

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
JULY 17, 2023**

The meeting was called to order by Mayor Craig Frederick at 6:35 p.m.

The Mayor made the following statement:

The July 17, 2023 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Marino: PRESENT Minhas: PRESENT Nocentino: PRESENT
 Callahan: PRESENT Frederick: PRESENT

Also present on the dais were Solicitor DeMarcantonio and Administrator/Clerk DiBella.

Those present saluted the American Flag.

Motion was made by Dep. Mayor Callahan and seconded by Committeewoman Minhas to approve resolution **R-2023-155 Resolution of the Township of Woolwich Authorizing the Hiring of Brett Dolgos and Joel Seabo to the Position of 9th Class Patrol Officers and Giovanni Marino and Ondre Roberts to the Position of Academy Recruit within the Woolwich Township Police Department.**

Roll Call: Marino: ABSTAIN, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried.

Mayor Frederick administered the Oath of Office to Officers Dolgos and Seabo.

The Mayor then noted the importance of providing safety to the businesses and residents as the town continues to grow.

Chief Morgan thanked the Committee for their support of the Department and wished the new officers the best of luck in their career.

Paul Forlenza, Executive Director of the TriCo JIF made a presentation regarding the services offered by the JIF, noting that the towns 3 year renewal process is underway.

Lilly Matthias made a presentation as to her Gold Award biodiversity project. She plans to install 9 informational exhibits along Tranquility Trail.

Mayor Frederick thanked Ms. Matthias and advised that he loves her idea. He further offered the assistance of the S/W Environmental Commission if needed.

Committeeman Marino added suggested placing two of the 9 signs within the park system which will assist in spreading biodiversity awareness.

At the conclusion of the presentation, Committeeman Marino moved to open the meeting to public comment. Deputy Mayor Callahan seconded. All were in favor.

Hearing no public comment, Committeeman Marino moved to close the public portion. Deputy Mayor Callahan seconded. All were in favor.

Mayor Frederick read the following Ordinances by title only upon second reading.

2023-18 An Ordinance of the Township of Woolwich Amending the Woolwich Township Code to Create Various Stop Control Areas on Longleaf Lane

Motion to open public hearing: Marino Second: Callahan All in favor

There was no public comment.

Motion to close public hearing: Marino Second: Minhas All in favor

Motion to adopt: Minhas Second: Callahan

Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried.

2023-19 An Ordinance of the Township of Woolwich Accepting the Deed of Right-Of-Way Dedication for a Portion of Village Green Drive and Balsam Road

Motion to open public hearing: Callahan Second: Marino All in favor

There was no public comment.

Motion to close public hearing: Marino Second: Nocentino All in favor

Motion to adopt: Minhas Second: Marino

Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried.

R-2023-20 An Ordinance of the Township of Woolwich Repealing and Replacing Chapter 29, Article V of the Code of the Township of Woolwich Entitled "Municipal Administrator" and Repealing Article VIII Entitled "Director of Community Development" in its Entirety

Mayor Frederick advised that the Ordinance as introduced on June 19th requires an amendment as per Title 40A, the Police Department and Chief are eliminated from being under the authority of the Administrator. He further advised that the introduced Ordinance must have its public hearing, but will be reintroduced with the amendment noted.

Motion to open public hearing: Nocentino Second: Marino All in favor

There was no public comment.

Motion to close public hearing: Marino Second: Minhas All in favor

Motion was made by Committeewoman Minhas and seconded by Deputy Mayor Callahan to reintroduce Ordinance 2023-20 as amended.

Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried.

The amended Ordinance will have a public hearing at the August 7th meeting.

2023-21 Ordinance of the Township of Woolwich Amending Ordinance 2023-12 Relating to the 5A Five Acre Residential District

Motion to open public hearing: Marino Second: Minhas All in favor

There was no public comment.

Motion to close public hearing: Marino Second: Minhas All in favor

Motion to adopt: Marino Second: Callahan

Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried

Mayor Frederick read the following Ordinances by title only upon first reading:

2023-22 An Ordinance of the Township of Woolwich Amending Chapter 143 of the Code of the Township of Woolwich Entitled “Property Maintenance” Specifically Section 4.1 “Maintenance of Residential and Non-Residential Property” to Address the Maintenance of Residential Street Trees and Sidewalks Motion to introduce: Marino Second: Callahan

Deputy Mayor Callahan said that he thought the change was made previously. Mayor Frederick replied that a few years back when the Tree Ordinance was adopted, that provision was inadvertently removed from the Code.

Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried

2023-23 An Ordinance of the Township of Woolwich Article V Promotional Policy Amending Chapter 36 of the Code of the Township of Woolwich Entitled Police to Include Promotional Process

Motion to introduce: Minhas Second: Callahan

Roll Call: Marino: ABSTAIN, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried

Motion was made by Committeeman Marino and seconded by Deputy Mayor Callahan to approve a consent agenda for resolutions R-2023-156 through and including R-2023-167. All were in favor.

R-2023-156 Resolution Authorizing the Proposal of Alaimo Group to Conduct 2023 Tasks Related to Tier A Storm Sewer (MS4) Permit Compliance

R-2023-157 Resolution of the Township of Woolwich Authorizing the Quote of GMS Law to Conduct In Rem Foreclosures

R-2023-158 Resolution Making an Appointment to Membership on the Swedesboro/Woolwich Joint Environmental Commission

R-2023-159 Resolution of the Township of Woolwich Authorizing the Sale of Township Owned Property-Block 11, Lot 9

R-2023-160 Resolution of the Township of Woolwich, County of Gloucester Authorizing the Sale of Two (2) Plenary Retail Consumption Liquor Licenses

R-2023-161 Resolution Authorizing Execution of Single Audit Addendum Agreement Between the Township of Woolwich and the Woolwich Township Auditor

R-2023-162 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit a Raffle License on the Behalf of the “All 22 Kingsway Football Booster Club”

R-2023-163 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of Performance Letter of Credit #23-03 on the Behalf of Four Seasons, Section 3

R-2023-164 Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87 \$683.87-State of NJ-Alcohol Education Rehab Fund.

R.2023-165 Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87 \$30,405.28-NJ Department of Environmental Protection, Clean Communities Council

R-2023-166 Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87

\$75,000-NJ DEP, NJPDES Stormwater Permitting & Water Quality Management, Stormwater Assistance Grant

R-2023-167 Resolution Authorizing Totally Disabled Veteran Deduction

Motion was made by Committeeman Marino and seconded by Committeewoman Minhas to adopt resolutions R-2023-156 through and including R-2023-167.

Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES Motion carried

He following reports were submitted for the month of June:

Tax Collector: \$237,623.04 remitted

Woolwich Fire Company: Monthly Report

Chief Valichka noted that 67 calls for service were logged, 36 of which were in Woolwich Township. There have been 400 calls to date. The department has requested a voluntary PEOSHA audit in August. Department training continues. Two new members will be attending the fire academy. Fund raising is going well. On August 8th, the Department will celebrate its 125th anniversary.

Deputy Mayor Callahan inquired as to a comparison in the number of calls. The Chief replied that calls are on track since 2022 saw a total of close to 800 calls. The department will continue discussions regarding calls to the NJ Turnpike.

Police: Monthly Report

36 cadets signed up to attend the youth academy camp which will be held at the Harker School. Sgt. Beckett has been named Officer of the Quarter.

Township Engineer: Monthly Report

The NJDOT Swedesboro Avenue road project is anticipated to begin on August 7th. Survey of ROW was conducted for the High Hill Path project. ROW Access Permit was signed regarding the Viereck Road project. Working with departments as to MS4 compliance. Inlet mapping inspections have begun in this regard. Pickle Ball Court survey is complete, and design is ongoing. Provided an estimate of Oak View Terrace reconstruction. Suggested that work on the Center Square walking path be done in conjunction with the High Hill Path Phase 3 project for fiscal reasoning. Discussed culvert repairs, some of which are under county jurisdiction. Briefly discussed Warrington Mill Dam.

Mayor Frederick advised that a call was held with NJDEP as to permitting of the park expansion project. He noted that the preliminarily, it seems that the results of the archeologic study will not call for a phase 2. He is hopeful that all permit applications have been received by NJDEP and they have begun their 90 days review.

The Mayor further noted that signatures have been received from all parties on the Oliphant Mill Dam Agreement and that permitting applications have been submitted to NJDEP. He further advised that follow up with legal counsel and engineering is underway as to final improvements in Lexington Mews.

Precision Land: Monthly Sewer Project Update-Report provided

Administrator's Report: Monthly Report

The Administrator/Clerk presented her report as self-explanatory. There were no questions from Committee.

Municipal Services: Monthly Report

The following Committee liaison reports were given:

Committeeman Marino:

Solid Waste/Recycling; 55 cardboard, 142 metal and 342 bulk collections in June. Continuing to be assessed fines for plastic contamination in recycling. JLUB; Next meeting, August 3rd. Special Projects; Speed humps on Frederick Blvd. have been installed, striping completed and signage on order. Further discussed including Garwin Road culvert in conjunction with NJDOT Garwin Road project.

