

**AGENDA  
WOOLWICH TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
JANUARY 3, 2023**

Welcome and call to order:

Sunshine Notice:

Flag Salute:

Gloucester County Clerk Jim Hogan administers the Oath of Public Office to Committeeman-Elect Michael Nocentino.

The Clerk performs a Roll Call of members present.

Invocation: Pastor Jimmy Donaruma, Crossbridge Community Church

The Clerk calls for nominations for Woolwich Township Mayor for the year 2023.

**Resolution R-2023-01 Resolution Appointing a Mayor for the Township of Woolwich for the Year 2023. (Roll Call)**

**Oath of Office** administered to the Mayor by East Greenwich Township Mayor Dale Archer.

The Mayor calls for nomination of Deputy Mayor for the year 2023.

**Resolution R-2023-02 Resolution Appointing a Deputy Mayor for the Township of Woolwich for the Year 2023. (Roll Call)**

**Oath of Office** administered to the Deputy Mayor by East Greenwich Township Mayor Dale Archer.

**Oath of Office** administered to Patrolman Mark Anthony DePasquale

- R-2023-03** Resolution Making a Professional Services Appointment-Municipal Solicitor Marla Gaglione, Esq.
- R-2023-04** Woolwich Township 2023 Temporary Budget NJSA 40A:4-19
- R-2023-05** Resolution Designating Dates for Regular Meetings of the Woolwich Township Committee for the Year 2023 and Directing the Township Clerk to Provide Notice
- R-2023-06** Resolution Making a Professional Services Appointment-Municipal Auditors Holt, McNally & Associates
- R-2023-07** Resolution Making a Professional Services Appointment-Municipal Engineer Alaimo Group, Jake Schwartz and Dan Vachesky, Designee
- R-2023-08** Resolution Making a Professional Services Appointment-Prosecutor Karin M. Wood, Esq.
- R-2023-09** Resolution Designating Joint Municipal Court Positions in the Township of Woolwich
- R-2023-10** Resolution Appointing Members to the Woolwich Township Joint Land Use Board
- R-2023-11** Resolution Appointing a Professional Services Appointment-Public Defender-Lawrence Hubert, Esq.
- R-2023-12** Resolution Making Appointments to the Parks and Recreation Committee
- R-2023-13** Resolution Authorizing Cash Management Plan Within the Township of Woolwich and Designating Depositories for Funds of the Township of Woolwich
- R-2023-14** Resolution of the Township of Woolwich Making Appointments to Annual Positions

- R-2023-15** Resolution Designating Newspapers Pursuant to the Open Public Meetings Act
- R-2023-16** Resolution Authorizing Petty Cash Fund for Use by the Township Clerk, Construction Code Office and Police Department
- R-2023-17** Resolution Authorizing Change Fund for Use in the Office of the Clerk-Dog Licenses
- R-2023-18** Resolution Fixing Interest Rate on Delinquent Taxes
- R-2023-19** Resolution Making Committee Liaison Appointments
- R-2023-20** Resolution Making Appointments to the S/W Joint Environmental Commission
- R-2023-21** Resolution Making a Professional Appointment-Conflict Engineers Pennoni Associates
- R-2023-22** Resolution Appointing Fund Commissioner and Alternate Fund Commissioner to Represent the Township of Woolwich in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund in the Year 2023
- R-2023-23** Resolution Awarding Professional Services Contract-Labor Attorney Zeller and Wieliczko, LLP
- R-2023-24** Resolution Awarding Professional Services Contract-Bond Counsel Archer & Greiner
- R-2023-25** Resolution of the Township of Woolwich Appointing the Public Agency Compliance Officer for the Township of Woolwich for the Year 2023
- R-2023-26** Resolution Making a Professional Appointment-Financial Advisor Acacia Financial Group
- R-2023-27** Resolution Making a Professional Services Appointment-Joint Municipal Planner-Alaimo Group, Rick Hunt/Joe Augustyn, Designee
- R-2023-28** Resolution Making a Professional Services Appointment-Special Projects Planner-Remington and Vernick, Ashton Jones and Michael Davis, Designee
- R-2023-29** Resolution Making a Professional Services Appointment-Special Counsel Redevelopment-Maley Givens
- R-2023-30** Resolution Appointing Risk Management Consultant for Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund-Assured Partners
- R-2023-31** Resolution Authorizing Alternate Prosecutors to Act on the Behalf of the Township of Woolwich in the Event that the Prosecutor is Unable to Attend Sessions of the Municipal Court
- R-2023-32** Resolution Making a Professional Services Appointment-COAH Special Counsel-Carluccio, Leone, Dimon, Doyle and Sacs, Michael Jedziniak, Designee
- R-2023-33** Resolution Making a Professional Services Appointment-Traffic Engineer Remington and Vernick, Annina Hogan, Designee

**Meeting opened and closed to public comment:**

**Township Committee Comments:**

**Mayor's Comments:**

**Adjournment:**

**RESOLUTION APPOINTING A MAYOR FOR THE TOWNSHIP OF WOOLWICH  
FOR THE YEAR 2023  
R-2023-01**

**WHEREAS**, the Township Committee of the Township of Woolwich is required to appoint a Mayor for the Township of Woolwich for the year 2023;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That Craig Frederick be and is hereby appointed Mayor of the Township of Woolwich for the year 2023.

