

**AGENDA  
WOOLWICH TOWNSHIP COMMITTEE  
JANUARY 18, 2022**

Call to order:

The January 18, 2022 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

**Ceremonial Oath of Office Administered to Patrolman Edward Donahue**

**Privilege of the Floor/Agenda Items:** The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

**Presentation-Nova Farms**

Ordinance:

**2022-01 An Ordinance of the Township of Woolwich Amending Chapter 135-12 of the Code of the Township of Woolwich to Amend the Fee Schedule for Use of Park Facilities**  
First Reading/Introduction

Resolutions:

**R-2022-37 Resolution Authorizing Street Opening Permit to South Jersey Gas-59 Messina Drive**

**R-2022-38 Resolution of the Township of Woolwich Authorizing the 2021 Township Engineers to Conduct Certain Professional Services Towards Hold Over Projects**

**R-2022-39 Resolution of the Township of Woolwich Authorizing the 2021 Township Solicitor to Conduct Certain Professional Services Towards Hold Over Projects**

**R-2022-40 Resolution of the Township of Woolwich Authorizing the 2021 Township Personnel Attorney to Conduct Certain Professional Services Towards Hold Over Projects**

**R-2022-41 Resolution Authorizing Totally Disabled Veteran Deduction**

**R-2022-42 Resolution Authorizing Totally Disabled Veteran Deduction**

**R-2022-43 Resolution Authorizing Budget Appropriation Transfers During the First Three Months of the Succeeding Fiscal Year for the Township of Woolwich, County of Gloucester, State of New Jersey**

**R-2022-44 Resolution of the Township of Woolwich Making an Elevation Within the Woolwich Township Police Department**

**R-2022-45 Resolution of the Township of Woolwich Authorizing the Endorsement of a "Statement of Consent" Form-Villages II, Sections 2.4-2.6**

**R-2022-46 Resolution Making an Appointment to the Position of Emergency Management Coordinator and Dep. Emergency Management Coordinator within the Township of Woolwich**

**R-2022-47 Resolution of the Township of Woolwich Authorizing the 2021 Township Redevelopment Counsel to Conduct Certain Professional Services Township Hold Over Projects**

Month of December:

Tax Collector: \$461,622.95 remitted

Woolwich Fire Company: Monthly Report

Police: Monthly Report

Township Engineer: No Report-Transition

Precision Land: Monthly Sewer Project Update

Administrator's Report: Monthly Report

Municipal Services: Monthly Report

**Liaison Reports:**

Committeeman Marino: Solid Waste/Recycling; JLUB

Committeewoman Minhas: Municipal Alliance; Recreation

Committeeman Nocentino: Municipal Services; Env. Commission;

Deputy Mayor Callahan: BDAC; Educational Partners (SWSD/KRSD)

Mayor Frederick: Administration; Public Safety

**Old Business:**

**Privilege of the Floor:** The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

**R-2022-48 Resolution for Closed Session**

Personnel-UCC Shared Service Agreement  
Contractual Matters-Redevelopers Agreement

**New Business:**

**R-2022-49 Resolution Authorizing a Shared Service Agreement Between the Township of Woolwich and the Township of East Greenwich for the Position of Uniform Construction Code Official**

## **R-2022-50 Resolution Authorizing the Hiring of UCC Code Official**

**Approval of Minutes:** December 20, 2021 and Closed Session  
December 29, 2021 Close Out Meeting  
January 3, 2022 Reorganization Meeting

**Approval of Bills and P.O.'s:**

**Adjournment:**

### **NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)**

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE:** These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING CHAPTER 135-12 OF THE CODE OF THE TOWNSHIP OF WOOLWICH TO AMEND THE FEE SCHEDULE FOR USE OF PARK FACILITIES**

**2022-01**

**WHEREAS**, the Township of Woolwich has a process in place to utilize Township owned lands for sports tournaments; and

**WHEREAS**, Chapter 135 of the Code of the Township of Woolwich entitled "Parks and Recreation" sets forth general regulations concerning the Woolwich Township Park System; and

