

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
OCTOBER 18, 2021**

Call to order:

The October 18, 2021 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Aiden Kelly-Eagle Scout Project Presentation

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Resolutions:

R-2021-183 Resolution Authorizing Hiring within the Department of Public Works

R-2021-184 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing the Execution of a Commodity Resale Agreement Between the Township of Woolwich and the S/W School District for the Purchase of Gasoline

R-2021-185 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department

R-2021-186 Resolution of the Township of Woolwich Authorizing the Quote of Remington and Vernick Engineers in the "Not to Exceed" Amount of \$68,500 for Work Towards the Emergency Repair of Kirschling Drive Drainage

R-2021-187 Resolution of the Township Committee of the Township of Woolwich Authorizing the Services of "Recycle Coach"

R-2021-188 Resolution Authorizing the Tax Collector to Transfer/Refund Overpayment of Taxes

R-2021-189 Resolution Authorizing an Access Agreement Between the Township of Woolwich and DPIF3 NJ 4 Rt. 322, LLC

R-2201-190 Resolution Authorizing Street Opening Permit to South Jersey Gas-224 Glen Haven Court

Reports: Month of September
Tax Collector: \$449,408.84 remitted

Woolwich Fire Company: Monthly Report

Police: Monthly Report
Township Engineer: Monthly Report
Precision Land: Monthly Sewer Project Update
Administrator's Report: Monthly Report
Municipal Services: Monthly Report

Liaison Reports:

Committeeman Frederick: Municipal Services; (Blds./Grounds/Code/UCC/Zoning/Public Works); Environmental Commission
Committeeman Nocentino: Administration: (Finance; JLUB, TDR Task Force); BDAC
Committeeman Callahan: Solid Waste/Recycling; Municipal Alliance
Dep. Mayor Matthias: Educational Partners; (KRHS and SWSD); Recreation
Mayor Marino: Public Safety; (Police, Fire, Courts)

Old Business:

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

New Business: Proposed EVSE Ordinance

Approval of Minutes: September 20, 2021
October 4, 2021 and Closed Session

Approval of Bills and P.O.'s:

THERE WILL BE NO MEETING ON MONDAY, NOVEMBER 1, 2021 PER THE MEETING CALENDER ADOPTED AT REORGANIZATION. THE NEXT REGULAR MEETING WILL BE CONDUCTED ON MONDAY, NOVEMBER 15, 2021.

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**RESOLUTION AUTHORIZING HIRING WITHIN THE DEPARTMENT OF PUBLIC
WORKS
R-2021-183**

WHEREAS, the Township of Woolwich is in need of full time employees within the Department of Public Works in the position of laborer/operator; and

WHEREAS, the Township advertised and conducted interviews with qualified applicants in accordance with the Woolwich Township Personnel Policy; and

WHEREAS, upon the recommendation of the Woolwich Township Administrator/Clerk, the Director of Municipal Services and the Supervisor of Public Works, the Woolwich Township Committee wishes to authorize the extending of an offer of employment to William M. Rennie, Jr. as the result of those interviews;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That William M. Rennie, Jr. be and is hereby hired within the Woolwich Township Public Works Department in the position of laborer/operator effective as of October 19, 2021 pending results of pre-employment testing and shall be paid at the rate of \$15.50/hr..
2. That as a full time employee, William M. Rennie, Jr. will be entitled to employee benefits as offered by the Township of Woolwich.

Adopted this 18th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER, AUTHORIZING THE
EXECUTION OF A COMMODITY RESALE AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AND
THE S/W SCHOOL DISTRICT FOR THE PURCHASE OF GASOLINE**

R-2021-184

WHEREAS, NJAC 5:34-7.15 authorizes local contracting units to enter into Commodity Resale Agreements for the purchase of certain commodities from other contracting units; and

WHEREAS, the S/W School District is in need of the ability to purchase gasoline for their fleet and equipment, and has requested that the Township of Woolwich enter into an agreement between both municipalities for this purpose, with the Township of Woolwich as "Provider" for the resale of gasoline per the terms of said Agreement attached hereto; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the Mayor and Municipal Clerk be and are hereby authorized to execute the attached "Agreement Between the Township of Woolwich and the S/W School District for the Purchase of Gasoline"; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution along with the executed Agreement to the S/W School Board Business Administrator.

Adopted this 18th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING AN
ELEVATION WITHIN THE WOOLWICH TOWNSHIP POLICE
DEPARTMENT
R-2021-185**

WHEREAS, Patrolman Shane Stranahan was hired as an 8th Class Patrolman within the Township of Woolwich effective as of October 17, 2016; and

WHEREAS, the effective agreement between the Township of Woolwich and PBA Local #122 calls for the elevation in class after one year; and

WHEREAS, the Woolwich Township Committee, as the Appropriate Authority agrees to elevate said Officer to the position of 3rd Class Patrolmen effective as of October 17, 2021;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Officer Shane Stranahan, be and is hereby elevated to the position of 3rd Class Patrolman for the Township of Woolwich effective retroactive to October 17, 2021.
2. That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for 3rd Class Officers shall be \$75,991.62 prorated for the remainder of 2021.

