

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 3, 2022**

Welcome and call to order:

Sunshine Notice:

Flag Salute:

East Greenwich Township Mayor Dale Archer administers the Oath of Public Office to Committeeman-Elect Craig Frederick.

Jacqueline Vigilante administers the Oath of Public Office to Committeewoman-Elect Cindy Minhas.

The Clerk performs a Roll Call of members present.

The Clerk calls for nominations for Woolwich Township Mayor for the year 2022.

Resolution R-2022-01 Resolution Appointing a Mayor for the Township of Woolwich for the Year 2022. (Roll Call)

Oath of Office administered to the Mayor.

The Mayor calls for nomination of Deputy Mayor for the year 2022.

Resolution R-2022-02 Resolution Appointing a Deputy Mayor for the Township of Woolwich for the Year 2022. (Roll Call)

Oath of Office administered to the Deputy Mayor.

- R-2022-03** Resolution Making a Professional Services Appointment-Municipal Solicitor
Marla Gaglione, Esq.
- R-2022-04** Woolwich Township 2022 Temporary Budget NJSA 40A:4-19
- R-2022-05** Resolution Designating Dates for Regular Meetings of the Woolwich Township
Committee for the Year 2022 and Directing the Township Clerk to Provide Notice
- R-2022-06** Resolution Making a Professional Services Appointment-Municipal Auditors
Holt, McNally & Associates
- R-2022-07** Resolution Making a Professional Services Appointment-Municipal Engineer
Alaimo Group
- R-2022-08** Resolution Making a Professional Services Appointment-Prosecutor
Karin M. Wood, Esq.
- R-2022-09** Resolution Designating Joint Municipal Court Positions in the Township of Woolwich
- R-2022-10** Resolution Appointing Members to the Woolwich Township Joint Land Use Board
- R-2022-11** Resolution Appointing a Professional Services Appointment-Public Defender-
Vigilante Law Firm, Christopher Ross, Designee
- R-2022-12** Resolution Making Appointments to the Parks and Recreation Committee
- R-2022-13** Resolution Authorizing Cash Management Plan Within the Township of
Woolwich and Designating Depositories for Funds of the Township of Woolwich
- R-2022-14** Resolution of the Township of Woolwich Making Appointments to Annual Positions

- R-2022-15 Resolution Designating Newspapers Pursuant to the Open Public Meetings Act
- R-2022-16 Resolution Authorizing Petty Cash Fund for Use by the Township Clerk, Construction Code Office and Police Department
- R-2022-17 Resolution Authorizing Change Fund for Use in the Office of the Clerk-Dog Licenses
- R-2022-18 Resolution Fixing Interest Rate on Delinquent Taxes
- R-2022-19 Resolution Making Committee Liaison Appointments
- R-2022-20 Resolution Making Appointments to the S/W Joint Environmental Commission
- R-2022-21 Resolution Making a Professional Appointment-Conflict Engineers Pennoni Associates
- R-2022-22 Resolution Appointing Fund Commissioner and Alternate Fund Commissioner to Represent the Township of Woolwich in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund in the Year 2022
- R-2022-23 Resolution Awarding Professional Services Contract-Labor Attorney DiNicola & DiNicola
- R-2022-24 Resolution Awarding Professional Services Contract-Bond Counsel Archer & Greiner
- R-2022-25 Resolution of the Township of Woolwich Appointing the Public Agency Compliance Officer for the Township of Woolwich for the Year 2022
- R-2022-26 Resolution Making a Professional Appointment-Financial Advisor Acacia Financial Group
- R-2022-27 Resolution Making a Professional Services Appointment-Municipal Planner/COAH Planner Alaimo Group
- R-2022-28 Resolution Making a Professional Services Appointment-Special Counsel Redevelopment-Maley Givens
- R-2022-29 Resolution Appointing Risk Management Consultant for Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund Assured Partners
- R-2022-30 Resolution Making Appointments to the Woolwich Township Business Development Advisory Committee
- R-2022-31 Resolution Extending a Professional Services Appointment-COAH Special Counsel-Carluccio, Leone, Dimon, Doyle and Sacs, (Michael Jedziniak, Designee)
- R-2022-32 Resolution Making Professional Services Appointment-Fire Restoration Service National Restoration
- R-2022-33 Resolution Authorizing the Services of William Pine for the Purpose of Transitioning the Office of the Municipal Finance Office
- R-2022-34 Resolution of the Township of Woolwich Making an Appointment to the Position of Deputy Chief Financial Officer
- R-2022-35 Resolution Making a Professional Services Appointment-Conflict Solicitor Donelson, D'Alessandro & Peterson, LLC.
- R-2022-36 Resolution Authorizing Alternate Prosecutors to Act on the Behalf of the Township of Woolwich in the Event that the Prosecutor is Unable to Attend Sessions of the Municipal Court

Meeting opened and closed to public comment:

Mayor's Comments:

Township Committee Comments:

Adjournment:

**RESOLUTION APPOINTING A MAYOR FOR THE TOWNSHIP OF WOOLWICH
FOR THE YEAR 2022
R-2022-01**

WHEREAS, the Township Committee of the Township of Woolwich is required to appoint a Mayor for the Township of Woolwich for the year 2022;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That Craig Frederick be and is hereby appointed Mayor of the Township of Woolwich for the year 2022.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of the Township Committee of the Township of Woolwich held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION APPOINTING A DEPUTY MAYOR FOR THE TOWNSHIP OF
WOOLWICH FOR THE YEAR 2022
R-2022-02**

WHEREAS, the Township Committee of the Township of Woolwich is required to appoint a Deputy Mayor for the Township for the year 2022;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That Dennis Callahane and is hereby appointed Deputy Mayor of the Township of Woolwich for the year 2022.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of the Township Committee of the Township of Woolwich held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
SOLICITOR
R-2022-03**

WHEREAS, there exists a need for a Township Solicitor for the Township of Woolwich for the year 2022; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open Process" in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That Marla Gaglione, ESQUIRE, of the firm Holston, MacDonald, Uzdavinis & Myles, be and is hereby appointed the Solicitor of the Township of Woolwich commencing January 1, 2022 nunc pro tunc through December 31, 2022 per terms of the Agreement attached hereto; and that the Mayor and Township Clerk are hereby authorized and directed to execute the attached Agreement.

2. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid service encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

4. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

WOOLWICH TOWNSHIP

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER
2022 TEMPORARY BUDGET NJSA 40A:4-19
R-2022-04**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purposes and amount required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty days of January 2022, and

WHEREAS, the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$10,266,345, and

WHEREAS, 26.25% of the appropriations of the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in the said 2021 budget is the sum of \$2,694,915.56, and

WHEREAS, principal and interest will be due on various dates from January 1, 2022 to December 31, 2022 inclusive, on Sundry Bonds and Debt issued and outstanding:

NOW, THEREFORE, BE IT RESOLVED, that the following temporary budget appropriations be made and that a certified copy of this resolution is transmitted to the Chief Financial Officer for his records

Township of Woolwich

_____, Mayor

Attest:

Jane DiBella, Clerk

RESOLUTION DESIGNATING DATES FOR WORK SESSIONS AND REGULAR MEETINGS OF THE WOOLWICH TOWNSHIP COMMITTEE FOR 2022 AND DIRECTING THE TOWNSHIP CLERK TO PROVIDE NOTICE THEREOF PURSUANT TO THE OPEN PUBLIC MEETINGS ACT
R-2022-05

WHEREAS, the Township Committee of the Township of Woolwich must set days for their work session and regular meetings for the year 2022; and

WHEREAS, the Open Public Meetings Act requires that notice be given for all Committee meetings;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Committee's work session and regular meetings for the year 2022 will be held on the dates set forth on "Schedule A" attached hereto and made a part hereof to begin at 6:30 P.M. unless otherwise specified. The Committee adopts Roberts Rules of Order to govern its meetings.
2. The Township Clerk shall post a copy of this resolution on the Municipal Bulletin Board located in the Municipal Building, 120 Village Green Drive, Woolwich Township, New Jersey.
3. A copy of this Resolution together with all required advance written notices shall be given by the Township Clerk to the following two (2) newspapers: THE SOUTH JERSEY TIMES and THE COURIER POST within seven (7) days following January 1, 2022.
4. The schedule of regular meetings for the year 2022 shall be in accordance with the notice annexed hereto.
5. The Township Clerk is directed to mail advance written notices of meetings as defined by the Open Public Meetings Act, to all persons requesting a copy.
6. The Township Clerk shall be required to maintain a list of all duly scheduled meetings of all boards, commissions, authorities and such other agencies within the Township and required to comply with the provisions of the Open Public Meetings Act.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Woolwich that this Resolution shall take effect immediately upon adoption.

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Meeting of the Woolwich Township Committee which was held on the 3rd day of January, 2022.

Jane DiBella, Clerk

SCHEDULE A
(Official action may be taken at Work Sessions and Regular Meetings)
All Meetings Begin at 6:30 p.m. unless otherwise indicated

January 3 6:30 p.m. Reorganization
January 18, (Tuesday)

July 18

February 7
February 22 (Tuesday)

August 1
August 15

March 7
March 21

September 6 (Tuesday)
September 19

April 4
April 18

October 3
October 17

May 2
May 16

November 21

June 6
June 20

December 5
December 19

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-MUNICIPAL
AUDITOR
R-2022-06**

WHEREAS, there exists a need for the services of an auditor within the Township of Woolwich for the year 2022; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.), require that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is being made under a "Fair and Open Process" and in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Holt, McNally & Associates is hereby appointed Auditor for the Township of Woolwich for the year 2022 to aid in the preparation of an annual financial statement for the year 2022 and assist with the preparation of the 2022 local municipal budget and 2021 Municipal Audit and that the Mayor and the Township Clerk on behalf of the Township of Woolwich are hereby authorized and directed to execute an agreement in this regard.

2. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid services encompasses Professional Services recognized, licensed and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

4. A copy of this Resolution and the Agreement are on file and are available for public inspection in the Office of the Clerk of Woolwich Township.