**TOWNSHIP OF WOOLWICH**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a Meeting of the Township Committee of the Township of Woolwich held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION APPOINTING A DEPUTY MAYOR FOR THE TOWNSHIP OF  
WOOLWICH FOR THE YEAR 2023  
R-2023-02**

**WHEREAS**, the Township Committee of the Township of Woolwich is required to appoint a Deputy Mayor for the Township for the year 2023;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That Dennis Callahan be and is hereby appointed Deputy Mayor of the Township of Woolwich for the year 2023.

**TOWNSHIP OF WOOLWICH**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a Meeting of the Township Committee of the Township of Woolwich held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-  
SOLICITOR  
R-2023-03**

**WHEREAS**, there exists a need for a Township Solicitor for the Township of Woolwich for the year 2023; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a "Fair and Open Process" in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That Marla Gaglian, ESQUIRE, of the firm Holston, MacDonald, Uzdevinis & Myles be and is hereby appointed the Solicitor of the Township of Woolwich commencing January 1, 2023 nunc pro tunc through December 31, 2023 per terms of the Agreement attached hereto; and that the Mayor and Township Clerk are hereby authorized and directed to execute the attached Agreement.

2. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid service encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

4. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

**WOOLWICH TOWNSHIP**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**TOWNSHIP OF WOOLWICH  
COUNTY OF GLOUCESTER  
2023 TEMPORARY BUDGET NJSA 40A:4-19  
R-2023-04**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purposes and amount required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2023, and

**WHEREAS**, the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$10,852,958.23, and

**WHEREAS**, 26.25% of the appropriations of the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in the said 2022 budget is the sum of \$2,848,901.54; and  
and

**WHEREAS**, principal and interest will be due on various dates from January 1, 2023 to December 31, 2023 inclusive, on Sundry Bonds and Debt issued and outstanding:

**NOW, THEREFORE, BE IT RESOLVED**, that the following temporary budget appropriations be made and that a certified copy of this resolution is transmitted to the Chief Financial Officer for his records

Township of Woolwich

\_\_\_\_\_  
Craig Frederick, Mayor

Attest:

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION DESIGNATING DATES FOR WORK SESSIONS AND REGULAR MEETINGS OF THE WOOLWICH TOWNSHIP COMMITTEE FOR 2023 AND DIRECTING THE TOWNSHIP CLERK TO PROVIDE NOTICE THEREOF PURSUANT TO THE OPEN PUBLIC MEETINGS ACT**  
**R-2023-05**

**WHEREAS**, the Township Committee of the Township of Woolwich must set days for their work session and regular meetings for the year 2023; and

**WHEREAS**, the Open Public Meetings Act requires that notice be given for all Committee meetings;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Committee's work session and regular meetings for the year 2023 will be held on the dates set forth on "Schedule A" attached hereto and made a part hereof to begin at 6:30 P.M. unless otherwise specified. The Committee adopts Roberts Rules of Order to govern its meetings.

2. The Township Clerk shall post a copy of this resolution on the Municipal Bulletin Board located in the Municipal Building, 120 Village Green Drive, Woolwich Township, New Jersey.

3. A copy of this Resolution together with all required advance written notices shall be given by the Township Clerk to the following two (2) newspapers: THE SOUTH JERSEY TIMES and THE COURIER POST within seven (7) days following January 1, 2023.

4. The schedule of regular meetings for the year 2023 shall be in accordance with the notice annexed hereto.

5. The Township Clerk is directed to mail advance written notices of meetings as defined by the Open Public Meetings Act, to all persons requesting a copy.

6. The Township Clerk shall be required to maintain a list of all duly scheduled meetings of all boards, commissions, authorities and such other agencies within the Township and required to comply with the provisions of the Open Public Meetings Act.

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Woolwich that this Resolution shall take effect immediately upon adoption.

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

## CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Meeting of the Woolwich Township Committee which was held on the 3rd day of January, 2023.

