

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
SPECIAL CLOSE-OUT MEETING
DECEMBER 27, 2023**

Call to order:

The December 27, 2023 Special Close-Out Meeting for the Year 2023 is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Proclamation: Committeeman Dennis Callahan

Public Portion: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Resolutions:

R-2023-283 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of Cash Bonds for Villages II, Sections 1.5 and 1.6 on behalf of Platinum Developers (Block 28, Lots 6.01, 15 & 16)

R-2023-284 Resolution of the Township of Woolwich Tax Collector, Cancellation of Tax Overpayments or Delinquent Amounts of Less than \$5.00

R-2023-285 Resolution of the Township of Woolwich Making an Elevation Within the Woolwich Township Police Department

R-2023-286 Resolution Authorizing the Tax Collector to Transfer, Refund/Cancel Overpayment of Taxes

R-2023-287 Resolution Authorizing the Issuance of a Temporary Certificate of Occupancy-DPIF3 NJ4 2120 Woolwich 322, LLC

R-2023-288 Resolution of the Township of Woolwich Authorizing the Release of Loan Funds from the COAH Trust Fund Pursuant to a Loan Agreement Between the Township of Woolwich and Woolwich Housing Partners, LLC

R-2023-289 Resolution Authorizing Budget Appropriation Transfers During the Last Two Months of the Current Year for the Township of Woolwich, County of Gloucester, State of New Jersey

Old Business:

New Business:

Any Other Business:

Approval of Minutes: December 18, 2023 Regular Meeting

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE ACCEPTANCE OF FILING
OF CASH BONDS FOR VILLAGES II, SECTIONS 1.5 AND 1.6 ON BEHALF OF PLATINUM
DEVELOPERS (BLOCK 28, LOTS 6.01, 15 &16)**

R-2023-283

WHEREAS, Summit Ventures, LLC received approvals for development of Villages II, Sections 1.5 and 1.6 located on the Woolwich Township Tax Maps as Block 28, Lots 6.01, 15 and 16; and

WHEREAS, the Woolwich Township Engineer has reviewed and issued bond estimates for said development; and

WHEREAS, accordingly, the Township has received the following Cash Bonds:

Description	Section	Bond Amount
Private Improvements	Section 1.5	\$13,842.30
Private Improvements	Section 1.6	\$13,572.09

WHEREAS, the Township Committee of the Township of Woolwich wishes to accept said funds for said purpose;

NOW THEREFORE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and is hereby authorized and directed to accept and maintain on deposit within the Woolwich Township Finance Office the funds described above as posted for the development of Block 28, Lots 6.01, 15 and 16 by Summit Ventures, LLC

Adopted this 27th day of December, 2023

WOOLWICH TOWNSHIP

ATTEST: _____
Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 27th day of December, 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH TAX COLLECTOR, CANCELLATION OF TAX
OVERPAYMENTS OR DELINQUENT AMOUNTS OF LESS THAN \$5.00**

R-2023-284

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$5.00; and,

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$5.00 as of December 31, 2023

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of Township of Woolwich, County of Gloucester, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

Adopted this 27TH day of December 2023

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of Woolwich, at a meeting held on the 27TH day of December 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING AN
ELEVATION WITHIN THE WOOLWICH TOWNSHIP POLICE
DEPARTMENT
R-2023-285**

WHEREAS, Giovanni Marino was hired by the Township of Woolwich as an Academy Recruit on August 4, 2023 via resolution R-2023-155; and

WHEREAS, Giovanni Marino graduated from the Gloucester County Police Academy on December 15, 2023; and

WHEREAS, the Woolwich Township Chief of Police has made recommendation to the Woolwich Township Committee as to the elevation of Recruit Marino to that of 9th Class Patrolman; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to make said elevation retroactive to December 15, 2023;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Giovanni Marino be and is hereby elevated to the position of 9th Class Patrolman within the Woolwich Township Police Department effective retroactive to December 15, 2023.
2. That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for 9th Class Officer shall be \$42,901.74 prorated for the remainder of 2023 and that he shall be offered employee benefits per the policy of the Township of Woolwich and the effective bargaining agreement between the Township of Woolwich and PBA Local #122.

