

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 2, 2024**

Welcome and call to order:

Sunshine Notice:

Flag Salute:

Frank DiMarco, Director of the Gloucester County Board of Commissioners administers the Oath of Public Office to Committeewoman-Elect Natalie Matthias.

Giuseppe Chila, Gloucester County Surrogate, will administer the Oath of Public Office to Committeeman-Elect Francis McGovern Jr

The Clerk performs a Roll Call of members present.

The Clerk calls for nominations for Woolwich Township Mayor for the year 2024.

Resolution R-2024-01 Resolution Appointing a Mayor for the Township of Woolwich for the Year 2024. (Roll Call)

Oath of Office administered to the Mayor by Director DiMarco.

The Mayor calls for nomination of Deputy Mayor for the year 2024.

Resolution R-2024-02 Resolution Appointing a Deputy Mayor for the Township of Woolwich for the Year 2024. (Roll Call)

Oath of Office administered to the Deputy Mayor.

- R-2024-03** Resolution Making a Professional Services Appointment-Municipal Solicitor John A. Alice, Esq.
- R-2024-04** Woolwich Township 2024 Temporary Budget NJSA 40A:4-19
- R-2024-05** Resolution Designating Dates for Regular Meetings of the Woolwich Township Committee for the Year 2024 and Directing the Township Clerk to Provide Notice
- R-2024-06** Resolution Making a Professional Services Appointment-Municipal Auditors Michael Welding-Bowman and Company
- R-2024-07** Resolution Making a Professional Services Appointment-Municipal Engineer Remington and Vernick, Annina Hogan Designee
- R-2024-08** Resolution Making a Professional Services Appointment-Prosecutor Karin M. Wood, Esq.-Holdover
- R-2024-09** Resolution Designating Joint Municipal Court Positions in the Township of Woolwich
- R-2024-10** Resolution Appointing Members to the Woolwich Township Joint Land Use Board
- R-2024-11** Resolution Appointing a Professional Services Appointment-Public Defender-Rex Roldan-Holdover
- R-2024-12** Resolution Making Appointments to the Parks and Recreation Committee
- R-2024-13** Resolution Authorizing Cash Management Plan Within the Township of Woolwich and Designating Depositories for Funds of the Township of Woolwich
- R-2024-14** Resolution of the Township of Woolwich Making Appointments to Annual Positions

- R-2024-15** Resolution Designating Newspapers Pursuant to the Open Public Meetings Act
- R-2024-16** Resolution Authorizing Petty Cash Fund for Use by the Township Clerk, Construction Code Office and Police Department
- R-2024-17** Resolution Authorizing Change Fund for Use in the Office of Parks and Recreation and the Office of the Clerk for Insurance of Dog Licenses
- R-2024-18** Resolution Fixing Interest Rate on Delinquent Taxes
- R-2024-19** Resolution Making Committee Liaison Appointments
- R-2024-20** Resolution Making Appointments to the S/W Joint Environmental Commission
- R-2024-21** Resolution Making a Professional Appointment-Conflict Engineers Pennoni Associates
- R-2024-22** Resolution Appointing Fund Commissioner and Alternate Fund Commissioner to Represent the Township of Woolwich in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund in the Year 2024
- R-2024-23** Resolution Awarding Professional Services Contract-Labor Attorney Zeller and Wieliczko, LLP
- R-2024-24** Resolution Awarding Professional Services Contract-Bond Counsel Archer & Greiner-John Cantalupo, Designee
- R-2024-25** Resolution of the Township of Woolwich Appointing the Public Agency Compliance Officer for the Township of Woolwich for the Year 2024
- R-2024-26** Resolution Making a Professional Appointment-Financial Advisor Acacia Financial Group
- R-2024-27** Resolution Making a Professional Services Appointment-Joint Municipal Planner/COAH Planner-Remington and Vernick, Ashton Jones, Designee
- R-2024-28** Resolution Making a Professional Services Appointment-Special Counsel Redevelopment-Maley Givens-Holdover
- R-2024-29** Resolution Appointing Risk Management Consultant for Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund-Hardenberg Insurance Group-Christopher Powell, Designee
- R-2024-30** Resolution Authorizing Alternate Prosecutors to Act on the Behalf of the Township of Woolwich in the Event that the Prosecutor is Unable to Attend Sessions of the Municipal Court
- R-2024-31** Resolution Making a Professional Services Appointment-COAH Special Counsel-Carluccio, Leone, Dimon, Doyle and Sacs, Michael Jedziniak, Designee-Holdover
- R-2024-32** Resolution Making a Professional Services Appointment-Traffic Engineer Remington and Vernick, Annina Hogan, Designee
- R-2024-33** Resolution Making Professional Services Appointment-Fire Restoration Services-National Restoration Services

