

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
DECEMBER 7, 2020  
6:00 P.M.**

Mayor Marino called the meeting to order at 6:00 p.m. noting that the meeting is being conducted via teleconference.

Mayor Marino made the following statement:

The December 7, 2020 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Curran: PRESENT Frederick: PRESENT Nocentino: PRESENT  
Matthias: PRESENT Marino: PRESENT

Also present were Administrator/Clerk DiBella, Engineer Greiman, CFO Pine, Chief Jaramillo and Solicitor Alice.

Deputy Mayor Matthias, Mayor Marino, CFO Pine and Administrator/Clerk DiBella were present. All others joined via teleconference.

Flag Salute:

Mayor Marino noted that resolution **R-2020-187 Resolution of the Committee of the Township of Woolwich Ratifying the General Settlement Terms Reached in Mediation between the Township of Woolwich and the Wolfson Group and as Placed on the Record on August 27, 2020** would remain tabled.

Motion was made by Committeeman Nocentino and seconded by Deputy Mayor Matthias to approve a consent agenda for resolutions R-2020-229 through and including R-2020-242. Committeeman Frederick asked that resolution R-2020-237 be removed from the consent agenda. All were in favor.

Motion was made by Committeeman Frederick and seconded by Committeewoman Curran to adopt resolutions R-2020-229 through R-242 with the exception of R-2020-237

**Roll Call: Curran: YES, Frederick: YES, Nocentino: YES, Matthias: YES, Marino: YES** Motion carried

**R-2020-229 Resolution of the Township of Woolwich Making an Appointment to the Position of Sergeant within the Woolwich Township Police Department**

**R-2020-230 Resolution of the Township of Woolwich Making an Appointment to the Position of Corporal within the Woolwich Township Police Department**

**R-2020-231 Resolution Authorizing the Release of Performance Bond #CM100313 as Posted for the Development Known as Villages, Section 2.5B Basin F**

**R-2020-232 Resolution of the Township of Woolwich Authorizing a Reduction in Cash Performance Surety Bond as Posted for the Villages at Weatherby, Phase II, Section I**

**R-2020-233 Resolution Authorizing Street Opening Permit to South Jersey Gas-140 Colony Place**

**R-2020-234 Resolution of the Township of Woolwich Authorizing Release of Certain Letters of Credit as Posted for Subdivisions Under the Name of Enrico Licciardello**

**R-2020-235 Resolution of the Township of Woolwich Amending Resolution R-2020-223 Correcting the Amount of the Refund Due to a Totally Disabled Veteran**

**R-2020-236 Resolution of the Township of Woolwich Amending Resolution R-2020-226 Correcting the Amount of the Refund Due to a Totally Disabled Veteran**

**R-2020-238 Resolution of the Township of Woolwich Authorizing the Issuance of a Soil Removal Permit to Liberty Venture I, LP/Commodore Business Center North**

**R-2020-239 Resolution of the Township of Woolwich Authorizing the Township Construction Code Official to Issue Variations and Temporarily Suspend Fees for the Use of Tent Enclosures at Dining Establishments**

**R-2020-240 Resolution of the Township of Woolwich Authorizing a Temporary Access Easement for Storm Sewer Repairs on Block 27.02, Lot 33**

**R-2020-241 Resolution Authorizing Temporary Vehicle Lease and Execution of Associated Hold Harmless Agreement**

**R-2020-242 Resolution of the Township of Woolwich Amending Resolution R-2020-226 Correcting the Amount of the Refund Due to a Totally Disabled Veteran**

Motion was made by Committeeman Frederick and seconded by Committeeman Nocentino to adopt resolution **R-2020-237 Resolution of the Township of Woolwich Authorizing a Facility Lease Agreement between the Township of Woolwich and Inspira Health Network for the Provision of Medical Health Services**

Committeeman Frederick said that he is curious as to comparison of the lease amount of \$3,000/month and the actual cost of operating the facility.

Mayor Marino replied that consideration was given as to the contributions made by Gloucester County EMS and the Woolwich Fire Company for use of the facility. He added that the CFO had reviewed the numbers and found the lease amount to be fair. Committeeman Frederick asked if there would be publicity as to the use of the facility for rapid COVID testing. Mayor Marino replied that he has been in contact with Inspira Public Relations and awaits a press release which can be distributed through social media.

