

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
DECEMBER 4, 2023**

The meeting was called to order at 6:30 p.m. by Mayor Craig Frederick.

Mayor Frederick made the following statement:

The December 4, 2023 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Matthias: PRESENT Minhas: PRESENT Nocentino: PRESENT
Callahan: PRESENT Frederick: PRESENT

Also present were Solicitor DeMarcantonio, Dep. Administrator Marino and Administrator/Clerk DiBella.

Those present saluted the American Flag.

Committeewoman Minhas moved to open the meeting to public comment. Deputy Mayor Callahan seconded. All were in favor.

Hearing no comment, Committeewoman Minhas moved to close the public portion. Deputy Mayor Callahan seconded. All were in favor.

Mayor Frederick read the following Ordinances by title only upon seconded reading:

2023-32 An Ordinance of the Township of Woolwich, Amending Chapter 14 Defense and Indemnification

Motion to Open Public Hearing: Minhas Second: Callahan All in favor
Motion to Close Public Hearing: Callahan Second: Minhas All in favor
Motion to adopt: Minhas Second: Callahan All in favor
Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

2023-33 An Ordinance of the Township of Woolwich Establishing Chapter 3 of the Code for a local Board of Health

Motion to Open Public Hearing: Callahan Second: Minhas All in favor
Motion to Close Public Hearing: Callahan Second: Minhas All in favor
Motion to adopt: Minhas Second: Callahan All in favor
Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

2023-34 An Ordinance of the Township of Woolwich Amending Chapter 59 of the Code of the Township of Woolwich Entitled "Animals"

Motion to Open Public Hearing: Callahan Second: Nocentino All in favor
Motion to Close Public Hearing: Callahan Second: Nocentino All in favor
Motion to adopt: Minhas Second: Matthias All in favor
Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

2023-35 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Adopting Requirements for the Storage of Salt and Other Solid De-Icing Materials

Motion to Open Public Hearing: Callahan Second: Nocentino All in favor
Motion to Close Public Hearing: Callahan Second: Minhas All in favor
Motion to adopt: Callahan Second: Minhas All in favor
Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

2023-36 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Revising the Woolwich Township Code to Delete Chapter 157 of the Code of the Township of Woolwich and Replacing with the Following

Motion to Open Public Hearing: Minhas Second: Callahan All in favor
Motion to Close Public Hearing: Nocentino Second: Minhas All in favor
Motion to adopt: Nocentino Second: Minhas All in favor
Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

Mayor Frederick read the following Ordinances by title only upon first reading and introduction.

2023-31 An Ordinance Providing for Local Enforcement of the New Jersey Uniform Fire Code Amending-(Re-introduction)

Motion to reintroduce: Matthias Second: Nocentino
Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

2023-37 An Ordinance of the Township of Woolwich, Amending Chapter 143, Property Maintenance

Motion to introduce: Minhas Second: Callahan
Committeeman Nocentino questioned the amendments as to Code Chapter 143-10. Solicitor DeMarcantonio advised that the amended section is in the Code.
Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

2023-38 An Ordinance Making Salary Ranges for Certain Officials and Employees of the Township of Woolwich in the County of Gloucester for Year 2023

Motion to introduce: Callahan Second: Minhas
Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

Mayor Frederick requested a consent agenda for resolutions: R-2023-244 through and including R-2023-256. So moved Callahan. Second: Minhas

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

R-2023-244 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department

R-2023-245 Resolution of the Township of Woolwich Authorizing the Hiring of Andre Ouellette within the Woolwich Township Police Department

R-2023-246 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department

R-2023-247 Resolution of the Township of Woolwich Amending Resolution 2023-234 to Correct Hourly Rate

R-2023-248 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of Two Letter of Credits on Behalf of Villages II Section 2.5

R-2023-249 Resolution of the Township of Woolwich Authorizing the Purchase of Flashing Beacons for Placement on Township Line Road Crosswalk

R-2023-250 Resolution of the Township Committee of the Township of Woolwich Authorizing a Shared Service Agreement Between the Township of Woolwich and the Borough of Swedesboro for New Jersey Uniform For Code Administration and Enforcement

R-2023-251 Resolution Authorizing the Release of Landscape Buffer Performance Bond Number 800129705 Filed on Behalf of DPIF3 NJ5 2062 Woolwich LLC

R-2023-252 Resolution Authorizing the Tax Collector to Transfer, Refund/Cancel Overpayments of Taxes

R-2023-253 Resolution Authorizing the Woolwich Township to Accept a Subgrant Award of the Federal Fiscal Year 2023 of Emergency Management Performance Grant and Emergency Management Agency Assistance

R-2023-254 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department

R-2023-255 Resolution of the Township of Woolwich Authorizing a Partial Release of Review Escrow Posted by NVR for the Kings Meadows Subdivision

R-2023-256 Resolution of the Township of Woolwich Authorizing the Proposal of Alaimo Group in the Not to Exceed Amount of \$30,000 for Completion of the Stormwater Infrastructure Mapping Related to the Township's MS4 Permit

Motion was made by Committeewoman Minhas and seconded by Deputy Mayor Callahan.

