

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
JANUARY 2, 2024**

The 2024 Reorganization Meeting of the Woolwich Township Committee was called to order at 6:32 by Administrator/Clerk Jane DiBella.

Ms. DiBella provided notice of the meeting under the Open Public Meetings Act.

Those present saluted the American Flag.

Frank DiMarco, Director of the Gloucester County Board of Commissioners administered the Oath of Public Office to Committeewoman-Elect Natalie Matthias.

Giuseppe Chila, Gloucester County Surrogate, administered the Oath of Public Office to Committeeman-Elect Francis McGovern Jr

Ms. DiBella performed a Roll Call:

Frederick: PRESENT, Matthias: PRESENT, McGovern: PRESENT, Minhas: PRESENT,  
Nocentino: PRESENT

The Clerk called for nominations for Woolwich Township Mayor for the year 2024.

Motion was made by Committeeman McGovern and seconded by Committeeman Nocentino to nominate Committeewoman Matthias.

There were no further nominations.

**Resolution R-2024-01 Resolution Appointing a Mayor for the Township of Woolwich for the Year 2024** (Matthias) Motion: Nocentino Second: McGovern

Roll Call: Frederick: YES, Matthias: YES, McGovern: YES, Minhas: YES, Nocentino: YES

Director DiMarco administered the Oath of Office to Mayor Matthias.

Mayor Matthias called for nomination of Deputy Mayor for the year 2024.

Committeeman McGovern nominated Michael Nocentino as Deputy Mayor. Mayor Matthias seconded.

There were no further nominations.

**Resolution R-2024-02 Resolution Appointing a Deputy Mayor for the Township of Woolwich for the Year 2024.** (Nocentino)

Roll Call: Frederick: YES, Matthias: YES, McGovern: YES, Minhas: YES, Nocentino: YES

Surrogate Chila administered the Oath of Office to the Deputy Mayor.

Mayor Matthias requested a consent agenda for resolutions R-2024-03 through and including R-2024-33. So moved McGovern. Second: Nocentino.

Committeeman Frederick requested that resolutions R-2024-03 and R-2024-14 be removed from the consent agenda.

Motion was made by Mayor Matthias and seconded by Deputy Mayor Nocentino to adopt resolutions R-2023-04 through and including R-2023-33, with the exception of. R-2023-14.

- R-2024-04 Woolwich Township 2024 Temporary Budget NJSA 40A:4-19**
- R-2024-05 Resolution Designating Dates for Regular Meetings of the Woolwich Township Committee for the Year 2024 and Directing the Township Clerk to Provide Notice**
- R-2024-06 Resolution Making a Professional Services Appointment-Municipal Auditors Michael Welding-Bowman and Company**
- R-2024-07 Resolution Making a Professional Services Appointment-Municipal Engineer Remington and Vernick, Annina Hogan Designee**
- R-2024-08 Resolution Making a Professional Services Appointment-Prosecutor Karin M. Wood, Esq.-Holdover**
- R-2024-09 Resolution Designating Joint Municipal Court Positions in the Township of Woolwich**
- R-2024-10 Resolution Appointing Members to the Woolwich Township Joint Land Use Board**
- R-2024-11 Resolution Appointing a Professional Services Appointment-Public Defender-Rex Roldan-Holdover**
- R-2024-12 Resolution Making Appointments to the Parks and Recreation Committee**
- R-2024-13 Resolution Authorizing Cash Management Plan Within the Township of Woolwich and Designating Depositories for Funds of the Township of Woolwich**
- R-2024-14 Resolution of the Township of Woolwich Making Appointments to Annual Positions**
- R-2024-15 Resolution Designating Newspapers Pursuant to the Open Public Meetings Act**
- R-2024-16 Resolution Authorizing Petty Cash Fund for Use by the Township Clerk, Construction Code Office and Police Department**
- R-2024-17 Resolution Authorizing Change Fund for Use in the Office of Parks and Recreation and the Office of the Clerk for Insurance of Dog Licenses**
- R-2024-18 Resolution Fixing Interest Rate on Delinquent Taxes**
- R-2024-19 Resolution Making Committee Liaison Appointments**
- R-2024-20 Resolution Making Appointments to the S/W Joint Environmental Commission**
- R-2024-21 Resolution Making a Professional Appointment-Conflict Engineers Pennoni Associates**