Committeewoman Minhas:

Municipal Alliance; Recreation. Committeewoman Minhas had no report on either subject.

Committeeman Nocentino:

Municipal Services; 34 zoning permits issued in June. Fire was set in trash container on July 4th. Minor damage to concession stand. Road side cutting continues. Env. Commission; Working towards raised bed community garden at Auction Park. Social Media/IT; NO report.

Deputy Mayor Callahan:

Educational Partners (SWSD/KRSD); Plan to meet with Dr. Lavender to continue review of flashing signal traffic signage. Resident Communications; No report. Park Utilization; No report.

Mayor Frederick:

Administration; Reviewing budget financials and preparation of PILOT assessment. More to come. Public Safety; Previously provided by Chief Morgan.

There was no old business.

Under new business, Mayor Frederick advised of efforts to improve resident communications in order to find ways to provide better information in a timelier manner. Advised that a meeting was held with a local resident, owner of "Step Ahead Web" and have received a quote for redesign of website and maintenance plan. More to come.

Deputy Mayor Callahan noted that competitive quotes should be received.

Committeeman Marino noted the most recent vehicle crash at the Oldmans Creek/Kings Hwy. intersection. The County is aware as this is a county intersection. County has agreed to perform a traffic study. Mayor Frederick added that the Township has requested that the County also conduct a study at Kings Hwy//Paulsboro Road.

The Mayor also noted that he is hoping to receive the truck route study from R&V soon, and that we are trying to schedule a mtg. With NJDOT regarding Rt. 322 development.

Mayor Frederick and Committeeman Marino advised of the reopening of Locke Avenue, completing ½ of the intersection improvement with opening tentative for November. Mayor Frederick advised that

the project is one month ahead of schedule.

Motion was made by Committeewoman Minhas and seconded by Committeeman Nocentino to open the meeting to public comment. All were in favor.

Hearing no comments, the public portion closed upon a motion by Committeeman Marino, seconded by Committeewoman Minhas and unanimously passed.

Deputy Mayor Callahan moved to approve resolution **R-2023-168 Resolution for Executive Session**. Committeeman Marino seconded. All were in favor.

The Committee entered executive session at 7:43 p.m. for the purpose of discussing the following matters:

Contractual Matters-Rt. 322 Development; July Holdings; Uniform Fire Code

Potential Litigation-Nova Farms

Investigations into violations of law-TDR/farmland preservation

The regular meeting resumed at 11:22 p.m. upon a motion by Committeeman Marino, seconded by Deputy Mayor Callahan and unanimously approved.

Motion was made by Committeeman Marino to adopt resolution **R-2023-153 Resolution Authorizing Execution of Redevelopment Agreement with NP Woolwich Industrial, LLC for Block 60, Lots 7 and 7.02 and Block 61, Lots 1, 2, 3, 4, 4.01 and 7** as tabled on 6-19-23. Committeewoman Minhas seconded. **Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES** Motion carried

Motion was made by Committeeman Marino and seconded by Deputy Mayor Callahan to table resolution **R-2023-169 Resolution Authorizing Execution of Redevelopment Agreement with 2024 Oak Grove Road Woolwich, LLC, for Block 11, Lots 6, 6.01, 6.02, 6.03, 6.04, 7, 11, and 11.01**. **Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES** Motion carried

Motion was made by Committeeman Marino and seconded by Committeeman Nocentino to table Ordinance **2023-24 An Ordinance Providing for Local Enforcement of the New Jersey Uniform Fire Code**. **Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES** Motion carried

Motion was made by Committeewoman Minhas and seconded by Committeeman Nocentino to amend resolution R-2023-155 to note that Officer Seabo be hired as a Recruit and the effective hire date of Academy Recruits Marino and Roberts changed to August 4, 2023. **Roll Call: Marino: ABSTAIN, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES** Motion carried

Committeeman Marino moved to approve the minutes of June 19, 2023 Regular and Executive Session. Deputy Mayor Callahan seconded. All were in favor. Committeewoman Minhas abstained.

Motion was made by Committeeman Minhas and seconded by Deputy Mayor Callahan to approve the bill list and purchase orders. **Roll Call: Marino: YES, Minhas: YES, Nocentino: YES, Callahan: YES, Frederick: YES** (abstain from Verizon). Motion carried

With no further business, motion was made by Committeeman Marino and seconded by Committeewoman Minhas to adjourn the meeting. All were in favor.

The meeting adjourned at 11:25 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim.
Audio recording on file.