

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
OCTOBER 4, 2021**

Call to order:

The October 4, 2021 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Thomas Poulton-Eagle Scout Project Presentation

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Resolutions:

R-2021-168 A Resolution of the Township of Woolwich Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One Requirements

R-2021-169 A Resolution of the Township of Woolwich Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier Two Requirements

R-2021-170 A Resolution of the Township of Woolwich Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier Three Requirements

R-2021-171 Resolution Authorizing Execution of Escrow Agreement

R-2021-172 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing Change Order #1 on the Contract Between Asphalt Paving Systems, Inc. and the Township of Woolwich for the Reconstruction of Swedesboro Avenue in the Amount of (\$73.16)

R-2021-173 Resolution Authorizing Street Opening Permit to South Jersey Gas-3 Nocentino Drive

R-2021-174 Resolution Authorizing a Shared Service Agreement Between the Township of Woolwich and the Kingsway Regional High School District for the Provision of Class III Officers During the 2021-22 School Year

R-2021-175 Resolution Authorizing a Shared Service Agreement Between the Township of Woolwich and the Swedesboro Woolwich School District for the Provision of Class III Officers During the 2021-22 School Year

R-2021-176 Resolution Authorizing the Execution of an Affidavit of Consent Regarding Paulsboro Road AP Urban Renewal LLC Regarding Block 14, Lot 2

R-2021-177 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of Letter of Credit #21-14 Filed on the Behalf of Villages 1, section 4.6

R-2021-178 Resolution of the Township of Woolwich Authorizing the Acceptance and Filing of Letter of Credit #21-15 Filed on the Behalf of Villages 1, section 4.7

R-2021-179 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing Submission of Municipal Alliance Grant July 1, 2022-June 30, 2023 and Execution of Form B

R-2021-180 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing Settlement of GRC Complaint No. 2021-150

R-2021-181 Resolution of the Township of Woolwich Seeking Action Against Maintenance Bond #5037439 as Posted by Beazer Homes for the Development Known as Villages at Weatherby, Section 2.1

Old Business: Halloween/Trick or Treat Date/Time

Cyzner Properties dba Weatherby at Woolwich

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

R-2021-182 Resolution for Closed Session Contractual Matters: Zoning Discussion

New Business:

Approval of Bills:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**A RESOLUTION OF THE TOWNSHIP OF WOOLWICH ADOPTING TECHNOLOGY RISK
MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL
EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER
ONE REQUIREMENTS**

R-2021-168

Whereas, the Township of Woolwich is a member of the TriCo JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the Trico JIF, the Township of Woolwich enjoys cyber liability insurance coverage to protect the Township of Woolwich from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Woolwich; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Woolwich to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Woolwich Township's cyber insurance policy, administered through the TriCo JIF and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved that the Township of Woolwich does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

Information Backup

Security Patches and Updates

Defensive Software

Security Awareness Training

Password Management

Email Warning

Incident Response Plan

Technology Practice Policy

Government Cyber Membership

And, Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

This Resolution was duly adopted by the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

Vernon Marino, Mayor

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 4th day of October, 2021.

Vernon Marino, Mayor

**A RESOLUTION OF THE TOWNSHIP OF WOOLWICH ADOPTING TECHNOLOGY RISK
MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL
EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER
TWO REQUIREMENTS**

R-2021-169

Whereas, the Township of Woolwich is a member of the TriCo JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the TriCo JIF, the Township of Woolwich enjoys cyber liability insurance coverage to protect the Township of Woolwich from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Woolwich; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Woolwich to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Woolwich Township's cyber insurance policy, administered through the TriCo JIF and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved that the Township of Woolwich does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan;

Server Security

Access Privilege Controls

Technology Support

System and Event Logging

Protected Information

Remote Access - VPN

Leadership Expertise

IT Business Continuity Planning

Banking Controls

And, Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

This Resolution was duly adopted by the Township of Woolwich at a public meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

Vernon Marino, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

**A RESOLUTION OF THE TOWNSHIP OF WOOLWICH ADOPTING TECHNOLOGY RISK
MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL
EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER
THREE REQUIREMENTS**

R-2021-170

Whereas, the Township of Woolwich is a member of the TriCo JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the TriCo JIF, the Township of Woolwich enjoys cyber liability insurance coverage to protect the Township of Woolwich from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Woolwich; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Woolwich to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Woolwich Township's cyber insurance policy, administered through the TriCo JIF and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved that the Township of Woolwich does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 3 of the NJ MEL Cyber Risk Management Plan;

Network Segmentation

Remote Access - MFA

Password Integrity

System and Event Logging Review

Third-Party Risk Management

And, Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

This Resolution was duly adopted by the Township of Woolwich at a public meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