**WHEREAS**, Article II of Chapter 135 is entitled "Athletic Fields and Recreational Use" which deals with the use of said park system facilities; and

**WHEREAS**, it is the purpose and intent of this Ordinance to amend certain sections of said Ordinance regarding fees to be charged for Tournaments;

**NOW THEREFORE BE IT ORDAINED** that the following amendment(s) are made:

**135-7 List of facilities governed** Add

<b>Location</b>	<b>Field Facility</b>
Tranquility Trail	Disc Golf Course

**135-12A(5) Permit Costs** Following section to be amended only

**A.** Woolwich Township athletic and recreation tournament field permit costs are as follows:

**1. Category V.**

For the use of Disc Golf Course for all or part of a three-day period (Friday, Saturday and Sunday)  
\$100

For the use of one to three fields for all or part of a three-day period (Friday, Saturday, Sunday);  
\$900

For the use of four fields for all or part of a three-day period (Friday, Saturday, Sunday);  
\$1,400

For the use of five fields for all or part of a three-day period (Friday, Saturday, Sunday);  
\$1,500

In addition to the above Category V Fees, \$400 is required at time of application for DPW machine grooming of baseball fields between games. Grooming is limited to a maximum of 10 consecutive working hours per each day of tournament.

**Inconsistency:**

All Ordinances or parts of Ordinances that are inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

**Effective Date:**

This Ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Woolwich, held on the 18<sup>th</sup> day of January, 2022 and will be considered for final passage at a meeting of the Township Committee of the Township of Woolwich, to be held on the 7<sup>th</sup> day of February, 2022 at 6:30 p.m. at which time and place any interested party will be given the opportunity to be heard.

\_\_\_\_\_  
Jane DiBella, Township Clerk

### § 135-6 Purpose.

This article embodies the policies and procedures which govern recreation facility use and users in order to ensure proper care and maintenance of athletic fields and other recreational facilities, owned by the Township of Woolwich, and to assure fair and efficient access to these facilities. The primary use of municipal recreation areas and facilities is for public recreation and athletic activities. Municipal facilities may be made available for such activities if not in conflict with repair, rehabilitation or maintenance of the fields or facility. Factors to be considered in determining permission for use, as well as permission for type of use, are current capital improvements or rehabilitation, regular maintenance, extent of wear and tear to be caused by current or proposed use, coordination of uses, efficient scheduling, location of facility, and availability of services at a particular facility. All facility users shall comply with all applicable federal, state and local laws; such users shall pay all the costs, expenses, fines, penalties and damages which may be imposed by the municipality by reason of, or arising out of, a user's failure to fully and promptly comply with all legal requirements, and observe all the provisions of this policy.

### § 135-7 List of facilities governed.

The outdoor athletic fields and outdoor recreational facilities within the Township of Woolwich are listed as follows:

- (1) Township recreation areas.

<b>Location</b>	<b>Field/Facility</b>
Locke Avenue Park and High Hill Park	Baseball fields Athletic fields Soccer fields Basketball court
PMC property	Practice fields

This policy also applies to other fields/facilities not listed above, now and in the future.

### § 135-8 Priority of use by category.

[Amended 3-19-2018 by Ord. No. 2018-02]

Permits for field/facility use are issued by category (and in priority order) in which the organization or event is placed. Category I user/event has priority over Categories II, III and IV user/event.

Category I permit use.

- (1) Swedesboro Woolwich Teams in established Leagues or Clubs. These teams are independent organizations that have been established to serve the recreational and/or athletic interest of the participants. A minimum of 90% of the host team must be residents of Swedesboro and/or Woolwich Township. Independent organizations that have used the facility during a prior year shall have priority over an applicant who has not used the facility in a prior year.

Category II permit use.

- (1) Swedesboro/Woolwich-based organizations. These groups are made up of residents of Swedesboro and/or Woolwich Township, or businesses located in Swedesboro and/or Woolwich Township who request the use of facilities on an occasional basis when space is available. A minimum of 90% of the group must reside or work full-time in Swedesboro and/or Woolwich Township.

Category III permit use.