Meeting opened and closed to public comment:

Township Committee Comments:

Mayor's Comments:

Adjournment:

**RESOLUTION APPOINTING A MAYOR FOR THE TOWNSHIP OF WOOLWICH
FOR THE YEAR 2024
R-2024-01**

WHEREAS, the Township Committee of the Township of Woolwich is required to appoint a Mayor for the Township of Woolwich for the year 2024;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That _____ be and is hereby appointed Mayor of the Township of Woolwich for the year 2024.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of the Township Committee of the Township of Woolwich held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION APPOINTING A DEPUTY MAYOR FOR THE TOWNSHIP OF
WOOLWICH FOR THE YEAR 2024
R-2024-02**

WHEREAS, the Township Committee of the Township of Woolwich is required to appoint a Deputy Mayor for the Township for the year 2024;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That _____ be and is hereby appointed Deputy Mayor of the Township of Woolwich for the year 2024.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of the Township Committee of the Township of Woolwich held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
SOLICITOR
R-2024-03**

WHEREAS, there exists a need for a Township Solicitor for the Township of Woolwich for the year 2024; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of Contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a “Fair and Open Process” in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That John A. Alice, ESQUIRE, be and is hereby appointed the Solicitor of the Township of Woolwich commencing January 1, 2024 nunc pro tunc through December 31, 2024 per terms of the Agreement attached hereto; and that the Mayor and Township Clerk are hereby authorized and directed to execute the attached Agreement.

2. This Contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid service encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

4. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

Adopted this 2nd day of January, 2024

WOOLWICH TOWNSHIP

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER
2024 TEMPORARY BUDGET NJSA 40A:4-19
R-2024-04**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purposes and amount required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty days of January 2024, and

WHEREAS, the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$\$12,014,828.40, and

WHEREAS, 26.25% of the appropriations of the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in the said 2023 budget is the sum of \$3,153,892.52, and

WHEREAS, principal and interest will be due on various dates from January 1, 2024 to December 31, 2024 inclusive, on Sundry Bonds and Debt issued and outstanding:

NOW, THEREFORE, BE IT RESOLVED, that the following temporary budget appropriations be made and that a certified copy of this resolution is transmitted to the Chief Financial Officer for his records

Adopted this 2nd day of January, 2024

Township of Woolwich

, Mayor

Attest:

Jane DiBella, Clerk

**RESOLUTION DESIGNATING DATES FOR WORK SESSIONS AND REGULAR MEETINGS OF THE WOOLWICH TOWNSHIP COMMITTEE FOR 2024 AND DIRECTING THE TOWNSHIP CLERK TO PROVIDE NOTICE THEREOF PURSUANT TO THE OPEN PUBLIC MEETINGS ACT
R-2024-05**

WHEREAS, the Township Committee of the Township of Woolwich must set days for their work session and regular meetings for the year 2024; and

WHEREAS, the Open Public Meetings Act requires that notice be given for all Committee meetings;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Committee’s work session and regular meetings for the year 2024 will be held on the dates set forth on “Schedule A” attached hereto and made a part hereof to begin at 6:30 P.M. unless otherwise specified. The Committee adopts Roberts Rules of Order to govern its meetings.

2. The Township Clerk shall post a copy of this resolution on the Municipal Bulletin Board located in the Municipal Building, 120 Village Green Drive, Woolwich Township, New Jersey.

3. A copy of this Resolution together with all required advance written notices shall be given by the Township Clerk to the following two (2) newspapers: THE SOUTH JERSEY TIMES and THE COURIER POST within seven (7) days following January 1, 2024.

4. The schedule of regular meetings for the year 2024 shall be in accordance with the notice annexed hereto.

5. The Township Clerk is directed to mail advance written notices of meetings as defined by the Open Public Meetings Act, to all persons requesting a copy.

