

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
MARCH 6, 2023**

Call to order:

The March 6, 2023 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Ordinances:

2023-10 An Ordinance Making Salary Ranges for Certain Officials and Employees of the Township of Woolwich in the County of Gloucester for the Year 2023 First Reading/Introduction

Resolutions:

R-2023-73 Resolution of the Township of Woolwich Authorizing the Disposal of Certain Vehicles and Removal from Vehicle Fleet

R-2023-74 Resolution Authorizing Extension #2 of the Shared Service Agreement between the Township of Woolwich and Borough of Swedesboro for the Provision of Uniform Construction Code Services

R-2023-75 Resolution of the Township of Woolwich Authorizing an Addendum for Phone System Maintenance to the Shared Service Agreement Between the Township of Woolwich and the Kingsway Regional Board of Education for Information Technology Management Services

R-2023-76 Resolution of the Township of Woolwich Authorizing Release of Cash Bonds Posted for Street Lighting- Four Seasons, Phase 2A and 2B

R-2023-77 Resolution Authorizing Release of Maintenance Bond Posted by Weatherby Equities, LLC- Villages 2, Section 2.5B

R-2023-78 Resolution Authorizing Street Opening Permit(s) to South Jersey Gas-196 Colony Place

R-2023-79 Resolution of the Township of Woolwich, County of Gloucester Authorizing the Sale of a Plenary Retail Consumption License

R-2023-80 Resolution of the Township of Woolwich Authorizing the Quote of Alaimo Group for Engineering Towards the FY2023 NJDOT Municipal Aid Project for High Hill Road Shared Use Path Phase 3 in the "Not to Exceed" Amount of \$55,000

R-2023-81 Resolution Authorizing the Tax Collector to Refund Part of 2023 Taxes and Cancel 1st and 2nd Quarter Taxes for 2023

R-2023-82 Resolution of the Township of Woolwich Authorizing the Quote of Remington and Vernick Engineers Towards Development of a Municipal truck Route System in the “Not to Exceed” Amount of \$20,000

Old Business: Park Security

New Business: Request for Change of Scope-Oliphants Mill Engineering
Schedule Town Hall Meeting

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Approval of Bills:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or “poisonous” rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**AN ORDINANCE MAKING SALARY RANGES FOR CERTAIN OFFICIALS
AND EMPLOYEES OF THE TOWNSHIP OF WOOLWICH IN THE COUNTY
OF GLOUCESTER FOR THE YEAR 2023
2023-10**

BE IT ORDAINED by the Township Committee of the Township of Woolwich that the salaries and compensation of officials and employees of the Township of Woolwich shall be fixed at the base salary ranges and/or base hourly ranges as indicated herein below:

SECTION 1. As of January 1, 2023, the annual salaries and compensation of the hereinafter named officers and employees shall be as follows, and shall be payable in either yearly, monthly, or bi-weekly installments:

| | <u>(Range)</u> |
|--|----------------------------|
| Member of Township Committee | \$ 8,000.00-\$10,000.00 |
| Administrator | \$ 20,000.00-\$50,000.00 |
| Municipal Clerk | \$ 50,000.00-\$95,000.00 |
| Deputy Clerk | \$ 35,000.00-\$52,000.00 |
| CFO | \$ 75,000.00-\$90,000.00 |
| Treasurer | \$ 15,000.00-\$25,000.00 |
| Tax Collector | \$ 50,000.00-\$75,000.00 |
| Qualified Purchasing Agent/Temp Purchasing Agent | \$ 5,000 |
| Municipal Court Judge | \$ 15,000.00-\$30,000.00 |
| Prosecutor | \$ 10,000.00-\$26,000.00 |
| Court Administrator | \$ 40,000.00-\$60,000.00 |
| Dep. Court Clerk/Dep. Admin./Violations Clerk | \$ 31,200.00-\$40,000.00 |
| Deputy and Special Dep. Court Admin./Part Time | \$ 14.13-\$18.00/hr. |
| Clerical | \$ 14.13-\$20.00/hr. |
| Court Call Out | \$20.00/Occurrence |
| Interpreter | \$ 150.00-\$225.00/Session |

