

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
OCTOBER 2, 2023**

The meeting was called to order at 6:32 by Mayor Craig Frederick.

Mayor Frederick made the following statement:

The October 2, 2023 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Matthias: PRESENT Minhas: PRESENT Nocentino: PRESENT
Callahan: PRESENT Frederick: PRESENT

Also [present on the dais were Solicitor DeMarcantonio and Administrator/Clerk DiBella.

Those present saluted the American Flag.

Committeeman Nocentino moved to open the meeting to public comment. Committeewoman Minhas seconded. All were in favor.

Hearing no public comment, Committeeman Nocentino moved to close the public portion. Committeewoman Minhas seconded. All were in favor.

Mayor Frederick read the following Ordinances by title only upon second reading:

2023-29 An Ordinance of the Township of Woolwich Amending Chapter 148, Connection to Municipal Sewer Utility System

Motion to open the public hearing: Callahan Second: Minhas All in favor

There was no public comment.

Motion to close the public hearing: Callahan Second: Nocentino All in favor

Motion to adopt: Callahan Second: Minhas

Roll Call: Matthias: ABSTAIN, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES

Motion Carried

2023-30 An Ordinance of the Township of Woolwich Establishing Chapter 172, Temporary Use Permit

Motion to open the public hearing: Nocentino Second: Minhas All in favor

There was no public comment.

Motion to close the public hearing: Callahan Second: Minhas All in favor

Motion to adopt: Minhas Second: Callahan

Committeewoman Matthias asked if a permit application form has been developed. Ms. DiBella advised that form has been created. Discussion then ensued regarding whether or not applicants should submit a site plan of the event space, and Committeewoman Matthias also stated that an event end date is crucial and should be added to the Ordinance. After discussion, modifications to the permit application form will be made, but the Ordinance wording will remain.

Roll Call: Matthias: ABSTAIN, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES

Motion Carried

Mayor Frederick noted that it is the intent to table the ensuing Ordinance, but that due to advertising, a public hearing must be held on the Ordinance. He added that it is also the intent to continue dialog with members of the Fire Company and reintroduce and adopt prior to 1stQ 2024.

2023-31 An Ordinance Providing for Local Enforcement of the New Jersey Uniform Fire Code

Motion to open the public hearing: Nocentino Second: Minhas All in favor

There was no public comment.

Motion to close the public hearing: Callahan Second: Minhas All in favor

Motion to table: Frederick Second: Callahan

Roll Call: Matthias: ABSTAIN, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES

Motion Carried

Motion was made by Deputy Mayor Callahan and seconded by Committeewoman Minhas to approve a consent agenda for resolutions R-2023-209 through R-2023-211. All were in favor.

R-2023-209 Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87

R-2023-210 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a

R-2023-211 Resolution Authorizing the Tax Collector to Transfer, Refund/Cancel Overpayment of Taxes

Motion was made by Committeewoman Minhas and seconded by Deputy Mayor Callahan to adopt resolutions R-2023-209 through R-2023-211. Mayor Frederick advised that resolution R-2023-209 and R-2023-210 have to do with the purchase of Police equipment that is mostly covered through grant funds.

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES

Motion Carried

Mayor Frederick read the following Resolution title for the Committee's consideration:

R-2023-212 Certifying all Members of Governing Body Reviewed Annual Report Audit 2022

Motion: Minhas Second: Callahan All in favor

Mayor Frederick requested that the CFO provide a re-cap of the audit report.

The CFO noted the three findings within the audit and advised that two findings are carry overs. Mayor Frederick advised that a Corrective Action Plan for the three findings will be on an ensuing meeting.

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES

Motion Carried

There was no old business.

The following matters took place under new business.

Deputy Mayor Callahan moved to authorize receipt of bids for the disposal of recycling materials. Committeeman Nocentino seconded.

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES

Motion Carried

Mayor Frederick advised that the Soccer Association is conducting repairs to storage sheds at the park. He further advised that we have confirmed that 2 new shed are included in the park improvements specifications. He stated that no action is necessary, but rather raising awareness.

The Mayor also noted that the Town Hall Meeting is scheduled for October 17th at 7:00 p.m. He intends to discuss parks and Recreation and plans for year 2024.

Motion was made by Committeeman Nocentino and seconded by Committeewoman Minhas to open the meeting to public comment. All were in favor.

Hearing no comment, motion was made by Deputy Mayor Callahan and seconded by Committeewoman Minhas to close the public portion. All were in favor.

Motion was made by Committeewoman Minhas and seconded by Deputy Mayor Callahan to approve the bills and purchase orders.

Roll Call: Matthias: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES (Abstain from Verizon) Motion Carried

With no further business, motion was made by Committeewoman Minhas and seconded by Deputy Mayor Callahan to adjourn the meeting. All were in favor.

The meeting adjourned at 6:54 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio Recording on file