6. The Township Clerk shall be required to maintain a list of all duly scheduled meetings of all boards, commissions, authorities and such other agencies within the Township and required to comply with the provisions of the Open Public Meetings Act.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Woolwich that this Resolution shall take effect immediately upon adoption.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Meeting of the Woolwich Township Committee which was held on the 2nd day of January, 2024

Jane DiBella, Clerk

SCHEDULE A
(Official action may be taken at Work Sessions and Regular Meetings)
All Meetings Begin at 6:30 p.m. unless otherwise indicated

January 2 6:30 p.m. Reorganization (Tuesday)	
January 16, (Tuesday)	July 15
February 5	August 5
February 20 (Tuesday)	August 19
March 4	September 3 (Tuesday)
March 18	September 16
April 1	October 7
April 15	October 21
May 6	
May 20	November 18
June 3	December 2
June 17	December 16

In addition, Quarterly Town Hall Meeting will be held on these dates beginning at 6:30 p. m.

February 12	May 13	August 12	November 12
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**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
MUNICIPAL AUDITOR
R-2024-06**

WHEREAS, there exists a need for the services of an auditor within the Township of Woolwich for the year 2024; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.), require that the Resolution authorizing the award of Contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment is being made under a “Fair and Open Process” and in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Michael J. Welding of the firm Bowman & Company is hereby appointed Auditor for the Township of Woolwich for the year 2024 to aid in the preparation of an annual financial statement for the year 2024 and assist with the preparation of the 2024 local municipal budget and 2024 Municipal Audit and that the Mayor and the Township Clerk on behalf of the Township of Woolwich are hereby authorized and directed to execute an agreement in this regard.

2. This Contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid services encompasses Professional Services recognized, licensed and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

4. A copy of this Resolution and the Agreement are on file and are available for public inspection in the Office of the Clerk of Woolwich Township.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
MUNICIPAL ENGINEER
R-2024-07**

WHEREAS, there exists a need for the appointment of a Township Engineer within the Township of Woolwich for the year 2024; and

WHEREAS, the Township wishes to appoint the Firm of Remington and Vernick Engineers, Annina Hogan, PE, CME (Designee) as Engineer for the Township of Woolwich for a term commencing January 1, 2024 nunc pro tunc and terminating December 31, 2024; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public contracts Laws (N.J.S.A. 40A:11-1 et. seq.), requires that the Resolution authorizing the award of Contracts for “Professional Services” without Competitive Bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a “Fair and Open Process” and in accordance with Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. Remington and Vernick Engineers be and is hereby awarded the Contract as Engineers for the Township of Woolwich for the year 2024, beginning on January 1, 2024 nunc pro tunc and ending December 31, 2024.
2. That the Mayor and Township Clerk are authorized and directed to execute an Agreement in this regard on behalf of the Township.
3. This Contract is awarded without Competitive Bidding as “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid services encompass Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
5. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

Adopted this 2nd day of January, 2024

WOOLWICH TOWNSHIP

ATTEST: _____
Jane DiBella, Clerk

, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
PROSECUTOR
R-2024-08**

WHEREAS, there exists the need for the appointment of Municipal Prosecutor within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to **solicit additional “Requests for Qualifications”** prior to award of said services for the year 2024; and

WHEREAS, the Township of Woolwich wishes to extend the 2023 Contract of Karin M. Wood as Municipal Prosecutor for a period of ninety (90) days; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the 2023 Contract of the firm of Karin M. Wood be and is hereby extended for the period of ninety (90) days as Municipal Prosecutor within the Township of Woolwich.
2. That the Woolwich Township Committee hereby authorizes solicitation of additional Requests for Qualifications for the services of Municipal Prosecutor for the year 2024.
3. 4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Reorganization Meeting of the Township Committee of the Township of Woolwich held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION DESIGNATING MUNICIPAL COURT POSITIONS FOR THE
TOWNSHIP OF WOOLWICH
R-2024-09**

WHEREAS, the Township of Woolwich, County of Gloucester, State of New Jersey, desires to make an appointment of the Deputy Court Administrator, pursuant to the terms of its Administrative Code and State Statute;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich as follows:

1. That Christina Bowen is hereby appointed Deputy Court Administrator commencing January 1, 2024 nunc pro tunc through December 31, 2024.
2. That Cleopatra Johnson is hereby appointed as Court Recorder commencing January 1, 2024 nunc pro tunc through December 31, 2024.
3. That Luis Garcia is hereby appointed as Court Interpreter commencing January 1, 2024 nunc pro tunc through December 31, 2024.

