

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH ADOPTING REVISIONS TO
THE PERSONNEL POLICY AND PROCEDURES MANUAL FOR THE TOWNSHIP
OF WOOLWICH
2023-28**

WHEREAS, in an effort to further define the employer/employee relations of Woolwich Township and to provide a more up to date and comprehensive policy to be utilized by the Township and its employees, and consistent with new State rulings, it is necessary to make amendments to the Woolwich Township Personnel Policy and Procedures Manual; and

WHEREAS, it is the intent of this manual to further goals and objectives of the township, including but not limited to;

1. To provide a uniform system of personnel administration throughout the township service
2. To ensure that recruitment, selection, placement, promotion, retention and separation of township employees are based upon employees qualifications and fitness, and are in compliance with all Federal and State laws
3. To assist department heads in the development of sound management practices and procedures, and to make effective, consistent use of human resources throughout the Township
4. To ensure, protect and clarify the rights and responsibilities of employees
5. To remain current with new Laws and Regulations of the State and Federal Governments.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich as follows:

SECTION 1.

That the Personnel Policy and Procedures Manual adopted by the Township of Woolwich, the latest amendment occurring in June, 2001, be and is hereby further amended and replaced with the new Personnel Policy and Procedures Manual as updated with certain amendments.

SECTION 2.

Should any section, subsection, paragraph, clause, sentence or other portion of this ordinance be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3.

Any and all Ordinances previously adopted that are inconsistent in whole or in part with this ordinance, are hereby repealed to the extent of their inconsistency.

SECTION 4.

This Ordinance shall become effective upon final adoption and publication in accordance with law.

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____

Jane DiBella, Clerk

CERTIFICATION

The foregoing Ordinance was introduced by the Township Committee of the Township of Woolwich at a meeting held on the 5th day of September, 2023. It will further be considered for final adoption upon second reading and subsequent to a public hearing to be conducted on such Ordinance, at the next regular meeting of the Woolwich Township Committee at which time and place any interested person(s) may be heard. Said meeting to be held on the 18th day of September, 2023 at the Woolwich Township Municipal Building, beginning at 6:30 p.m.

Jane DiBella, Clerk

CERTIFICATION OF ADOPTION

The foregoing ordinance was adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of September, 2023.

Jane DiBella, Clerk