---

Jane DiBella, Clerk

**SCHEDULE A**

**(Official action may be taken at Work Sessions and Regular Meetings)**

**All Meetings Begin at 6:30 p.m. unless otherwise indicated**

January 3 6:30 p.m. Reorganization (Tuesday)

January 17, (Tuesday)

July 17

February 6

February 21 (Tuesday)

August 7

August 21

March 6

March 20

September 5 (Tuesday)

September 18

April 3

April 17

October 2

October 23

May 1

May 15

November 20

June 5

June 19

December 4

December 18

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-MUNICIPAL  
AUDITOR  
R-2023-06**

**WHEREAS**, there exists a need for the services of an auditor within the Township of Woolwich for the year 2023; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.), require that the Resolution authorizing the award of Contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is being made under a “Fair and Open Process” and in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Michael Holt of the firm Holt McNally & Associates, Inc is hereby appointed Auditor for the Township of Woolwich for the year 2023 to aid in the preparation of an annual financial statement for the year 2023 and assist with the preparation of the 2023 local municipal budget and 2022 Municipal Audit and that the Mayor and the Township Clerk on behalf of the Township of Woolwich are hereby authorized and directed to execute an agreement in this regard.

2. This Contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid services encompasses Professional Services recognized, licensed and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

4. A copy of this Resolution and the Agreement are on file and are available for public inspection in the Office of the Clerk of Woolwich Township.

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-  
MUNICIPAL ENGINEER  
R-2023-07**

**WHEREAS**, there exists a need for the appointment of a Township Engineer within the Township of Woolwich for the year 2023; and

**WHEREAS**, the Township wishes to appoint the Firm of Alaimo Group, Jake Schwartz, PE, CME (Designee) and Dan Vachesky, (Project Manager) as Engineer for the Township of Woolwich for a term commencing January 1, 2023 nunc pro tunc and terminating December 31, 2023; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public contracts Laws (N.J.S.A. 40A:11-1 et. seq.), requires that the Resolution authorizing the award of Contracts for “Professional Services” without Competitive Bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a “Fair and Open Process” and in accordance with Ordinance 2005-38 of the Township of Woolwich;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. Alaimo Group, Jake Schwartz, PE, CME (Designee) and Dan Vachesky, (Project Manager) be and is hereby awarded the Contract as Engineers for the Township of Woolwich for the year 2023, beginning on January 1, 2023 nunc pro tunc and ending December 31, 2023.
2. That the Mayor and Township Clerk are authorized and directed to execute an Agreement in this regard on behalf of the Township.
3. This Contract is awarded without Competitive Bidding as “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid services encompass Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
5. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

**WOOLWICH TOWNSHIP**

**ATTEST:** \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Craig Frederick, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-  
PROSECUTOR  
R-2023-08**

**WHEREAS**, there exists a need for the appointment of a Township Prosecutor within the Township of Woolwich for the year 2023; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of Contracts for “Professional Services” without Competitive Bids must be publicly advertised; and

**WHEREAS**, this contract is further being awarded under a “Fair and Open” Process and in accordance with Ordinance 2005-38 of the Township of Woolwich;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. Karin Wood, Esq. be and is hereby appointed Prosecutor for the Township of Woolwich, commencing on January 1, 2023 nunc pro tunc through December 31, 2023, per terms of the Agreement attached hereto; and that the Mayor and Township Clerk, on behalf of the Township of Woolwich are hereby authorized and directed to execute an Agreement in this regard. This appointment is made pursuant to P.L. 1996. c.95, Section 14.
2. The Township Committee hereby authorizes and empowers its Prosecutor, Karin Wood, Esquire, to select and authorize any other duly appointed municipal prosecutor to cover any Court sessions for which there is an unavoidable conflict.
3. This Contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid services encompass Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain Competitive Bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
5. A copy of this Resolution and the Agreement attached hereto are on file and available for public inspection in the Office of the Woolwich Township Clerk.

**IT IS FURTHER RESOLVED**, that in the event such a conflict or substitute prosecutor covers a Court session for the Woolwich Township Joint Municipal Court, said prosecutor will be paid by the Township of Woolwich a fee based upon the Township Prosecutor’s salary pro-rated over the number of Court sessions scheduled per year.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Reorganization Meeting of the Township Committee of the Township of Woolwich held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH  
AND KARIN WOOD, ESQ.**

**WHEREAS**, the Township of Woolwich, hereinafter referred to as TOWNSHIP requires the services of a Township prosecutor for the year commencing January 1, 2023 nunc pro tunc through December 31, 2023; and

**WHEREAS**, **Karin Wood**, Esq. referred to as TOWNSHIP PROSECUTOR, an Attorney at Law of the State of New Jersey, has agreed to accept the appointment of the Township for the performance of duties as Municipal Prosecutor, subject to the terms and conditions hereinafter described:

**WITNESSETH**

1. TOWNSHIP PROSECUTOR shall be appointed to represent TOWNSHIP for the year commencing January 1, 2023 nunc pro tunc through December 31, 2023 and shall perform all duties as set forth entitled Township Prosecutor. he or she shall also perform all other duties that may be required from time to time by the Township of Woolwich and New Jersey Law.

