

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
AUGUST 15, 2022**

Mayor Frederick called the meeting to order at 6:30p.m.

Mayor Frederick made the following statement:

The August 15, 2022 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Marino: PRESENT      Minhas: PRESENT      Nocentino: PRESENT  
Callahan: PRESENT      Frederick: PRESENT

Also present on the dais were Solicitor Gaglione and Deputy Clerk, Mignogna.

Those present saluted the American Flag.

Mayor Frederick called the first order of business is to adopt resolution R-2022-186 and swear in the new officers.

**R-2022-186 Resolution of the Township of Woolwich Making Appointments within the Woolwich Township Police Department**

Motion was made by Committeeman Marino and seconded by Deputy Mayor Callahan to adopt resolution R-2022-186.

**Roll Call: Marino: YES    Minhas: YES    Nocentino: YES    Callahan: YES    Frederick: YES**

Mayor Frederick swore in Patrolman Michael Connick.

Michael Connick thanked the Township Committee and the Township for accepting him as the newest Patrolman.

Mayor Frederick swore in Patrolman Matthew Grubb.

Chief Morgan thanked everyone who came out to support Matt and Mike and thanked the Township Committee for their approval.

Motion was made by Committeeman Nocentino and seconded by Deputy Mayor Callahan to open the meeting to the public on agenda items. All were in favor.

Natalie Matthias, 26 Natalie Drive, wanted to express her concerns about the PILOT for residential development. The Township never did Pilot's for residential and does not want this to set a precedent for future residential Pilots.

Motion was made by Committeeman Marino and seconded by Deputy Mayor Callahan to close to the public. All were in favor.

Mayor Frederick read the following Ordinance by title only upon second reading:

**2022-09 An Ordinance of the Township of Woolwich Amending the Code of the Township of Woolwich to Delete Chapter 5 of the Woolwich Township Code Entitled “Business and Economic Development Advisory Committee”**

Motion to open to the public hearing: Marino Second: Callahan All in favor  
No public comment.

Motion to close the public hearing: Nocentino Second: Callahan All in favor

Motion to adopt: Callahan Second: Minhas

**Roll Call: Marino: YES Minhas: YES Nocentino: YES Callahan: YES Frederick: YES**

Mayor Frederick read the following Ordinance by title only upon first reading:

**2022-10 An Ordinance of the Township of Woolwich Amending the 2022 Salary Ordinance of the Township of Woolwich**

Motion to introduce: Callahan Second: Marino

Mayor Frederick noted the amendment is to correct the new CFO with a salary instead of by an hourly rate.

**Roll Call: Marino: YES Minhas: YES Nocentino: YES Callahan: YES Frederick: YES**

Motion was made by Committeeman Marino and seconded by Mayor Frederick to take from the table resolution R-2022-184. All were in favor.

Solicitor, Gaglione explained why the Committee previously tabled the resolution. She also, explained the Committee has more information and has all the parties involved in agreement to the information to act upon adopting resolution.

Motion was made by Committeeman Marino and seconded by Committeeman Nocentino to adopt resolution R-2022-184.

**Roll Call: Marino: YES Minhas: YES Nocentino: YES Callahan: YES Frederick: YES**

**R-2022-184 Resolution of the Township of Woolwich Authorizing Payment to Precision Land Development, LLC for Woolwich Phase3B-Mantua Main-Payments No. 1, 2, and 3**

Motion was made by Deputy Mayor Callahan moved to approve a consent agenda for resolutions R-2022-187 through and including R-2022-200. Committeewoman Minhas seconded. All were in favor.

Motion was made by Committeeman Nocentino and seconded by Committeewoman Minhas to adopt resolutions R-2022-187 through and including R-2022-200.

**Roll Call: Marino: YES Minhas: YES Nocentino: YES Callahan: YES Frederick: YES**

**R-2022-187 Resolution of the Township of Woolwich, County of Gloucester Making an Appointment to the Position(s) of Chief Financial Officer and Temporary Qualified Purchasing Agent**

**R-2022-188 Resolution of the Township of Woolwich Making Elevations within the Woolwich Township Police Department**

**R-2022-189 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit a Raffle License on Behalf of the All 22 Kingsway Football Booster Club**