Vernon Marino, Mayor

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

TOWNSHIP OF WOOLWICH
RESOLUTION AUTHORIZING EXECUTION OF
ESCROW AGREEMENT
R-2021-171

WHEREAS, the Township of Woolwich has pursued efforts to facilitate the commercial development of certain Property located along Route 322, said Property also known as Block 61, Lots 1, 2 and 7 (collectively the “Property”); and

WHEREAS, the Township Committee has determined it to be in the best interests of the residents, citizens, and taxpayers of the Township of Woolwich to evaluate the redevelopment of said Property in a fashion acceptable to the Township; and

WHEREAS, NP Woolwich Industrial LLC, an experienced commercial developer, has proposed to develop the Property, and the Township is desirous of allowing its professionals and staff to meet with the Developer and its professionals to explore and promote the development of the Property; and

WHEREAS, the Township Committee is desirous of minimizing the costs to the taxpayers associated with said efforts, and has therefore required the Developer to deposit an escrow to fund the costs of the Township’s professionals, and the Developer has agreed to do so; and

WHEREAS, the Township Committee is desirous of executing the attached “Escrow Agreement” so that the discussions regarding the development of the Property can commence in earnest;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that the Mayor and Township Clerk are hereby authorized and directed to execute the attached “Escrow Agreement”

with NP Woolwich Industrial LLC, whose address is 4825 NW 41st Street, Riverside, MO 64150.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 4th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
AUTHORIZING CHANGE ORDER #1 ON THE CONTRACT BETWEEN ASPHALT PAVING SYSTEMS, INC. AND
THE TOWNSHIP OF WOOLWICH FOR THE SWEDESBORO AVENUE RECONSTRUCTION PROJECT IN THE
AMOUNT OF (\$73.16)
R-2021-172**

WHEREAS, the Township of Woolwich entered into a Contract with Asphalt Paving Systems, Inc. in the amount of \$297,726.84 for the project known as Reconstruction of Swedesboro Avenue; and

WHEREAS, a final adjustment of As Built Quantities requires a change order to said contract in the deduct amount of (\$73.16); and

WHEREAS, computation of the entire contract and change order follows:

Original Contract Amount:	\$297,800.00
Change Order #1:	(\$73.16)
Final Contract:	\$297,726.84

WHEREAS, said change order document is attached hereto; and

WHEREAS, the Woolwich Township QPA has issued a Certification of Funds in this regard; and

WHEREAS, the Woolwich Township Committee deems it to be in the best interest of the Township to authorize said Change Order; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That change order #1 to the contract between the Township of Woolwich and Asphalt Paving Systems, Inc. for the project known as Reconstruction of Swedesboro Avenue is hereby authorized.
2. That Change Order #1 is in the deduct amount of \$(73.16).
3. That the Woolwich Township Mayor and Clerk be and are hereby authorized and directed to execute said Change Order on the behalf of the Township of Woolwich.

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING STREET OPENING PERMIT TO SOUTH JERSEY
GAS-3 NOCENTINO DRIVE
R-2021-173**

WHEREAS, a Street Opening Permit application has been filed by South Jersey Gas Company for a street opening permit to install gas service to **3 Nocentino Drive**; and

WHEREAS, the Township Engineer has reviewed the application and accompanying documentation and has issued a response as attached hereto which authorizes the issuance of said permit with certain conditions; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the issuance of a street opening permit to South Jersey Gas Company, per said application filed and in accordance with the Engineer's comments for the installation of gas service to **3 Nocentino Drive** subject to the following conditions:
 - Applicant shall provide 48 hour notice to the Township Engineer.
 - All asphalt paving openings must be restored with the following specifications:
 - Two inch (2") thick. Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - Six inch (6") thick HMA 19M64 stabilized base course.
 - 20:1 sand/cement subbase.
 - Provide tack coat on all surfaces before paving.
 - All non-asphalt pavement restorations (ie: lawns, etc.) shall be completed within 30 days as weather allows. All lawns should be restored with sod. The Township Engineer shall approve all other restorations.
 - Inspection escrow must be posted with the Township prior to the start of construction.
 - The applicant shall provide all outside agency approvals, as required.
 - Contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures (such as sprinklers), property markers, septic and wells etc. along with landscaped areas).
 - Contractors shall attempt to meet with residents during the construction project to address concerns they might have.
 - Contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
 - Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.

- Contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be re-seeded.
- South Jersey Gas contractor must use the bore method of installation at all Township roads and paved driveways unless approved by the Township Engineer.