| | |
|--|------------------------------|
| Court Recorder | \$ 100.00/Session |
| Public Defender | \$ 250.00-\$500.00/Session |
| Police Chief | \$ 122,500.00-\$155,000.00 |
| Police Deputy Chief | \$ 120,000.00 - \$135,000.00 |
| Police Captain | \$ 120,000.00-\$130,000.00 |
| Police Secretary | \$25,000.00-\$55,000.00 |
| Part Time Police Officers | \$14.13-\$25.00/Hour |
| Special Police Officer (Class I) | \$14.13-\$25.00/Hour |
| Special Police Officer (Class II) | \$15.00-35.00/Hour |
| Special Police Officer (Class III) | \$22.00-\$35.00 |
| Emergency Management Coordinator | \$2,500.00-\$5,000.00 |
| Assistant Emergency Mgmt. Coordinator | \$2,500.00-\$5,000.00 |
| Crossing Guard | \$30.00 - \$33.00/Hour |
| Land Use Secretary | \$10,000.00-\$40,000.00 |
| Meeting Attendance (Land Use Sec./Dep. Clerk) | \$ 65.00/Meeting |
| Public Health Services/Registrar of Vital Statistics | \$ 4,500.00-\$8,500.00 |
| Public Health Services/Dep Registrar of Vital Statistics | \$ 1,500.00-\$4,000.00 |
| Recreation Coordinator | \$10,000.00-\$15,000.00 |
| Records Manager | \$14.13-\$20.00/Hour |
| Park Ranger/Janitorial | \$14.13-\$20.00/Hour |
| Public Works Superintendent | \$55,000.00-\$82,000.00 |
| Public Works Heavy Equipment Operator | \$25.00-\$35.00/Hour |
| Public Works Laborer 1 | \$15.50-\$22.00/Hour |

| | |
|---|--------------------------|
| Public Works Laborer 2 | \$17.50-\$28.00/Hour |
| Public Works Laborer 3/Park Maintenance | \$19.50-\$30.00/Hour |
| Public Works/Building Maintenance | \$14.00-\$22.00/Hour |
| Public Works/Maintenance/Mechanic | \$20.00-\$30.00/Hour |
| Per Diem Snow Removal | \$20.00-\$40.00/Hour |
| Director of Municipal Services | \$80,000.00-\$95,000.00 |
| Construction Official/ Building Sub-Code Official | \$92,000.00-\$150,000.00 |
| Building Inspector | \$15,000.00-\$82,000.00 |
| Construction Code Secretary | \$35,000.00-\$48,000.00 |
| Secretarial Support | \$15,000.00-\$35,000.00 |
| Fire Sub-Code Official/Fire Inspector | \$10,000.00-\$25,000.00 |
| Plumbing Sub-Code Official/Plumbing Inspector | \$14,000.00-\$50,000.00 |
| Electrical Sub-Code Official/Electrical Inspector | \$20,000.00-\$70,000.00 |
| Seasonal Employees | \$14.13-\$18.00/Hour. |

SECTION 2.

This Ordinance further ordains the rates of salary for Officers within the Woolwich Township Police Department for the Year 2023 as set forth within the current and effective Agreement between Woolwich Township and the Policeman’s Benevolent Association Local #122.

SECTION 3.

The purpose of this ordinance is to establish classification titles, salary ranges and compensation for all personnel employed by the Township of Woolwich. The actual compensation to be paid to each employee within the salary ranges established by this ordinance, together with other benefits to be paid to each employee and the method for such payment(s) are more fully set forth within the Woolwich Township Policy and Procedures Manual, and contractual agreements executed between the Township of Woolwich and recognized public employee unions in accordance with the Public Employees Relations Commission. Said documents are incorporated herein by reference and are on file in the office of the Township Clerk of the Township of Woolwich. The

provisions of said documents will not be repeated in this Ordinance verbatim because of their length.

SECTION 4.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such portion of this Ordinance shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

This Ordinance shall take effect immediately upon final passage and publication as required by Law and is retroactive until January 1, 2023.

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023. It will further be considered for final adoption upon second reading and subsequent to a public hearing to be held on such Ordinance, at the next regular meeting of the Township Committee at which time any interested person(s) may be heard. Said meeting to be conducted on the 20th day of March, 2023 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Twp., beginning at 6:30 p.m.