- R-2024-22 Resolution Appointing Fund Commissioner and Alternate Fund Commissioner to Represent the Township of Woolwich in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund in the Year 2024**
- R-2024-23 Resolution Awarding Professional Services Contract-Labor Attorney Zeller and Wieliczko, LLP**
- R-2024-24 Resolution Awarding Professional Services Contract-Bond Counsel Archer & Greiner-John Cantalupo, Designee**
- R-2024-25 Resolution of the Township of Woolwich Appointing the Public Agency Compliance Officer for the Township of Woolwich for the Year 2024**
- R-2024-26 Resolution Making a Professional Appointment–Financial Advisor Acacia Financial Group**
- R-2024-27 Resolution Making a Professional Services Appointment-Joint Municipal Planner/COAH Planner-Remington and Vernick, Ashton Jones, Designee**
- R-2024-28 Resolution Making a Professional Services Appointment-Special Counsel Redevelopment-Maley Givens-Holdover**
- R-2024-29 Resolution Appointing Risk Management Consultant for Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund-Hardenberg Insurance Group-Christopher Powell, Designee**
- R-2024-30 Resolution Authorizing Alternate Prosecutors to Act on the Behalf of the Township of Woolwich in the Event that the Prosecutor is Unable to Attend Sessions of the Municipal Court**
- R-2024-31 Resolution Making a Professional Services Appointment-COAH Special Counsel-Carluccio, Leone, Dimon, Doyle and Sacs, Michael Jedziniak, Designee-Holdover**
- R-2024-32 Resolution Making a Professional Services Appointment-Traffic Engineer Remington and Vernick, Annina Hogan, Designee**
- R-2024-33 Resolution Making Professional Services Appointment-Fire Restoration Services-National Restoration Services-Holdover**

Roll Call on resolutions:

**Roll Call: Frederick: YES, Matthias: YES, McGovern: YES, Minhas: YES, Nocentino: YES**

**R-2024-03 Resolution Making a Professional Services Appointment-Municipal Solicitor John A. Alice, Esq. Motion: Nocentino Second: McGovern**

Committeeman Frederick expressed his concern with the ability of Solicitor Alice to keep up with backlog of business experienced during his prior appointment.

Roll Call on R-2024-03

**Roll Call: Frederick: NO, Matthias: YES, McGovern: YES, Minhas: No, Nocentino: YES**

**Motion carried**

**R-2024-14 Resolution of the Township of Woolwich Making Appointments to Annual Positions**

Motion Nocentino Second: McGovern

Committeeman Frederick suggested that the Finance Assistant and UCC Secretary be combined into one title as secretarial support.

Dep. Mayor Nocentino moved to adopt Resolution R-2023-14 as amended. Committeeman Frederick seconded.

**Roll Call: Frederick: YES, Matthias: YES, McGovern: YES, Minhas: YES, Nocentino: YES**

Motion was made by Dep. Mayor Nocentino and seconded by Committeeman Frederick to open the meeting to public comment. All were in favor.

Hearing no public comment, motion was made by Dep. Mayor Nocentino and seconded by Committeeman Frederick to close the public portion. All were in favor.

The following comments were made by Committee:

Committeeman Frederick welcomed Committeeman McGovern to the Committee and thanked Dep. Mayor Nocentino for his humor. He further stated that he looks forward to working with Mayor Matthias throughout 2024. He also thanked the Township professionals.

Committeewoman Minhas welcomed Committeeman McGovern to Committee and congratulated the new Mayor and Dep. Mayor. She further thanked Committeeman Frederick for his hard work as Mayor, and also thanked Dennis Callahan for his past work. She added that the Committee will continue to reflect on services and focus will remain on lowering taxes. She hopes the Committee will continue to work in a bi-partisan fashion on all issues.

Committeeman McGovern stated that he and his family love Woolwich Township, and that he is grateful and honored to serve its residents. He thanked public officials present, Mayor Matthias and Dep. Mayor Nocentino for their help and support during his campaign. He thanked former Dep. Mayor Callahan for his service to the township and further thanked his wife and children for their understanding and support. Committeeman McGovern further stated that he knows there is a lot of work and difficult decisions ahead but his goal is to live up to expectations.

Deputy Mayor Nocentino offered congratulations to Mayor Matthias and Committeeman McGovern. He stated that responsible government requires responsible decisions. He noted the need to expand on resident communication. Stated the he is excited, proud and honored to serve.

Mayor Matthias stated that the Township is on the threshold of a new chapter and looks to perform in the spirit of unity, optimism and pride. She further promised to work and listen, and will choose to be a Mayor that celebrates unity, learning and listening and invited residents to write the story of Woolwich Township together.

With no further business, motion was made by Committeeman McGovern, seconded by Committeewoman Minhas and unanimously passed to adjourn the meeting.

The meeting adjourned at 7:02 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim.  
Audio recording on file