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN
THE TOWNSHIP OF WOOLWICH AND THE KINGSWAY REGIONAL HIGH
SCHOOL DISTRICT FOR THE PROVISION OF CLASS III OFFICERS DURING THE
2021-22 SCHOOL YEAR**

R-2021-174

WHEREAS, the Woolwich Township Committee hereby authorizes a Shared Services Agreement between the Township and the Kingsway Regional High School District for the services of two (2) Class III Officers for the 2021-22 school year per the terms of which are included in said Agreement attached hereto and incorporated within the body of this resolution for reference; and

WHEREAS, the Mayor and Township Clerk shall be and are hereby authorized to execute the Shared Services Agreement as attached hereto on behalf of said Township and that a copy of the Agreement shall be forthwith filed with the Department of Community Affairs;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, County of Gloucester and State of New Jersey as follows:

SECTION 1. Adoption of Shared Services Agreement

The Shared Service Agreement, a copy of which is attached hereto and incorporated within this resolution, providing for the payment of contributions in the Not to Exceed amount of \$86,040.00 for the provision of two (2) Class III Officers from the Kingsway Regional High School District to the Township of Woolwich is hereby adopted and shall be maintained by and for the Township of Woolwich and the Kingsway Regional High School District, for a term effective retroactive to September 1, 2021 and ending on June 30, 2022.

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN
THE TOWNSHIP OF WOOLWICH AND THE SWEDESBORO WOOLWICH SCHOOL
DISTRICT FOR THE PROVISION OF CLASS III OFFICERS DURING THE 2021-22
SCHOOL YEAR**

R-2021-175

WHEREAS, the Woolwich Township Committee hereby authorizes a Shared Services Agreement between the Township and the Swedesboro Woolwich School District for the services of two (2) Class III Officers for the 2021-22 school year per the terms of which are included in said Agreement attached hereto and incorporated within the body of this resolution for reference; and

WHEREAS, the Mayor and Township Clerk shall be and are hereby authorized to execute the Shared Services Agreement as attached hereto on behalf of said Township and that a copy of the Agreement shall be forthwith filed with the Department of Community Affairs;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, County of Gloucester and State of New Jersey as follows:

SECTION 1. Adoption of Shared Services Agreement

The Shared Service Agreement, a copy of which is attached hereto and incorporated within this resolution, providing for the payment of contributions in the Not to Exceed amount of \$86,040.00 for the provision of two (2) Class III Officers from the Swedesboro Woolwich School District to the Township of Woolwich is hereby adopted and shall be maintained by and for the Township of Woolwich and the Kingsway Regional High School District, for a term effective retroactive to September 1, 2021 and ending on June 30, 2022.

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE EXECUTION OF AN AFFIDAVIT OF CONSENT REGARDING PAULSBORO ROAD AP URBAN RENEWAL LLC REGARDING Block 14, Lot 2

R-2021-176

WHEREAS, Paulsboro Road AP Urban Renewal LLC is in the process of purchasing Block 14, Lot 2 from the Township of Woolwich as the named redeveloper for the site and intends to redevelop said parcel; and

WHEREAS, the entity is in the process of conducting due diligence in reference to environmental investigation; and

WHEREAS, Paulsboro Road AP Urban renewal, LLC thereby requires Township consent to apply for New Jersey Department of Environmental Protection (NJDEP) remediation, Gloucester County approvals etc. associated with the redevelopment of said property; and

WHEREAS, the Township of Woolwich consents to the redeveloper filing forms, applications and any other documents necessary for the redevelopment of said property; and

WHEREAS, in order to effectuate said approvals, it is necessary for the Township of Woolwich to execute an "Affidavit of Ownership and Consent", a copy of which is attached hereto and incorporated within the body of this Resolution by reference;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby consents to the filing of forms, applications, maps, plans and any documents and reports that may be required for any local, County, State or Federal regulatory approval applications pertaining to the property or for the installation of utilities and related improvements on the property, and further consents to any surveys and inspections required in the course of any local, County, State or Federal regulatory approved applications or utility requests filed by Paulsboro Road AP Urban renewal LLC at said entity's sole cost and expense, pertaining to Block 14, Lot 2. That the Woolwich Township Committee further authorizes the Woolwich Township Mayor to execute an "Affidavit of Ownership and Consent" as attached hereto
2. That the Woolwich Township Committee further authorizes the Woolwich Township Mayor to execute an "Affidavit of Ownership and Consent" as attached hereto

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE ACCEPTANCE AND FILING OF
LETTER OF CREDIT NUMBER 21-14 FILED ON THE BEHALF OF VILLAGES 1, SECTION 4.6**

R-2021-177

WHEREAS, the Township of Woolwich is in receipt of Letter of Credit #21-14 issued by Parke Bank in the amount of \$259,463.09 for villages I, section 4.6, for development of Block 28.02, Lot 13.01; and

WHEREAS, said Letter of Credit is approved as to form and content; and

WHEREAS, the Woolwich Township Clerk is directed to maintain said original Letter of Credit #21-14 on file until authorized for reduction or release;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and is hereby authorized and directed to accept Letter of Credit #21-14 in the amount of \$259,463.09 issued by Parke Bank on the behalf of Villages 1, section 4.6 (Block 28.02, Lot 13.01 until such time as direction for reduction and/or release is issued.