2. During the term of this Agreement, the Township prosecutor shall devote best efforts to advance the interests of the Township and shall perform all duties to the best of abilities, and in accordance with the Code of Professional Responsibility of the American Bar Association, as amended by the Supreme Court of New Jersey, and incorporated in the Rules governing the Courts of the State of New Jersey.

3. The Township Prosecutor shall be compensated at a rate determined by the Mayor and Township Committee and rendered in accordance with the Township Salary Ordinance.

**IN WITNESS WHEREOF**, the parties have hereunto set their respective hands and seals on this the 3rd day of January, 2023.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

WITNESS: \_\_\_\_\_

\_\_\_\_\_  
Karin Wood, Esq.

**RESOLUTION DESIGNATING MUNICIPAL COURT POSITIONS FOR THE  
TOWNSHIP OF WOOLWICH  
R-2023-09**

**WHEREAS**, the Township of Woolwich, County of Gloucester, State of New Jersey, desires to make an appointment of the Deputy Court Administrator, pursuant to the terms of its Administrative Code and State Statute;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Woolwich as follows:

1. That Christina Bowen is hereby appointed Deputy Court Administrator commencing January 1, 2023 nunc pro tunc through December 31, 2023.

2. That Cleopatra Johnston is hereby appointed as Court Recorder commencing January 1, 2023 nunc pro tunc through December 31, 2023.

3. That Lucy Smith is hereby appointed as Court Interpreter commencing January 1, 2023 nunc pro tunc through December 31, 2023.

**BE IT FURTHER RESOLVED**, that the salary of said employees shall be such as may be designated in the General Salary Ordinance and Resolution hereinbefore and as may be hereinafter modified and adopted.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION APPOINTING MEMBERS TO THE  
WOOLWICH TOWNSHIP JOINT LAND USE BOARD  
R-2023-10**

**WHEREAS**, The Mayor of the Township of Woolwich is required to make appointments to the Woolwich Township Joint Land Use Board pursuant to N.J.S.A. 40:55D-23;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich that the following appointments are hereby made by the Woolwich Township Mayor in accordance with NJSA 40:55D-23 as follows:

1. That Craig Frederick, Mayor of the Woolwich Township Committee, be and is hereby appointed as a Class I member of the Joint Land Use Board for a term commencing January 1, 2023 nunc pro tunc and ending December 31, 2023.
2. That Vernon Marino, as a representative of the Woolwich Township Committee, be and is hereby appointed as a Class III member of the Joint Land Use Board for a term beginning January 1, 2023 nunc pro tunc and ending December 31, 2023.
3. That Joseph Morgan, Woolwich Township Chief of Police be and is hereby appointed as a Class II member of the Joint Land Use Board for a term beginning January 1, 2023 nunc pro tunc and ending December 31, 2023. This appointment affirms the appointment of the Mayor pursuant to N.J.S.A. 40:55D-23.
4. That Joseph Maugeri be and is hereby reappointed as a Class IV member of the Joint Land Use Board for a term effective as of January 1, 2023 and ending on December 31, 2026.
5. That Jon Fein be and is hereby elevated from Alt. #1, to the position of Class IV member of the Joint Land Use Board to fill a vacant term effective January 1, 2023 and ending on December 31, 2023.
6. That Frederick Lock Jr. be and is hereby elevated from the position of Alt. #2 on the Joint Land Use Board to the position of Alt. #1 for a term expiring on December 31, 2023.
7. That Sam Maccarone Jr. be and is hereby appointed to fill the Alternate #2 position for a term expiring on December 31, 2023

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Craig Frederick, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-PUBLIC  
DEFENDER  
R-2023-11**

**WHEREAS**, there exists a need for the appointment of a Public Defender for the year 2023; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) requires that the Resolution authorizing the award of Contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a “Fair and Open” process and in accordance with Ordinance 2005-38 of the Township of Woolwich;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich, as follows:

1. That Lawrence. L. Hubert, Esq. be and is hereby appointed Public Defender of the Township of Woolwich, commencing January 1, 2023 nunc pro tunc ending on January 30, 2023.

2. This Contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid services encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. The Public Defender shall be compensated at \$400.00/appearance.

4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

5. A copy of this Resolution is on file within the Office of the Woolwich Township Clerk and is available for public inspection.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING APPOINTMENTS TO THE PARKS AND RECREATION  
COMMITTEE AND DESIGNATING TERMS FOR SAID MEMBERSHIP  
R-2023-12**

**WHEREAS**, the Township Committee of the Township of Woolwich wishes to make certain appointments to the advisory board known as the Parks and Recreation Committee.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich that the following individual(s) be and are hereby appointed to the Swedesboro-Woolwich Parks and Recreation Committee to terms as designated, pursuant to Ordinance 2017-15 of the Township of Woolwich.