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
MUNICIPAL ENGINEER
R-2022-07**

WHEREAS, there exists a need for the appointment of a Township Engineer within the Township of Woolwich for the year 2022; and

WHEREAS, the Township wishes to appoint the Firm of Alaimo Group as Engineer for the Township of Woolwich for a term commencing January 1, 2022 nunc pro tunc and terminating December 31, 2022; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public contracts Laws (N.J.S.A. 40A:11-1 et. seq.), requires that the Resolution authorizing the award of Contracts for "Professional Services" without Competitive Bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open Process" and in accordance with Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. Alaimo Group be and is hereby awarded the Contract as Engineers for the Township of Woolwich for the year 2022, beginning on January 1, 2022 nunc pro tunc and ending December 31, 2022.
2. That the Mayor and Township Clerk are authorized and directed to execute an Agreement in this regard on behalf of the Township.
3. This Contract is awarded without Competitive Bidding as "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid services encompass Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
5. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

WOOLWICH TOWNSHIP

ATTEST: _____
Jane DiBella, Clerk

, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
PROSECUTOR
R-2022-08**

WHEREAS, there exists a need for the appointment of a Township Prosecutor within the Township of Woolwich for the year 2022; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without Competitive Bids must be publicly advertised; and

WHEREAS, this contract is further being awarded under a "Fair and Open" Process and in accordance with Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. Karin M. Wood, Esq. be and is hereby appointed Prosecutor for the Township of Woolwich, commencing on January 1, 2022 nunc pro tunc through December 31, 2022, per terms of the Agreement attached hereto; and that the Mayor and Township Clerk, on behalf of the Township of Woolwich are hereby authorized and directed to execute an Agreement in this regard. This appointment is made pursuant to P.L. 1996. c.95, Section 14.
2. The Township Committee hereby authorizes and empowers its Prosecutor, Karin M. Wood, Esquire, to select and authorize any other duly appointed municipal prosecutor to cover any Court sessions for which there is an unavoidable conflict.
3. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid services encompass Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain Competitive Bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
5. A copy of this Resolution and the Agreement attached hereto are on file and available for public inspection in the Office of the Woolwich Township Clerk.

IT IS FURTHER RESOLVED, that in the event such a conflict or substitute prosecutor covers a Court session for the Woolwich Township Joint Municipal Court, said prosecutor will be paid by the Township of Woolwich a fee based upon the Township Prosecutor's salary pro-rated over the number of Court sessions scheduled per year.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Reorganization Meeting of the Township Committee of the Township of Woolwich held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH
AND KARIN M. WOOD, ESQ.**

WHEREAS, the Township of Woolwich, hereinafter referred to as TOWNSHIP requires the services of a Township prosecutor for the year commencing January 1, 2022 nunc pro tunc through December 31, 2022; and

WHEREAS, Karin M. Wood, Esq. referred to as TOWNSHIP PROSECUTOR, an Attorney at Law of the State of New Jersey, has agreed to accept the appointment of the Township for the performance of duties as Municipal Prosecutor, subject to the terms and conditions hereinafter described:

WITNESSETH

1. TOWNSHIP PROSECUTOR shall be appointed to represent TOWNSHIP for the year commencing January 1, 2022 nunc pro tunc through December 31, 2022 and shall perform all duties as set forth entitled Township Prosecutor. he or she shall also perform all other duties that may be required from time to time by the Township of Woolwich and New Jersey Law.

2. During the term of this Agreement, the Township prosecutor shall devote best efforts to advance the interests of the Township and shall perform all duties to the best of abilities, and in accordance with the Code of Professional Responsibility of the American Bar Association, as amended by the Supreme Court of New Jersey, and incorporated in the Rules governing the Courts of the State of New Jersey.

3. The Township Prosecutor shall be compensated at a rate determined by the Mayor and Township Committee and rendered in accordance with the Township Salary Ordinance.

IN WITNESS WHEREOF, the parties have hereunto set their respective hands and seals on this the 3rd day of January, 2022.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

WITNESS: _____

Karin M. Wood, Esq.

**RESOLUTION DESIGNATING MUNICIPAL COURT POSITIONS FOR THE
TOWNSHIP OF WOOLWICH
R-2022-09**

WHEREAS, the Township of Woolwich, County of Gloucester, State of New Jersey, desires to make an appointment of the Deputy Court Administrator, pursuant to the terms of its Administrative Code and State Statute;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich as follows:

1. That Christina Bowen is hereby appointed Deputy Court Administrator commencing January 1, 2022 nunc pro tunc through December 31, 2022.
2. That Carol Millis is hereby appointed as Court Recorder commencing January 1, 2022 nunc pro tunc through December 31, 2022.
3. That Lucy Smith is hereby appointed as Court Interpreter commencing January 1, 2022 nunc pro tunc through December 31, 2022.