- (1) Organizations not affiliated with Swedesboro/Woolwich. These groups are made up of persons consisting of a group that is less than 90% of Swedesboro and/or Woolwich Township residents, or who do not work full-time in Woolwich Township.

Category IV permit use.

- (1) Camps and clinics. Camps and clinics attended by participants from Swedesboro/Woolwich (at least 90%) may use the fields free of charge if they do not charge a fee for attendance. Camps and clinics that charge a fee for attendance and those without 90% attendance from Swedesboro/Woolwich shall pay a fee as set forth at § 135-12. Camp and clinic applications will be reviewed and assessed based on availability as relative to rolling blackout dates. Additionally, requests must be made in accordance with the designated field use map.

Category V tournaments. Organized tournaments conducted for a period of time up to three days.

in Swedesboro and/or Woolwich Township.

Category VII use of pavilion (private). Private use of the pavilion for birthday parties, private functions, and similar events.

### § 135-9 Allocation of fields and facilities.

The fields/facilities use a schedule created by the Director of Municipal Services that will establish the opening and closing dates for field/facilities use, as well as the period of time affected by that schedule. The schedule will serve as a permit for use of the facility named. Responsible officials within the Township (police, emergency services, Public Works Department, and others) will receive a copy of the fields/facilities schedule.

[Amended 2-19-2019 by Ord. No. 2019-03]

Communication is the key to efficient maximization of use of scarce recreational facilities. Consistent with that goal, any assigned user must notify the Director of Municipal Services or the Director's designee, of expected nonuse of a particular facility, at a particular time. Every effort should be made to do so at least seven calendar days in advance. This nonuse policy does not apply to weather cancellations.

[Amended 2-19-2019 by Ord. No. 2019-03]

Notes concerning scheduling.

- (1) Priority of assignment is made based upon the categories established above. Priority is given within a particular sport's designated season. In-season sports have equal status to each other; out-of-season sports have equal status to each other. Recognizing that most sports have some program on more than an in-season basis, consideration should be made to accommodate the out-of-season sport's minimum necessary allocation for games as a first priority and practices as a second priority. Assignment of particular fields will be done with an effort towards accommodating such use rather than simply on a preference basis; efficient, coordinated use is the goal.
- (2) Game delays. Youth sports activities are often subject to delays due to late-arriving opponents and/or officials, or emergencies. In such cases, use may extend beyond the normal time. Likewise, overtime and extra innings can require additional time. Other users take their starting time subject to previous team's right to complete their games and with the knowledge that termination of the activity is not solely within the control of the representative. However, practices may not delay the start of the next user session.
- (3) Field closings due to weather. Fields may be closed to all users for an extended period time of more than one day by the Department of Public Works and, at times, Director of Municipal Services. These conditions include, but are not limited to, field under water, severe damages that make it unsafe/unplayable, field reconstruction and the need to rest fields. Information on field closings can be accessed by the Director of Municipal Services. It is the responsibility of league presidents and athletic directors to notify their coaches and players. Destruction or damage done to any playing field due to use in unsatisfactory conditions may be cause for forfeiture of permit at the discretion of the Township of Woolwich.  
[Amended 2-19-2019 by Ord. No. 2019-03]

### § 135-10 Facility use rules and regulations.

Athletic fields/facilities may not be used before 8:00 a.m. or after dusk, except where lights are utilized. The Township has a 10:00 p.m. lights-out time for all outdoor facilities. Practices and games should be scheduled to end before this time with the lights to be turned off as soon as the players and spectators leave the field.

All trash must be placed in proper receptacles. Users are expected to leave the facility in the same condition in which it was found, or better.

Warm-ups for the next scheduled event must be performed so as not to interfere with existing events and so as not to endanger the welfare of all participants, spectators and facilities.

All managers, coaches, or persons in charge of a group using the fields will be responsible for the conduct of all participants, spectators and others connected with the activity, including visiting teams and opponents.

