

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
APRIL 18, 2022**

Call to order:

The April 18, 2022 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Public Hearing-Comcast Franchise Renewal

Resolutions:

R-2022-102 A Resolution of the Township Committee of the Township of Woolwich Authorizing the Adoption of the 2022 Gloucester County New Jersey Hazard Mitigation Plan Update
Previously Tabled on 4-4-22

R-2022-114 Resolution for Public Fireworks Display

R-2022-115 Resolution Authorizing the Reduction of Letter of Credit #21-08 Posted for Four Seasons, Phase 3, Section 2B

R-2022-116 Resolution of the Township of Woolwich Authorizing Acceptance and Filing of Performance Surety Bond #SU1182873 Filed on the Behalf of Somerset Woolwich Urban Renewal, LLC-Block 4, Lot 4-Shop Rite

R-2022-117 Resolution of the Township of Woolwich Amending Resolution R-2022-111 to Correct Lot Number

R-2022-118 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

R-2022-119 Township of Woolwich, County of Gloucester 2022 Emergency Temporary Budget NJSA 40A:4-20

Month of March:

Tax Collector: \$388,591.90 remitted

Woolwich Fire Company: Monthly Report

Police: Monthly Report

Township Engineer: Monthly Report
Precision Land: Monthly Sewer Project Update
Administrator's Report: Monthly Report
Municipal Services: Monthly Report

Liaison Reports:

Committeeman Marino: Solid Waste/Recycling; JLUB
Committeewoman Minhas: Municipal Alliance; Recreation
Committeeman Nocentino: Municipal Services; Env. Commission;
Deputy Mayor Callahan: BDAC; Educational Partners (SWSD/KRSD)
Mayor Frederick: Administration; Public Safety

Old Business:
-Park Concession Stand
-Video at Park
-Vehicle Mechanic
-Shop Rite-Commence on or about 4/25 with spring 2023
planned opening. Ribbon Cutting scheduled for 4/26

New Business:
-Police Department Rules and Reg's
-Engineer Proposal –Project oversite FY2021 NJDOT Project
Swedesboro Ave. \$51,000
-OEM Resignation

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

R-2022-120 Resolution for Closed Session Personnel-Police Admin

Approval of Minutes: March 21, 2022 and Closed Session
April 4, 2022 and Executive Session

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WOOLWICH

AUTHORIZING THE ADOPTION OF THE

2022 GLOUCESTER COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE

R-2022-102

WHEREAS, all jurisdictions within Gloucester County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS, a coalition of Gloucester County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Gloucester County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Woolwich Adopts in its entirety, the 2022 Gloucester County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.

- 1) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 2) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 3) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 4) Will help to promote and support the mitigation successes of all participants in this Plan.
- 5) Will incorporate mitigation planning as an integral component of government and partner operations.
- 6) Will provide an update of the Plan in conjunction with the County no less than every five years.
- 7) That this is an "evergreen" document.

PASSED AND ADOPTED on this 4th day of April, 2022, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 4th day of April, 2022.

Jane DiBella, Clerk

RESOLUTION FOR PUBLIC FIREWORKS DISPLAY

R-2022-114

WHEREAS, the Township of Woolwich is making an application for a fireworks display to be conducted at Locke Avenue Park located at 56 Locke Avenue in Woolwich Township New Jersey between the approximate hours of 9:00-10:00 p.m. on May 21, 2022; and

WHEREAS, it is necessary to provide authorization to the Gloucester County Fire Marshal's office as to said fireworks display; and

NOW THEREFORE BE IT RESOLVED on this 18th day of April, 2022 by the Township Committee of the Township of Woolwich that permission is granted to hold said fireworks display at the above stated time and in accordance with its application conditioned upon issuance of the necessary Fire Code permit by the office of the Gloucester County Fire Marshal.

Adopted this 18th day of April, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of April, 2022.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE REDUCTION OF LETTER
OF CREDIT #21-08 POSTED FOR FOUR SEASONS, PHASE 3, SECTION 2B**

R-2022-115

WHEREAS, the Township of Woolwich holds Letter of Credit #21-08 in the amount of \$192,882.00 for Public Facilities on the property known as Four Seasons, Phase 3, Section 2B; and

WHEREAS, a request has been received from the developer as to the reduction of the bonded amount; and

WHEREAS, Alaimo Group has conducted an inspection of the improvements in response to such request, and issued a letter dated March 21, 2022 in which recommendation has been made to authorize such reduction;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the letter of credit noted below, be and is hereby authorized for reduction to the recommended balance reflected:

Letter of Credit #	Current Amount	Reduced To
Performance LOC #21-08	\$192,882.00	\$59,869.80

BE IT FURTHER RESOLVED that the reduced amount represents progress to date and does not release the developer from any punch list or contract requirements for the improvements installed to date; and

BE IT FURTHER RESOLVED that the Woolwich Township Clerk is authorized and directed to remit a certified copy of this resolution to such developer, and to require submission of a rider in the reduced amount, to be attached to the original LOC.

Adopted this 18th day of April, 2022

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of April, 2022

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE ACCEPTANCE AND FILING OF
PERFORMANCE SURETY BOND #SU1182873 FILED ON THE BEHALF OF SOMERSET WOOLWICH URBAN
RENEWAL, LLC, BLOCK 4, LOT 4-SHOP RITE**

R-2022-116

WHEREAS, development improvements are approved for the construction of Shop Rite, located on Block 4, Lot 4 by Somerset Woolwich Urban Renewal, LLC; and

WHEREAS, the Woolwich Township Engineer has provided cost estimates for said proposed improvements; and

WHEREAS, accordingly, the Township has received the following Performance Surety Bond;

Performance Surety Bond #SU1182873 in the total amount of \$134,360.00 representing the following:

Landscape Buffer \$129,360.00

Safety and Stabilization \$ 5,000.00

WHEREAS, said Performance Bonds are approved as to form and content; and

WHEREAS, the developer has further filed escrow in the amount of \$117,085.54; and

WHEREAS, the Woolwich Township Clerk is directed to maintain said original bonds on file until authorized for reduction or release;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and is hereby authorized and directed to accept and file Performance Bond #SU1182873 issued by Arch Insurance Company as described above as posted for Block, 4, Lot 4 on the behalf of Somerset Woolwich Urban Renewal, LLC until such time as direction for reduction and/or release is issued.

Adopted this 18th day of April, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of April, 2022.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AMENDING RESOLUTION 2022-111 TO
CORRECT THE LOT NUMBER**

R-2022-117

WHEREAS, the Township Committee of the Township of Woolwich adopted Resolution R-2022-111 on April 4, 2022 which granted the Tax Collector authority to cancel taxes due to a TDV approval; and

WHEREAS, it has come to my attention that the Lot number for the property is incorrect; and

WHEREAS, said Lot number to be corrected via resolution of the Township Committee;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That resolution R-2022-111 be and is hereby amended to correct the lot number from Lot 3 to Lot 13 Block 3.15.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Tax Collector.

Adopted this 18th day of April, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The Township Committee of The Township of Woolwich duly adopted the foregoing resolution at a meeting held the 18th day of April 2022.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER OR REFUND OVERPAYMENT OF TAXES

R-2022-118

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following transfer/refund as noted:

Block 3.15 Lot 13 Lereta \$2,773.06 refund & cancel -TDV

Adopted this 18th day of April, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich, at a meeting held on the 18th day of April 2022.

Jane DiBella, Clerk

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER
2022 EMERGENCY TEMPORARY BUDGET NJSA 40A:4-20**

R-2022-119

WHEREAS, an emergency condition has arisen with respect to the need to provide budgetary funds for 2022; and

WHEREAS, the cause of the emergency is due to the fact that the Township is unable to adopt the 2022 annual budget with state approval; and

WHEREAS, it is considered necessary for the health and welfare of the community to continue to provide the necessary services;

NOW THEREFORE BE IT RESOLVED THAT (not less than two thirds of all the members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

Emergency temporary appropriations are the same and are hereby made as described below:

Adopted this 18th day of April 2022.

Craig Frederick, Mayor

Attest:

Jane DiBella, Township Clerk

Certification

The foregoing resolution was duly adopted by the Committee of the Township of Woolwich at a meeting held on 18th day of April 2022.

Jane DiBella, Township Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP
COMMITTEE OF THE TOWNSHIP OF WOOLWICH
PERSONNEL POLICE ADMINISTRATION
R-2022-120**

WHEREAS, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **April 18, 2022**
2. The general nature of the subject to be discussed at said closed meeting shall be;

Personnel-Police Administration

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 18th day of April, 2022

ATTEST:

TOWNSHIP OF WOOLWICH

Jane DiBella, Clerk

Craig Frederick, Mayor