BE IT FURTHER RESOLVED, that the salary of said employees shall be such as may be designated in the General Salary Ordinance and Resolution hereinbefore and as may be hereinafter modified and adopted.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION APPOINTING MEMBERS TO THE
WOOLWICH TOWNSHIP JOINT LAND USE BOARD
R-2022-10**

WHEREAS, The Mayor of the Township of Woolwich is required to make appointments to the Woolwich Township Joint Land Use Board pursuant to N.J.S.A. 40:55D-23;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following appointments are hereby made by the Woolwich Township Mayor in accordance with NJSA 40:55D-23 as follows:

1. That Walter Frederick, Mayor of the Woolwich Township Committee, be and is hereby appointed as a Class I member of the Joint Land Use Board for a term commencing January 1, 2022 nunc pro tunc and ending December 31, 2022.
2. That Vernon Marino, as a representative of the Woolwich Township Committee, be and is hereby appointed as a Class III member of the Joint Land Use Board for a term beginning January 1, 2022 nunc pro tunc and ending December 31, 2022.
3. That Joe Morgan, Woolwich Township Deputy Chief be and is hereby appointed as a Class II member of the Joint Land Use Board for a term beginning January 1, 2022 nunc pro tunc and ending December 31, 2022. This appointment affirms the appointment of the Mayor pursuant to N.J.S.A. 40:55D-23.
4. That Robert Rushton be and is hereby re-appointed to the position of Class IV member of the Joint Land Use Board for a term effective as of January 1, 2022 nunc pro tunc and ending on December 31, 2025.
5. That Ken Morris be and is hereby appointed to the position of Alt. #1 for a term effective as of January 1, 2022 and ending on December 31, 2023.
6. That Jon Fein be and is hereby appointed to the position of Alt. #2 for a term effective as of January 1, 2022 and ending on December 31, 2023.

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-PUBLIC
DEFENDER
R-2022-11**

WHEREAS, there exists a need for the appointment of a Public Defender for the year 2022; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process and in accordance with Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, as follows:

1. That Vigilante Law Firm (Christopher Ross, Designee) be and is hereby appointed Public Defender of the Township of Woolwich, commencing January 1, 2022 nunc pro tunc ending on January 30, 2022.
2. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid services encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.
3. The Public Defender shall be compensated at \$400.00/appearance.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
5. A copy of this Resolution is on file within the Office of the Woolwich Township Clerk and is available for public inspection.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING APPOINTMENTS TO THE PARKS AND RECREATION
COMMITTEE AND DESIGNATING TERMS FOR SAID MEMBERSHIP
R-2022-12**

WHEREAS, the Township Committee of the Township of Woolwich wishes to make certain appointments to the advisory board known as the Parks and Recreation Committee.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following individual(s) be and are hereby appointed to the Swedesboro-Woolwich Parks and Recreation Committee to terms as designated, pursuant to Ordinance 2017-15 of the Township of Woolwich.

Janet Richardson	1-1-2022-12-31-2024
Jackie Williams	1-1-2022-12-31-2024
Lauren Pierotto	1-1-2022-12-31-2024
Jamie Pula (Unexpired term)	1-1-2022-12-31-2023

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CASH MANAGEMENT PLAN WITHIN THE
TOWNSHIP OF WOOLWICH AND DESIGNATING DEPOSITORIES FOR FUNDS OF
THE TOWNSHIP OF WOOLWICH FOR THE YEAR 2022
R-2022-13**

BE IT RESOLVED that the Township Committee of the Township of Woolwich hereby designates the following Government Unit Depository Protection Act approved banks as authorized depositories for Township funds:

Fulton Bank
TD Bank
First Harvest Federal Credit Union

BE IT FURTHER RESOLVED that for investment purposes the Township Treasurer is authorized to deposit funds in any banking institution, or fund, as permitted by law, having its place of business in New Jersey and organized under the Laws of the United States of America or the State of New Jersey or any combination thereof;

BE IT FURTHER RESOLVED that the Chief Financial Officer of the Township of Woolwich is directed to use the following cash management plan as the guide in depositing and investing funds of the Township of Woolwich:

The following are suitable and authorized investments:

- Interest bearing bank accounts and certificates of deposit in authorized banks
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e)
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e)
and conditions set by the Division of Local Government Services
- New Jersey State Cash Management Fund
- Repurchase agreements of fully collateralized securities which comply with
N.J.S.A. 40A:5-15.1(a).
- Any other financial instruments as allowed by 40a:5-15.1

BE IT FURTHER RESOLVED that each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments, and shall report to the governing body any account that does not earn interest.

BE IT FURTHER RESOLVED that the aforesaid depository of funds for the Township of Woolwich shall comply with the Laws of the State of New Jersey as to depositories for public funds;

BE IT FURTHER RESOLVED that the Mayor, Deputy Mayor, Administrator/Clerk and Chief Financial Officer are hereby authorized to sign checks, drafts and orders for Township Funds. The Chief Financial Officer is designated to make all duly authorized transfers.

BE IT FURTHER RESOLVED that all checks, drafts, notes or orders against the Municipal Court account of the Township of Woolwich shall be signed by the Municipal Court Administrator.