Committeewoman Matthias questioned R-2023-256 asking if the stormwater mapping can be used by Public Works or if it is just a requirement. Mayor Frederick responded that the storm water mapping is a requirement of the Township's elevation to Tier A status. Committeewoman Matthias then asked if rights are built in so that the Township can keep the mapping current.

Mayor Frederick replied that it is not expressly alluded to, but suggested the Resolution be amended to state that the Committee will receive the final product for future amendments so that the map can be edited and updated.

Roll Call on consent agenda resolutions:

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

Motion was made by Committeewoman Minhas and seconded by Committeeman Nocentino to adopt resolution **R-2023-257 Resolution of the Township of Woolwich, County of Gloucester Authorizing the Sale of One (1) Plenary Retail Consumption License.**

Mayor Frederick advised that this will be an open auction for one (1) consumption license with a minimum bid of \$400,000.

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion Carried

Under old business, Dep. Administrator Marino discussed his efforts to determine how best to outfit the park with security cameras. He noted that air cards can be purchased through Verizon to handle internet needs at low cost of \$45/month which will be able to run from 3 to 30 cameras. He further noted that he will continue to proceed with type of camera to purchase within the NTE quote authorization.

Deputy Mayor Callahan asked if there will be cameras by the concession stand. Dep. Administrator Marino replied that 6 cameras should cover the areas with the line of sight to the public works building or concession stand.

Committeewoman Matthias said that the project is needed, but asked whose budget will be charged and was told that open space funds will cover cost.

Committeeman Nocentino moved to authorize the cameras and equipment in the NTE amount of \$5,200.

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick ABSTAIN Motion carried

Under old business, Mayor Frederick advised that the change to First Bank as the township's financial institution as previously discussed, will be on the reorganization agenda.

Upon discussion the Committee agreed to conduct its 2023 close-out meeting on December 27th at 5:00 p.m. and its 2024 Reorganization Meeting on January 2nd at 6:30 p.m.

Also, Mayor Frederick advised that he is in the process of conducting scheduling a meeting with local pickleball enthusiasts to discuss rules, scheduling and other levels of use.

In addition, the Committee reviewed and discussed proposed signage at the court, to be purchased by the developer.

Mayor Frederick also advised the Committee as to obtaining Round 3 COAH Compliance.

Motion was made by Committeeman Nocentino and seconded by Committeewoman Minhas to open the meeting to public comment. All were in favor.

Jordan Schlump, 10 Wilshire Blvd. asked if plans have been made for pickleball game scheduling, leagues, court rentals etc. Mayor Frederick responded that those things will be in place by the time the courts are ready to open.

Christopher Collins, 61 Mill Road questioned the hours of the municipal building, stating that it is difficult to do business with the Township when there are daytime hours only.

Mayor Frederick said that it is something to think about in 2024.

Christina Trautz, 1 Sunset Drive asked if there is any update as to the truck route system.

The Mayor advised that the Township has been working with NJDOT on development of the truck route system. Approval may go into Q1 2024 with the adoption of various ordinances and posting of signage.

Hearing no further comment, motion was made by Committeeman Nocentino, seconded by Committeewoman Matthias and unanimously passed.

Deputy Mayor Callahan moved to adopt resolution **R-2023-258 Resolution for Closed Session**. Committeewoman Minhas seconded. All were in favor.

Mayor Frederick advised that Committeeman-Elect Fran McGovern will be in closed session also.

The Committee entered closed session at 7:06 p.m. for the purpose of discussing Police Matters: Interviews and Contractual Matters: Rt. 322 Development

The regular meeting reconvened at 9:30 p.m. at which time Deputy Mayor Callahan moved to hire Matthew Motto as a 9th Class Officer effective as of December 5th pending a certification of funds. Committeewoman Minhas seconded.

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried

Motion was made by Committeewoman Minhas and seconded by Deputy Mayor Callahan to approve the bill list and purchase orders.

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried

With no further business, motion was made by Committeewoman Minhas and seconded by Committeeman Nocentino to adjourn the meeting. All were in favor.

The meeting adjourned at 9:31 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file