BE IT FURTHER RESOLVED, that the salary of said employees shall be such as may be designated in the General Salary Ordinance and Resolution hereinbefore and as may be hereinafter modified and adopted.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION APPOINTING MEMBERS TO THE
WOOLWICH TOWNSHIP JOINT LAND USE BOARD
R-2024-10**

WHEREAS, The Mayor of the Township of Woolwich is required to make appointments to the Woolwich Township Joint Land Use Board pursuant to N.J.S.A. 40:55D-23;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following appointments are hereby made by the Woolwich Township Mayor in accordance with NJSA 40:55D-23 as follows:

1. That Natalie Matthias, Mayor of the Woolwich Township Committee, be and is hereby appointed as a Class I member of the Joint Land Use Board for a term commencing January 1, 2024 nunc pro tunc and ending December 31, 2024.
2. That Michael Nocentino, as a representative of the Woolwich Township Committee, be and is hereby appointed as a Class III member of the Joint Land Use Board for a term beginning January 1, 2024 nunc pro tunc and ending December 31, 2024.
3. That Joe Morgan, Woolwich Township Chief of Police be and is hereby appointed as a Class II member of the Joint Land Use Board for a term beginning January 1, 2024 nunc pro tunc and ending December 31, 2024. This appointment affirms the appointment of the Mayor pursuant to N.J.S.A. 40:55D-23.
4. That Carolyn Grasso be and is hereby reappointed to the position of Class IV for a term beginning January 1, 2024 and ending on December 31, 2027.
5. That Ellie Moorner be and is hereby appointed to the position of Class IV for a term beginning January 1, 2024 and ending on December 31, 2027.
6. That Joseph Kauffman be and is hereby appointed to the position of Alt. #1 for an unexpired term effective as of January 1, 2024 and ending on December 31, 2024.
7. That Patrick Healey be and is hereby appointed to the position of Alt. #2 for an unexpired term effective as of January 1, 2024 and ending on December 31, 2024.
8. That Christina Trautz be and is hereby appointed to the position of Alt. #3 for a term effective as of January 1, 2024 and ending on December 31, 2025.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-PUBLIC
DEFENDER
R-2024-11**

WHEREAS, there exists the need for the appointment of Public Defender within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to **solicit additional “Requests for Qualifications”** prior to award of said services for the year 2024; and

WHEREAS, the Township of Woolwich wishes to extend the 2023 Contract of Rex J. Roldan as Public Defender a period of ninety (90) days; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the 2023 Contract of the firm of Rex J. Roldan be and is hereby extended for the period of ninety (90) days as Public Defender within the Township of Woolwich.
2. That the Woolwich Township Committee hereby authorizes solicitation of additional Requests for Qualifications for the services of Public Defender for the year 2024.
3. 4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING APPOINTMENTS TO THE PARKS AND RECREATION
COMMITTEE AND DESIGNATING TERMS FOR SAID MEMBERSHIP
R-2024-12**

WHEREAS, the Township Committee of the Township of Woolwich wishes to make certain appointments to the advisory board known as the Parks and Recreation Committee.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following individual(s) be and are hereby appointed to the Swedesboro-Woolwich Parks and Recreation Committee to terms as designated, pursuant to Ordinance 2017-15 of the Township of Woolwich.

Janet Richardson	1-1-2022-12-31-2024
Jackie Williams	1-1-2022-12-31-2024
Sherry Gumpert	1-1-2022-12-31-2024
Giorgio Ramacciotti (Unexpired term)	1-1-2023-12-31-2025
Jamie Pula	1-1-2024-12-31-2026
Jack Jokenin (Pending Background Check)	1-1-2024-12-31-2026

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CASH MANAGEMENT PLAN WITHIN THE
TOWNSHIP OF WOOLWICH AND DESIGNATING DEPOSITORY FOR FUNDS OF
THE TOWNSHIP OF WOOLWICH FOR THE YEAR 2024
R-2024-13**

BE IT RESOLVED that the Township Committee of the Township of Woolwich hereby designates the following Government Unit Depository Protection Act approved banks as authorized depositories for Township funds:

FIRST BANK
FULTON BANK

BE IT FURTHER RESOLVED that for investment purposes the Township Treasurer is authorized to deposit funds in any banking institution, or fund, as permitted by law, having its place of business in New Jersey and organized under the Laws of the United States of America or the State of New Jersey or any combination thereof;

BE IT FURTHER RESOLVED that the Chief Financial Officer of the Township of Woolwich is directed to use the following cash management plan as the guide in depositing and investing funds of the Township of Woolwich:

The following are suitable and authorized investments:

- Interest bearing bank accounts and certificates of deposit in authorized banks
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e)
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e)
and conditions set by the Division of Local Government Services
- New Jersey State Cash Management Fund
- Repurchase agreements of fully collateralized securities which comply with
N.J.S.A. 40A:5-15.1(a).
- Any other financial instruments as allowed by 40a:5-15.1

BE IT FURTHER RESOLVED that each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments, and shall report to the governing body any account that does not earn interest.