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a reorganization meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING APPOINTMENTS
TO ANNUAL POSITIONS
R-2022-14**

WHEREAS, the Township Committee of the Township of Woolwich wishes to appoint and/or reappoint certain persons to annual positions within the Township of Woolwich for the year 2022;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the following persons be and are hereby appointed for the year 2022 unless otherwise noted:

Jane DiBella	Administrator
Jane DiBella	Improvement Search Officer
Jane DiBella	Registrar of Vital Statistics
Britni Beecken	Treasurer
Kim Jaworski	Tax Search Officer
Shannon Kilpatrick	Recreation Coordinator
Anthony Bertino	Clean Communities Coordinator
Joseph Tull, Sr.	Fire Sub Code
County of Gloucester	Fire Marshall
County of Gloucester	Canine Control Officer
Jessica Mignogna	Deputy Registrar
Jessica Mignogna	Deputy Clerk
Anthony Bertino	Director of Municipal Services
Jim Sabetta	Building Inspector
Richard Holloway	Building Inspector
Jim Morrison	Substitute Electrical Inspector
Ronald Mertz	Substitute Building and Housing Inspector
Joe Heitman	Electrical Inspector
Robert D'Angelo	Substitute Plumbing
John McClay	Substitute Electrical Inspector
Henry Stanley	Substitute Electrical Inspector
Fabrizio Flaiano	Plumbing Inspector
Phil Zimm	Substitute Inspector
Anthony Bertino	Solid Waste/Recycling Coordinator
Brian Hughes	DPW Supervisor
Angela Kalnas	Court Administrator
Wanda McCormick	UCC Secretary
Kathleen Barbato	UCC Secretary

Crossing Guards: Jean Bereznai, Jackie Bernardino, Sandy Hanna, Glenda Parker, Carmen Tirado, Karen Murray, Brenda Prus, Lisa Harding, Clare Beatty, Sharon Verdieck, Nelson Vasquez, Jamie Santoferro, Carolyn Foreman, Darlene Gage, April Hopman, Debra Price

Substitute Crossing Guards: Steve Berenznai, Samuel Spina, Tracy Latigona, Gloria Johnson, Laura Marker

Special Law Enforcement Officers:

SLEO II Rodney Sawyer #2360

SLEO III Mike LaRosa #2371

SLEO III Jeff Thompson #2372

SLEO III Mike Petruz #2373

SLEO III William Franklin #2374

2. That the compensation of the above named individuals shall be set by the Township Committee in its annual Salary Ordinance.

3. The terms of appointments noted above commence on January 1, 2022 and end on December 31, 2022 unless otherwise noted.

Attest: _____
Jane DiBella, Clerk

, Mayor

Certification

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION DESIGNATING NEWSPAPERS PURSUANT TO THE OPEN PUBLIC
MEETINGS ACT
R-2022-15**

WHEREAS, the Township Committee of the Township of Woolwich is required by law to designate at least two (2) newspapers in 2022 to receive public notices of meetings of the Township Committee;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich as follows;

1. That pursuant to N.J.S.A. 10:4-8 and N.J.S.A. 10:4-18, all notices required under the "Open Public Meetings Act" shall be sent to the "South Jersey Times" and "The Courier Post" and that the South Jersey Times is hereby designated as the official newspaper of Woolwich Township pursuant to N.J.S.A. 10:4-8.

2. That the Township Clerk is hereby directed to comply with the provisions of N.J.S.A. 10:4-18 regarding the posting and mailing of the meeting notices as required by law.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich during a Reorganization Meeting held on January 3, 2022.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING PETTY CASH FUND FOR USE BY THE TOWNSHIP
CLERK, CONSTRUCTION CODE OFFICE AND POLICE DEPARTMENT
R-2022-16**

BE IT RESOLVED that a petty cash fund in the amount of \$100.00 each be established for the use of the Township Clerk, Construction Code Department and the Police Department, during the year 2022 to permit such expenditures to be charged to the accounts of Administration and Executive (O/E), Construction Code (O/E), and Police (O/E).

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CHANGE FUND FOR USE IN THE OFFICE OF THE
CLERK FOR THE ISSUANCE OF DOG LICENSES
R-2022-17**

BE IT RESOLVED that a change fund of \$50.00 be established for use in the office of the Clerk during the year 2022 for the purpose of making change for customers purchasing dog licenses.

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION FIXING INTEREST RATE ON DELINQUENT TAXES
R-2022-18**

WHEREAS, N.J.S.A. 54:4-67 provides for the fixing of interest due on delinquent taxes;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, as follows:

1. That interest on delinquent taxes during the year 2022 be charged at a rate of eight (8) percentum on the first \$1,500.00 of delinquency on any lot, and at a rate of eighteen (18) percentum on any amount in excess of \$1,500.00, the same to be calculated from the date the tax was payable until the date of actual payment provided, however, that no interest shall be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.

