

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
OCTOBER 2, 2023**

Call to order:

The October 2, 2023 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Ordinances:

2023-29 An Ordinance of the Township of Woolwich Amending Chapter 148, Connection to Municipal Sewer Utility System Second Reading/Public Hearing

2023-30 An Ordinance of the Township of Woolwich Establishing Chapter 172, Temporary Use Permit Second Reading/Public Hearing

2023-31 An Ordinance Providing for Local Enforcement of the New Jersey Uniform Fire Code Second Reading/Public Hearing

Resolutions:

R-2023-209 Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87

R-2023-210 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a

R-2023-211 Resolution Authorizing the Tax Collector to Transfer, Refund/Cancel Overpayment of Taxes

R-2023-212 Certifying all Members of Governing Body Reviewed Annual Report Audit 2022

Old Business:

New Business

Authorize Receipt of Bids for Disposal of Recyclable Materials, Locke Ave Sport Sheds, Town Hall Mtg. Oct 17th @ 6:30pm

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING ARTICLE III OF
CHAPTER 148, CONNECTION TO MUNICIPAL SEWER UTILITY SYSTEM
2023-29**

WHEREAS, the Township Committee of the Township of Woolwich adopted Ordinance 2021-24 in December of 2021 established Article III of Chapter 148, Connection to Sewer Utility System; and

WHEREAS, the Township Committee wishes to amend Chapter 148 of the Code of the Township of Woolwich entitled Connection to Municipal Sewer Utility System to repeal and replace number 17 and 19 of §148-22 Connection Fee Schedule and establish §148-25 Prior Connection Fee Schedule; and

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich as follows:

SECTION 1 REPEAL

§148-22 Connection Fee Schedule

	Type of Structure	Units	Fee
17	Warehouse per each 12,000 square feet of gross floor area or segment thereof [Note: Rate based on one operational shift per day; for multiple shifts, the units shall be multiplied by the number of daily shifts.]	1.00	\$4,500
19	Industrial or manufacturing plant without industrial waste per each 12,000 square feet of gross floor area or segment thereof [Note: Woolwich Township reserves the right to use a different parameter should the industrial user incorporate a large quantity of water either in their product manufactured or clean-up requirement.]	1.00	\$4,500

Section II REPLACE

§148-22 Connection Fee Schedule

	Type of Structure	Units	Fee
17	Warehouse per each 12,000 square feet of gross floor area or segment thereof	3.00	\$13,500
19	Industrial or manufacturing plant without industrial waste per each 12,000 square feet of gross floor area or	3.00	\$13,500

	segment thereof [Note: Woolwich Township reserves the right to use a different parameter should the industrial user incorporate a large quantity of water either in their product manufactured or clean-up requirement.]		
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Section III ESTABLISH

§148-25 Prior Connection Fee Schedule

- A. Prior to the adoption of Ordinance 2023-29 the rate for items 17 and 19 of §148-22 Connection Fee Schedule was based on one (1) operational shift per day at \$4,500 per each 12,000 square feet of gross floor area or segment thereof. If the business subsequently has multiple shifts, the business is obligated to notify the Township within ten (10) days of the increase in shifts and pay the additional connection fee of one (1) unit per shift \$4,500 per each 12,000 square feet of gross floor area or segment thereof.

- B. Any person or entity who fails to notify the Township of the increase in shifts per day within ten (10) days of the increase shall be subject to violations and penalties outlined in §148-23. Enforcement; violations and penalties.

SECTION IV

All other sections of Chapter 148 shall remain in full force and effect. Any ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION IV EFFECTIVE DATE

This Ordinance shall take effect after final adoption and publication according to law.

TOWNSHIP OF WOOLWICH

ATTEST: _____
 Jane DiBella, Clerk

 Craig Frederick, Mayor

CERTIFICATION

The foregoing ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a regular meeting held on the 18th day of September, 2023. It will be further considered for final adoption upon a second reading and subsequent to a public hearing to be held on such ordinance at a meeting of the Township Committee at which time any interested person(s) may be heard. Said meeting to be conducted on the 2nd day of October, 2023 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township, New Jersey, beginning at 6:30 p.m.

