

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
MARCH 1, 2021**

VIRTUAL MEETING. CALL IN INFORMATION 206-279-9591 ID# 212514

Call to order:

The March 1, 2021 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Resolutions:

R-2021-63 Resolution of the Township of Woolwich Elevating Patrick Collins to the Position of 7th Class Patrolman within the Woolwich Township Police Department

R-2021-64 Resolution of the Township of Woolwich Elevating Brandon Hamer to the Position of 6th Class Patrolman within the Woolwich Township Police Department

R-2021-65 Resolution of the Township of Woolwich Authorizing the Endorsement of a "Statement of Consent" Form-Tavistock at Woolwich

R-2021-66 Resolution of the Township of Woolwich Authorizing a Shared Service Agreement with the Township of Logan for the Provision of Electrical Subcode Official Services

R-2021-67 Resolution Authorizing Award of Bid in the Amount of \$297,800.00 for NJDOT FY2019 Municipal Aid Project-Swedesboro Avenue

R-2021-68 Resolution Authorizing 2020 Municipal Service Reimbursements to Lexington Mews Condominium Association in the Total Amount of \$28,624.68 for Snow Removal and Solid Waste/Recycling Removal Pursuant to the Municipal Services Act

R-2021-69 Resolution Authorizing 2020 Municipal Service Reimbursements to Four Seasons at Weatherby in the Total Amount of \$13,148.70 for Snow Removal and Street Lighting Pursuant to the Municipal Services

R-2021-70 Resolution Authorizing Budget Appropriation Transfers During the First Three Months of the Succeeding Year for the Township of Woolwich, County of Gloucester, State of New Jersey

R-2021-71 Township of Woolwich, County of Gloucester, 2021 Emergency temporary Budget NJSA 40A:4-20

Old Business: Palladino Remediation Expenses-Follow Up

New Business: Review of Township Code 182-3.1 Outside Storage of Vehicles
Universal Background Check Quotes

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

R-2021-72 Resolution for Closed Session Contractual Matters-PILOT Negotiations-Reserve at Woolwich
Potential Litigation-Meadow Woods Estates Remediation
Litigation-Woolwich Investors

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

RESOLUTION OF THE TOWNSHIP OF WOOLWICH ELEVATING PATRICK COLLINS TO THE POSITION OF 7TH CLASS PATROLMAN WITHIN THE WOOLWICH TOWNSHIP POLICE DEPARTMENT
R-2021-63

WHEREAS, Woolwich Township Patrolman Patrick Collins was hired as a 9th Class Patrolman within the Woolwich Township Police Department through a Shared Service Agreement with the Township of S. Harrison; and

WHEREAS, the effective Agreement between the Township of Woolwich and PBA Local #122 calls for the elevation in Class annually; and

WHEREAS, the Woolwich Township Chief of Police has recommended the elevation of Officer Patrick Collins to that of 7th Class; and

WHEREAS, the Woolwich Township Committee agrees to said elevation retroactive to February 27, 2021;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Patrick Collins be and is hereby elevated to the position of 7th Class Officer within the Woolwich Township Police Department effective retroactive to February 27, 2021.

That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for Officer Collins shall be \$55,713.42 prorated for the remainder of 2021.

Adopted this 1st day of March, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of March, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH ELEVATING BRANDON
HAMER TO THE POSITION OF 6TH CLASS PATROLMAN WITHIN THE
WOOLWICH TOWNSHIP POLICE DEPARTMENT**

R-2021-64

WHEREAS, Woolwich Township Patrolman Brandon Hamer was hired as a 8th Class Patrolman within the Woolwich Township Police Department through a Shared Service Agreement with the Township of S. Harrison; and

WHEREAS, the effective Agreement between the Township of Woolwich and PBA Local #122 calls for the elevation in Class annually; and

WHEREAS, the Woolwich Township Chief of Police has recommended the elevation of Officer Patrick Collins to that of 6th Class; and

WHEREAS, the Woolwich Township Committee agrees to said elevation retroactive to February 27, 2021;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Brandon Hamer be and is hereby elevated to the position of 6th Class Officer within the Woolwich Township Police Department effective retroactive to February 27, 2021.

That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for Officer Collins shall be \$62,611.27 prorated for the remainder of 2021.

Adopted this 1st day of March, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of March, 2021.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE
ENDORSEMENT OF A "STATEMENT OF CONSENT" FORM-
TAVISTOCK AT WOOLWICH
R-2021-65**

WHEREAS, the Township of Woolwich has received and reviewed a Treatment Works Approval permit application form for Tavistock at Woolwich; and

WHEREAS, it is requested by the applicant that the Township endorse the application and execute the TWA-1 Form of the application, "Consent by Governing Body";

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Mayor be and is hereby authorized and directed to execute the attached "Statement of Consent" Form as amended on behalf of the Township of Woolwich towards approval for a treatment works application for Tavistock at Woolwich.
2. That this authorization is contingent upon the review and approval of the Township Engineer.
3. That upon execution, the Woolwich Township Clerk is authorized and directed to forward a fully executed application and a certified copy of this resolution to the applicant for such permit.