2. That in addition to the above, a six percent (6%) penalty shall be charged to a taxpayer with a tax delinquency in excess of \$10,000.00, who fails to pay that delinquency prior to the end of the calendar year in accordance with N.J.S.A. 54:4-67.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION MAKING COMMITTEE LIAISON APPOINTMENTS
R-2022-19**

WHEREAS, the Woolwich Township Mayor desires to make appointments of the Woolwich Township Committee to serve as Departmental and Committee Chairs and Co-Chairs within the Township of Woolwich in the year 2022:

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following persons are designated as liaisons to the following departments and Committees/Boards;

1. Municipal Services; Nocentino, alt: Frederick
2. Solid Waste & Recycling; Marino, alt: Minhas
3. Environmental Commission; Nocentino alt: Callahan
4. Administration (Finance, TDR Task Force); Frederick, alt: Callahan
5. BDAC; Callahan, alt: Nocentino
6. Municipal Alliance; Minhas, alt: Marino
7. Educational Partners (KRSD, SWSD); Callahan, alt: Minhas
8. Recreation; Minhas, alt: Nocentino
9. Public Safety (Police, Fire, Courts); Frederick, alt: Marino
10. JLUB; Vernon Marino, alt: Craig Frederick

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE SWEDESBORO/WOOLWICH
JOINT ENVIRONMENTAL COMMISSION**

R-2022-20

WHEREAS, vacancies exist on the Swedesboro/Woolwich Environmental Commission; and

WHEREAS, the Woolwich Township Committee wishes to make appointments/re-appointments to three (3) year term(s) of office on said Committee; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Ann Dorsett be and is hereby re-appointed as a member of the Swedesboro/Woolwich Joint Environmental Commission for a term effective January 1, 2022 and expiring on December 31, 2024.
2. That Kristine Rooney be and is hereby appointed as a member of the Swedesboro/Woolwich Joint Environmental Commission for a term effective January 1, 2022 and expiring on December 31, 2024.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
CONFLICT ENGINEERS
R-2022-21**

WHEREAS, there may be times when the Township requires the services of conflict engineers;
and

WHEREAS, the Township has obtained Requests for Qualifications under a Fair and Open
Process; and

WHEREAS, NJSA 40A:11-1 et seq. allows for the award of Professional Services Contracts
without bidding; and

WHEREAS, the Township of Woolwich wishes to award the contract of Conflict Engineers to
the firm of Pennoni Associates;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of
Woolwich as follows:

1. That the firm of Pennoni Associates be and is hereby appointed as conflict engineers
for the Township of Woolwich effective January 1, 2022 nunc pro tunc and expiring
on December 31, 2022.
2. That the Woolwich Township Mayor and Clerk are hereby authorized and directed to
execute any contracts in this regard.
3. That this contract is being awarded under "Professional Services" pursuant to the
Local Public Contracts Law.
4. That the Woolwich Township Clerk be and is hereby authorized to publish notice of
such award in accordance with the Local Public Contracts Law.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of
Woolwich at a meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND
COMMISSIONER AS REPRESENTATIVES OF THE TOWNSHIP OF WOOLWICH
TO THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL
JOINT INSURANCE FUND IN THE YEAR 2022
R-2022-22**

WHEREAS, the Township of Woolwich is a member of the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund; and

WHEREAS, members of such Fund must appoint both a Fund Commissioner and Alternate Fund Commissioner to represent such Member within the Fund; and

WHEREAS, it is therefore the purpose of this resolution to appoint Jane DiBella, Administrator/Clerk to the position of Fund Commissioner, and to further appoint Anthony Bertino as Alternate Fund Commission to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Jane DiBella be and is hereby appointed to act on the behalf of Woolwich Township as the Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund as of the 1st day of January, 2022 until the 31st day of December, 2022.
2. That Anthony Bertino be and is hereby appointed to act on the behalf of the Township as Alternate Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund for the year 2022.
3. That a certified copy of this resolution shall be forwarded to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-LABOR
ATTORNEY
R-2022-23**

WHEREAS, the Township of Woolwich authorized the advertisement of RFQ's for Professional Services-Labor Attorney in accordance with a Fair and Open process; and

WHEREAS, the Local Public Contracts Law allows for the award of professional services contracts without public bidding; and

WHEREAS, the Woolwich Township Committee intends to make such award to the firm of DiNicola & DiNicola, LLC; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of DiNicola & DiNicola, LLC be and is hereby awarded a contract for Labor Counsel for the year 2022 (preferred).
2. That the Woolwich Township Mayor or his designee is authorized to execute such Agreement(s) on behalf of the Township of Woolwich.
3. That notice of this contract shall be published by the Township Clerk as required under the Local Public Contracts Law.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-BOND
COUNSEL
R-2022-24**

WHEREAS, there exists the need for the appointment of Bond Counsel within the Township of Woolwich for the year 2022; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Archer & Greiner; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Archer & Greiner be and is hereby awarded the Contract as Bond Counsel within the Township of Woolwich effective January 1, 2022 nunc pro tunc and expiring on the 31st day of December, 2022.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH APPOINTING THE PUBLIC
AGENCY COMPLIANCE OFFICER FOR THE TOWNSHIP OF WOOLWICH FOR
THE YEAR 2022**

R-2022-25

WHEREAS, N.J.A.C. 17:27-3.3 requires that the governing body of each public agency designate an individual to serve as its Public Agency Compliance Officer; and

WHEREAS, the Township Committee of the Township of Woolwich hereby desires to appoint Jane DiBella, Administrator/Clerk as the Public Agency Compliance officer for the year 2022; and