Picnics, birthday parties and other events.  
[Amended 3-19-2018 by Ord. No. 2018-02]

### § 135-11 Field modifications.

[Amended 2-19-2019 by Ord. No. 2019-03]

Any proposed changes to fields or parks should be submitted to the Director of Municipal Services to consider impact upon facility use. Proposed changes, along with a recommendation, will then be forwarded to the Woolwich Township Committee for consideration.

placement of any current structure (an old backstop with a new one of roughly the same size) or the repair or replacement of existing fencing. These types of items will be the responsibility of the Township Committee. The placement location of all movable items (portable bases, soccer goals, batting cages, blocking sleds, temporary fencing, etc.) will be the responsibility of the league, organization or club using the facility.

### § 135-12 Permit costs.

Woolwich Township athletic and recreation fields permit costs are as follows:

[Amended 9-21-2015 by Ord. No. 2015-17; 3-19-2018 by Ord. No. 2018-02]

- (1) Category I. \$5 per participant, per team, per thirteen-week season (cost includes practice and game scheduling). The Category I fee shall be capped at 500 participants, such that the athletic league or club shall remit \$5 per participant up to and including 500 participants, and no additional fee shall be due for participants in excess of 500.
- (2) Category II. Permit fees waived.
- (3) Category III. \$10 per participant, per team, per thirteen-week season (cost includes practice and game scheduling).
- (4) Category IV. 5% of gross revenue per camp/clinic for those groups that charge participants a fee. For camps/clinics without 90% attendance from Swedesboro/Woolwich that do not charge participants a fee, field use will be subject to the fees set forth for Category V.
- (5) Category V. For the use of one to three fields for all or part of a three-day period (Friday, Saturday, Sunday): \$800. For the use of four or more fields for all or part of a three-day period (Friday, Saturday, Sunday): \$1,300. A \$300 deposit is required at time of application for grooming. An organization can elect to groom their own fields by checking "No" above. Deposit will be returned upon inspection of DPW that fields were left in as good or better condition as from first rental day.
- (6) Category VI. Swedesboro/Woolwich-based organizations. A minimum of 90% of the group must reside or work full-time in Swedesboro and/or Woolwich Township. No fee.  
[Added 2-19-2019 by Ord. No. 2019-03]
- (7) Category VII. Use of pavilion (private). Private use of the pavilion for birthday parties, private functions, and similar events. No fee.  
[Added 2-19-2019 by Ord. No. 2019-03]

Collection of fees. Fifty percent of total fees are due upon submission of field usage form, and the remaining 50% is due upon field usage acceptance.

**RESOLUTION AUTHORIZING STREET OPENING PERMIT TO SOUTH JERSEY  
GAS-59 MESSINA DRIVE  
R-2022-37**

**WHEREAS**, a Street Opening Permit application has been filed by South Jersey Gas Company for a street opening permit to install gas service to 59 Messina Drive; and

**WHEREAS**, the Township Engineer has reviewed the application and accompanying documentation and has issued a response as attached hereto which authorizes the issuance of said permit with certain conditions; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the issuance of a street opening permit to South Jersey Gas Company, per said application filed and in accordance with the Engineer's comments for the installation of gas service to **59 Messina Drive** subject to the following conditions:
  - Applicant shall provide 48 hour notice to the Township Engineer.
  - All asphalt paving openings must be restored with the following specifications:
    - Two inch (2") thick. Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
    - Six inch (6") thick HMA 19M64 stabilized base course.
    - 20:1 sand/cement subbase.
    - Provide tack coat on all surfaces before paving.
  - All non-asphalt pavement restorations (ie: lawns, etc.) shall be completed within 30 days as weather allows. All lawns should be restored with sod. The Township Engineer shall approve all other restorations.
  - Inspection escrow must be posted with the Township prior to the start of construction.
  - The applicant shall provide all outside agency approvals, as required.
  - Contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures (such as sprinklers), property markers, septic and wells etc. along with landscaped areas).
  - Contractors shall attempt to meet with residents during the construction project to address concerns they might have.
  - Contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
  - Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.

- Contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be re-seeded.
- South Jersey Gas contractor must use the bore method of installation at all Township roads and paved driveways unless approved by the Township Engineer.