Jane DiBella, Clerk

CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted upon second reading and subsequent to a public hearing held on same, at a meeting of the Woolwich Township Committee held on the 20th day of March, 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE DISPOSAL OF CERTAIN VEHICLES
AND REMOVAL FROM VEHICLE FLEET**

R-2023-73

WHEREAS, the Township of Woolwich owns certain vehicles for use within the Woolwich Township Police Department that are no longer operable and have no value; and

WHEREAS, the Woolwich Township Police Department has requested to dispose of the following:

2013 Dodge Durango Wagon Vin #1C4RDJFG4DC614205

And

WHEREAS, upon disposal, the vehicle shall be removed from the Woolwich Township Vehicle Fleet and Fixed Asset Inventory;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. The Woolwich Township Police Department be and is hereby authorized to dispose of the following vehicle that is no longer operable;

2013 Dodge Durango Wagon Vin #1C4RDJFG4DC614205

2. That the Woolwich Township Clerk be and is hereby directed to remove said vehicles from the Woolwich Township vehicle fleet and Fixed Asset Inventory.

Adopted this 6th day of March, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING EXTENSION #2 OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AND THE BOROUGH OF SWEDESBORO FOR THE PROVISION OF UNIFORM CONSTRUCTION CODE INSPECTIONS
R-2023-74**

WHEREAS, the Township of Woolwich and the Borough of Swedesboro have entered into a Shared Service Agreement for the provision of Uniform Construction Code services; and

WHEREAS, said Agreement terminated on the 31st day of December, 2022; and

WHEREAS, the Agreement was extended to March 31, 2023 via the adoption of resolution R-2023-44 adopted on February 6, 2023; and

WHEREAS, it is necessary to allow a further extension of said Agreement to April 28, 2023; and

WHEREAS, it is in the best interest of both parties to continue said service, subsequent to review and discussion of the terms of the Agreement; and

WHEREAS, an extension of the Shared Service Contract is hereby authorized retroactive to January 1, 2023 and effective until renewal of the Shared Service Agreement, but no later than April 28, 2023;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Shared Service Agreement between the Township of Woolwich and the Borough of Swedesboro is hereby extended retroactive to January 1, 2023 and effective until renewal of the Shared Service Agreement, but no later than April 28, 2023.

Adopted this 6th day of March, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023.

Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING AN ADDENDUM FOR PHONE SYSTEM MAINTENANCE TO THE SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AND THE KINGSWAY REGIONAL BOARD OF EDUCATION FOR INFORMATION TECHNOLOGY SERVICES

R-2023-75

WHEREAS, the Township of Woolwich (Township) and the Kingsway Regional School District (District) have entered into a Shared Service Agreement for Information Technology Services; and

WHEREAS, the District has presented a proposal to incorporate phone system maintenance and other services to the Shared Service Agreement as an addendum to the Agreement; and

WHEREAS, the addendum to the Agreement could save the Township well over \$8,000 annually; and

WHEREAS, said services are fully set forth within the addendum to the Agreement as attached hereto and incorporated within the body of this resolution by reference; and

WHEREAS, the District has further proposed to develop a trash automation site to streamline processes for township employee's and residents to schedule bulk trash, cardboard and metal collections in the amount of \$5,000/year; and

WHEREAS, the Woolwich Township CFO has issued a Certification of Funds in the regard; and

WHEREAS, the Township Committee of the Township of Woolwich approves of said addendum;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township Committee of the Township of Woolwich hereby authorizes the addendum to the Shared Service Agreement between the Township of Woolwich and the Kingsway Regional School District as attached hereto.
2. That cost for said addendum shall include an annual fee in the amount of \$19,000 for telecommunication services and an annual fee in the amount of \$5,000 for trash automation site.
3. All other services and costs contained in the Shared Service Agreement shall remain.