WHEREAS, the duties of the Public Agency Compliance officer include acting as the liaison between the Township of Woolwich and the Division of Contract Compliance, and administering contract procedures relating to equal employment opportunities with service providers; and

WHEREAS, there is no compensation for this appointment; and

WHEREAS, compliance with State law requires the name and contact information be sent to the State Division of Contract Compliance upon adoption of this resolution;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich in the County of Gloucester and State of New Jersey on this 6th day of January, 2022 that Jane DiBella is hereby appointed to serve as the Public Agency Compliance officer for the Township of Woolwich for the year 2022.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-FINANCIAL
ADVISOR
R-2022-26**

WHEREAS, there exists the need for the appointment of Financial Advisor within the Township of Woolwich for the year 2022; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Acacia Financial Group; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Acacia Financial Group be and is hereby awarded the Contract as Financial Advisor within the Township of Woolwich effective January 1, 2022 nunc pro tunc and expiring on the 31st day of December, 2022.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-MUNICIPAL
PLANNER/COAH PLANNER
R-2022-27**

WHEREAS, there exists the need for the appointment of Municipal Planner/COAH Planner within the Township of Woolwich for the year 2022; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Alaimo Group designee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Alaimo Group be and is hereby awarded the Contract for Municipal Planner/COAH Planner within the Township of Woolwich effective January 1, 2022 nunc pro tunc and expiring on the 31st day of December, 2022.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-SPECIAL
COUNSEL-REDEVELOPMENT
R-2022-28**

WHEREAS, there exists the need for the appointment of Special Counsel-Redevelopment within the Township of Woolwich for the year 2022; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Maley Givens; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Maley Givens be and is hereby awarded the Contract for Special Counsel-Redevelopment within the Township of Woolwich effective January 1, 2022 nunc pro tunc and expiring on the 31st day of December, 2022.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES APPOINTMENT FOR RISK
MANAGEMENT CONSULTANT
R-2022-29**

WHEREAS, there exists the need for the appointment of Risk Management Consultant within the Township of Woolwich for the year 2022; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Assured Partners; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Assured Partners be and is hereby awarded the Contract for Risk Management Consultant within the Township of Woolwich effective January 1, 2022 nunc pro tunc and expiring on the 31st day of December, 2022.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING APPOINTMENTS TO THE WOOLWICH TOWNSHIP
BUSINESS AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
R-2022-30**

WHEREAS, Don Melchiorre and Stefani Garufi have served as members of the Woolwich Township Business and Economic Advisory Committee whose terms have expired as of December 31, 2021; and

WHEREAS, the Woolwich Township Committee wishes to reappoint Don Melchiorre and Stefani Garufi to four (4) year terms of office on said Committee; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Don Melchiorre be and is hereby reappointed as a member of the Woolwich Township Business and Economic Development Advisory Committee for a term effective January 1, 2022 and expiring on December 31, 2025.
2. That Stefani Garufi be and is hereby reappointed as a member of the Woolwich Township Business and Economic Development Advisory Committee for a term effective January 1, 2022 and expiring on December 31, 2025.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION EXTENDING A PROFESSIONAL SERVICES APPOINTMENT-COAH
SPECIAL COUNSEL
R-2021-31**

WHEREAS, there exists a need for COAH Special Counsel for the Township of Woolwich for the year 2021; and

WHEREAS, the firm of Carluccio, Leone, Dimon, Doyle and Sacs, (Michael Jedziniak, Designee) was awarded the 2021 Contract as COAH Special Counsel; and

WHEREAS, the firm of Carluccio, Leone, Dimon, Doyle and Sacs, (Michael Jedziniak, Designee) has been instrumental in the settlement of litigation and intends to conduct such work to assist the Township of Woolwich with its Compliance Hearing; and

WHEREAS, it is imperative and necessary for the firm to continue as Special Counsel in a "hold over" position until such time as the matter is settled in entirety;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That Michael Jedziniak, of the firm Carluccio, Leone, Dimon, Doyle & Sacks, be and is hereby appointed as COAH Special Counsel within the Township of Woolwich in a hold-over position commencing January 1, 2021 nunc pro tunc through the finalization of the Compliance Hearing and beyond as necessary, under the terms of its 2021 Contract between the Township and Carluccio, Leone, Dimon, Doyle and Sacs.
2. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
3. A copy of this Resolution and the referenced Agreement are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

WOOLWICH TOWNSHIP

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-FIRE
RESTORATION SERVICES
R-2022-32**

WHEREAS, there exists a need for Fire Restoration Services for the Township of Woolwich for the year 2022; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open Process" in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That National Restoration & Facilities Service, be and is hereby appointed as Fire Restoration Service within the Township of Woolwich commencing January 1, 2022 nunc pro tunc through December 31, 2022 and that the Mayor and Township Clerk are hereby authorized and directed to execute an Agreement in this regard.
2. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid service encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.
3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.
4. A copy of this Resolution and the referenced Agreement are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

WOOLWICH TOWNSHIP

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE SERVICES OF WILLIAM PINE FOR THE
PURPOSES OF TRANSITIONING THE OFFICE OF THE MUNICIPAL FINANCE
OFFICE
R-2022-33**