Committeeman Nocentino asked the Solicitor if he is comfortable with indemnification. Solicitor Alice replied that the township is insulated from any issues.

Mayor Marino requested a roll call:

**Roll Call: Curran: YES, Frederick: YES, Nocentino: YES, Matthias: YES, Marino: YES** Motion carried

Under old business, the Committee discussed revised park expansion concepts with the Township Engineer, and discussed options for revisions that will allow development outside of a deed restricted area.

Mayor Marino stated that it would be in the best interest to move fields further towards the creek and leave the restricted lot for football use.

Deputy Mayor Matthias discussed parking area and questioned whether it is best to do additional parking or leave as a future option. Mr. Greiman said that he would work up design and cost for consideration as an alternate.

Mayor Marino asked that the baseball fields shown in the diagram be changed to back-to-back.

Committeeman Frederick questioned field size. Mr. Greiman replied that he will have to see what fits.

The engineer suggested that he bring back a revised concept for the Committee's consideration at the meeting on the 21<sup>st</sup>.

Committeeman Frederick said that lighting side by side on the fields would make the most sense. The engineer agreed.

Mayor Marino thanked the Committee for their comments that provide a path forward.

Committeeman Frederick noted that the basketball program is once again in a holding pattern due to new COVID restrictions on outdoor gatherings.

Discussion then ensued regarding what potential fees would be in accordance with the Township's field use policy. He suggested that the township waive the \$5.00 per child fee for Category 1 use.

Mayor Marino advised that waiving the fee could set a precedent with other groups. Committeeman Frederick said that he understands the concern, but that the basketball court does not require maintenance like other fields.

Deputy Mayor Matthias said that usage fees also provide an indemnification.

Mayor Marino sought the advice of Solicitor Alice who said that it should be covered by the township's policy.

Mayor Marino responded that clarification is required from the administrator after consulting with the townships insurer.

Motion was made by Committeeman Nocentino, seconded by Committeeman Frederick and unanimously approved to open the meeting to public comment.

Kylene Asklock of 1 Oaks Drive Apt. E201 asked for a few minutes after the call to discuss the meeting in order to complete a college assignment. Mayor Marino asked for her contact information and said that the Administrator will contact her

Hearing no further comment, Committeeman Frederick moved to close the public portion.  
Committeeman Nocentino seconded. All were in favor.

Motion was made by Committeewoman Curran to approve resolution **R-2020-243 Resolution for Closed Session**. Deputy Mayor Matthias seconded. All were in favor.

The Committee entered closed session at 6:27 p.m. for the purpose of discussing the following:  
Personnel: Employee Unused Vacation Days due to COVID  
Litigation: Woolwich Adult Update

The regular meeting reconvened at 7:01 p.m. upon a motion by Committeeman Nocentino, seconded by Committeewoman Curran and unanimously passed.

Under new business, Deputy Mayor Matthias moved that in recognition of the extraordinary circumstances in 2020 and in recognition of employees. To extend the payout of unused vacation days as discussed in closed session. Committeewoman Curran seconded. Committeeman Frederick noted that the payout is only for hours in excess of 40, which may be carried.

**Roll Call: Curran: YES, Frederick: YES, Nocentino: YES, Matthias: YES, Marino: YES** Motion carried

Motion was made by Committeeman Nocentino and seconded by Committeewoman Curran to approve the bill list and purchase orders.

Committeeman Frederick questioned payment in the amount of \$380 under the title Memorial Garden and was told it is for a memorial donation received. Committeeman Frederick also questioned purchases through Amazon and asked if it made sense to be in a consortium for best pricing. CFO Pine replied that purchases are made through Amazon only if they beat state contract price.

Committeeman Nocentino questioned payment made to SHI International in the amount of \$20,785.96 for camera upgrades and was informed that security cameras were replaced.

Mayor Marino requested a verbal acknowledgement of the Committee that the bill list was reviewed. Acknowledgement was provided.

Mayor Marino requested a roll call on the bill list.

**Roll Call: Curran: YES, Frederick: YES (abstain from Verizon), Nocentino: YES, Matthias: YES, Marino: YES** Motion carried

Having no further business, motion was made by Committeewoman Curran, seconded by Committeeman Frederick and unanimously approved to adjourn the meeting. All were in favor.

The meeting adjourned at 7:08 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim. Audio recording on file.