Adopted this 6th day of March, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING RELEASE OF CASH BONDS POSTED FOR
STREET LIGHTING-FOUR SEASONS PHASE 3, SECTIONS 2A AND 2B
R-2023-76**

WHEREAS, the developer of Four Seasons at Weatherby installed various streetlights within Phase 3, Sections 2A and 2B of said development; and

WHEREAS, the developer placed cash bonds that have been kept on account as a Performance Guarantee for the installation of the streetlights; and

WHEREAS, the Woolwich Township Engineer has inspected the development, and in particular the street lighting, and issued a recommendation as to the release of said funds, as follow:

\$1,275.00 Section 2A

\$425.00 Section 2B

WHEREAS, the Township Committee of the Township of Woolwich agrees to release said funds in accordance with the recommendation of the Township Engineer;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the release of funds as held on account by the Township of Woolwich as a street lighting guarantee for Four Seasons at Weatherby, Phase3, Sections 2A and 2B be and is hereby authorized.
2. That the Woolwich Township CFO is authorized and directed to draw a check in the total amount of \$1,700 and remit to the developer.

Adopted this 6th day of March, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE RELEASE OF MAINTENANCE BOND
#CM100312M AS POSTED BY WEATHERBY EQUITIES, LLC-VILLAGES I, SECTION 2.5B
R-2023-77**

WHEREAS, Maintenance Bond #CM100312M was posted with the Township of Woolwich in the amount of \$215,231.10 for the maintenance of Villages I, Section 2.5B; and

WHEREAS, a request has been received for the release of said Maintenance Bond; and

WHEREAS, the Woolwich Township Engineer, in response to said request, performed an inspection of the property and issued a letter dated February 17, 2023 in which recommendation is given for the release of said Bond, subject to the posting of a cash bond in the amount of \$11,500 as a tree bond; and

WHEREAS, Platinum Developers remitted a check dated 2/23/2023 in the amount of \$11,500 for the tree bond, which funds are now being retained on account by the Township;

WHEREAS, the Township of Woolwich finds no objection to the release of said Maintenance Bond; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and is hereby authorized to return Maintenance Bond #CM100312M in the amount of \$215,231.10 to Platinum Developers- Villages I, Section 2.5B.

Adopted this 6th day of March, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING STREET OPENING PERMIT(S) TO SOUTH JERSEY
GAS-196 COLONY PLACE
R-2023-78**

WHEREAS, a Street Opening Permit application has been filed by South Jersey Gas Company for a street opening permit to install gas service to 196 Colony Place; and

WHEREAS, the Township Engineer has reviewed the application and accompanying documentation and has issued a response as attached hereto which authorizes the issuance of said permit with certain conditions; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the issuance of a street opening permit to South Jersey Gas Company, per said application filed and in accordance with the Engineer's comments for the installation of gas service at **196 Colony Place** subject to the following conditions:
 - Applicant shall provide 48 hour notice to the Township Engineer.
 - All asphalt paving openings must be restored with the following specifications:
 - Two inch (2") thick. Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - Six inch (6") thick HMA 19M64 stabilized base course.
 - 20:1 sand/cement subbase.
 - Provide tack coat on all surfaces before paving.
 - All non-asphalt pavement restorations (ie: lawns, etc.) shall be completed within 30 days as weather allows. All lawns should be restored with sod. The Township Engineer shall approve all other restorations.
 - Inspection escrow must be posted with the Township prior to the start of construction.
 - The applicant shall provide all outside agency approvals, as required.
 - Contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures (such as sprinklers), property markers, septic and wells etc. along with landscaped areas).
 - Contractors shall attempt to meet with residents during the construction project to address concerns they might have.
 - Contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
 - Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.

- Contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be re-seeded.
- South Jersey Gas contractor must use the bore method of installation at all Township roads and paved driveways unless approved by the Township Engineer.