WHEREAS, William Pine has served the Township of Woolwich as Chief Financial Officer since January 1, 2011; and

WHEREAS, William Pine has taken another full-time position effective as of December 31, 2021; and

WHEREAS, in the best interest of the Township of Woolwich, the need exists for William Pine to continue as Woolwich Township Chief Financial Officer on a limited basis for transitional mentoring and training of the Deputy Chief Financial Officer; and

WHEREAS, William Pine has submitted a proposal to the Township for such service, a copy of which is attached hereto and incorporated within the body of this Resolution by reference; and

WHEREAS, such service shall occur and be paid on an hourly basis effective retroactive to January 1, 2022 until the Township determines said service to be no longer required;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby approves the continuation of the term of office of Chief Financial Officer Will Pine in that capacity, to be paid on an hourly basis for time spent mentoring and transitioning the office, whereas the terms of said agreement are attached hereto.
2. That this approval shall begin retroactive to January 1, 2022 and end at such time as the need no longer exists as determined by the Woolwich Township Committee.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING AN APPOINTMENT
TO THE POSITION OF DEPUTY CHIEF FINANCIAL OFFICER
R-2022-34**

WHEREAS, in accordance with NJSA 40A:9-140.10, every municipality shall have a Chief Financial Officer appointed by the Governing Body of such municipality, whose term of office shall be four (4) years; and

WHEREAS, a letter of resignation from Full Time employment has been received from Will Pine, CFO effective as of December 31, 2021; and

WHEREAS, the Township of Woolwich has entered into an Agreement with Will Pine to continue on a limited part-time basis with the Township of Woolwich to aide in the transition of the finance office; and

WHEREAS, the Township of Woolwich is desirous of naming a full-time Deputy Chief Financial Officer; and

WHEREAS, Lois Yarrington has taken and successfully completed all class work required and awaits her score on the second half of the certification exam taken on December 1, 2021, as required by the New Jersey Department of Community Affairs for designation as a Certified Municipal Finance Officer; and

WHEREAS, by these determinations, the Township Committee of the Township of Woolwich does hereby wish to appoint Lois Yarrington to the position of Deputy Chief Financial Officer within the Township of Woolwich effective as of January 1, 2022, nunc pro tunc in accordance with NJSA 40A:9-140.13(f);

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township Committee of the Township of Woolwich hereby appoints Lois Yarrington to the position of Deputy Chief Financial Officer in the Township of Woolwich in accordance with NJSA 40A:9-140.13(f).
2. That the terms of such employment are of a full time nature and that Lois Yarrington shall be entitled to all benefits offered to full time employees.
3. That the annual salary for said position shall be set at \$75,000, until such time as Lois Yarrington receives her Certification as a Certified Municipal Finance Officer, at which time said salary will be adjusted.

Adopted this 3rd day of January 2022

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

, Mayor

**RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-
CONFLICT SOLICITOR
R-2022-35**

WHEREAS, there may be times when the Township requires the services of Conflict Solicitor;
and

WHEREAS, the Township has obtained Requests for Qualifications under a Fair and Open
Process; and

WHEREAS, NJSA 40A:11-1 et seq. allows for the award of Professional Services Contracts
without bidding; and

WHEREAS, the Township of Woolwich wishes to award the contract of Conflict Solicitor to
the firm of Donelson, D'Alessandro & Peterson, LLC. ;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of
Woolwich as follows:

4. That the firm of Donelson, D'Alessandro & Peterson, LLC. be and is hereby appointed
as Conflict Solicitor for the Township of Woolwich effective January 1, 2022 nunc
pro tunc and expiring on December 31, 2022.
5. That the Woolwich Township Mayor and Clerk are hereby authorized and directed to
execute any contracts in this regard.
6. That this contract is being awarded under "Professional Services" pursuant to the
Local Public Contracts Law.
7. That the Woolwich Township Clerk be and is hereby authorized to publish notice of
such award in accordance with the Local Public Contracts Law.

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of
Woolwich at a meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING ALTERNATE PROSECUTORS TO ACT ON THE
BEHALF OF THE TOWNSHIP OF WOOLWICH IN THE EVENT THAT THE
PROSECUTOR IS UNABLE TO ATTEND SESSIONS OF THE MUNICIPAL COURT
R-2022-36**

WHEREAS, there exists the need to name Alternate Prosecutors to act on the behalf of the Township of Woolwich in the event that the Prosecutor is unable to attend sessions of the Woolwich Joint Municipal Court during the year 2022; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township Committee of the Township of Woolwich hereby authorizes the following attorneys to act on the behalf of the Township of Woolwich as Alternate Prosecutors during Woolwich Joint Municipal Court sessions in the event that the Woolwich Township Prosecutor is unable to attend said court sessions:

John Kosylo

Joe DiNicola

Gary H. Lomanno

John A. Moustakas

Allison Weinroth

2. That said Alternate Prosecutors shall be paid in accordance with the Woolwich Township Salary Ordinance.

Adopted this 3rd day of January, 2022

TOWNSHIP OF WOOLWICH

, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 3rd day of January, 2022.

Jane DiBella, Clerk