
R-2024-103**

**WHEREAS**, Woolwich Township, on May 3, 2021 entered into a Settlement Agreement with Fair Share Housing Center to resolve certain development and affordable housing litigation In the Matter of The Application of the Township of Woolwich, Superior Court of New Jersey, Law Division, Gloucester County, Docket NO. GLO-L-1068-15, (“Settlement Agreement”); and

**WHEREAS**, on May 7, 2022, Woolwich Township, the Joint Land Use Board of the Township of Woolwich, and Fair Share Housing Development, Inc. entered into a Developer’s Agreement with regard to Fair Share Housing Development, Inc.’s development of 132 affordable family units on Block 18, Lot 4.03 (“FSHD Project”); and

**WHEREAS**, thereafter, two major factors have occurred which require the amendment of said Developer’s Agreement namely, (1) instead of being developed in two separate phases, formerly designated as Phase I (70 units) and Phase II (62 units), the parties have agreed that the FSHD Project shall be developed as two separate financing projects, but to be simultaneously processed for development approvals, financing and construction approvals; and, (2) the FSHD Project will require the development of a sewer pumping station and water and sewer lines connecting the project with the forced main sewer system and water lines on Kings Highway;; and

**WHEREAS**, as a result of the aforesaid two factors, Woolwich Township has agreed to provide a supplemental Affordable Housing Trust Fund Grant to Fair Share Housing Development in the amount of \$1,550,910 for the development of the on-site pumping station and water and sewer connection lines—; and

**WHEREAS**, these material changes require the amendment of the February 7, 2022 Developer’s Agreement.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich (the “Committee”) that:

- (1) Woolwich Township agrees and hereby authorizes the amendment of the February 7, 2022 Developer’s Agreement, described above, to incorporate the changes described above, namely, (1) instead of being developed in two separate phases, formerly designated as Phase I (70 units) and Phase II (62 units), the parties have agreed that the FSHD Project shall be developed as two separate financing projects to be simultaneously processed for development approvals, financing and construction approvals, both of which will include 66 units); and, (2) the FSHD Project will require the development of a sewer pumping station and water and sewer lines connecting the project with the forced main sewer system and water lines to be developed on Kings Highway.
- (2) Woolwich Township acknowledges herein that the supplemental Affordable Housing Trust Fund Grant to Fair Share Housing Development, Inc., described in paragraph (1) herein, shall require the amendment of the Township’s Affordable Housing Trust Fund Spending Plan which



amendment, to be effective, shall be subject to the approval of the Superior Court Judge assigned to the Woolwich Township Affordable Housing matter which was the subject of the May 3, 2021 Settlement Agreement.

- (3) The Committee hereby authorizes and directs the Mayor of the Township of Woolwich to execute this Resolution, on the behalf of the Township.

Adopted this 18th day of March, 2024

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Natalie Matthias, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich on the 18th day of March, 2024

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING WOOLWICH TOWNSHIP TO AMEND ITS AFFORDABLE  
HOUSING TRUST FUND SPENDING PLAN  
R-2024-104**

**WHEREAS**, in August, 2023, Woolwich Township amended its Affordable Housing Trust Fund Spending Plan (“Spending Plan”); and

**WHEREAS**, the aforesaid August, 2023 Amended Spending Plan received court approval; and

**WHEREAS**, Woolwich Township desires to further amend its Court-approved August, 2023 Amended Spending Plan in order to reallocate trust funds which the Township desires to utilize to provide an affordable housing trust fund grant to Fair Share Housing Development, Inc. (“FSHD”) in the amount of \$1,550,910 for the satisfaction of project costs related to the development of an onsite pumping station with sewer lines connecting to the forced main system on Kings Highway and the relocation and development of onsite water lines also connecting into the water system on Kings Highway; and

**WHEREAS**, the Township desires to (1) reduce the amount of allocated “Affordability Assistance” funds from \$2,818,883 to \$1,267,973; and (2) increase the amount of allocated “New Construction” funds from \$2,000,000 to \$3,550,910. Implementation of these two amendments shall provide \$1,550,910 in new construction funds which shall be used as the funding source for the subject affordable housing trust fund grant to Fair Share Housing Development, Inc.; and

**WHEREAS**, the two proposed amendments to the Spending Plan will assist in the financing of the development of the FSHD project consisting of 132 affordable family units on Block 18, Lot 4.03 and further the affordable housing objectives of the Township; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich (the “Committee”) that:

- (1) Woolwich Township hereby authorizes and approves the following two amendments to its Court-approved August, 2023 Amended Affordable Housing Trust Fund Spending Plan which amendments will provide funds in the amount of \$1,550,910 for the financing of Sanitary Sewer Pumping Station, Sewer Connection Lines and Water Lines which are part of the FSHD affordable housing project on Block 18, Lot 4.03 in Woolwich Township, which project is part of the Township’s Court-Approved Round 3 Affordable Housing Plan.
- (2) The authorized amendments to the Spending Plan are as follows:
  - a. **AMENDMENT #1:** Reduce the amount of allocated “Affordability Assistance” funds from \$2,818,883 to \$1,267,973.
  - b. **AMENDMENT #2:** Increase the amount of allocated “New Construction” funds from \$2,000,000 to \$3,550,910.
- (3) The aforesaid two amendments to the Township’s Amended Affordable Housing Trust Fund Spending Plan, to be effective, shall be subject to the approval the Superior Court Judge assigned to the Woolwich Township Affordable Housing matter which was the subject of the May 3, 2021 Settlement Agreement.

(4) The Committee hereby authorizes and directs the Mayor of the Township of Woolwich to execute this Resolution, on the behalf of the Township.

Adopted this 18<sup>th</sup> day of March, 2024

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Natalie Matthias, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich on the 18<sup>th</sup> day of March, 2024

\_\_\_\_\_  
Jane DiBella, Clerk