Jane DiBella, Township Clerk

NOTICE OF ADOPTION

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Woolwich Township Committee at a meeting held on the 2nd day of October, 2023.

Jane DiBella, Township Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH ESTABLISHING
CHAPTER 172, TEMPORARY USE PERMIT
2023-30**

WHEREAS, the Township Committee of the Township of Woolwich recognizes that it may be in the interests of the Township and in accordance with the goals of this Ordinance to permit temporary uses for a limited period of time, which activities may not be permitted by other provisions of this Ordinance. Such uses shall be permitted if they are of such a temporary nature that could materially contribute to the welfare and well-being of the Township; and

WHEREAS, the Township Committee desires to establish Chapter 172, Temporary Use Permit; and

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich as follows:

SECTION 1 Chapter 172 – Temporary Use Permit

§172-1. Authorization: standards for issuance.

A temporary use permit, which is not in conjunction with the construction of the facility, such as sporadic, seasonal or infrequent activities, may be authorized by the Township Committee of the Township of Woolwich. Such uses are to be deemed beneficial to public health, general welfare or which it deems necessary to promote the proper development of the community. Temporary use permits shall be authorized, provided that such nonconforming structures or uses be completely removed or terminated upon expiration of the permit without cost to the Township. Where it is deemed appropriate, the Township Committee may require guarantees as it deems sufficient to remove the temporary structure or use.

§172-2. Duration of permit.

A. A temporary use permit shall be limited for a specified period of time, not exceeding one (1) year, and may be renewed annually for an aggregate period of not more than three (3) years, including the original authorization.

B. The receipt of a temporary use permit shall create no permanent right in the applicant nor any right of the applicant to conduct such activity at any time in the future beyond the time limited by the terms of such permit, whether by way of estoppel, acquiescence, sufferance or otherwise.

§172-3. Application requirements.

A. Prior to issuance of a temporary use permit, an application, on forms approved by the Township Administrator, shall be submitted to the Township Administrator by the owner or authorized agent of the owner(s) of the premises which shall be the site of the temporary use.

B. The application shall contain the following information and shall be accompanied by the following:

- (1) A nonrefundable fee of \$100 to be submitted with the application filed with the Township Administrator.
- (2) A complete description of the temporary use sought with the application filed with the Township Administrator.
- (3) Identification of the premises by reference of the Official Tax Map of the Township of Woolwich.
- (4) Where the nature of the application anticipates solicitation of a number of patrons and/or guests, requiring traffic controls and crowd management, applicant shall guarantee the provision of a sufficient number of security guards and traffic management personnel to ensure proper ingress and egress to the premises in question and management of crowds on said premises.
- (5) Demonstration of adequate provisions for public safety, including, but not limited to, fire prevention, crowd control, emergency medical services.
- (6) The adequacy of provisions for vehicular and pedestrian traffic control, including, but not limited to, ingress and egress, parking, attendants, and temporary traffic signage.
- (7) The adequacy of provisions for food handling, solid waste, and sanitary sewerage.
- (8) The sufficiency for insurance for the event.
- (9) At a minimum, the guarantee that a certificate of insurance shall be filed with the Township Clerk on or before 10 days of commencement of the temporary use. The certificate of insurance shall insure against all claims, with coverage limits in the amount of \$300,000 per person and \$1,000,000 per accident.
- (10) Any other measures necessary to protect the public health, safety and welfare.
- (11) The Township may impose reasonable conditions on issuance of any temporary use permit, including, but not limited to, the posting of adequate surety and the reimbursement of expenses incurred by the municipality.
- (12) All required information, as described herein above, shall be submitted to the Office of the Township Administrator no later than seven days prior to a regularly scheduled Township Committee meeting for the application to be placed on the agenda for said meeting. The members of the Township Committee will review the application and may require the Applicant to make a presentation. A decision will be made as to whether or not a temporary use permit will be approved and for what length of time the permit will be in force.

§172-4. Enforcement.

The provisions of this chapter shall be enforced by the Woolwich Township Code Enforcement Officer or other duly appointed official. In the event that any activity in which a temporary use permit is granted departs from the terms of the permit under which it is purportedly conducted, the Township Code Enforcement Officer shall forthwith revoke the same and the applicant shall cease all such activities as for which a temporary use permit was given.

SECTION II EFFECTIVE DATE

This Ordinance shall take effect after final adoption and publication according to law.

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Township Clerk

Craig Frederick, Mayor

CERTIFICATION

The foregoing ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a regular meeting held on the 18th day of September, 2023. It will be further considered for final adoption upon a second reading and subsequent to a public hearing to be held on such ordinance at a meeting of the Township Committee at which time any interested person(s) may be heard. Said meeting to be conducted on the 2nd day of October, 2023 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township, New Jersey, beginning at 6:30 p.m.

Jane DiBella, Township Clerk

NOTICE OF ADOPTION

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Woolwich Township Committee at a meeting held on the 2nd day of October, 2023.

Jane DiBella, Township Clerk

**UNIFORM FIRE CODE ORDINANCE
TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER**

ORDINANCE NO. 2023-31

AN ORDINANCE PROVIDING FOR LOCAL ENFORCEMENT OF THE NEW JERSEY UNIFORM FIRE CODE.

WHEREAS, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of minimum fire safety standards throughout the State of New Jersey; and

WHEREAS, the New Jersey Department of Community Affairs has promulgated minimum fire safety standards which have been made part of the Uniform Fire Code (N.J.A.C. 5:70.1 et seq.); and

WHEREAS, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement of these standards and to establish local enforcement agencies for that purpose; and

WHEREAS, it is in the best interest of the Township of Woolwich to have the Uniform Fire Code enforced locally; and

NOW THEREFORE BE IT ORDAINED by the governing body of the Township of Woolwich in the County of Gloucester and the State of New Jersey, as follows:

Section 1. LOCAL ENFORCEMENT

Pursuant to Section 11 of the Uniform Fire Safety Act (P.L. 1983 c. 383), the New Jersey Uniform Fire Code (N.J.A.C. 5:70-1 et seq.) shall be locally enforced in the Township of Woolwich.

Section 2. AGENCY DESIGNATION

The local enforcing agency shall be the Swedesboro Fire Bureau. The Swedesboro Fire Bureau shall hereinafter be known as the local enforcement agency.

Section 3. DUTIES

(A) The local enforcing agency shall enforce the Uniform Fire Code in all buildings, structures, and premises within the established boundaries of the Township of Woolwich other than one and two unit owner-occupied dwellings used exclusively

for dwelling purposes and buildings, structures and premises owned or operated by the Federal Government, Interstate Agencies or the State.

(B) The local enforcing agency shall faithfully comply with all the pertinent requirements of the Uniform Fire Safety Act and the Uniform Fire Code.

Section 4. MISCELLANEOUS PROVISIONS

The Township of Woolwich shall defer to the Swedesboro Fire Bureau Ordinance for matters governed by Organization, Appointments, Qualifications, Term of Office, Removal, Inspections of both Life Hazard Uses and Non-Life Hazard Uses, Permits and Inspection Fees, Board of Appeals, Enforcement, Violations and Penalties, and any other provisions of the Swedesboro Fire Bureau Ordinance not otherwise inconsistent with this Ordinance.

Section 5. EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by law along with the release of the executive order prohibiting LEA transfers (Order NO. 103).

Craig Frederick, Mayor

ATTEST:

Jane DiBella, Municipal Clerk

CERTIFICATION

The foregoing Ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of September, 2023. It will further be considered for final adoption upon second reading and subsequent to a public hearing to be held on such Ordinance, at the next regular meeting of the Township Committee at which time any interested person(s) may be heard. Said meeting to be conducted on the 2nd day of October, 2023 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Twp., beginning at 6:00 p.m.

Jane DiBella, Municipal Clerk

TOWNSHIP OF WOOLWICH

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
NJSA 40A:4-87**

R-2023-209

WHEREAS, pursuant to N.J.S.A. 40A:4-87 the Director of the Division of Local Government Services may approve the insertion of a special item of revenue in the budget of a municipality when such item is made available by law and the amount had not been determined at the time of adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Woolwich in the County of Gloucester hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the the year 2023 in the sum of \$81,520.00, which is now available to said township from the *State of NJ-SFY21 Body Worn Camera Grant Program*.

BE IT FURTHER RESOLVED, that the like sum of \$81,520.00 is hereby appropriated under the caption Body Worn Camera Grant; and

BE IT FURTHER RESOLVED, that the above is the result of funds from State of NJ-SFY21 Body-Worn Camera Grant in the amount of \$81,520.00.

ADOPTED at a meeting of the Township Committee of the Township of Woolwich held on October 2, 2023.

ATTEST:

TOWNSHIP OF Woolwich

Jane DiBella, CLERK

Craig Frederick, MAYOR

CERTIFICATION

I, Jane DiBella, Clerk of the Township of Woolwich, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on October 2, 2023.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a
R-2023-210**

Whereas, the Township of Woolwich, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Township of Woolwich has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Township of Woolwich intends to purchase forty (40) Body Worn Camera TAP Bundles, five (5) Body Worn Camera Multi-Bay Dock TAP Bundles, five (5) AB4 Camera Bundles, 10GB Evidence.com A-La-Cart Storage, Pro License Bundle, Basic License Bundle from Axon Enterprise, Inc., 17800 N 85th St., Scottsdale AZ 85255 through this resolution, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Township of Woolwich authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Township of Woolwich pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer in the following accounts:

Grant Fund- Body Worn Camera Grant	\$81,520
Current Fund-Police OE-Maintenance of Equipment	\$63,218

Be It Further Resolved, that the purchase between the Township of Woolwich and Axon Enterprise, Inc. under NJ State Contract T0106/17-FLEET-00738 shall be made before the contract expiration date.

ADOPTED at a regular meeting of the Township Committee of the Township of Woolwich, in the County of Gloucester, and State of New Jersey, held on October 2, 2023.

Dated: October 2, 2023

Attest:

Jane DiBella, Township Clerk

Craig Frederick, Mayor

CERTIFICATION

I, Jane DiBella, Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich, in the County of Gloucester and State of New Jersey at a Regular Meeting held October 2, 2023.

Jane Dibella, Township Clerk

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER, REFUND/CANCEL OVERPAYMENT OF TAXES

RESOLUTION 2023-211

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following refund/cancel/transfer as noted:

Block 2	Lot 24	Summit Ventures	\$	3,922.56 Refund
Block 26	Lot 1	Arroyo		353.28 transfer to 2024
Block 27.02	Lot 1	Rooney		3,321.54 transfer to 4 th qtr.
Block 49	Lot 2X	Atlantic City Electric		1,766.66 Refund
Block 28	Lot 15	Summit Ventures		553.20 transfer to 2023
Block 28	Lot 6.01	Summit Ventures		377.67 transfer to 2024
Block 7	Lot 4.01	DPIF3 NJ 2062 Urban Renewal		21,609.59 transfer to 2024

Adopted this 2nd day of October 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of Woolwich, at a meeting held on the 2nd day of October 2023.

Jane DiBella, Clerk

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION
R-2023-212**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Township of Woolwich, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON OCTOBER 2, 2023.

Jane DiBella, Clerk

**STATE OF NEW JERSEY
COUNTY OF GLOUCESTER**

We, members of the governing body of the Township of Woolwich, County of Gloucester, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Committee of the Township of Woolwich, County of Gloucester;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2022;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) _____	(L.S.) _____
(L.S.) _____	(L.S.) _____
(L.S.) _____	(L.S.) _____
(L.S.) _____	(L.S.) _____
(L.S.) _____	(L.S.) _____

Jane DiBella, Clerk

Sworn to and subscribed before me this
_____ Day of _____

Notary Public of New Jersey

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.