Janine Mills

1-1-23-12-31-25

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CASH MANAGEMENT PLAN WITHIN THE  
TOWNSHIP OF WOOLWICH AND DESIGNATING DEPOSITORIES FOR FUNDS OF  
THE TOWNSHIP OF WOOLWICH FOR THE YEAR 2023  
R-2023-13**

**BE IT RESOLVED** that the Township Committee of the Township of Woolwich hereby designates the following Government Unit Depository Protection Act approved banks as authorized depositories for Township funds:

Fulton Bank  
TD Bank  
Franklin Bank  
OceanFirst

**BE IT FURTHER RESOLVED** that for investment purposes the Township Treasurer is authorized to deposit funds in any banking institution, or fund, as permitted by law, having its place of business in New Jersey and organized under the Laws of the United States of America or the State of New Jersey or any combination thereof;

**BE IT FURTHER RESOLVED** that the Chief Financial Officer of the Township of Woolwich is directed to use the following cash management plan as the guide in depositing and investing funds of the Township of Woolwich:

The following are suitable and authorized investments:

- Interest bearing bank accounts and certificates of deposit in authorized banks
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e)
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e)  
and conditions set by the Division of Local Government Services
- New Jersey State Cash Management Fund
- Repurchase agreements of fully collateralized securities which comply with  
N.J.S.A. 40A:5-15.1(a).
- Any other financial instruments as allowed by 40a:5-15.1

**BE IT FURTHER RESOLVED** that each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments, and shall report to the governing body any account that does not earn interest.

**BE IT FURTHER RESOLVED** that the aforesaid depository of funds for the Township of Woolwich shall comply with the Laws of the State of New Jersey as to depositories for public funds;

**BE IT FURTHER RESOLVED** that the Mayor, Deputy Mayor, Administrator/Clerk and Chief Financial Officer are hereby authorized to sign checks, drafts and orders for Township Funds. The Chief Financial Officer is designated to make all duly authorized transfers.

**BE IT FURTHER RESOLVED** that all checks, drafts, notes or orders against the Municipal Court account of the Township of Woolwich shall be signed by the Municipal Court Administrator.

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a reorganization meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING APPOINTMENTS  
TO ANNUAL POSITIONS  
R-2023-14**

**WHEREAS**, the Township Committee of the Township of Woolwich wishes to appoint and/or reappoint certain persons to annual positions within the Township of Woolwich for the year 2023;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the following persons be and are hereby appointed for the year 2023 unless otherwise noted:

Jane DiBella	Administrator
Jane DiBella	Improvement Search Officer
Jane DiBella	Registrar of Vital Statistics
Britni Beecken	Treasurer
Kim Jaworski	Tax Search Officer
Shannon Kilpatrick	Recreation Coordinator
Anthony Bertino	Clean Communities Coordinator
Joseph Tull, Sr.	Fire Sub Code
County of Gloucester	Fire Marshall
County of Gloucester	Canine Control Officer
Jessica Mignogna	Deputy Registrar
Jessica Mignogna	Deputy Clerk
Anthony Bertino	Director of Municipal Services
Andy Hoglen	Building Inspector
William Miller	Building Inspector
Jim Morrison	Substitute Electrical Inspector
Ted Smith	Substitute Electrical Inspector
Robert D'Angelo	Substitute Plumbing
John McClay	Substitute Electrical Inspector
Fabrizio Flaiano	Plumbing Inspector
Phil Zimm	Substitute Inspector
Anthony Bertino	Solid Waste/Recycling Coordinator
Brian Hughes	DPW Supervisor
Angela Kalnas	Court Administrator
Britni Beecken	UCC Secretary
Kathleen Barbato	UCC Secretary

Crossing Guards: Jean Bereznai, Jackie Bernardino, Sandy Hanna, Gloria Johnson, Carmen Tirado, Brenda Prus, Lisa Harding, Tracy Latigona Clare Beatty, Sharon Verdieck, Nelson Vasquez, Jamie Santoferro, Carolyn Foreman, Darlene Gage, Gwen Potero, Linda Stackhouse

Substitute Crossing Guards: Steve Berenznai, Sean Jones, Sharon Verdieck, Karen Murray.

Special Law Enforcement Officers:  
SLEO II Rodney Sawyer #2360  
SLEO II Jeff Thompson #2372  
SLEO III Mike LaRosa #2371  
SLEO III Mike Petruz #2373  
SLEO III William Franklin #2374

2. That the compensation of the above named individuals shall be set by the Township Committee in its annual Salary Ordinance.

3. The terms of appointments noted above commence on January 1, 2023 and end on December 31, 2023 unless otherwise noted.

