

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
SEPTEMBER 18, 2023**

Call to order:

The September 18, 2023 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

R-2023-199 Resolution Authorizing an Appointment to Fill Vacancy in the Membership of the Woolwich Township Committee

Oath of Office

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Ordinance(s):

2023-26 An Ordinance of the Township of Woolwich Creating the Position of Deputy Administrator
Second Reading/Public Hearing

2023-27 An Ordinance of the Township of Woolwich Amending the 2023 Salary Ordinance of the Township of Woolwich
Second Reading/Public Hearing

2023-28 An Ordinance of the Township of Woolwich Adopting Revisions to the Personnel Policy and Procedures Manual for the Township of Woolwich
Second Reading/Public Hearing

2023-29 An Ordinance of the Township of Woolwich Amending Chapter 148, Connection to Municipal Sewer Utility System
First Reading/Introduction

2023-30 An Ordinance of the Township of Woolwich Establishing Chapter 172, Temporary Use Permit
First Reading/Introduction

2023-31 An Ordinance Providing for Local Enforcement of the New Jersey Uniform Fire Code
First Reading/Introduction

Resolutions:

R-2023-169 Resolution Authorizing Execution of Redevelopment Agreement with 2024 Oak Grove Road Woolwich, LLC for Block 11, Lots 6, 6.01, 6.02, 6.03, 6.04, 7, 11 and 11.01 (Previously Tabled)

R-2023-200 Resolution Making an Appointment to the Position of Deputy Administrator

R-2023-201 Resolution Making an Appointment to the Position of Clerical Assistant

R-2023-202 Resolution Authorizing Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 1, 2024 – June 30, 2025

R-2023-203 Resolution Authorizing Totally Disabled Veteran Deduction

R-2023-204 Resolution Authorizing the Tax Collector to Transfer Overpayment of Taxes

R-2023-205 Resolution Authorizing the Tax Collector to Transfer, Refund/Cancel Overpayment of Taxes

R-2023-206 Resolution of the Township of Woolwich Authorizing the Endorsement of a “Statement of Consent” Form- Villages I, Sections 4.3, 4.4 & 4.5

R-2023-207 Resolution Authorizing the Execution of a Contract Renewing Membership in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

Reports-Month of August:

Tax Collector: \$11,545,551.31 remitted

Woolwich Fire Company: Monthly Report

Police: Monthly Report

Township Engineer: Monthly Report

Precision Land: Monthly Sewer Project Update

Administrator’s Report: Monthly Report

Municipal Services: Monthly Report

Liaison Reports:

Committeewoman Minhas: Municipal Alliance; Recreation

Committeeman Nocentino: Municipal Services; Env. Commission; Social Media/IT; Solid Waste/Recycling

Deputy Mayor Callahan: Educational Partners (SWSD/KRSD); Resident Communications; Park Utilization

Mayor Frederick: Administration; Public Safety; JLUB; Special Projects

Old Business: Truck Route Update; Lexington Mews; Website Quotes
Town Hall Mtg. October 3, 2023 @ 7:00 p.m.

New Business: Hazel Blvd line of site concern;
Comcast Quotes for Park Security

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Approval of Minutes: August 21, 2023 Regular Meeting and Executive Session
September 5, 2023 Regular Meeting and Executive Session

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**RESOLUTION AUTHORIZING AN APPOINTMENT TO FILL VACANCY IN
THE MEMBERSHIP OF THE WOOLWICH TOWNSHIP COMMITTEE
R-2023-199**

WHEREAS, Committeemen Vernon Marino served the Township Clerk with a written resignation from the Woolwich Township Committee that was to be effective August 3, 2023; and

WHEREAS, the resignation effectively creates a vacancy within the governing body of the Township of Woolwich under the New Jersey Municipal Vacancy Law and, specifically, N.J.S.A. 40A:16-3(f); and

WHEREAS, the Woolwich Township Democratic Committee thereafter submitted the following three (3) names to the Woolwich Township Committee as the potential successor to fill the aforementioned vacancy:

1. Natalie Matthias
2. Francis McGovern, Jr.
3. Adam Taliaferro

WHEREAS, the Woolwich Township Committee appointed Adam Taliaferro at the August 21, 2023 meeting and the nomination was subsequently declined; and

WHEREAS, the Woolwich Township Committee must go back to the two (2) remaining names and appoint one successor to fill the aforementioned vacancy.

NOW THEREFORE BE IT RESOLVED that the Township Committee, by a majority vote, does hereby authorize, nominate and appoint _____ to fill the vacancy created by the resignation of Committeeman Vernon Marion, effective immediately for the remaining term of office ending on December 31, 2023.

Adopted on the 18th day of September, 2023

ATTEST:

TOWNSHIP OF WOOLWICH

Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting of the Woolwich Township Committee held on the 18th day of September, 2023.