Adopted this 1st day of March, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of March, 2021.

Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF LOGAN FOR THE PROVISION OF ELECTRICAL SUBCODE OFFICIAL SERVICES

R-2021-66

WHEREAS, pursuant to N.J.A.C. 5:23-4.6, municipalities may enter into Shared Service Agreements to administer and enforce the New Jersey Uniform Construction Code (NJUCC); and

WHEREAS, the Township of Woolwich "Provider" and the Township of Logan "Recipient" have agreed to enter into a Shared Service Agreement to provide for the provision of Electrical Subcode Official Services to the Recipient; and

WHEREAS, both the Provider and the Recipient wish to memorialize said understanding within the Shared Service Agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, at a meeting conducted on February 16, 2021, by motion, second and duly passed, the Woolwich Township Committee agreed to enter into said Shared Service Agreement, a copy of which is included hereto and incorporated within the body of this resolution by reference; and

WHEREAS, it is the purpose of this Resolution to memorialize such action previously taken;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township of Woolwich hereby agrees to enter into a Shared Service Agreement with the Township of Logan for the provision of Electrical Subcode Official Services to Logan Township per terms of said Agreement, attached hereto and incorporated within the body of this resolution by reference.
2. That the Woolwich Township Mayor and it's Clerk be and are hereby authorized and directed to execute said Agreement on the behalf of the Township of Woolwich.

Adopted this 1st day of March, 2021.

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of March, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING AWARD OF BID TO ASPHALT PAVING SYSTEMS, INC. IN
THE AMOUNT OF \$297,800.00 FOR NJDOT FY2019 MUNICIPAL AID PROJECT-
SWEDESBORO AVENUE
R-2021-67**

WHEREAS, The Township of Woolwich received NJDOT FY2019 grant funds in the amount of \$200,000 for improvements to Swedesboro Avenue (Mill Road to Asbury Station Road); and

WHEREAS, the Township advertised and received bids on February 3, 2021 in accordance with NJSA 40A:11-1 et seq. at which time one (1) bid was received from the following and in the amount shown:

Contractor	Base
Asphalt Paving Systems, Inc.	\$297,800.00

And:

WHEREAS, the Woolwich Township Engineer has submitted a letter certifying that Asphalt Paving Systems is in compliance with the bid specifications and therefore recommending award of contract in the amount of \$297,800.00; and

WHEREAS, the Woolwich Township CFO has issued a Certification of Funds that funds are available and unencumbered in the amount of \$97,800.00; and

WHEREAS, by these determinations, the Township Committee of the Township wishes to award said bid to Asphalt Paving Systems for their bid in the total amount of \$297,800.00;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That the bid submitted by Asphalt Paving Systems in the amount of \$297,800.00 be and is hereby approved for the project known as NJDOT FY2019 Municipal Aid-Improvements to Swedesboro Avenue.
2. That execution of said contract be and is hereby authorized by the Mayor and Administrator/Clerk of Woolwich Township.

Adopted this 1st day of March, 2021

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of March, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING 2020 MUNICIPAL SERVICE REIMBURSEMENTS TO
LEXINGTON MEWS CONDOMINIUM ASSOCIATION IN THE TOTAL AMOUNT OF
\$28,624.68 FOR SNOW REMOVAL AND REMOVAL OF SOLID WASTE/RECYCLING
PURSUANT TO THE MUNICIPAL SERVICES ACT
R-2021-68**

WHEREAS, N.J.S.A. 40:67-23.2 "The Municipal Services Act" requires the Governing Bodies of each New Jersey Municipality to reimburse or provide services to qualified private communities that are normally provided in the same fashion as provided for the same services on public roads and streets for the removal of snow, ice and obstructions from roads and streets, lighting of the roads and streets to the extent of payment for electric services to said lighting and the collection of solid waste and recycling; and

WHEREAS, Lexington Mews Condominium Association is considered to be a private community as defined within "The Act"; and

WHEREAS, the Township of Woolwich has drafted an Agreement for which the Township agrees to provide reimbursement for snow removal for the 1.035 lane miles of roadway (Lexington Mews Drive) within said development; and

WHEREAS, based upon the formula used by the Township, said reimbursement shall be in the amount of \$112.68;

Snow Removal

Labor - \$2,361.64

Salt - \$8,307.60

Total - \$10,669.24 ÷ 98 lane miles = \$108.87 per Lane Mile x 1.035 Lane Miles = \$112.68

Solid Waste/Recycling

\$13.50/mo for 176 Units=\$28,512.00

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township of Woolwich hereby authorizes the reimbursement to Lexington Mews Condo Association for 2020 snow removal in the amount of \$112.68 and for the collection of solid waste and recycling in the amount of \$28,512.00 for a total reimbursement of \$28,624.68 pursuant to N.J.S.A. 40:67-23 and the existing Municipal Services Agreement between the Township of Woolwich and Lexington Mews Condominium Association.