Adopted this 6th day of March, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER
AUTHORIZING THE SALE OF A PLENARY RETAIL CONSUMPTION LICENSE**

R-2023-79

WHEREAS, pursuant to N.J.S.A. 33:1-1 et seq., Chapter 56 of the Code of the Township of Woolwich, and the 2020 Federal Census results, the Township is authorized to issue a new Plenary Retail Consumption License; and

WHEREAS, the Township Committee of the Township of Woolwich in the County of Gloucester wishes to authorize the sale of a new Plenary Retail Consumption License;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey as follows:

1. The Township hereby determines that it will sell at public sale a Plenary Retail Consumption License for the sale of alcoholic beverages, in accordance with the procedures set forth in N.J.S.A. 33:1-19.3 et seq.
2. The Township Clerk shall publish a notice of the public sale and an invitation to bid in the official newspaper of the Township at least two (2) times, the notices to be published at least one (1) week apart, the second of which shall be published at least thirty (30) days prior to the date after which no further applications shall be accepted. Nothing herein shall preclude the Township Clerk from publishing additional newspaper or alternative notices, provided the publication requirements set forth above are satisfied.
3. The following conditions shall apply to the award and issuance of each license:
 - a. The premises on which the licensee operates shall comply with all Township zoning regulations and the New Jersey Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.
 - b. The minimum bid that shall be considered for the license shall be \$500,000.
 - c. Prospective bidders must be pre-qualified, and only the bids of qualified bidders will be opened.
 - d. To pre-qualify, a prospective bidder must submit the following to the Township Clerk at the Township Municipal Building at 120 Village Green Drive, Woolwich Township, New Jersey on or before June 5, 2023 at 10:00 a.m.
 - (i) A full and complete Division of Alcoholic Beverage Control Application form.
 - (ii) A separate certification of proof of compliance by the applicant that it meets any and all conditions or requirements contained in this resolution, including that he/she knows of no other reason why he or she would be disqualified from having an interest in a Plenary Retail Consumption License in the State of New Jersey under the standards set forth in the Alcoholic Beverage Control Act and the rules and regulations promulgated thereunder.

(iii) The remittance of a deposit in the amount of \$50,000 (10% of minimum bid amount) by certified check made payable to the "Township of Woolwich".

(iv) A separate sealed envelope containing the bid amount, the outside of which shall state "2023 Plenary Retail Consumption License Bid" and the name of the bidder.

e. The license must be used in Woolwich in conjunction with an eat-in restaurant, as defined in Section 203-5 of the Code of the Township of Woolwich.

f. The successful bidder shall apply for any and all Municipal Planning Board approvals within six (6) months of the award of the Plenary Retail Consumption License to the successful bidder.

g. The license must be operational by January 1, 2025. Reasonable extensions may be granted for good cause as determined in the sole discretion of the Woolwich Township Committee, for a period of one (1) year. Failure to comply with this provision may result in forfeiture of the license without return of the bid amount.

4. On the 13th day of June, 2023 at 10:00 a.m. the Township Administrator/Clerk shall publicly announce those prospective bidders who have pre-qualified for bidding in compliance with the Alcoholic Beverage Control Act, and the rules and regulations promulgated thereunder, Township ordinances, the conditions set forth in the published notices, and other applicable law. A list of such pre-qualified bidders shall be posted on the Township website.

5. The Woolwich Township Administrator/Clerk shall open the bids of the pre-qualified bidders at a regularly scheduled meeting of the Woolwich Township Committee on June 19, 2023 at approximately 6:35 p.m. (which shall, at least, be five days after the public announcement of those applicants who meet the qualifications for bidding) at which time the Administrator/Clerk, after opening the sealed bids of the prequalified bidders, shall publicly announce the amount of each bid and the name of each bidder.

6. The Woolwich Township Committee, by written resolution, adopted at a public meeting on June 19, 2023, or shortly thereafter, shall award the license to the highest bidder, provided the Township does not reject all bids. If the award is made to the highest qualified bidder, the ultimate issuance of the license shall be subject to each of the following: The Township reserves the right to reject all bids.

a. Payment of the balance of the bid for the license by certified check made payable to "Township of Woolwich" within five (5) days of the date of the resolution of the Township Committee awarding the license. Failure to make timely payment of the balance shall, at the option of the Township, result in voiding of the license award and forfeiture of the successful bidder's deposit whereupon the Township may award the license to the next highest qualified bidder or take no further action.

b. Payment by the successful bidder of the New Jersey State License Application Fee for each license.