BE IT FURTHER RESOLVED that the aforesaid depository of funds for the Township of Woolwich shall comply with the Laws of the State of New Jersey as to depositories for public funds;

BE IT FURTHER RESOLVED that the Mayor, Deputy Mayor, Administrator/Clerk and Chief Financial Officer are hereby authorized to sign checks, drafts and orders for Township Funds. The Chief Financial Officer is designated to make all duly authorized transfers.

BE IT FURTHER RESOLVED that all checks, drafts, notes or orders against the Municipal Court account of the Township of Woolwich shall be signed by the Municipal Court Administrator.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a reorganization meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING APPOINTMENTS
TO ANNUAL POSITIONS
R-2024-14**

WHEREAS, the Township Committee of the Township of Woolwich wishes to appoint and/or reappoint certain persons to annual positions within the Township of Woolwich for the year 2023;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the following persons be and are hereby appointed for the year 2024 unless otherwise noted:

Jane DiBella	Administrator
Jane DiBella	Improvement Search Officer
Jane DiBella	Registrar of Vital Statistics
Kim Jaworski	Tax Search Officer
Shannon Kilpatrick	Recreation Coordinator
Britni Beecken	Finance Assistant
Anthony Bertino	Clean Communities Coordinator
Joseph Tull, Sr.	Fire Sub Code
Swedesboro Fire Bureau	Fire Marshall
County of Gloucester	Canine Control Officer
Jessica Mignogna	Deputy Registrar
Jessica Mignogna	Deputy Clerk
Anthony Bertino	Director of Municipal Services
Andy Holgen	Building Inspector
William Miller	Building Inspector
Jim Morrison	Substitute Electrical Inspector
Ronald Mertz	Substitute Building and Housing Inspector
Ted Smith	Electrical Inspector
Robert D'Angelo	Substitute Plumbing
John McClay	Substitute Electrical Inspector
Henry Stanley	Substitute Electrical Inspector
Fabrizio Flaiano	Plumbing Inspector
Phil Zimm	Substitute Inspector
Anthony Bertino	Solid Waste/Recycling Coordinator
Brian Hughes	DPW Supervisor
Angela Kalnas	Court Administrator
Britni Beecken	UCC Secretary
Kathleen Barbato	UCC Secretary

Crossing Guards: Carolyn Foreman, Tracy Latigona, Gwen Potero, Lisa Harding, Sean Jones,

Clare Beatty, Sandy Hanna, Jamie Santoferraro, Karen Murray, Nelson Vazquez, Jackie Bernardino, Carmen Tirado, Brenda Prus, Sharon Verdieck, Jean Bereznai, Gloria Johnson
Linda Stackhouse, Steve Bereznai, Darlene Gage

Substitute Crossing Guards: Steve Berenznai, Samuel Spina, Sharon Verdieck , Linda Stackhouse, Gwen Potero

Special Law Enforcement Officers:
SLEO II Rodney Sawyer #2360
SLEO II Jeff Thompson #2372
SLEO III Mike LaRosa #2371
SLEO III Mike Petruz #2373
SLEO III William Franklin #2374

2. That the compensation of the above named individuals shall be set by the Township Committee in its annual Salary Ordinance.

3. The terms of appointments noted above commence on January 1, 2024 and end on December 31, 2024 unless otherwise noted.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

Attest: _____
Jane DiBella, Clerk

, Mayor

Certification

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION DESIGNATING NEWSPAPERS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT
R-2024-15**

WHEREAS, the Township Committee of the Township of Woolwich is required by law to designate at least two (2) newspapers in 2024 to receive public notices of meetings of the Township Committee;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich as follows;

1. That pursuant to N.J.S.A. 10:4-8 and N.J.S.A. 10:4-18, all notices required under the “Open Public Meetings Act” shall be sent to the “South Jersey Times” and “The Courier Post” and that the South Jersey Times is hereby designated as the official newspaper of Woolwich Township pursuant to N.J.S.A. 10:4-8.