Adopted this 18<sup>th</sup> day of January, 2022

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE 2021  
TOWNSHIP ENGINEER TO CONDUCT CERTAIN PROFESSIONAL SERVICES  
TOWARDS HOLD OVER PROJECTS  
R-2022-38**

**WHEREAS**, Remington and Vernick Engineers were appointed as 2021 Township Engineer;  
and

**WHEREAS**, Alaimo Group has been appointed 2022 Township Engineer; and

**WHEREAS**, a meeting was held between the two firms to discuss the transition of projects; and

**WHEREAS**, it is in the best interest of the Township of Woolwich to allow Remington and Vernick to conduct services on certain projects, based upon the status and percentage of completion on the following projects:

<u>Project</u>	<u>Approx. Complete</u>	<u>Termination</u>
FY2018 NJDOT Local Aid-Rainey Road	95%	Until Completion
Garwin Road Emergency	99%	Until Completion
Park Improvements Phase 1 Design	80%	Until Bid Phase
Locke Avenue Park Access Rd Emergency	95%	Permitting and Maintenance
Emergency Repairs-Moravian Church Rd.	90%	Permitting and Maintenance
Emergency Repairs-Ogden Road	90%	Permitting and Maintenance
Emergency Repairs-Oliphants Mill Road	40%	Completion of Legal, Design And Permitting
158 Kirschling Drive Drainage	80%	Permitting and Maintenance
General Planning-Affordable Housing	Ongoing	Compile Documentation
General Planning-TDR	Ongoing	Documentation if Needed
Rt. 322 Sanitary Sewer Inspections	80%	Through Pipe Construction
Villages II, Section 2.1	95%	Through Punchlist

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That Remington and Vernick Engineers, be and are hereby authorized to conduct the above tasks in a hold-over position, which projects and timelines are defined above.

Adopted this 18<sup>th</sup> day of January, 2022

**WOOLWICH TOWNSHIP**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE 2021  
TOWNSHIP SOLICITOR TO CONDUCT CERTAIN PROFESSIONAL SERVICES  
TOWARDS HOLD OVER PROJECTS  
R-2022-39**

**WHEREAS**, John A. Alice, Esq. was appointed as 2021 Township Solicitor; and

**WHEREAS**, Marla Gaglione, Esq. has been appointed 2022 Township Solicitor; and

**WHEREAS**, a meeting was held between the two Professionals to discuss the transition of projects; and

**WHEREAS**, it is in the best interest of the Township of Woolwich to allow John A. Alice, Esq. to conduct services on certain projects in a holdover position: and

**WHEREAS**, said projects are limited to the following:

- Chestnut Ridge-Phase I through the settlement of litigation and Bond Release
- Agreement to and filing of Easement with Wolfson Group

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That John A. Alice, Esq., be and is hereby authorized to conduct the above tasks in a hold-over position until conclusion as noted.

Adopted this 18<sup>th</sup> day of January, 2022

**WOOLWICH TOWNSHIP**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE 2021  
TOWNSHIP PERSONNEL ATTORNEY TO CONDUCT CERTAIN PROFESSIONAL  
SERVICES TOWARDS HOLD OVER PROJECTS  
R-2022-40**

**WHEREAS**, Matthew B. Wieliczko, Esq. of the firm Zeller & Wieliczko was appointed as 2021 Township Personnel Attorney; and

**WHEREAS**, the firm of DiNicola & DiNicola, Esq. has been appointed 2022 Township Solicitor; and

**WHEREAS**, a personnel matter in the Township of Woolwich is ongoing for which it is found to be in the best interest of the Township of Woolwich to allow Matthew B. Wieliczko, Esq. of the firm Zeller & Wieliczko to conduct services (if needed) in said matter;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That Matthew B. Wieliczko, Esq. of the firm Zeller & Wieliczko be and is hereby authorized to conduct such service (if needed) in a hold-over position until conclusion as noted.