Jane DiBella, Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH, COUNTY OF
GLOUCESTER AND STATE OF NEW JERSEY CREATING THE POSITION OF
DEPUTY ADMINISTRATOR**

ORDINANCE NO. 2023-26

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
WOOLWICH AS FOLLOWS:**

WHEREAS, Woolwich Township Code Chapter 29 entitled “Officers and Employees” establishes various positions within the Township of Woolwich; and

WHEREAS, the Woolwich Township Committee has determined the need to create the position of Municipal Deputy Administrator; and

WHEREAS, this position shall be created via the adoption of this Ordinance and codified as an Article to be included within Chapter 29; and

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich that the following be inserted into Chapter 29 of the Woolwich Township Code to be noted as “Deputy Administrator”:

ARTICLE I. Deputy Administrator

Section 1. There is hereby established the position of “Deputy Administrator” whose duties are set forth herein. Compensation for the position of “Deputy Administrator” shall be set annually in the Woolwich Township Salary Ordinance.

Section 2. **Functions**

The Deputy Administrator’s function is to assist and support the Township Administrator in the day-to-day operations of the Township.

Section 3. **Appointment**

The Deputy Administrator is an annual appointment of the Mayor with the consent and advise of the Township Committee.

Section 4. **Requirements**

The Deputy Administrator shall have at a minimum three (3) years of supervisory experience in Municipal Government.

Section 5.

This Ordinance shall take effect after final adoption and publication as required by law.

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a meeting held on the 5th day of September, 2023. It will be further considered for final adoption upon a second reading and subsequent to a public hearing to be held on such ordinance at which time any interested person(s) may be heard. Said meeting is to be conducted on the 18th day of September, 2023 at the Woolwich Township Building, 120 Village Green Drive, Woolwich Township, New Jersey, beginning at 6:30 p.m.

Jane DiBella, Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING THE 2023 SALARY ORDINANCE OF THE
TOWNSHIP OF WOOLWICH
2023-27**

WHEREAS, salaries for officers and employees of the Township of Woolwich are set by Ordinance, and were last adopted via the passage of Ordinance 2023-10; and

WHEREAS, the position of Deputy Administrator has been created; and

WHEREAS, it is necessary to amend the Salary Ordinance to account for said position;

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich that the 2023 Salary Ordinance of the Township of Woolwich is hereby amended as follows:

Deputy Administrator	\$15,000-\$20,000
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Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Administrator/Clerk

CERTIFICATION OF INTRODUCTION

The foregoing Ordinance was introduced and passed upon first reading by the Township Committee of the Township of Woolwich at a meeting conducted on the 5th day of September, 2023. It will further be considered for final adoption upon second reading and subsequent to a public hearing conducted on same at the next regularly scheduled meeting of the Woolwich Township Committee at which time and place any member of the general public may be heard. Said meeting to be held on the 18th day of September, 2023 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township New Jersey beginning at 6:30 p.m.

Jane DiBella, Administrator/Clerk

CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich subsequent to a public hearing conducted on September 18, 2023.

Jane DiBella, Administrator/Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH ADOPTING REVISIONS TO
THE PERSONNEL POLICY AND PROCEDURES MANUAL FOR THE TOWNSHIP
OF WOOLWICH
2023-28**

WHEREAS, in an effort to further define the employer/employee relations of Woolwich Township and to provide a more up to date and comprehensive policy to be utilized by the Township and its employees, and consistent with new State rulings, it is necessary to make amendments to the Woolwich Township Personnel Policy and Procedures Manual; and

WHEREAS, it is the intent of this manual to further goals and objectives of the township, including but not limited to;

1. To provide a uniform system of personnel administration throughout the township service
2. To ensure that recruitment, selection, placement, promotion, retention and separation of township employees are based upon employees qualifications and fitness, and are in compliance with all Federal and State laws
3. To assist department heads in the development of sound management practices and procedures, and to make effective, consistent use of human resources throughout the Township
4. To ensure, protect and clarify the rights and responsibilities of employees
5. To remain current with new Laws and Regulations of the State and Federal Governments.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich as follows:

SECTION 1.

That the Personnel Policy and Procedures Manual adopted by the Township of Woolwich, the latest amendment occurring in June, 2001, be and is hereby further amended and replaced with the new Personnel Policy and Procedures Manual as updated with certain amendments.

SECTION 2.

Should any section, subsection, paragraph, clause, sentence or other portion of this ordinance be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3.

Any and all Ordinances previously adopted that are inconsistent in whole or in part with this ordinance, are hereby repealed to the extent of their inconsistency.

SECTION 4.

This Ordinance shall become effective upon final adoption and publication in accordance with law.

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Ordinance was introduced by the Township Committee of the Township of Woolwich at a meeting held on the 5th day of September, 2023. It will further be considered for final adoption upon second reading and subsequent to a public hearing to be conducted on such Ordinance, at the next regular meeting of the Woolwich Township Committee at which time and place any interested person(s) may be heard. Said meeting to be held on the 18th day of September, 2023 at the Woolwich Township Municipal Building, beginning at 6:30 p.m.

Jane DiBella, Clerk

CERTIFICATION OF ADOPTION

The foregoing ordinance was adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of September, 2023.

Jane DiBella, Clerk

**UNIFORM FIRE CODE ORDINANCE
TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER**

ORDINANCE NO. 2023-31

AN ORDINANCE PROVIDING FOR LOCAL ENFORCEMENT OF THE NEW JERSEY UNIFORM FIRE CODE.