2. That the Township Clerk is hereby directed to comply with the provisions of N.J.S.A. 10:4-18 regarding the posting and mailing of the meeting notices as required by law.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich during a Reorganization Meeting held on January 2, 2024.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING PETTY CASH FUND FOR USE BY THE TOWNSHIP
CLERK, CONSTRUCTION CODE OFFICE AND POLICE DEPARTMENT
R-2024-16**

BE IT RESOLVED that a petty cash fund in the amount of \$100.00 each be established for the use of the Township Clerk, Construction Code Department and the Police Department, during the year 2024 to permit such expenditures to be charged to the accounts of Administration and Executive (O/E), Construction Code (O/E), and Police (O/E).

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CHANGE FUND FOR USE IN THE OFFICE OF
PARKS AND RECREATION AND THE OFFICE OF THE CLERK FOR THE
ISSUANCE OF DOG LICENSES**

R-2024-17

BE IT RESOLVED that a change fund of \$100.00 be established for use in the office of Parks and Recreation during the year 2024 for the purpose of making change for customers and that a change fund of \$50.00 be established for use in the office of the Clerk during the year 2024 for the purpose of making change for customers purchasing dog licenses.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION FIXING INTEREST RATE ON DELINQUENT TAXES
R-2024-18**

WHEREAS, N.J.S.A. 54:4-67 provides for the fixing of interest due on delinquent taxes;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, as follows:

1. That interest on delinquent taxes during the year 2024 be charged at a rate of eight (8) percentum on the first \$1,500.00 of delinquency on any lot, and at a rate of eighteen (18) percentum on any amount in excess of \$1,500.00, the same to be calculated from the date the tax was payable until the date of actual payment provided, however, that no interest shall be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.

2. That in addition to the above, a six percent (6%) penalty shall be charged to a taxpayer with a tax delinquency in excess of \$10,000.00, who fails to pay that delinquency prior to the end of the calendar year in accordance with N.J.S.A. 54:4-67.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION MAKING COMMITTEE LIAISON APPOINTMENTS
R-2024-19**

WHEREAS, the Woolwich Township Mayor desires to make appointments of the Woolwich Township Committee to serve as Departmental and Committee Chairs and Co-Chairs within the Township of Woolwich in the year 2024:

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following persons are designated as liaisons to the following departments and Committees/Boards;

Mayor Matthias: Administration (Finance, JLUB, Fire, Courts)
Alt: Nocentino

Committeeperson Nocentino: SWEC, Education Partners (SWSD & KRSD)
Alt: McGovern

Committeeperson McGovern: Public Information (Social Media & OEM), Police,
Parks and Recreation
Alt: Mayor

Committeeperson Frederick: Special Projects, Municipal Services: (Buildings & Grounds,
Code, UCC, Zoning, Public Works);
Alt: Minhas

Committeeperson Minhas: Solid Waste and Recycling, Health Department, Open Space
Commission
Alt: Frederick

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE SWEDESBORO/WOOLWICH
JOINT ENVIRONMENTAL COMMISSION**

R-2024-20

WHEREAS, vacancies exist on the Swedesboro/Woolwich Environmental Commission; and

WHEREAS, the Woolwich Township Committee wishes to make appointments/re-appointments to three (3) year term(s) of office on said Committee; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Carolyn Grasso be and is hereby appointed as a member of the Swedesboro/Woolwich Joint Environmental Commission for a term effective January 1, 2024 and expiring on December 31, 2026.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
CONFLICT ENGINEERS
R-2024-21**

WHEREAS, there may be times when the Township requires the services of conflict engineers;
and

WHEREAS, the Township has obtained Requests for Qualifications under a Fair and Open
Process; and

WHEREAS, NJSA 40A:11-1 et seq. allows for the award of Professional Services Contracts
without bidding; and

WHEREAS, the Township of Woolwich wishes to award the contract of Conflict Engineers to
the firm of Pennoni, Bridget Shane as the Designee;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of
Woolwich as follows:

1. That the firm of Pennoni, Bridget Shane as Designee, be and is hereby appointed as
conflict engineers for the Township of Woolwich effective January 1, 2024 nunc pro
tunc and expiring on December 31, 2024.
2. That the Woolwich Township Mayor and Clerk are hereby authorized and directed to
execute any contracts in this regard.
3. That this contract is being awarded under "Professional Services" pursuant to the
Local Public Contracts Law.
4. That the Woolwich Township Clerk be and is hereby authorized to publish notice of
such award in accordance with the Local Public Contracts Law.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of
Woolwich at a meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND
COMMISSIONER AS REPRESENTATIVES OF THE TOWNSHIP OF WOOLWICH
TO THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL
JOINT INSURANCE FUND IN THE YEAR 2024
R-2024-22**