Adopted this 18<sup>th</sup> day of January, 2022

**WOOLWICH TOWNSHIP**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING TOTALLY DISABLED VETERAN DEDUCTION  
R-2022-41**

**WHEREAS**, certain disabled veterans are entitled to an exemption from payment of real estate taxes otherwise due pursuant to N.J.S.A. 54:4-3.30 et seq.; and

**WHEREAS**, the Gloucester County Tax Assessor has made a determination that Douglas Kyler qualifies for said exemption;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector to refund and /or cancel taxes as set forth below.

Block 35	Lot 6.10	Douglas Kyler	\$ 2,557.60 refund & cancel 4 <sup>th</sup> qtr. 2021 3,851.76 cancel 1 <sup>st</sup> qtr. 2022 3,851.75 cancel 2 <sup>nd</sup> qtr. 2022
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**Approved as of November 1, 2021**

Adopted this 18<sup>th</sup> day of January, 2022

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST:

\_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of The Township of Woolwich at a meeting held on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING TOTALLY DISABLED VETERAN DEDUCTION  
R-2022-42**

**WHEREAS**, certain disabled veterans are entitled to an exemption from payment of real estate taxes otherwise due pursuant to N.J.S.A. 54:4-3.30 et seq.; and

**WHEREAS**, the Gloucester County Tax Assessor has made a determination that Eric Donald Jarmon II qualifies for said exemption;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector to refund and /or cancel taxes as set forth below.

Block 57	Lot 4.07	Eric Donald Jarmon II.	\$ 3,275.89 refund 4 <sup>th</sup> qtr. 2021
			3,505.24 cancel 4 <sup>th</sup> qtr. 2021
			4,222.85 cancel 1 <sup>st</sup> qtr. 2022
			4,222.84 cancel 2 <sup>nd</sup> qtr. 2022

**Approved as of October 19, 2021**

Adopted this 18<sup>th</sup> day of January, 2022

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST:

\_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of The Township of Woolwich at a meeting held on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS  
DURING THE FIRST THREE MONTHS OF THE SUCCEEDING YEAR FOR THE  
TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER,  
STATE OF NEW JERSEY**

**R-2022-43**

**WHEREAS**, the provisions of N.J.S.A. 40A:4-59, permit the transfer of appropriations during the first three months of a succeeding fiscal year and

**WHEREAS**, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis

**NOW THEREFORE BE IT RESOLVED**, that the Township Governing Body agrees to said transfer of budget appropriations below:

Department	Account Number	To	From
Gasoline	1-01-31-460-006	\$ 6,000.00	
Snow Removal	1-01-26-290-014	\$ 50,000.00	
Police Maintenance of Equipment	1-01-25-240-026	\$ 10,000.00	
Vehicle Maintenance - Police	1-01-26-315-030		\$ 6,000.00
Legal Services	1-01-20-155-027		\$ 20,000.00
JLUB Professional Fees	1-01-21-180-028		\$ 10,000.00
Telephone	1-01-31-440-000		\$ 5,000.00
Recycling Disposal	1-01-32-465-298		\$ 15,000.00
Police Regular S & W	1-01-25-240-011		\$ 10,000.00
<b>Totals</b>		<b>\$ 66,000.00</b>	<b>\$ 66,000.00</b>

This resolution will become effective immediately.

Adopted at a meeting of the Township of Woolwich Committee held on January 18, 2022.

\_\_\_\_\_  
Craig Frederick, Mayor

Attest:

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING AN  
ELEVATION WITHIN THE WOOLWICH TOWNSHIP POLICE  
DEPARTMENT  
R-2022-44**

**WHEREAS**, Patrolman Curtis Rucker was hired as an 8th Class Patrolman within the Township of Woolwich effective as of February 1, 2016; and

**WHEREAS**, the effective agreement between the Township of Woolwich and PBA Local #122 calls for the elevation in class after one year; and

**WHEREAS**, the Woolwich Township Committee, as the Appropriate Authority agrees to elevate said Officer to the position of 2nd Class Patrolmen effective as of February 1, 2022;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Officer Curtis Rucker, be and is hereby elevated to the position of 2nd Class Patrolman for the Township of Woolwich effective as of February 1, 2022.
2. That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for 2nd Class Officers shall be \$86,592.82 prorated for the remainder of 2022.