- c. Payment of the Annual Municipal Retail License Fee for the license.
 - d. Satisfactory outcome of further municipal background checks to investigate the source of funds used to purchase the license.
 - e. Receipt of favorable State and/or Federal criminal background checks for the prospective licensee.
 - f. Compliance with publication, hearing and resolution requirements under N.J.A.C. 13:2-2.1 et seq. related to the successful applicant / bidder.
7. The deposit of all unsuccessful bidder(s) shall be returned within ten days of the date of the award of the license.
8. The Township reserves the right to reject all bids where the highest qualified bid is not accepted.
9. The sale may be postponed or cancelled at any time prior to the opening of the bids.
10. If the license has not been issued pursuant to this resolution by December 5, 2023 at 10:00 a.m. (which shall be within 6 months after the closing time and date for acceptance of applications specified in the notice), no license shall thereafter be issued without complying with N.J.S.A 33:1-1 et. seq.
11. The successful bidder shall comply with all other provisions of N.J.A. C.13:2-2.1 et seq., including, but not limited to, publication of notice of application.

Adopted on March 6, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 6th day of March, 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE QUOTE OF ALAIMO GROUP FOR ENGINEERING TOWARDS THE FY2023 NJDOT MUNICIPAL AID PROJECT FOR HIGH HILL ROAD SHARED USE PATH PHASE 3 IN THE "NOT TO EXCEED" AMOUNT OF \$55,000.
R-2023-80**

WHEREAS, the Township of Woolwich has received a grant award through the FY 2023 Municipal Aid Program for Phase 3 of the High Hill Road Shared Use Path; and

WHEREAS, the Township is in receipt of a proposal dated March 1, 2023 in the "Not to Exceed" amount of \$55,000.00 from Alaimo Engineers for engineering and oversight services towards said project; and

WHEREAS, the Woolwich Township CFO has issued a Certification of Funds in this regard;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Alaimo Engineers be and are hereby authorized and directed to conduct the following work:
 - Design
 - Public Bidding
 - Construction Management
2. This proposal in the "Not to Exceed" amount of \$55,000.00 is hereby authorized.

Adopted this 6th day of March, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REFUND PART OF 2023 TAXES AND CANCEL 1ST
AND 2ND QUARTER TAXES FOR 2023**

R-2023-81

RESOLUTION AUTHORIZING PART OF 2023 1ST QUARTER TO BE REFUNDED AND 1ST AND 2ND QUARTERS OF 2023 CANCELED DUE TO THE PROPERTY OWNER MEETING THE REQUIREMENTS OF BEING TAX EXEMPT; 54:4-3.6

BE IT RESOLVED, by the Township Committee of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector and as approved by the County Tax Assessor, to cancel taxes on the following block and lots, since they are exempt and owned by Allies Inc. - Group Home

| | | | |
|----------|----------|--------------------------|--------------------------------------|
| Block 38 | Lot 5.09 | Allies Inc. – Group Home | \$3,686.29 Refund |
| | | | 3,718.01 1 st qtr. cancel |
| | | | 3,718.01 2 nd qtr. cancel |

Adopted this 6th day of March 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of Woolwich Township at a meeting held on the 6th day of March 2023.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE QUOTE OF REMINGTON
AND VERNICK ENGINEERS TOWARDS DEVELOPMENT OF A MUNICIPAL TRUCK ROUTE SYSTEM
IN THE "NOT TO EXCEED" AMOUNT OF \$20,000
R-2023-82**

WHEREAS, the Township of Woolwich has awarded a 2023 Professional Services Contract to Remington and Vernick Engineers, (Annina Hogan, Designee) as Traffic Engineer; and

WHEREAS, the Township has experienced a substantial increase in warehousing and logistical facilities, and hopes to mitigate the impact of truck traffic through the establishment of a municipal truck route system; and

WHEREAS, the Township is in receipt of a proposal dated March 3, 2023 in the "Not to Exceed" amount of \$20,000 from Remington and Vernick Engineers to develop a Municipal Truck Route System; and

WHEREAS, the Woolwich Township CFO has issued a Certification of Funds in this regard;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Remington and Vernick Engineers be and are hereby authorized and directed to create and establish a Municipal Truck Route System per the proposal dated March 3, 2023 as attached hereto.
2. This proposal in the "Not to Exceed" amount of \$20,000 is hereby authorized.

Adopted this 6th day of March, 2023

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of March, 2023.

Jane DiBella, Clerk