WHEREAS, the Township of Woolwich is a member of the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund; and

WHEREAS, members of such Fund must appoint both a Fund Commissioner and Alternate Fund Commissioner to represent such Member within the Fund; and

WHEREAS, it is therefore the purpose of this resolution to appoint Jane DiBella, Administrator/Clerk to the position of Fund Commissioner, and to further appoint Anthony Bertino as Alternate Fund Commission to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Jane DiBella be and is hereby appointed to act on the behalf of Woolwich Township as the Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund as of the 1st day of January, 2024 until the 31st day of December, 2024.
2. That Anthony Bertino be and is hereby appointed to act on the behalf of the Township as Alternate Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund for the year 2024.
3. That a certified copy of this resolution shall be forwarded to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-LABOR
ATTORNEY
R-2024-23**

WHEREAS, the Township of Woolwich authorized the advertisement of RFQ's for Professional Services-Labor Attorney in accordance with a Fair and Open process; and

WHEREAS, the Local Public Contracts Law allows for the award of professional services contracts without public bidding; and

WHEREAS, the Woolwich Township Committee intends to make such award to the firm of Zeller & Wieliczko, LLP; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Zeller & Wieliczko be and is hereby awarded a contract for Labor Counsel for the year 2024.
2. That the Woolwich Township Mayor or his designee is authorized to execute such Agreement on behalf of the Township of Woolwich.
3. That notice of this contract shall be published by the Township Clerk as required under the Local Public Contracts Law.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-BOND
COUNSEL
R-2024-24**

WHEREAS, there exists the need for the appointment of Bond Counsel within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Archer/Greiner, John Cantalupo, Designee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a “Fair and Open” process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Archer/Greiner, John Cantalupo, Designee be and is hereby awarded the Contract as Bond Counsel within the Township of Woolwich effective January 1, 2024 nunc pro tunc and expiring on the 31st day of December, 2024.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH APPOINTING THE PUBLIC
AGENCY COMPLIANCE OFFICER FOR THE TOWNSHIP OF WOOLWICH FOR
THE YEAR 2024**

R-2024-25

WHEREAS, N.J.A.C. 17:27-3.3 requires that the governing body of each public agency designate an individual to serve as its Public Agency Compliance Officer; and

WHEREAS, the Township Committee of the Township of Woolwich hereby desires to appoint Jane DiBella, Administrator/Clerk as the Public Agency Compliance officer for the year 2024; and

WHEREAS, the duties of the Public Agency Compliance officer include acting as the liaison between the Township of Woolwich and the Division of Contract Compliance, and administering contract procedures relating to equal employment opportunities with service providers; and

WHEREAS, there is no compensation for this appointment; and

WHEREAS, compliance with State law requires the name and contact information be sent to the State Division of Contract Compliance upon adoption of this resolution;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich in the County of Gloucester and State of New Jersey on this 2nd day of January, 2024 that Jane DiBella is hereby appointed to serve as the Public Agency Compliance officer for the Township of Woolwich for the year 2024.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-FINANCIAL
ADVISOR
R-2024-26**

WHEREAS, there exists the need for the appointment of Financial Advisor within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Acacia Financial Group; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a “Fair and Open” process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Acacia Financial Group be and is hereby awarded the Contract as Financial Advisor within the Township of Woolwich effective January 1, 2024 nunc pro tunc and expiring on the 31st day of December, 2024.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-JOINT
MUNICIPAL PLANNER/COAH PLANNER
R-2024-27**

WHEREAS, there exists the need for the appointment of Joint Municipal Planner/COAH Planner within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Remington and Vernick Engineers, Ashton Jones, Designee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a “Fair and Open” process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Remington and Vernick Engineers,(Ashton Jones, Designee) be and is hereby awarded the Contract for Joint Municipal Planner/COAH Planner within the Township of Woolwich effective January 1, 2024 nunc pro tunc and expiring on the 31st day of December, 2024.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-SPECIAL
COUNSEL-REDEVELOPMENT**

R-2024-28

WHEREAS, there exists the need for the appointment of Special Counsel-Redevelopment within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to **solicit additional “Requests for Qualifications”** prior to award of said services for the year 2024; and

WHEREAS, the Township of Woolwich wishes to **extend the 2023 Contract of Maley Givens as Redevelopment Counsel for a period of ninety (90) days; and**