Adopted this 18th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE QUOTE OF REMINGTON
AND VERNICK ENGINEERS IN THE "NOT TO EXCEED" AMOUNT OF \$68,500.00 FOR WORK
TOWARDS THE EMERGENCY REPAIR OF KIRSCHLING DRIVE DRAINAGE
R-2021-186**

WHEREAS, the Township of Woolwich has received a quote dated September 20, 2021 in the "Not to Exceed" amount of \$68,500.00 from Remington and Vernick Engineers for services to oversee emergency drainage repairs on Kirschling Drive; and

WHEREAS, said emergency was fully documented and recommended in a letter from Remington and Vernick Engineers dated March 19, 2021; and

WHEREAS, the Woolwich Township CFO has issued a Certification of Funds in this regard;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Remington and Vernick Engineers be and are hereby authorized and directed to conduct the following work:
 - Surveying and Easements
 - Emergency authorization including communication with NJDEP and development of a concept plan
 - Final project design
 - Preparation of bid package
 - Contract Administration
 - Construction Inspection
 - Environmental Permitting
2. This proposal in the "Not to Exceed" amount of \$68,500.00. is hereby authorized.

Adopted this 18th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of October, 2021.

Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE SERVICES OF "RECYCLE COACH"

R-2021-187

WHEREAS, the Woolwich Township Solid Waste/Recycling Coordinator received a presentation from "Recycle Coach" as to services provided to residents utilizing the Recycle Coach application platform; and

WHEREAS, through the use of this program, Woolwich residents will be able to obtain information as to township trash and recycling collections, recycling education, calendar collection dates for all pick up services, notification of delays or schedule changes and promotion of special events; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) pays 100% of the program cost; and

WHEREAS, the Township Committee of the Township of Woolwich feels that the program will benefit the residents of Woolwich Township;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the services of "Recycle Coach" for the benefit of its residents at no cost to the Township.
2. That the Woolwich Township Mayor, Administrator/Clerk and/or Solid Waste/Recycling Coordinator be and is hereby authorized to execute any and all documents necessary towards the institution of said program.

Adopted this 18th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of October, 2021.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER/ REFUND OVERPAYMENT OF TAXES

R-2021-188

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following transfers/refunds to for the 2021 tax year as noted:

Block 28.40	Lot 41	Corelogic	\$ 465.30 3 rd qtr. refund
Block 28.08	Lot 4	Corelogic	2,685.70 3 rd qtr. refund
Block 28.50	Lot 16	Corelogic	472.45 3 rd qtr. refund
Block 28.40	Lot 42	Corelogic	465.40 3 rd qtr. refund

Adopted this 18th day of October 2021

TOWNSHIP OF WOOLWICH

Vern Marino, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich, at a meeting held on the 18th day of October 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING AN ACCESS AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AND
DPIF3 NJ 4 RT. 322, LLC
R-2021-189**

WHEREAS, DPIF3 NJ 4 Woolwich 322, LLC is the owner of property located at 2120 Rt. 322 in the Township of Woolwich; and

WHEREAS, the Township has the need for certain Jersey Barriers located on said property; and

WHEREAS, DPIF3 NJ 4 Woolwich 322, LLC has agreed to allow the Township to enter the property for the purpose of obtaining the Jersey Barriers, subject to the execution of an Access Agreement, a copy of which is attached hereto and incorporated within the body of this resolution;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the Township does hereby agree to the terms contained within an Access Agreement attached hereto which allows the Township to enter onto property at 2120 Rt. 322 and authorizes and directs the Woolwich Township Mayor to execute said Agreement on the behalf of the Township of Woolwich.

Adopted this 18th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING STREET OPENING PERMIT TO SOUTH JERSEY
GAS-224 GLEN HAVEN COURT
R-2021-190**

WHEREAS, a Street Opening Permit application has been filed by South Jersey Gas Company for a street opening permit to install gas service to 224 Glen Haven Court; and

WHEREAS, the Township Engineer has reviewed the application and accompanying documentation and has issued a response as attached hereto which authorizes the issuance of said permit with certain conditions; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the issuance of a street opening permit to South Jersey Gas Company, per said application filed and in accordance with the Engineer's comments for the installation of gas service to **224 Glen Haven Court** subject to the following conditions:
 - Applicant shall provide 48 hour notice to the Township Engineer.
 - All asphalt paving openings must be restored with the following specifications:
 - Two inch (2") thick. Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - Six inch (6") thick HMA 19M64 stabilized base course.
 - 20:1 sand/cement subbase.
 - Provide tack coat on all surfaces before paving.
 - All non-asphalt pavement restorations (ie: lawns, etc.) shall be completed within 30 days as weather allows. All lawns should be restored with sod. The Township Engineer shall approve all other restorations.
 - Inspection escrow must be posted with the Township prior to the start of construction.
 - The applicant shall provide all outside agency approvals, as required.
 - Contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures (such as sprinklers), property markers, septic and wells etc. along with landscaped areas).
 - Contractors shall attempt to meet with residents during the construction project to address concerns they might have.
 - Contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
 - Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.

- Contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be re-seeded.
- South Jersey Gas contractor must use the bore method of installation at all Township roads and paved driveways unless approved by the Township Engineer.

Adopted this 18th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of October, 2021.

Jane DiBella, Clerk