**R-2022-190 Resolution of the Township Committee of the Township of Woolwich Appointing a**



Township Engineer: Monthly Report

Rick Alaimo wanted to thank the Township Committee on approving the resolution for Viereck Road improvements and will start on that road as soon as they finish up on Swedesboro Road. Swedesboro Road needed additional survey work done for the guard rails and is aiming to complete that at end of this month. He further reported that still waiting on the DOT report before able to go out for bidding. Update on High Hill Estates, the Mayor and himself walked and he did prepare a draft exhibit that will be distributed for review later. Mayor Frederick asked about a timeline for the bike path and Swedesboro Road. Mr. Alaimo stated the bike path should be reported back in November and Swedesboro Road hopefully within thirty (30) days. Lastly, Mr. Alaimo reported an update Auburn Chase, work was completed on the fence on three (3) of the four (4) basins and should be completed by end of this week. Mayor Frederick added an update on Locke Avenue Park saying that RVE will be working on getting what permits are needed to apply for by the end of this month, which will start the ninety (90) day clock which is needed for DEP. The timeline is looking to get approvals for November to start process for bidding and get the project started for spring time 2023.

Precision Land: Monthly Sewer Project Update

Andrew Shaw reported not many changes since last month's report. The pump station had a pause due to some electrical permits were not in place and is being taken care of by the contractor. Kings Highway is continuing making progress. The work should be past the school prior to school's start date. Committeeman Marino questioned about the large pot holes on Route 322, Locke Avenue and Paulsboro Road, due to some Township Police Vehicles getting damaged. Mr. Shaw reported he is waiting on DOT before the road can get paved.

Administrator's Report: Monthly Report

Administrator DiBella was absent, but her report is self-explanatory.

The following Committee liaison reports were given:

Committeeman Marino: JLUB did not meet last month; next meeting is scheduled for this Thursday, August 18th. Solid Waste/Recycling; reported the number cardboard and bulk collections.

Committeewoman Minhas: Municipal Alliance; Recreation: No meeting last month, next meeting will be in September.

Committeeman Nocentino: Municipal Services; Environmental Commission; Reported the number of zoning permits and code violations. Park maintenance is ongoing. Public works started to paint the faded crosswalks throughout the Weatherby Developments. Environmental Commission, Caroline Grasso will be meeting with local Principals at Stratton and Harker and two (2) representatives from Tree Awareness to try and kick off the shade tree awareness this Wednesday.

Deputy Mayor Callahan: Educational Partners (SWSD/KRSD); SWSD, no report, will try to have an update next month. KRSD, fall sports started. August 22nd or August 30th, will be freshman orientation. Kingsway also has some policy changes for dress code and cell phone usage. For after school busing, there will no longer be a 5:45 p.m. late bus, only the 4:15 p.m. He will be contacting Dr. Jim Lavender to clarify the after school busing. High School lunches are now four dollars (\$4.00), parents can still apply for reduced or free lunches. The construction on the new Student and Wellness Center is progressing. Last, the High School announced a new principal, Stephanie Fox.

Mayor Frederick: Administration; Public Safety

Reports are all covered under the Administrator's and Police Chief's reports.

Under old business, the Mayor reported that there is no update on the park security cameras.

Under new business, the Mayor reported a retirement letter from the Electrical and Housing Inspector, Richard Holloway. Mr. Holloway will retire as of September 1, 2022. The Mayor also reported a resignation letter from Will Pine, former CFO. Mr. Pine resigned as of August 15, 2022, and the Committee approved a resolution tonight to appoint Lois Yarrington as the new CFO.

Motion was made by Committeeman Nocentino and seconded by Deputy Mayor Callahan to open the meeting to public comment. All were in favor.

Motion was made by Deputy Mayor Callahan and seconded by Committeeman Marino to close the public comment. All were in favor.

Motion was made by Committeeman Nocentino and seconded by Deputy Mayor Callahan to approve resolution **R-2022-201 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:08 p.m. for the purpose of discussing the following matter:  
Contractual matters- PILOT Negotiations

The regular meeting resumed at 7:53 p.m. upon a motion by Deputy Mayor Callahan, seconded by Committeeman Nocentino and unanimously passed.

Deputy Mayor Callahan moved to approve the following minutes: July 18, 2022, August 1, 2022 and Executive Session. Committeeman Marino seconded. All were in favor.

Deputy Mayor Callahan moved to approve the bills and purchase orders. Committeewoman Minhas seconded.

**Roll Call: Marino: YES Minhas: YES Nocentino: YES Callahan: YES Frederick: YES (abstain from Verizon)**

Motion carried.

With no further business, motion was made by Committeeman Marino, seconded by Deputy Mayor Callahan and unanimously approved to adjourn the meeting.

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Jessica Mignogna  
Deputy Clerk

Minutes not verbatim  
Audio recording on file