Adopted this 27th day of December, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 27th day of December, 2023.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER, REFUND/CANCEL OVERPAYMENT OF TAXES

R- 2023-286

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following refund/cancel/transfer as noted:

Block 28.50 Lot 16 Bono, Dominic & Amy Lee \$ 828.99

Adopted this 27th day of December 2023

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of Woolwich, at a meeting held on the 27th day of December 2023.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE ISSUANCE OF A TEMPORARY CERTIFICATE OF OCCUPANCY-
DPIF3 NJ4 2120 WOOLWICH 322, LLC**

R-2023-287

WHEREAS, the Woolwich Township Engineer has issued a letter dated December 22, 2023 as to the issuance of a Temporary Certificate of Occupancy (TCO) for the warehouse project located on Block 6, Lot 6 subject to certain conditions; and

WHEREAS, Chapter 149-25A.(9) of the Code of the Township of Woolwich allows developer to seek a TCO upon the furnishing of a "temporary certificate of occupancy" guarantee; and

WHEREAS, the Township Committee of the Township of Woolwich authorizes the issuance of a TCO on said project subject to the conditions noted below:

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That it does hereby authorize the issuance of a TCO on the project located on Block 6, Lot 6 subject to all of the conditions noted within the letter from Alaimo Group dated December 22, 2023 as attached hereto and incorporated within the body of this Resolution by reference.

Adopted this 27th day of December, 2023

WOOLWICH TOWNSHIP

ATTEST: _____
Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION

The forgoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 27th day of December, 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE RELEASE OF LOAN FUNDS FROM
THE COAH TRUST FUND PURSUANT TO A LOAN AGREEMENT BETWEEN THE TOWNSHIP OF
WOOLWICH AND WOOLWICH HOUSING PARTNERS, LLC
R-2023-288**

WHEREAS, the Township of Woolwich entered into a Loan Agreement with Woolwich Housing Partners, LLC on December 28, 2022 via the adoption of resolution R-2023-298; and

WHEREAS, Woolwich Housing Partners has constructed a 72 unit affordable housing project (“Tavistock”) located on Block 2.09, Lot 1.03 ; and

WHEREAS, the Township of Woolwich has the authority to issue low interest loans in furtherance of affordability assistance programs pursuant to N.J.S.A. 52:27D-329.2 et seq.; and

WHEREAS, the Loan Agreement of which the Township is the Lender and Woolwich Housing Partners is the Borrower, grants the Borrower a permanent loan in the aggregate principal amount of One Million Four Hundred Twenty-Four Thousand Seventy Two Dollars (\$1,424,072.00); and

WHEREAS, said loan funds will come from the developer Affordable Housing Trust Fund, pursuant to Chapter 95-16 of the Code of the Township of Woolwich in which said funds are available; and

WHEREAS, the project is close to completion and the Borrower has requested disbursement of the loan funds due to the rise in interest rates;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township of Woolwich (Lender) authorizes the release of \$1,424,072.00 from its COAH Trust Fund to Woolwich Housing Partners, LLC pursuant to Section 5.1 of the Loan Agreement as referenced above.
2. That the Woolwich Township CFO is hereby authorized and directed to issue said funds to the Borrower.

Adopted this 27th day of December, 2023

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich on this 27th day of December, 2023.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS
DURING THE LAST TWO MONTHS OF THE CURRENT YEAR FOR THE
TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY**

R-2023-289

WHEREAS, the provisions of N.J.S.A. 40A:4-58, permit the transfer of appropriations during the last two months of a fiscal year and

WHEREAS, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis

NOW THEREFORE BE IT RESOLVED, that the Township Committee agrees to said transfer of budget appropriations below:

Department	Account Number	To	From
Electricity	3-01-31-430-000	\$ 5,000.00	
Parks & Rec S/W	3-01-28-375-011	\$ 300.00	
Medical Surgical Ins	3-01-23-220-000		\$ 5,300.00
Totals		\$ 5,300.00	\$ 5,300.00

This resolution will become effective immediately.

Adopted at a meeting of the Township of Woolwich Committee held on December 27, 2023.

Craig Frederick, Mayor

Attest:

Jane DiBella, Clerk