

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
OCTOBER 4, 2021**

The meeting was called to order by Mayor Vernon Marino at 6:02 p.m.

Mayor Marino made the following statement:

The October 4, 2021 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Callahan: PRESENT      Frederick: PRESENT      Callahan: PRESENT      Matthias: PRESENT  
Marino: PRESENT

Also present on the dais were Solicitor Alice and Administrator/Clerk DiBella.

Those present saluted the American Flag.

Eagle Scout candidate Thomas Poulton presented his Eagle Scout project to construct a gaga pit at High Hill Park.

The Committee heard such presentation and suggested concerns of placement of the pit being not too near the swing set to avoid potential accidents.

Further questions were raised.

Mayor Marino advised Mr. Poulton that the Committee wishes him luck with the project and advised that he contact the Director of Public Works to ensure that no sprinkler heads are damaged.

Committeeman Nocentino moved to open the meeting to public comment for agenda items only. Committeeman Frederick seconded. All were in favor.

Hearing no comment, Deputy Mayor Matthias moved to close the public portion. Committeeman Frederick seconded. All were in favor.

Mayor Marino requested a motion for consent agenda on resolutions R-2021-168 through and including R-2021-180. Committeeman Nocentino seconded.

Committeeman Frederick asked to remove R-2021-174 from the consent agenda. All were in favor.

Deputy Mayor Matthias moved to adopt resolutions R-2021-168 through 180, removing R-2021-174. Committeeman Frederick seconded.

**R-2021-168 A Resolution of the Township of Woolwich Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One Requirements**

**R-2021-169 A Resolution of the Township of Woolwich Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier Two Requirements**

**R-2021-170 A Resolution of the Township of Woolwich Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier Three Requirements**

**R-2021-171 Resolution Authorizing Execution of Escrow Agreement**

**R-2021-172 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing Change Order #1 on the Contract Between Asphalt Paving Systems, Inc. and the Township of Woolwich for the Reconstruction of Swedesboro Avenue in the Amount of (\$73.16)**

**R-2021-173 Resolution Authorizing Street Opening Permit to South Jersey Gas-3 Nocentino Drive**

**R-2021-175 Resolution Authorizing a Shared Service Agreement Between the Township of Woolwich and the Swedesboro Woolwich School District for the Provision of Class III Officers During the 2021-22 School Year**

**R-2021-176 Resolution Authorizing the Execution of an Affidavit of Consent Regarding Paulsboro Road AP Urban Renewal LLC Regarding Block 14, Lot 2**

**R-2021-177 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of Letter of Credit #21-14 Filed on the Behalf of Villages 1, section 4.6**

**R-2021-178 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of Letter of Credit #21-15 Filed on the Behalf of Villages 1, section 4.7**

**R-2021-179 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing Submission of Municipal Alliance Grant July 1, 2022-June 30, 2023 and Execution of Form B**

**R-2021-180 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing Settlement of GRC Complaint No. 2021-150**

**R-2021-181 Resolution of the Township of Woolwich Seeking Action Against Maintenance Bond #5037439 as Posted by Beazer Homes for the Development Known as Villages at Weatherby, Section 2.1**

Committeeman Frederick questioned the Cyber Policy Requirements. He asked who the Incident Response Manager will be and was told the Administrator will act in that capacity.

Committeeman Nocentino added that he is not the Committee Liaison to the Municipal Alliance as suggested in resolution R-2021-179.

Roll Call on Resolutions R-2021-168 through 180 with the exception of R-2021-174.

**Callahan: YES, Frederick; YES, Nocentino: YES, Matthias: YES, Marino: YES** Motion carried.

Motion was made by Committeeman Frederick and seconded by Committeeman Nocentino to approve Resolution **R-2021-174 Resolution Authorizing a Shared Service Agreement Between the Township of Woolwich and the Kingsway Regional High School District for the Provision of Class III Officers During the 2021-22 School Year**

Committeeman Frederick asked that the officer hours be clarified to be consistent with the school hours. The amendments was so noted.

**Roll Call: Callahan: YES, Frederick; YES, Nocentino: YES, Matthias: YES, Marino: YES** Motion carried.

Mayor Marino asked for a motion to table Resolution **R-2021-181 Resolution of the Township of Woolwich Seeking Action Against Maintenance Bond #5037439 as Posted by Beazer Homes for the Development Known as Villages at Weatherby, Section 2.1.** The Mayor noted that the developer has been in contact with the township engineer. If no action is taken by the developer by the end of 2021, the resolution can be brought back.

Committeeman Nocentino noted that this seems to be a pattern with Beazer.

Motion was thereafter made by Deputy Mayor Matthias and seconded by Committeeman Callahan to table resolution R-2021-174. All were in favor.

Under old business, the Committee discussed hours for Trick or Treating.

The Mayor noted that Swedesboro wishes to conduct Halloween on October 31<sup>st</sup>.

The Deputy Mayor said that she has spoken with residents, and most wish the date to remain.

Committeeman Callahan asked what the rational would be to change the date. He was told that there had been prior discussion of moving trick or treating to Saturday the 30<sup>th</sup> and the police were asked to look into it. Noting the desire to remain consistent with the Borough, the date will be on October 31<sup>st</sup> from 4-8 p.m.

Also under old business, Mayor Marino advised the Committee that discussions with Cyzner Properties dba Weatherby at Woolwich are on hold. He added that after consulting with township professionals, it is not believed that the PILOT would work, despite the developer's park construction. He also stated that perhaps the developer could put in the bones of a park which the Township could gradually add on to.

He asked the Committee to review how important the park would be and at what cost.

Deputy Mayor Matthias moved to open the meeting to public comment. Committeeman Frederick seconded. All were in favor.

Ann Dorsett, 169 Russell Mill Road asked the status of the TDR Program.

Mayor Marino replied that there has been no news from the state.

Mrs. Dorsett asked if the township has any funds for preservation projects. The Administrator said there is a Planning Incentive Grant approval which would allow for a cost share between state, county and local.

With no further comment, the public portion closed upon a motion by Deputy Mayor Matthias and seconded by Committeeman Nocentino. All were in favor.

Deputy Mayor Matthias moved to approve resolution **R-2021-182 Resolution for Closed Session**. Committeeman Nocentino seconded. All were in favor.

The Committee entered closed session at 6:21 p.m. for the purpose of discussing Contractual Matters: Zoning.

The regular meeting resumed at 7:15 p.m. upon a motion by Committeeman Nocentino, seconded by Deputy Mayor Matthias and unanimously approved.

There was no new business.

Motion was made by Deputy Mayor Matthias and seconded by Committeeman Nocentino to approve the bill list.

Committeeman Frederick expressed concern regarding employee names being included on the bill list for health reimbursements. The Administrator/Clerk will speak with the CFO about the possibility of assigning an employee number or I.D.

**Roll Call: Callahan: YES, Frederick (abstain from Verizon); YES, Nocentino: YES, Matthias: YES, Marino: YES** Motion carried.

Hearing no further business, Deputy Mayor Matthias moved to adjourn the meeting. Committeeman Callahan seconded. All were in favor.

The meeting adjourned at 7:16 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim.  
Audio recording on file