Adopted this 18<sup>th</sup> day of January, 2022

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE  
ENDORSEMENT OF A "STATEMENT OF CONSENT" FORM-  
VILLAGES II, SECTIONS 2.4-2.6  
R-2022-45**

**WHEREAS**, the Township of Woolwich has received and reviewed a Treatment Works Approval permit application form for the Villages II, Section 2.4-2.6 located on Block 28, Lot 16; and

**WHEREAS**, it is requested by the applicant that the Township endorse the application and execute the TWA-1 Form of the application, "Consent by Governing Body"; and

**WHEREAS**, Remington and Vernick has approved the applications in a letter dated January 10, 2022; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Mayor be and is hereby authorized and directed to execute the attached "Statement of Consent" Form as attached on behalf of the Township of Woolwich towards approval for treatment works applications for Villages II, Section 2.4-2.6.
2. That upon execution, the Woolwich Township Clerk is authorized and directed to forward a fully executed application and a certified copy of this resolution to the applicant for such permit.

Adopted this 18<sup>th</sup> day of January, 2022

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE POSITION OF EMERGENCY  
MANAGEMENT COORDINATOR AND DEP. EMERGENCY MANAGEMENT  
COORDINATOR WITHIN THE TOWNSHIP OF WOOLWICH  
R-2022-46**

**WHEREAS**, there exists a Joint Emergency Management Council comprised of the Township of Woolwich and the Borough of Swedesboro within the County of Gloucester; and

**WHEREAS**, Det. Sgt. Chris Beckett formerly executed his duties as the Emergency Management Coordinator for the Township of Woolwich; and

**WHEREAS**, Det. Sgt. Beckett resigned from said position as of December 31, 2021; and

**WHEREAS**, Det. Sgt. Beckett has recommended the appointments of Sgt. Matthew O’Laughlin as OEM and Cpl. Matt Boyko as Dep. OEM; and

**WHEREAS**, the Township of Woolwich desires to appoint Sgt. Matthew O’Laughlin as OEM and Cpl. Matt Boyko as Dep. OEM for the Township of Woolwich; and

**WHEREAS**, these individuals meet the qualifications as promulgated by the Office of the Attorney General and the New Jersey Office of Emergency Management; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Sgt. Matthew O’Laughlin be and is hereby appointed to the position of Emergency Management Coordinator within the Township of Woolwich, County of Gloucester and State of New Jersey for a term of three (3) years retroactive to January 1, 2022 and expiring on December 31, 2024.
2. That Cpl. Matt Boyko be and is hereby appointed to the position of Deputy Emergency Management Coordinator within the Township of Woolwich, County of Gloucester and State of New Jersey for a term of three (3) years retroactive to January 1, 2022 and expiring on December 31, 2024.
3. That the OEM and Dep. OEM shall equally split the salary as compensated for this position at a rate of \$5,000 annually, retroactive to January 1, 2022.
4. That a certified copy of this resolution be forwarded to the Gloucester County Emergency Management Director and to the Clerk of the Borough of Swedesboro.

Adopted this 18th day of January, 2022

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Craig Frederick, Mayor

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE 2021  
TOWNSHIP REDEVELOPMENT COUNSEL TO CONDUCT CERTAIN  
PROFESSIONAL SERVICES TOWARDS HOLD OVER PROJECTS  
R-2022-47**

**WHEREAS**, Parker McCay was appointed as 2021 Township Redevelopment Attorney; and

**WHEREAS**, the firm of Maley Givens has been appointed 2022 Redevelopment Attorney; and

**WHEREAS**, an outstanding matter regarding an Infrastructure Redevelopment Agreement which is ongoing for which it is found to be in the best interest of the Township of Woolwich to allow Parker McCay to conduct services in said matter;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows;

1. That Parker McCay be and is hereby authorized to conduct such service as related to the Infrastructure Redevelopment Agreement between the Township of Woolwich, and the Gloucester County Improvement Authority in a hold-over position until conclusion as noted.