Attest:

\_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Craig Frederick, Mayor

#### Certification

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION DESIGNATING NEWSPAPERS PURSUANT TO THE OPEN PUBLIC  
MEETINGS ACT  
R-2023-15**

**WHEREAS**, the Township Committee of the Township of Woolwich is required by law to designate at least two (2) newspapers in 2023 to receive public notices of meetings of the Township Committee;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Woolwich as follows;

1. That pursuant to N.J.S.A. 10:4-8 and N.J.S.A. 10:4-18, all notices required under the "Open Public Meetings Act" shall be sent to the "South Jersey Times" and "The Courier Post" and that the South Jersey Times is hereby designated as the official newspaper of Woolwich Township pursuant to N.J.S.A. 10:4-8.

2. That the Township Clerk is hereby directed to comply with the provisions of N.J.S.A. 10:4-18 regarding the posting and mailing of the meeting notices as required by law.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich during a Reorganization Meeting held on January 3, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING PETTY CASH FUND FOR USE BY THE TOWNSHIP  
CLERK, CONSTRUCTION CODE OFFICE AND POLICE DEPARTMENT  
R-2023-16**

**BE IT RESOLVED** that a petty cash fund in the amount of \$100.00 each be established for the use of the Township Clerk, Construction Code Department and the Police Department, during the year 2023 to permit such expenditures to be charged to the accounts of Administration and Executive (O/E), Construction Code (O/E), and Police (O/E).

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CHANGE FUND FOR USE IN THE OFFICE OF THE  
CLERK FOR THE ISSUANCE OF DOG LICENSES  
R-2023-17**

**BE IT RESOLVED** that a change fund of \$50.00 be established for use in the office of the Clerk during the year 2023 for the purpose of making change for customers purchasing dog licenses.

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION FIXING INTEREST RATE ON DELINQUENT TAXES  
R-2023-18**

**WHEREAS**, N.J.S.A. 54:4-67 provides for the fixing of interest due on delinquent taxes;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich, as follows:

1. That interest on delinquent taxes during the year 2023 be charged at a rate of eight (8) percentum on the first \$1,500.00 of delinquency on any lot, and at a rate of eighteen (18) percentum on any amount in excess of \$1,500.00, the same to be calculated from the date the tax was payable until the date of actual payment provided, however, that no interest shall be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.
  
2. That in addition to the above, a six percent (6%) penalty shall be charged to a taxpayer with a tax delinquency in excess of \$10,000.00, who fails to pay that delinquency prior to the end of the calendar year in accordance with N.J.S.A. 54:4-67.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING COMMITTEE LIAISON APPOINTMENTS  
R-2023-19**

**WHEREAS**, the Woolwich Township Mayor desires to make appointments of the Woolwich Township Committee to serve as Departmental and Committee Chairs and Co-Chairs within the Township of Woolwich in the year 2023:

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich that the following persons are designated as liaisons to the following departments and Committees/Boards;

Committeeman Marino:	Solid Waste/Recycling; JLUB; Special Projects
Committeewoman Minhas:	Municipal Alliance; Recreation
Committeeman Nocentino:	Municipal Services; Env. Commission; Social Media/IT
Deputy Mayor Callahan:	Educational Partners (SWSD/KRSD); Resident Communications; Park Utilization
Mayor Frederick:	Administration; Public Safety

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE SWEDESBORO/WOOLWICH  
JOINT ENVIRONMENTAL COMMISSION**

**R-2023-20**

**WHEREAS**, vacancies exist on the Swedesboro/Woolwich Environmental Commission; and

**WHEREAS**, the Woolwich Township Committee wishes to make appointments/re-appointments to three (3) year term(s) of office on said Committee; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Diane Keyser be and is hereby re-appointed as a member of the Swedesboro/Woolwich Joint Environmental Commission for a term effective January 1, 2023 and expiring on December 31, 2025.
2. That Ellie Moore be and is hereby appointed as a member of the Swedesboro/Woolwich Joint Environmental Commission for a term effective January 1, 2023 and expiring on December 31, 2025.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-  
CONFLICT ENGINEERS  
R-2023-21**

**WHEREAS**, there may be times when the Township requires the services of conflict engineers;  
and

**WHEREAS**, the Township has obtained Requests for Qualifications under a Fair and Open  
Process; and

**WHEREAS**, NJSA 40A:11-1 et seq. allows for the award of Professional Services Contracts  
without bidding; and

**WHEREAS**, the Township of Woolwich wishes to award the contract of Conflict Engineers to  
the firm of Pennoni Associates;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of  
Woolwich as follows:

1. That the firm of Pennoni Associates be and is hereby appointed as conflict engineers  
for the Township of Woolwich effective January 1, 2023 nunc pro tunc and expiring  
on December 31, 2023.
2. That the Woolwich Township Mayor and Clerk are hereby authorized and directed to  
execute any contracts in this regard.
3. That this contract is being awarded under "Professional Services" pursuant to the  
Local Public Contracts Law.
4. That the Woolwich Township Clerk be and is hereby authorized to publish notice of  
such award in accordance with the Local Public Contracts Law.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of  
Woolwich at a meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND  
COMMISSIONER AS REPRESENTATIVES OF THE TOWNSHIP OF WOOLWICH  
TO THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL  
JOINT INSURANCE FUND IN THE YEAR 2023**

**R-2023-22**

**WHEREAS**, the Township of Woolwich is a member of the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund; and

**WHEREAS**, members of such Fund must appoint both a Fund Commissioner and Alternate Fund Commissioner to represent such Member within the Fund; and

**WHEREAS**, it is therefore the purpose of this resolution to appoint Jane DiBella, Administrator/Clerk to the position of Fund Commissioner, and to further appoint Anthony Bertino as Alternate Fund Commission to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Jane DiBella be and is hereby appointed to act on the behalf of Woolwich Township as the Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund as of the 1st day of January, 2023 until the 31st day of December, 2023.
2. That Anthony Bertino be and is hereby appointed to act on the behalf of the Township as Alternate Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund for the year 2023.
3. That a certified copy of this resolution shall be forwarded to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-LABOR  
ATTORNEY  
R-2023-23**

**WHEREAS**, the Township of Woolwich authorized the advertisement of RFQ's for Professional Services-Labor Attorney in accordance with a Fair and Open process; and

**WHEREAS**, the Local Public Contracts Law allows for the award of professional services contracts without public bidding; and

**WHEREAS**, the Woolwich Township Committee intends to make such award to the firm of Zeller & Wieliczko, LLP (Matt Wieliczko, Designee); and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Zeller & Wieliczko, LLP be and is hereby awarded a contract for Labor Counsel for the year 2023.
2. That the Woolwich Township Mayor or his designee is authorized to execute such Agreement(s) on behalf of the Township of Woolwich.
3. That notice of this contract shall be published by the Township Clerk as required under the Local Public Contracts Law.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-BOND  
COUNSEL  
R-2023-24**

**WHEREAS**, there exists the need for the appointment of Bond Counsel within the Township of Woolwich for the year 2023; and

**WHEREAS**, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

**WHEREAS**, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Archer & Greiner; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a “Fair and Open” process;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Archer & Greiner be and is hereby awarded the Contract as Bond Counsel within the Township of Woolwich effective January 1, 2023 nunc pro tunc and expiring on the 31st day of December, 2023.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH APPOINTING THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE TOWNSHIP OF WOOLWICH FOR THE YEAR 2023**

**R-2023-25**

**WHEREAS**, N.J.A.C. 17:27-3.3 requires that the governing body of each public agency designate an individual to serve as its Public Agency Compliance Officer; and

**WHEREAS**, the Township Committee of the Township of Woolwich hereby desires to appoint Jane DiBella, Administrator/Clerk as the Public Agency Compliance officer for the year 2023; and

**WHEREAS**, the duties of the Public Agency Compliance officer include acting as the liaison between the Township of Woolwich and the Division of Contract Compliance, and administering contract procedures relating to equal employment opportunities with service providers; and

**WHEREAS**, there is no compensation for this appointment; and

**WHEREAS**, compliance with State law requires the name and contact information be sent to the State Division of Contract Compliance upon adoption of this resolution;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich in the County of Gloucester and State of New Jersey on this 6th day of January, 2023 that Jane DiBella is hereby appointed to serve as the Public Agency Compliance officer for the Township of Woolwich for the year 2023.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-FINANCIAL  
ADVISOR  
R-2023-26**

**WHEREAS**, there exists the need for the appointment of Financial Advisor within the Township of Woolwich for the year 2023; and

**WHEREAS**, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

**WHEREAS**, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Acacia Financial Group; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a "Fair and Open" process;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Acacia Financial Group be and is hereby awarded the Contract as Financial Advisor within the Township of Woolwich effective January 1, 2023 nunc pro tunc and expiring on the 31st day of December, 2023.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-JOINT  
MUNICIPAL PLANNER/COAH PLANNER  
R-2023-27**

**WHEREAS**, there exists the need for the appointment of Joint Municipal Planner/COAH Planner within the Township of Woolwich for the year 2023; and

**WHEREAS**, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

**WHEREAS**, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Alaimo Group, Rick Hunt and Joe Augustyn, designee; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a "Fair and Open" process;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Alaimo Group, Rick Hunt Joe Augustyn, designee) be and is hereby awarded the Contract for Joint Municipal Planner/COAH Planner within the Township of Woolwich effective January 1, 2023 nunc pro tunc and expiring on the 31st day of December, 2023.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-SPECIAL  
PROJECTS PLANNER  
R-2023-28**