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE ACCEPTANCE AND FILING OF
LETTER OF CREDIT NUMBER 21-15 FILED ON THE BEHALF OF VILLAGES 1, SECTION 4.7**

R-2021-178

WHEREAS, the Township of Woolwich is in receipt of Letter of Credit #21-15 issued by Parke Bank in the amount of \$493,981.89 for Villages I, section 4.7, for development of Block 28.02, Lot 13.01; and

WHEREAS, said Letter of Credit is approved as to form and content; and

WHEREAS, the Woolwich Township Clerk is directed to maintain said original Letter of Credit #21-14 on file until authorized for reduction or release;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and is hereby authorized and directed to accept Letter of Credit #21-15 in the amount of \$493,981.89 issued by Parke Bank on the behalf of Villages 1, section 4.7 (Block 28.02, Lot 13.01 until such time as direction for reduction and/or release is issued.

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF
GLOUCESTER STATE OF NEW JERSEY AUTHORIZING SUBMISSION OF
MUNICIPAL ALLIANCE GRANT JULY 1, 2022-JUNE 30, 2023 AND
EXECUTION OF FORM 1B**

R-2021-179

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Woolwich Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Woolwich Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester;

NOW, THEREFORE, BE IT RESOLVED by the Township of Woolwich, County of Gloucester, State of New Jersey hereby recognizes the following:

1. The Woolwich Township Committee does hereby authorize submission of a strategic plan for the Woolwich Township Municipal Alliance grant for fiscal year July 1, 2022-June 30, 2023 in the amount of:

DEDR	\$3,000.00	
Cash Match	\$ 750.00	
In-Kind	\$2,250.00	_____

2. The Woolwich Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

CERTIFICATION

I, Jane DiBella, Municipal Clerk of the Township of Woolwich, County of Gloucester, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Woolwich Township Committee on this 4th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
AUTHORIZING SETTLEMENT OF GRC COMPLAINT No. 2021-150**

R-2021-180

WHEREAS, the Law Office of Rotimi Owoh filed a "Denial of Access Complaint" with the Government Records Council (GRC) against the Township of Woolwich regarding an Open Public Records (OPRA) Request filed on April 19, 2021; and

WHEREAS, the matter was sent to mediation at which time settlement was reached in the amount of \$2,500.00; and

WHEREAS, both the Township of Woolwich and Rotimi Owoh executed a Mediation Settlement Agreement dated September 14, 2021; and

WHEREAS, it is the intent and purpose to ratify the Mediation Settlement Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Mediation Settlement between Rotimi Owoh, Esq. (o/b/o Delores Simmons, Obefemi Simmons & Grace Woko, Complainant v. Woolwich Township Police Dept/Jane DiBella Custodian be and is hereby ratified as attached hereto.
2. That the Woolwich Township CFO is authorized and directed to submit the settlement amount of \$2,500.00 to the Complainant.

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH SEEKING ACTION AGAINST MAINTENANCE BOND #5037439 AS POSTED BY BEAZER HOMES FOR THE DEVELOPMENT KNOWN AS VILLAGES I AT WEATHERBY, SECTION 2.1

R-2021-181

WHEREAS, Beazer Homes is the developer of Villages 1, Section 2.1 (Auburn Chase); and

WHEREAS, the Township of Woolwich holds Maintenance Bond No. 5037439 in the amount of \$533,044.70 posted by Bond Safeguard Insurance Company on the behalf of Beazer Homes; and

WHEREAS, the two-year maintenance term is expiring, and despite the numerous efforts of the Township Engineer, there has been no communication or acknowledgement from the developer as to significant issues and inaction by the developer as to addressing punch list items; and

WHEREAS, due to the safety and welfare of its residents, the Woolwich Township Committee wishes to seek action against the above referenced Maintenance Bond by putting Bond Safeguard Insurance Company and the developer on notice;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

That the Woolwich Township Engineer, Solicitor and/or the Administrator/Clerk be and are hereby authorized and directed to advise and put Bond Safeguard Insurance Company and Beazer Homes on notice that the Township intends to take action against Bond #5037439 in the amount of \$533,044.70 as posted for Villages 1 Section 2.1 (Auburn Chase).

Adopted this 4th day of October, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4th day of October, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP
COMMITTEE OF THE TOWNSHIP OF WOOLWICH;
CONTRACTUAL MATTERS; ZONING DISCUSSION
R-2021-182**

WHEREAS, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **October 4, 2021**
2. The general nature of the subject to be discussed at said closed meeting shall be;

Contractual: Zoning Discussion

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 4th day of October, 2021

ATTEST:

TOWNSHIP OF WOOLWICH

Jane DiBella, Clerk

Vernon Marino, Mayor