Adopted this 18<sup>th</sup> day of January, 2022

**WOOLWICH TOWNSHIP**

\_\_\_\_\_  
Craig Frederick, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP  
COMMITTEE OF THE TOWNSHIP OF WOOLWICH:  
PERSONNEL: UCC CODE OFFICIAL POSITION AND SHARED SERVICE  
AGREEMENT; CONTRACTUAL MATTERS: INFRASTRUCTURE  
REDEVELOPMENT AGREEMENT  
R-2021-48**

**WHEREAS**, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **January 18, 2022**
2. The general nature of the subject to be discussed at said closed meeting shall be;

Personnel: UCC Code Official Position and Shared Service Agreement  
Contractual Matters: Infrastructure Redevelopment Agreement

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 18<sup>th</sup> day of January, 2022

ATTEST:

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Craig Frederick, Mayor

**RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT  
BETWEEN THE TOWNSHIP OF WOOLWICH AND THE TOWNSHIP OF  
EAST GREENWICH FOR THE POSITION OF CONSTRUCTION CODE  
OFFICIAL**

**R-2022-49**

**WHEREAS**, Shared Services Agreements are authorized under and by virtue of the provisions of *N.J.S.A. 40A:65-1*, et seq.; and

**WHEREAS**, the Mayors and Township Committee of the Township of East Greenwich and Township of Woolwich have determined that the adoption of a Shared Service Agreement (“Agreement”) for the position of Construction Code Official would be in the best interest of both municipalities; and

**WHEREAS**, the Township of Woolwich shall be the Lead Agency of said shared service; and

**WHEREAS**, the terms of the Agreement are fully set forth within said Agreement, a copy of which is attached hereto and incorporated within the body of this Resolution by reference unless otherwise amended upon mutual agreement; and

**WHEREAS**, the Mayor and Township Clerk shall be and are hereby authorized to execute the Shared Services Agreement on behalf of the Township of East Greenwich; and

**WHEREAS**, the Mayor and Township Administrator/Clerk of Woolwich shall also pass a resolution and execute the Agreement and then file same with the Department of Community Affairs.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Woolwich, County of Gloucester State of New Jersey, to approve the attached Shared Services Agreement for the position of Construction Code Official for a term of four (4) years.

**BE IT FURTHER RESOLVED**, that once executed by both parties, the Woolwich Township Clerk is authorized and directed to file said Agreement with the Department of Community Affairs.

**ADOPTED** at a meeting of the Mayor and the Township Committee held on the 18<sup>th</sup> day of January, 2022.

TOWNSHIP OF EAST GREENWICH

BY: \_\_\_\_\_  
CRAIG FREDERICK, Mayor

ATTEST:

\_\_\_\_\_  
Jane DiBella, Administrator/Clerk

**RESOLUTION APPOINTING ANDY HOGLEN AS ACTING CONSTRUCTION  
CODE OFFICIAL FOR WOOLWICH TOWNSHIP**

**R-2022-50**

**WHEREAS**, a vacancy shall exist in the Township's Construction Code Office as of January 31, 2022 and there exists a need for an Acting Construction Code Official; and

**WHEREAS**, pursuant to *N.J.A.C. 5:23-4.4(a)(6)* Acting Appointments are valid for sixty (60) days; and

**WHEREAS**, the Mayor of the Township recommends appointing Andy Hoglen as Acting Construction Code Official to perform the work of this position pending the advertising and ultimate recommendation of a permanent appointment; and

**WHEREAS**, the permanent Construction Code Official shall be a Shared Service position between the Township of Woolwich and the Township of East Greenwich.

**NOW, THEREFORE, BE IT RESOLVED**, the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey hereby appoints Andy Hoglen as the Acting Construction Code Official for a period of time not to exceed sixty (60) days, effective January \_\_, 2022.

**BE IT FURTHER RESOLVED**, that this appointment will automatically end upon the appointment of a Shared Services Construction Code Official, without the necessity of any further action by the Committee.

**ADOPTED** at a regular meeting of the Township of Woolwich held on this 18<sup>th</sup> day of January , 2022.

\_\_\_\_\_  
Craig Frederick, Mayor

Attest:

\_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
Jane DiBella, Clerk