**WHEREAS**, there exists the need for the appointment of a Special Projects Planner within the Township of Woolwich for the year 2023; and

**WHEREAS**, the Township of Woolwich advertised and received “Requests for Qualifications” in accordance with a Fair and Open process; and

**WHEREAS**, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Remington and Vernick (Ashton Jones and Michael Davis, Designee); and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a “Fair and Open” process;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Remington and Vernick (Ashton Jones and Michael Davis, Designee) be and is hereby awarded the Contract for Special Projects Planner within the Township of Woolwich effective January 1, 2023 nunc pro tunc and expiring on the 31st day of December, 2023.
2. That Special Projects include, but are not limited to the following active projects; Northpoint Development; Northpoint Investments; Wolfson Warehouse Commercial; WH Development; DPIF3 NJ 4 Woolwich 322, LLC; DPIF3 NJ8 2057 Woolwich, LLC; DPIF3 NJ5 2062 Urban Renewal; Garmar; Ferfeldt; July Holdings, Transfer of Development Rights Program; Master Plan Re-Examination and Associated Zoning, Enhanced Acquisitions, and any other active projects that Remington and Vernick are handling or as to be assigned by the Woolwich Township Committee.
3. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
4. This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
5. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
6. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Craig Frederick, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-SPECIAL  
COUNSEL-REDEVELOPMENT  
R-2023-29**

**WHEREAS**, there exists the need for the appointment of Special Counsel-Redevelopment within the Township of Woolwich for the year 2023; and

**WHEREAS**, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

**WHEREAS**, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Maley Givens; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a "Fair and Open" process;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Maley Givens be and is hereby awarded the Contract for Special Counsel-Redevelopment within the Township of Woolwich effective January 1, 2023 nunc pro tunc and expiring on the 31st day of December, 2023.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES APPOINTMENT FOR RISK  
MANAGEMENT CONSULTANT  
R-2023-30**

**WHEREAS**, there exists the need for the appointment of Risk Management Consultant within the Township of Woolwich for the year 2023; and

**WHEREAS**, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

**WHEREAS**, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Assured Partners; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a "Fair and Open" process;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Assured Partners be and is hereby awarded the Contract for Risk Management Consultant within the Township of Woolwich effective January 1, 2023 nunc pro tunc and expiring on the 31st day of December, 2023.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING ALTERNATE PROSECUTORS TO ACT ON THE  
BEHALF OF THE TOWNSHIP OF WOOLWICH IN THE EVENT THAT THE  
PROSECUTOR IS UNABLE TO ATTEND SESSIONS OF THE MUNICIPAL COURT  
R-2023-31**

**WHEREAS**, there exists the need to name Alternate Prosecutors to act on the behalf of the Township of Woolwich in the event that the Prosecutor is unable to attend sessions of the Woolwich Joint Municipal Court during the year 2023; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Township Committee of the Township of Woolwich hereby authorizes the following attorneys to act on the behalf of the Township of Woolwich as Alternate Prosecutors during Woolwich Joint Municipal Court sessions in the event that the Woolwich Township Prosecutor is unable to attend said court sessions:

Alison Weinroth  
Brian Turner  
Chuck Fiore  
Gary Lomanno  
John Alice  
John Kosylo  
John Moustakas  
Niki Arbittier  
Chris Ross

That said Alternate Prosecutors shall be paid at a rate of \$500 per session.

Adopted this 3rd day of January, 2023

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 3rd day of January, 2023.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-COAH  
SPECIAL COUNSEL  
R-2023-32**

**WHEREAS**, there exists a need for COAH Special Counsel for the Township of Woolwich for the year 2023; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of Contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a “Fair and Open Process” in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That Michael Jedziniak, of the firm Carluccio, Leone, Dimon, Doyle & Sacks, be and is hereby appointed as COAH Special Counsel within the Township of Woolwich commencing January 1, 2023 nunc pro tunc through December 31, 2023 and that the Mayor and Township Clerk are hereby authorized and directed to execute an Agreement in this regard.
2. This Contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid service encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.
3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
4. A copy of this Resolution and the referenced Agreement are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

**WOOLWICH TOWNSHIP**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-TRAFFIC  
ENGINEER  
R-2023-33**

**WHEREAS**, there exists a need for a Traffic Engineer for the Township of Woolwich for the year 2023; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of Contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment is further being made under a “Fair and Open Process” in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That Remington and Vernick Engineers (Annina Hogan, Designee) be and is hereby appointed as Traffic Engineer within the Township of Woolwich commencing January 1, 2023 nunc pro tunc through December 31, 2023 and that the Mayor and Township Clerk are hereby authorized and directed to execute an Agreement in this regard.
2. This Contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid service encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.
3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
4. A copy of this Resolution and the referenced Agreement are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

**WOOLWICH TOWNSHIP**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk