

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
MARCH 21, 2022**

Call to order:

The March 21, 2022 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Ordinance(s):

**2022-03 Ordinance of the Township of Woolwich, County of Gloucester and State of New Jersey
Amending Chapter 182 of the Code of the Township of Woolwich to Enact No Parking Areas within the
Subdivision Known as High Hill Estates** First Reading/Introduction

Resolutions:

R-2022-97 Resolution Making an Elevation within the Woolwich Township Police Department

**R-2022-98 Resolution of the Township of Woolwich Authorizing an Addendum to the Shared Service
Agreement Between the Township of Woolwich and the Township of East Greenwich for UCC Code
Official**

R-2022-99 Resolution Authorizing the Tax Collector to Transfer or refund Overpayment of Taxes

**R-2022-100 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey
Authorizing Submission of Municipal Alliance Grant July 1, 2022-June 30, 2023 and Execution of Form
1A**

**R-2022-101 Resolution of the Township of Woolwich Authorizing the Endorsement of a "Statement of
Consent" Form TWA-1 for Four Seasons at Weatherby-Sections 3, 4 and 5**

**R-2022-102 A Resolution of the Township Committee of the Township of Woolwich Authorizing the
Adoption of the 2022 Gloucester County New Jersey Hazard Mitigation Plan Update**

**R-2022-103 Resolution Authorizing Budget Appropriation Transfers During the First Three Months of
the Succeeding Year for the Township of Woolwich, County of Gloucester, State of New Jersey**

Month of February:
Tax Collector: \$7,913,170.07 remitted

Woolwich Fire Company: Monthly Report

Police: Monthly Report

Township Engineer: Monthly Report

Precision Land: Monthly Sewer Project Update

Administrator's Report: Monthly Report

Municipal Services: Monthly Report

Liaison Reports:

Committeeman Marino: Solid Waste/Recycling; JLUB

Committeewoman Minhas: Municipal Alliance; Recreation

Committeeman Nocentino: Municipal Services; Env. Commission;

Deputy Mayor Callahan: BDAC; Educational Partners (SWSD/KRSD)

Mayor Frederick: Administration; Public Safety

Old Business:

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

R-2022-104 Resolution for Closed Session Negotiations: TDR; Windsor Drive Open Space;
Developer PILOT

New Business:

Approval of Minutes: February 22, 2022 and Executive Session
March 7, 2022 and Executive Session

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**ORDINANCE OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER
AND STATE OF NEW JERSEY AMENDING CHAPTER 182 OF THE CODE OF THE
TOWNSHIP OF WOOLWICH TO ENACT NO PARKING AREAS WITHIN THE
SUBDIVISION KNOWN AS HIGH HILL ESTATES**

2022-03

**BE IT ORDAINED BY THE COMMITTEE OF THE TOWNSHIP OF
WOOLWICH AS FOLLOWS:**

WHEREAS, § 182-16 of the Code of the Township of Woolwich designates “No Parking Zones” on certain streets within the Township of Woolwich; and

WHEREAS, the Woolwich Township Joint Land Use Board approved the High Hill Estates development located on Block 3, Lot 3 in the year 2001; and

WHEREAS, said approval required that certain areas along Maple Hill Drive, Hill Farm Way and Hillside Drive be designated as “No Parking” zones; and

WHEREAS, while these parking restrictions were approved, the Township failed to restrict the “No Parking” areas by Ordinance; and

WHEREAS, due to concerns with the safety of the traveling public as well as emergency vehicles, the Woolwich Township Committee wishes to adopt the “No Parking” areas such as to make them enforceable, and hereby wishes to amend § 182-16 to enact parking restrictions as follows; and

SECTION I. AMENDMENT

Section 182-16 Designation of No Parking Zones is hereby amended to add the following:

W. Maple Hill Drive, Hill Farm Way and Hillside Drive

(1) Various areas as depicted on the development plans by
ARH Engineers dated October 15, 2001

SECTION II. INCONSISTENCY

All ordinances or parts of ordinances that are inconsistent with the terms of this ordinance are hereby repealed to the extent of their inconsistency.

SECTION III. EFFECTIVE DATE

Effective Date. This ordinance shall take effect twenty (20) days after final adoption and publication as provided by law.

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a regular meeting held on the 21st day of March, 2022. It will be further considered for final adoption upon a second reading and subsequent to a public hearing to be held on such ordinance at a meeting of the Township Committee at which time any interested person(s) may be heard. Said meeting to be conducted on the 4th day of April, 2022 at the Woolwich Township Municipal Building, 120 Village Green Drive, Woolwich Township, New Jersey, beginning at 6:30 p.m.

Jane DiBella, Township Clerk

NOTICE OF ADOPTION

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Woolwich Township Committee at a meeting held on the 4th day of April, 2022.

Jane DiBella, Township Clerk

**RESOLUTION MAKING AN ELEVATION WITHIN THE WOOLWICH TOWNSHIP POLICE DEPARTMENT-
OFFICER ERIC PETROSKI
R-2022-97**

WHEREAS, Patrolman Eric Petroski was hired as an 8th Class Patrolman within the Township of Woolwich effective as of March 21, 2016; and

WHEREAS, the effective agreement between the Township of Woolwich and PBA Local #122 calls for the elevation in class after one year; and

WHEREAS, the Woolwich Township Committee, as the Appropriate Authority agrees to elevate said Officer to the position of 2nd Class Patrolmen effective as of March 21, 2022;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Officer Eric Petroski, be and is hereby elevated to the position of 2nd Class Patrolman for the Township of Woolwich effective as of March 21, 2022.
2. That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for 2nd Class Officers shall be \$86,592.82 prorated for the remainder of 2022.

Adopted this 21st day of March, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 21st day of March, 2022.

Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING AN ADDENDUM TO THE SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AUTHORIZING AN ADDENDUM TO THE SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AND THE TOWNSHIP OF EAST GREENWICH FOR UCC CODE OFFICIAL

R-2022-98

WHEREAS, on January 18, 2022, the Township of Woolwich adopted a Shared Service Agreement between the Township of Woolwich and the Township of East Greenwich for UCC Code Official via the passage of Resolution R-2022-49; and

WHEREAS, said Shared Service Agreement was also adopted by the Township of East Greenwich; and

WHEREAS, amendments to said Agreement are required to provide for the usage and payment of fuel as well as payment for services of a substitute inspector; and

WHEREAS, an addendum to said Shared Service Agreement is attached hereto which satisfactorily addresses such items; and

WHEREAS, the Township Committee of the Township of Woolwich approves of said addendum;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that it does hereby authorize the addendum to the Shared Service Agreement between the Township of Woolwich and the Township of East Greenwich as attached hereto.

Adopted this 21st day of March, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 21st day of March, 2022.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER OR REFUND OVERPAYMENT OF TAXES

R-2022-99

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following transfer/cancel as noted:

Block 2.16 Lot 73 Lindsay, Timika TDV \$1,503.55 cancel & refund 4th qtr. 2021

Adopted this 21st day of March, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich, at a meeting held on the 21st day of March 2022.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER
STATE OF NEW JERSEY AUTHORIZING SUBMISSION OF MUNICIPAL ALLIANCE
GRANT JULY 1, 2022-JUNE 30, 2023 AND EXECUTION OF FORM 1A**

R-2022-100

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Woolwich Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Woolwich Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester; and

WHEREAS, the Township of Woolwich adopted resolution R-2021-179 on October 4, 2021 for which incorrect information had been received as to the amount of grant funding allocated; and

WHEREAS, it is the intent of this resolution to make an amendment in this regard:

NOW, THEREFORE, BE IT RESOLVED by the Township of Woolwich, County of Gloucester, State of New Jersey hereby recognizes the following:

1. The Woolwich Township Committee does hereby authorize submission of a strategic plan for the Woolwich Township Municipal Alliance grant for fiscal year July 1, 2022-June 30, 2023 in the amount of:

DEDR	\$1,500.00
Cash Match	\$ 375.00
In-Kind	\$1,125.00
Total Alliance Budget	\$3,000.00

The Woolwich Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Adopted this 21st day of March, 2022

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Craig Frederick, Mayor

CERTIFICATION

I, Jane DiBella, Municipal Clerk of the Township of Woolwich, County of Gloucester, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Woolwich Township Committee on this 21st day of March.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE
ENDORSEMENT OF A “STATEMENT OF CONSENT” FORM-TWA 1
FOUR SEASONS AT WEATHERBY-SECTIONS 3, 4 AND 5
R-2022-101**

WHEREAS, the Township of Woolwich has received and reviewed a Treatment Works Approval permit application form for Four Seasons at Weatherby, Sections 3, 4 and 5; and

WHEREAS, it is requested by the applicant that the Township endorse the application and execute the TWA-1 Form of the application, “Consent by Governing Body”;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Mayor be and is hereby authorized and directed to execute the attached “Statement of Consent” Form TWA 1 on behalf of the Township of Woolwich towards approval for a treatment works application for Four Seasons at Weatherby, Sections 3, 4 and 5.
2. That this authorization is contingent upon the review and approval of the Township Engineer.
3. That upon execution, the Woolwich Township Clerk is authorized and directed to forward a fully executed application and a certified copy of this resolution to the applicant for such permit.

Adopted this 21st day of March, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 21st day of March, 2022.

Jane DiBella, Clerk

Adopted this 21st day of March, 2022

TOWNSHIP OF WOOLWICH

Craig Frederick, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woowich at a meeting conducted on the 21st day of March, 2022.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS
DURING THE FIRST THREE MONTHS OF THE SUCCEEDING YEAR FOR THE
TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY**

R-2022-103

WHEREAS, the provisions of N.J.S.A. 40A:4-59, permit the transfer of appropriations during the first three months of a succeeding fiscal year and

WHEREAS, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis

NOW THEREFORE BE IT RESOLVED, that the Township Governing Body agrees to said transfer of budget appropriations below:

Department	Account Number	To	From
Police IT & Software	1-01-25-240-028	\$ 15,000.00	
Police Regular S & W	1-01-25-240-011		\$ 15,000.00
Totals		\$ 15,000.00	\$ 15,000.00

This resolution will become effective immediately.

Adopted at a meeting of the Township of Woolwich Committee held on March 21, 2022.

Craig Frederick, Mayor

Attest:

Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 21st day of March, 2022.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP
COMMITTEE OF THE TOWNSHIP OF WOOLWICH
NEGOTIATIONS: TDR PROGRAM; WINDSOR DRIVE OPEN SPACE;
DEVELOPER POTENTIAL PILOT
R-2022-104**

WHEREAS, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **March 21, 2022**
2. The general nature of the subject to be discussed at said closed meeting shall be;

Negotiations: Public Property/Windsor Drive Open Space;
TDR Program; Developer Potential PILOT

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 21st day of March, 2022

ATTEST:

TOWNSHIP OF WOOLWICH

Jane DiBella, Clerk

Craig Frederick, Mayor