WHEREAS, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of minimum fire safety standards throughout the State of New Jersey; and

WHEREAS, the New Jersey Department of Community Affairs has promulgated minimum fire safety standards which have been made part of the Uniform Fire Code (N.J.A.C. 5:70.1 et seq.); and

WHEREAS, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement of these standards and to establish local enforcement agencies for that purpose; and

WHEREAS, it is in the best interest of the Township of Woolwich to have the Uniform Fire Code enforced locally; and

NOW THEREFORE BE IT ORDAINED by the governing body of the Township of Woolwich in the County of Gloucester and the State of New Jersey, as follows:

Section 1. LOCAL ENFORCEMENT

Pursuant to Section 11 of the Uniform Fire Safety Act (P.L. 1983 c. 383), the New Jersey Uniform Fire Code (N.J.A.C. 5:70-1 et seq.) shall be locally enforced in the Township of Woolwich.

Section 2. AGENCY DESIGNATION

The local enforcing agency shall be the Swedesboro Fire Bureau. The Swedesboro Fire Bureau shall hereinafter be known as the local enforcement agency.

Section 3. DUTIES

(A) The local enforcing agency shall enforce the Uniform Fire Code in all buildings, structures, and premises within the established boundaries of the Township of Woolwich other than one and two unit owner-occupied dwellings used exclusively

for dwelling purposes and buildings, structures and premises owned or operated by the Federal Government, Interstate Agencies or the State.

(B) The local enforcing agency shall faithfully comply with all the pertinent requirements of the Uniform Fire Safety Act and the Uniform Fire Code.

Section 4. MISCELLANEOUS PROVISIONS

The Township of Woolwich shall defer to the Swedesboro Fire Bureau Ordinance for matters governed by Organization, Appointments, Qualifications, Term of Office, Removal, Inspections of both Life Hazard Uses and Non-Life Hazard Uses, Permits and Inspection Fees, Board of Appeals, Enforcement, Violations and Penalties, and any other provisions of the Swedesboro Fire Bureau Ordinance not otherwise inconsistent with this Ordinance.

Section 5. EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by law along with the release of the executive order prohibiting LEA transfers (Order NO. 103).

Craig Frederick, Mayor

ATTEST:

Jane DiBella, Municipal Clerk

CERTIFICATION

The foregoing Ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of September, 2023. It will further be considered for final adoption upon second reading and subsequent to a public hearing to be held on such Ordinance, at the next regular meeting of the Township Committee at which time any interested person(s) may be heard. Said meeting to be conducted on the 2nd day of October, 2023 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Twp., beginning at 6:00 p.m.

Jane DiBella, Municipal Clerk

**RESOLUTION AUTHORIZING EXECUTION OF REDEVELOPMENT AGREEMENT
WITH 2024 OAK GROVE ROAD WOOLWICH, LLC FOR BLOCK 11, LOTS 6, 6.01,
6.02, 6.03, 6.04, 7, 11, AND 11.01
R-2023-169**

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Redevelopment Law”), as amended and supplemented, provides a process for municipalities to participate in the redevelopment and improvement of areas in need of redevelopment or rehabilitation; and

WHEREAS, in order to stimulate redevelopment, on October 20, 2014, pursuant to Resolution R-2014-217, the Mayor and Committee of Woolwich Township (the “Township Committee”), upon review of the Preliminary Investigation Report for Determination of Need for Regional Center East and the recommendations of the Joint Land Use Board (“JLUB”) as set forth in Resolution #2014-20, designated Block 16, Lot 5Q; Block 18, Lots 2, 3.02, 4Q, 4.01, 4.02, 5, 5.01, 6Q, 6.01, & 7; Block 22, Lots 2Q, 2.01, 4Q, & 4.01; Block 57, Lots 3Q, 3.02, 5Q, 8Q, 9Q, & 10Q; Block 58, Lot 1; Block 60, Lots 1Q, 2Q, 5.01, 5.02, 6, 6.01, 6.02, 7, 7.01, 7.02, 7.08 & 8; and Block 61, Lots 1Q, 2Q, 3, 4, 4.01, 5, 6Q, 6.01, 7Q & 9 on the official tax maps of Woolwich Township as a non-condemnation redevelopment area in accordance with the Redevelopment Law (“Regional Center East Redevelopment Area”); and

WHEREAS, in order to stimulate further redevelopment, on April 17, 2017, pursuant to Resolution R-2017-120, the Township Committee, upon review of the Preliminary Investigation Report Determination of Need for Regional Center West and the recommendations of the JLUB as set forth in Resolution #2017-15, designated Block 6, Lots 5 & 6; Block 7, Lots 4, 4.01, 4.02, 5 & 5.01; Block 8, Lots 1 & 2; Block 9, Lots 1, 2, 3, 4, 5, 5.01 & 6; Block 10, Lots 2, 3, 4, 5.01, 6, 6.01 & 7; Block 11, Lots 6, 6.01, 6.02, 6.04, 7, 9, 10, 11, 11.01, 12, 12.01, 12.02, 13, 14, 15, 16 & 29; Block 12, Lots 1, 2, 2.01, 3, 3.01, 3.02 & 4.01; Block 14, Lots 1.01, 1.02, 1.03, 1.04, 1.05, 1.06, 1.07, 1.08, 1.09, 1.10, 1.11, 1.12, 1.13, 3, 3.01, 3.02, 14, 15, 15.01, 16 & 17; Block 15, Lot 2, 3, 3.01 & 3.02; Block 57, Lots 1, 2, 2.01 & 3.01 on the official tax maps of Woolwich Township as a non-condemnation redevelopment area in accordance with the Redevelopment Law (“Regional Center West Redevelopment Area”); and

WHEREAS, a single redevelopment plan was prepared by Maser Consulting, P.A. for both the Regional Center East Redevelopment Area and the Regional Center West Redevelopment Area, entitled Kings Landing Redevelopment Plan, Route 322 Corridor, dated June 2017, which was adopted by the Township Committee on July 17, 2017 pursuant to Ordinance 2017-12 (“2017 Kings Landing Redevelopment Plan”); and

WHEREAS, on August 5, 2019, pursuant to Resolution R-2019-194, the Township Committee, upon review of the Preliminary Investigation Determination of Need Report, dated July 2019, and the JLUB’s recommendations as set forth in Resolution R-2019-194, designated Block 10, Lots 5, 5.02 & 5.03; Block 11, Lots 17, 18, 19, 20 & 21; Block 12 Lots 5 & 9; Block 14, Lots 5.01 & 5.02; Block 16, Lots 1, 2, 3, 4, & 4.01; Block 59, Lots 6, 6.01, 6.02, 7 (part of), 8 & 10; and Block 62, Lots 2 & 3 as a non-condemnation redevelopment area (“Expanded Regional Center Redevelopment Area”); and

WHEREAS, an amendment to the 2017 Kings Landing Redevelopment Plan was prepared by Maser Consulting, P.A., entitled “2019 Amendment to the Kings Landing Redevelopment Plan, Route 322 Corridor,” dated December 2019 (“2019 Kings Landing Redevelopment Plan”) to facilitate redevelopment of a combined area encompassing the Regional Center East Redevelopment Area, the Regional Center West Redevelopment Area and the Expanded Regional Center Redevelopment Area (collectively referred to as the “Redevelopment Area”), and was adopted on December 30, 2019 by way of Ordinance 2019-25; and

WHEREAS, in order to satisfy Woolwich Township’s affordable housing obligations, Fair Share Housing Center (“FSHC”) and the Township entered into a Settlement Agreement, dated December 27, 2018 (“Original Settlement Agreement”) setting forth compliance mechanisms and related obligations necessary to satisfy Woolwich Township’s Rehabilitation Obligation, Prior Round Obligations and Third Round Obligation; and

WHEREAS, on May 3, 2021, the Township entered into a Settlement Agreement (“Inclusionary Settlement Agreement”) with Woolwich Commons, LLC, Main Street at Woolwich, LLC, Woolwich Crossings, LLC, and Woolwich Residential, LLC (collectively the “Inclusionary Developer”), Fair Share Housing Development (“FSHD”) and FSHC), as well as a separate First Amendment (“First Amendment”) to the Original Settlement Agreement between Woolwich Township and FSHC to adjust compliance mechanisms applicable to the Township’s Third Round Obligation (the Inclusionary Settlement Agreement and the First Amendment are collectively referred to as the “Mount Laurel Settlement Agreements”); and

WHEREAS, in order to comply with its obligations as set forth in the Mount Laurel Settlement Agreements, the Township prepared an amendment to the 2017 Kings Landing Redevelopment Plan and the 2019 Kings Landing Redevelopment Plan, entitled “Kings Landing at Woolwich Township, 2021 Amendment to Redevelopment Plan, dated September 20, 2021, (“2021 Kings Landing Redevelopment Plan”) which stated that it superseded and replaced both the 2017 Kings Landing Redevelopment Plan and the 2019 Kings Landing Redevelopment Plan and sets forth the Township’s goals, objectives and standards governing the redevelopment of the Redevelopment Area; and

WHEREAS, in order to comply with the New Jersey Cannabis Regulatory, Enforcement Assistance and Marketplace Modernization Act adopted on February 22, 2021 as P.L. 2021, c.16 (“CREAMM Act”), the Township Committee amended the Kings Landing Redevelopment Plan to add certain classes of cannabis facilities as permitted uses within certain areas within the Redevelopment Area, by way of Ordinance 2021-15 adopted on August 16, 2021 (“Cannabis Amendment”); and

WHEREAS, on December 19, 2022, by way of Ordinance 2022-16, an amendment to the 2021 Kings Landing Redevelopment Plan was prepared by Remington & Vernick Engineers for the purposes of cleaning up certain elements of that plan, as set forth in the redevelopment plan amendment entitled, “Kings Landing at Woolwich Township, 2022 Amendment to Redevelopment Plan,” dated November 2022 (“2022 Kings Landing Redevelopment Plan”); and

WHEREAS, on February 21, 2023, by way of Ordinance 2023-06, Township adopted additional amendment to the 2022 Kings Landing Redevelopment Plan, which revise the zoning

and land uses as set forth in an amendment to the 2022 Kings Landing Redevelopment Plan entitled, “Kings Landing at Woolwich Township, 2023 Amendment to Redevelopment Plan,” dated February 2023 (“2023 Kings Landing Redevelopment Plan”); and

WHEREAS, on June 5, 2023, the Township adopted several ordinances for the purposes of repealing the Voluntary Transfer of Development Rights program within the Township of Woolwich, among them was Ordinance No. 2023-16, which adopted an amendment to the 2023 Kings Landing Redevelopment Plan entitled, “Kings Landing at Woolwich Township, Revised 2023 Amendment to Redevelopment Plan,” dated April 2023 (“Redevelopment Plan”); and

WHEREAS, the Redevelopment Law, N.J.S.A. 40A:12A-8(f), authorizes the Township to arrange or contract with a redeveloper for the planning, construction, or undertaking of any project or redevelopment work in an area designated as an area in need of redevelopment or rehabilitation; and

WHEREAS, 2024 Oak Grove Road, Woolwich, LLC (“Redeveloper”) proposes the redevelopment of that portion of the Redevelopment Area located within the Regional Center West Redevelopment Area known as Block 11, Lots 6, 6.01, 6.02, 6.03, 6.04, 7, 11, and 11.01 on the Tax Maps of Woolwich Township (the “Property”); and

WHEREAS, in order to redevelop the Property, Redeveloper proposes a project consisting of two (2) components. (1.) Warehouse component consisting of the design, financing and construction of a 243,360 +/- sq. ft. warehouse; (2.) Design and construct Roadway Improvements consisting of (a) Oak Grove Road improvements sufficient to accommodate all traffic, including truck traffic, for the portion of Oak Grove Road on which the Property has street frontage, and any other improvements to Oak Grove Road as may be required by the County of Gloucester. (b) Coordinate between the Township, County and NJDOT to design and construct road improvements to Rt. 322 on which the Property has street frontage and any other improvements to Rt. 322 required in the final approved NJDOT Access Permit for said project.

WHEREAS, the Township has negotiated a Redevelopment Agreement with Redeveloper (the “Redevelopment Agreement”) setting forth the parties’ respective obligations regarding the Project; and

WHEREAS, the Township Committee considers it to be in the best interest of the Township to designate 2024 Oak Grove Road Woolwich, LLC as the Redeveloper of the Property and to enter into the Redevelopment Agreement with the Redeveloper to undertake the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey that:

1. That the Township Committee does hereby authorize the execution of the Redevelopment Agreement between Woolwich Township and 2024 Oak Grove Road Woolwich, LLC
2. That the Township Committee does hereby designate 2024 Oak Grove Road Woolwich, LLC as redeveloper of the portion of the Redevelopment Area

consisting of Block 11, Lots 6, 6.01, 6.02, 6.03, 6.04, 7, 11, and 11.01 on the Tax Maps of Woolwich Township (the "Property")

3. That the Township Committee does hereby authorize the Mayor and the Township Clerk to execute said Redevelopment Agreement on behalf of Woolwich Township, subject to the approval of the Township Administrator, the Township Solicitor, and Township Redevelopment Counsel.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Adopted this 18th day of September, 2023

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18th day of September, 2023.

Jane DiBella, Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE POSITION OF DEPUTY ADMINISTRATOR
R-2023-200**

WHEREAS, the position of Deputy Administrator was created via the adoption of Ordinance 2023-26; and

WHEREAS, due to the intended retirement of the Administrator/Clerk, it is necessary to hire and train the person who will become the Administrator in the effort to achieve a smooth transition; and

WHEREAS, the position was advertised and interviews with qualified candidates were conducted; and

WHEREAS, after careful consideration, the Woolwich Township Mayor, with the advice and consent of the Governing Body, has determined that Vernon Marino is the best candidate for said position; and

WHEREAS, the Deputy Administrator shall work on a part-time basis during said transition with hours not to exceed thirty (30) hrs/week at the rate of forty (\$40) dollars per hour;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Vernon Marino be and is hereby appointed to the position of Deputy Administrator for the remainder of the year 2023 in order to successfully transition the position of Administrator.
2. That the first day of work is determined to be September 19, 2023 and that Vernon Marino shall be paid an hourly rate of forty (\$40) dollars, and that hours worked shall not exceed thirty (30) per week.

Adopted this 18th day of September, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18th day of September, 2023.

Jane DiBella, Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE POSITION OF CLERICAL ASSISTANT
R-2023-201**

WHEREAS, due to the intended retirement of the Administrator/Clerk, it is intended to elevate the current Deputy Municipal Clerk to the Position of Municipal Clerk, therefore creating a vacancy in the position of Deputy Clerk; and

WHEREAS, it is necessary to hire and train the person who will become the Deputy Clerk in the effort to achieve a smooth transition; and

WHEREAS, the Township of Woolwich advertised and conducted interviews with interested candidates; and

WHEREAS, after careful consideration, recommendation is being made to hire Gabriella Rosario in a clerical position within the office of the Municipal Clerk with the intent to name her as Deputy Clerk upon the elevation of the current Deputy Clerk to the position of Municipal Clerk;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Gabriella Rosario be and is hereby hired as a clerical assistant within the office of the Municipal Clerk, with the intent to elevate her to the position of Deputy Clerk during the year 2024.
2. That her first day of work is determined to be October 2, 2023.
3. That the Township of Woolwich shall register and pay for Gabriella to attend classes toward New Jersey Registered Municipal Clerk Certification.
4. That this shall be a full-time position in order to assure a smooth transition of duties within the office of the Municipal Clerk, and that Gabriella Rosario shall therefore be entitled to all employee benefits offered by the Township of Woolwich.
5. That Gabriella Rosario shall be paid an hourly rate of \$18.27/hr.

Adopted this 18th day of September, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18th day of September, 2023.

Jane DiBella, Clerk

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 1, 2024 – June 30, 2025

FORM 1B

**RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM
AND DRUG ABUSE FISCAL GRANT CYCLE JULY 1, 2024 – JUNE 30, 2025
R-2023-202**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester;

NOW, THEREFORE, BE IT RESOLVED by the Township of Woolwich, County of Gloucester, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Woolwich Township Municipal Alliance grant for fiscal year 2025 in the amount of:

DEDR	\$ 2,000.00
Cash Match	\$ 500.00
In-Kind	\$ 1,500.00

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Craig Frederick, Mayor

CERTIFICATION

I, Jane DiBella Municipal Clerk of the Township of Woolwich, County of Gloucester, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Committee on this 18th day of September, 2023.

Jane DiBella, Municipal Clerk

**RESOLUTION AUTHORIZING TOTALLY DISABLED VETERAN DEDUCTION
R-2023-203**

WHEREAS, certain disabled veterans are entitled to an exemption from payment of real estate taxes otherwise due pursuant to N.J.S.A. 54:4-3.30 et seq.; and

WHEREAS, the Gloucester County Tax Assessor has made a determination that **JASON HICKMAN** qualifies for said exemption;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector to refund and /or cancel taxes as set forth below.

Block 28.51	Lot 35	HICKMAN, JASON TDV	\$ 173.43cancel 4 th qtr. 2023
			504.75 cancel 1 st qtr. 2024
			504.75 cancel 2 nd qtr. 2024

Approved as of August 4, 2023

Adopted this 18th day of September 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of The Township of Woolwich at a meeting held on the 18th day of September 2023.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER OVERPAYMENT OF TAXES

R- 2023-204

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following refund/cancel/transfer as noted:

SEE ATTACHED LIST

Adopted this 18th day of September 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of Woolwich, at a meeting held on the 18th day of September 2023.

Jane DiBella, Clerk

Batch Id: KIM

Block/Lot/Qual Yr/Prd/Instl	Tran Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install Int	Interest	Total	Seq
3.	7.03	-C1408-	-	Tax		WOODWARD, RENADA R				
2023 3	09/14/23	063				347.77	0.00	0.00	347.77	1
2023 4	09/14/23	063				347.77-	0.00	0.00	347.77-	2
				Acct Total:		0.00	0.00	0.00	0.00	
28.	4.	-QFARM-	-	Tax		WMP REALTY CO				
2023 3	09/14/23	063				444.60	0.00	0.00	444.60	3
2023 4	09/14/23	063				444.59	0.00	0.00	444.59	4
2024 1	09/14/23	063				126.19-	0.00	0.00	126.19-	5
2024 2	09/14/23	063				763.00-	0.00	0.00	763.00-	6
				Acct Total:		0.00	0.00	0.00	0.00	
28.	1.	-QFARM-	-	Tax		WMP REALTY CO				
2023 3	09/14/23	063				426.13	0.00	0.00	426.13	7
2023 2	09/14/23	063				426.12	0.00	0.00	426.12	8
2024 1	09/14/23	063				249.90-	0.00	0.00	249.90-	9
2024 2	09/14/23	063				602.35-	0.00	0.00	602.35-	10
				Acct Total:		0.00	0.00	0.00	0.00	
2.38	70.			Tax		SIMONE, DEAN C TRUSTEE				
2023 3	09/14/23	063				312.38	0.00	0.00	312.38	11
2023 4	09/14/23	063				312.38-	0.00	0.00	312.38-	12
				Acct Total:		0.00	0.00	0.00	0.00	
28.33	8.			Tax		EYEN, JAIME P & LUCIAN O				
2023 3	09/14/23	063				311.26	0.00	0.00	311.26	14
2023 4	09/14/23	063				311.26-	0.00	0.00	311.26-	15
				Acct Total:		0.00	0.00	0.00	0.00	
28.33	9.			Tax		ADEBAYO, ADEYEMI OLATUNDE				
2023 3	09/14/23	063				311.56	0.00	0.00	311.56	16
2023 4	09/14/23	063				311.56-	0.00	0.00	311.56-	17
				Acct Total:		0.00	0.00	0.00	0.00	
28.33	10.			Tax		FILBECK, AARON MICHAEL & ANDREA LYN				
2023 3	09/14/23	063				311.56	0.00	0.00	311.56	18
2023 4	09/14/23	063				311.56-	0.00	0.00	311.56-	19
				Acct Total:		0.00	0.00	0.00	0.00	
28.33	11.			Tax		BHAVANAM, USHA & YERUVA, MARKANDEYA				
2023 3	09/14/23	063				311.56	0.00	0.00	311.56	20
2023 4	09/14/23	063				311.56-	0.00	0.00	311.56-	21
				Acct Total:		0.00	0.00	0.00	0.00	
28.33	12.			Tax		KREIDLER, DREW JOHNSON & TARA ANN				
2023 3	09/14/23	063				311.93	0.00	0.00	311.93	22
2023 4	09/14/23	063				311.93-	0.00	0.00	311.93-	23
				Acct Total:		0.00	0.00	0.00	0.00	
28.33	7.			Tax		CASSEY, ALLISON CHRISTINE & DAVID A				
2023 3	09/14/23	063				311.93	0.00	0.00	311.93	24

Block/Lot/Qual	Yr/Prd/Instl	Tran Date	Code	Ded	Type Description	Acct Id	Owner Name	Principal	Install Int	Interest	Total	Seq
2023 4	09/14/23	063						311.93-	0.00	0.00	311.93-	25
					Acct Total:			0.00	0.00	0.00	0.00	
28.32	9.				Tax		KISTLER, NICHOLE					
2023 3	09/14/23	063						1,792.29	0.00	0.00	1,792.29	26
2023 4	09/14/23	063						1,792.29-	0.00	0.00	1,792.29-	27
					Acct Total:			0.00	0.00	0.00	0.00	
38.	5.09				Tax		ALLIES INC % BLDG A, STE 101					
2023 3	09/14/23	069						3,718.01	0.00	0.00	3,718.01	28
					TAX EXEMPT GROUP HOME							
2023 4	09/14/23	069						3,718.09	0.00	0.00	3,718.09	29
					TAX EXEMPT GROUP HOME							
					Acct Total:			7,436.10	0.00	0.00	7,436.10	
36.	9.01				Tax		HARRIS, THOMAS J & JOYCE I					
2023 3	09/14/23	069			TAX EXEMPT - TDV			2,185.82	0.00	0.00	2,185.82	30
2023 4	09/14/23	069			TAX EXEMPT - TDV			2,185.81	0.00	0.00	2,185.81	31
					Acct Total:			4,371.63	0.00	0.00	4,371.63	
28.54	24.				Tax		KANTE, AHMADOU KOLY & ALICHE					
2023 3	09/14/23	069			TAX EXEMPT - TDV			521.05	0.00	0.00	521.05	32
2023 4	09/14/23	069			TAX EXEMPT - TDV			521.04	0.00	0.00	521.04	33
					Acct Total:			1,042.09	0.00	0.00	1,042.09	
60.	1.	-QFARM-			Tax		MAIN STREET AT WOOLWICH LLC					
2023 3	09/14/23	063						117.58	0.00	0.00	117.58	34
2023 4	09/14/23	063						117.58	0.00	0.00	117.58	35
2024 1	09/14/23	063						177.33-	0.00	0.00	177.33-	36
2024 2	09/14/23	063						57.83-	0.00	0.00	57.83-	37
					Acct Total:			0.00	0.00	0.00	0.00	
2.	9.	-QFARM-			Tax		WMP REALTY CO					
2023 3	09/14/23	063						1,319.12	0.00	0.00	1,319.12	38
2023 4	09/14/23	063						1,319.11	0.00	0.00	1,319.11	39
2024 1	09/14/23	063						655.68-	0.00	0.00	655.68-	40
2024 2	09/14/23	063						1,982.55-	0.00	0.00	1,982.55-	41
					Acct Total:			0.00	0.00	0.00	0.00	
2.	10.	-QFARM-			Tax		WMP REALTY CO					
2023 3	09/14/23	063						977.39	0.00	0.00	977.39	42
2023 4	09/14/23	063						977.39	0.00	0.00	977.39	43
2024 1	09/14/23	063						370.32-	0.00	0.00	370.32-	44
2024 2	09/14/23	063						1,584.46-	0.00	0.00	1,584.46-	45
					Acct Total:			0.00	0.00	0.00	0.00	
2.	11.	-QFARM-			Tax		WMP REALTY CO					
2023 3	09/14/23	063						173.10	0.00	0.00	173.10	46
2023 4	09/14/23	063						173.09	0.00	0.00	173.09	47
2024 1	09/14/23	063						74.23-	0.00	0.00	74.23-	48
2024 2	09/14/23	063						271.96-	0.00	0.00	271.96-	49
					Acct Total:			0.00	0.00	0.00	0.00	

Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
31.02	17.				Tax		GARY, RABU & SHERRY L					
2023	3	09/14/23	063				2,315.03	0.00		0.00	2,315.03	50
2023	4	09/14/23	063				2,315.03-	0.00		0.00	2,315.03-	51
					Acct Total:		0.00	0.00		0.00	0.00	
31.01	12.				Tax		OLDMANS CREEK PROPERTIES LLC					
2023	3	09/14/23	063				409.48	0.00		0.00	409.48	52
2023	4	09/14/23	063				409.47	0.00		0.00	409.47	53
2024	1	09/14/23	063				540.22-	0.00		0.00	540.22-	54
2024	2	09/14/23	063				278.73-	0.00		0.00	278.73-	55
					Acct Total:		0.00	0.00		0.00	0.00	
28.51	45.				Tax		HINES, RAJOHN ROBERT & SANTIAGO, JA					
2023	3	09/14/23	063				322.63	0.00		0.00	322.63	56
2023	4	09/14/23	063				322.63-	0.00		0.00	322.63-	57
					Acct Total:		0.00	0.00		0.00	0.00	
28.51	30.				Tax		ROJAS, MARIA E & WEBER, ANDREW JOHN					
2023	3	09/14/23	063				321.94	0.00		0.00	321.94	58
2023	4	09/14/23	063				321.94-	0.00		0.00	321.94-	59
					Acct Total:		0.00	0.00		0.00	0.00	
28.46	6.				Tax		BARNETT, KAITLYN MARIE & MATTHEW NI					
2023	3	09/14/23	063				5,083.80	0.00		0.00	5,083.80	60
2023	4	09/14/23	063				5,083.80-	0.00		0.00	5,083.80-	61
					Acct Total:		0.00	0.00		0.00	0.00	
28.36	7.				Tax		DIPALMA, RIHARD A					
2023	3	09/14/23	063				312.84	0.00		0.00	312.84	62
2023	4	09/14/23	063				281.90-	0.00		0.00	281.90-	63
2024	1	09/14/23	063				30.94-	0.00		0.00	30.94-	64
					Acct Total:		0.00	0.00		0.00	0.00	
14.	26.			-QFARM-	Tax		GAROZZO, CATHERINE, EST OF					
2023	3	09/14/23	063				32.34	0.00		0.00	32.34	65
2023	4	09/14/23	063				1.61-	0.00		0.00	1.61-	66
2024	1	09/14/23	063				1.65-	0.00		0.00	1.65-	67
2024	2	09/14/23	063				29.08-	0.00		0.00	29.08-	68
					Acct Total:		0.00	0.00		0.00	0.00	
57.	10.			-QFARM-	Tax		WOOLWICH COMMONS LLC					
2023	3	09/14/23	063				53.10	0.00		0.00	53.10	69
2023	4	09/14/23	063				1.61-	0.00		0.00	1.61-	70
2024	1	09/14/23	063				1.65-	0.00		0.00	1.65-	71
2024	2	09/14/23	063				49.84-	0.00		0.00	49.84-	72
					Acct Total:		0.00	0.00		0.00	0.00	
28.51	31.				Tax		DZIAZHURNY, PAVEL & KRAVETS, MARIIA					
2023	3	09/14/23	063				320.91	0.00		0.00	320.91	73
2023	4	09/14/23	063				320.91-	0.00		0.00	320.91-	74
					Acct Total:		0.00	0.00		0.00	0.00	
28.58	27.				Tax		GROSS, SIENNA K & LAUTURE, SAMUEL					

Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Type Ded	Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
2023	3	09/14/23	063					72.43	0.00	0.00	72.43	75
2023	4	09/14/23	063				<u>72.43-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>72.43-</u>	76
Acct Total:							0.00	0.00	0.00	0.00	0.00	

There are NO errors in this listing.

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER, REFUND/CANCEL OVERPAYMENT OF TAXES

R- 2023-205

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following refund/cancel/transfer as noted:

Block 28.51	Lot 49	Wright, Gregory TDV	522.89 cancel 2 nd qtr. 2024
Block 2.38	Lot 86	Allen, Stacy	281.91 refund 3 rd qtr. 2023
Block 3.07	Lot 49	Varallo, Michael & Stacey	2,571.88 refund 3 rd qtr. 2023
Block 28.43	Lot 10	Matlack, Brett	1,935.37 refund 3 rd qtr. 2023
Block 27.04	Lot 3	CoreLogic	1,646.05 refund 3 rd qtr. 2023

Adopted this 18th day of September 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of Woolwich, at a meeting held on the 18th day of September 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE ENDORSEMENT OF A
"STATEMENT OF CONSENT" FORM- VILLAGES I, SECTIONS 4.3, 4.4 AND 4.5**

R- 2023-206

WHEREAS, the Township of Woolwich has received and reviewed a Treatment Works Approval permit application from for the Villages I, Sections 4.3, 4.4 and 4.5; and

WHEREAS, it is requested by the applicant that the Township endorse the applications and execute the TWA-1 Form of the application, "Consent by Governing Body", and;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Mayor be and is hereby authorized and directed to execute the attached "Statement of Consent" Form as attached on behalf of the Township of Woolwich towards approval for treatment works applications for Villages I, Sections 4.3, 4.4 and 4.5.
2. That upon execution, the Woolwich Township Clerk is authorized and directed to forward a fully executed application and a certified copy of this resolution to the applicant for such permit.

Adopted this 18th day of September 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of Woolwich, at a meeting held on the 18th day of September 2023.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT
RENEWING MEMBERSHIP IN THE
GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND

R-2023-207

WHEREAS, the TOWNSHIP of WOOLWICH (hereinafter the "MUNICIPALITY") is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2024 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.

3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

This Resolution agreed to this 18th day of September, 2023, by a vote of:

_____ Affirmative _____ Negative _____ Abstentions

Craig Frederick, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution duly adopted by the Township Committee of Woolwich in the County of Gloucester, at a regular meeting thereof held on September 18, 2023.

Jane DiBella, Clerk