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

4. **That the 2023 Contract of the firm of Maley/Givens be and is hereby extended for the period of ninety (90) days as Special Counsel-Redevelopment within the Township of Woolwich.**
5. **That the Woolwich Township Committee hereby authorizes solicitation of additional Requests for Qualifications for the services of Special Counsel-Redevelopment for the year 2024.**
6. 4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

,Mayor

ATTEST: _____

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES APPOINTMENT FOR RISK
MANAGEMENT CONSULTANT
R-2024-29**

WHEREAS, there exists the need for the appointment of Risk Management Consultant within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Hardenbergh, Chris Powell, Designee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a “Fair and Open” process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Hardenbergh, Chris Powell, Designee be and is hereby awarded the Contract for Risk Management Consultant within the Township of Woolwich effective January 1, 2024 nunc pro tunc and expiring on the 31st day of December, 2024.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

, Mayor

**RESOLUTION AUTHORIZING ALTERNATE PROSECUTORS TO ACT ON THE
BEHALF OF THE TOWNSHIP OF WOOLWICH IN THE EVENT THAT THE
PROSECUTOR IS UNABLE TO ATTEND SESSIONS OF THE MUNICIPAL COURT
R-2024-30**

WHEREAS, there exists the need to name Alternate Prosecutors to act on the behalf of the Township of Woolwich in the event that the Prosecutor is unable to attend sessions of the Woolwich Joint Municipal Court during the year 2024; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township Committee of the Township of Woolwich hereby authorizes the following attorneys to act on the behalf of the Township of Woolwich as Alternate Prosecutors during Woolwich Joint Municipal Court sessions in the event that the Woolwich Township Prosecutor is unable to attend said court sessions:

Scott D. Burns

Gary H. Lomanno

John A. Moustakas

2. That said Alternate Prosecutors shall be paid at a rate of \$500 per session.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 2nd day of January, 2024.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-COAH
SPECIAL COUNSEL
R-2024-31**

WHEREAS, there exists the need for the appointment of COAH Special Counsel within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to **solicit additional “Requests for Qualifications”** prior to award of said services for the year 2024; and

WHEREAS, the Township of Woolwich wishes to **extend the 2023 Contract of Carluccio, Leone, Dimon, Doyle & Sacks as COAH Special Counsel for a period of ninety (90) days; and**

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. **That the 2023 Contract of the firm of Carluccio, Leone, Dimon, Doyle & Sacks be and is hereby extended for the period of ninety (90) days as COAH Special Counsel within the Township of Woolwich.**
2. **That the Woolwich Township Committee hereby authorizes solicitation of additional Requests for Qualifications for the services of COAH Special Counsel for the year 2024.**
3. 4. **A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.**

Adopted this 2nd day of January, 2024

WOOLWICH TOWNSHIP

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-TRAFFIC
ENGINEER
R-2024-32**

WHEREAS, there exists a need for Traffic Engineer for the Township of Woolwich for the year 2024; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of Contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a “Fair and Open Process” in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That Remington and Vernick Engineers, Annina Hogan, Designee be and is hereby appointed as Traffic Engineer within the Township of Woolwich commencing January 1, 2024 nunc pro tunc through December 31, 2024 and that the Mayor and Township Clerk are hereby authorized and directed to execute an Agreement in this regard.
2. This Contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid service encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.
3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
4. A copy of this Resolution and the referenced Agreement are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

Adopted this 2nd day of January, 2024

WOOLWICH TOWNSHIP

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-FIRE
RESTORATION SERVICES
R-2024-33**

WHEREAS, there exists the need for the appointment of Fire Restoration Services within the Township of Woolwich for the year 2024; and

WHEREAS, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to **solicit additional “Requests for Qualifications”** prior to award of said services for the year 2024; and

WHEREAS, the Township of Woolwich wishes to **extend the 2023 Contract of National Restoration and Facility Services for Fire Restoration Services for a period of ninety (90) days; and**

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. **That the 2023 Contract of the firm of National Restoration and Facility Services be and is hereby extended for the period of ninety (90) days as Fire Restoration Services within the Township of Woolwich.**
2. **That the Woolwich Township Committee hereby authorizes solicitation of Fire Restoration Services additional Requests for Qualifications for the services of Fire Restoration Services for the year 2024.**
3. 4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.

Adopted this 2nd day of January, 2024

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Reorganization Meeting of the Township Committee of the Township of Woolwich held on the 2nd day of January, 2024.

Jane DiBella, Clerk