Adopted this 1st day of March, 2021

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of March, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING 2020 MUNICIPAL SERVICE REIMBURSEMENTS TO
THE FOURS SEASONS AT WEATHERBY HOMEOWNERS ASSOCIATION IN THE
TOTAL AMOUNT OF \$13,148.70 FOR SNOW REMOVAL AND STREET LIGHTING
PURSUANT TO THE MUNICIPAL SERVICES ACT
R-2021-69**

WHEREAS, N.J.S.A. 40:67-23.2 "The Municipal Services Act" requires the Governing Bodies of each New Jersey Municipality to reimburse or provide services to qualified private communities that are normally provided in the same fashion as provided for the same services on public roads and streets for the removal of snow, ice and obstructions from roads and streets, lighting of the roads and streets to the extent of payment for electric services to said lighting and the collection of solid waste and recycling; and

WHEREAS, Four Seasons at Weatherby Homeowners Association is considered to be a private community as defined within "The Act"; and

WHEREAS, the Township of Woolwich has drafted an Agreement for which the Township agrees to provide reimbursement for snow removal for the five (5) roadway miles and monthly costs for (100) street lights within said development, as follows:

2020 Street Lighting 100 lights at \$120.60/year=\$12,060.00

Snow Removal

Labor - \$2,361.64

Salt - \$8,307.60

Total - \$10,669.24 ÷ 49 Road Miles = \$217.74 per Road Mile x 5 Road Miles = \$1,088.70

WHEREAS, based upon the formula used by the Township, said total reimbursement shall be in the amount of \$13,148.70;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township of Woolwich hereby authorizes the reimbursement to Four Seasons at Weatherby Homeowners Association for 2020 snow removal and lighting costs in the total amount of \$13,148.70 pursuant to N.J.S.A. 40:67-23 and the existing Municipal Services Agreement between the Township of Woolwich and Four Seasons at Weatherby Homeowners Association.

Adopted this 1st day of March, 2021

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 1st day of March, 2021.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS
DURING THE FIRST THREE MONTHS OF THE SUCCEEDING YEAR FOR THE
TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY**

R-2021-70

WHEREAS, the provisions of N.J.S.A. 40A:4-59, permit the transfer of appropriations during the first three months of a succeeding fiscal year and

WHEREAS, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis

NOW THEREFORE BE IT RESOLVED, that the Township Governing Body agrees to said transfer of budget appropriations below:

Department	Account Number	To	From
Legal Other Professional	0-01-20-155-028	\$ 20,000.00	
Solid Waste Collection	0-01-26-305-299		\$ 20,000.00
Totals		\$ 20,000.00	\$ 20,000.00

This resolution will become effective immediately

Adopted at a meeting of the Township of Woolwich Committee held on March 1, 2021.

Vernon Marino, Mayor

Attest:

Jane DiBella, Clerk

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER
2021 EMERGENCY TEMPORARY BUDGET NJSA 40A:4-20

R-2021-71

WHEREAS, an emergency condition has arisen with respect to the need to provide budgetary funds for 2021; and

WHEREAS, the cause of the emergency is due to the fact that the Township is unable to adopt the 2021 annual budget with state approval; and

WHEREAS, it is considered necessary for the health and welfare of the community to continue to provide the necessary services;

NOW THEREFORE BE IT RESOLVED THAT (not less than two thirds of all the members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

Emergency temporary appropriations are the same and are hereby made as described below:

<u>Account Number</u>	<u>Account Description</u>	<u>Temp Budget</u>
1-01-26-310-030	Buildings & Grounds – Municipal Building	20,000.00

Adopted this 1st day of March 2021.

Vernon Marino, Mayor

Attest:

Jane DiBella, Township Clerk

Certification

The foregoing resolution was duly adopted by the Committee of the Township of Woolwich at a meeting held on 1st day of March 2021.

Jane DiBella, Township Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP
COMMITTEE OF THE TOWNSHIP OF WOOLWICH;
CONTRACTUAL MATTERS/RESERVE AT WOOLWICH PILOT
NEGOTIATIONS, POTENTIAL LITIGATION-MEADOW WOODS ESTATES,
LITIGATION WOOLWICH INVESTORS
R-2021-72**

WHEREAS, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **March 1, 2021**
2. The general nature of the subject to be discussed at said closed meeting shall be;

Contractual Matters: Reserve at Woolwich PILOT Negotiations
Potential Litigation-Meadow Woods Estates
Litigation-Woolwich Investors

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 1st day of March, 2021

ATTEST:

TOWNSHIP OF WOOLWICH

Jane DiBella, Clerk

Vernon Marino, Mayor