

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
JULY 13, 2020
6:00 p.m.**

The meeting was called to order at 6:02 p.m. by Mayor Vernon Marino.

Mayor Marino made the following statement:

The July 13, 2020 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Frederick: PRESENT Nocentino: PRESENT Santore: PRESENT
Matthias: PRESENT Marino: PRESENT

Also present on the dais were Sue Purvin for John Alice and Administrator/Clerk DiBella.

Those presented saluted the American Flag.

Motion was made by Deputy Mayor Matthias and seconded by Committeewoman Santore to open the meeting to public comment. All were in favor.

Hearing no public comment, motion was made by Deputy Mayor Matthias and seconded by Committeewoman Santore to close the public portion. All were in favor.

Mayor Marino read the following Ordinance by title only upon first reading:

2020-12 An Ordinance Appropriating the Sum of \$460,000 to be Used for Public Safety Equipment and Various Road and Drainage Improvements within the Township of Woolwich, County of Gloucester, State of New Jersey

Motion: Santore Second: Nocentino All were in favor.

Motion was made by Committeewoman Santore and seconded by Committeeman Frederick to approve a consent agenda for Resolutions R-2020-131 through and including R-2020-148. All were in favor.

R-2020-131 Resolution of the Township of Woolwich Authorizing the Endorsement of "Statement of Consent" Form TWA-1 for Villages II at Weatherby, Section 2.2

R-2020-132 Resolution of the Township of Woolwich Authorizing the Endorsement of "Statement of Consent" Form TWA-1 for Villages II at Weatherby, Section 2.3

R-2020-133 Resolution of the Township of Woolwich Authorizing the Tax Collector to Refund or Cancel Certain 2ndQ 2020 Interest Payments

R-2020-134 Resolution Authorizing the Renewal of Plenary Retail Distribution Liquor License #0824-44-004-002 to JSSB, Inc.

R-2020-135 Resolution Authorizing the Renewal of Plenary Retail Consumption Liquor License #0824-33-002-008 to Earl C. Rode Jr., Inc.

R-2020-136 Resolution of the Township of Woolwich Authorizing the Submission of an NJDOT Municipal Aid Grant Application MA-2021 Swedesboro Avenue Rehabilitation

R-2020-137 Resolution of the Township of Woolwich Authorizing the Submission of an NJDOT Municipal Aid Grant Application High Hill Road Shared Use Path-Phase 3

R-2020-138 Resolution Authorizing Award of Bid to NJB Contractors, LLC in the Amount of \$258,238.47 for Improvements to the Enclave at Stone Meeting House

R-2020-139 Resolution Authorizing Hiring Within the Woolwich Township Joint Municipal Court

R-2020-140 Resolution Authorizing the Release of Performance Bond #1058954 as Posted for the Development Known as Four Seasons at Weatherby, Phase 1 (Recreation)

R-2020-141 Resolution Authorizing the Release of Performance Bond #SU5022389 as Posted for the Development Known as Four Seasons at Weatherby, Phase 2B

R-2020-142 Resolution Authorizing the Release of Performance Bond #8370677231 as Posted for the Development Known as Center for Family Services

R-2020-143 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020-June 2025-Form 1B

R-2020-144 Resolution Authorizing Release and Closure of Escrow Accounts

R-2020-145 Resolution Authorizing Refund of Fun Day Vendor Fees

R-2020-146 Resolution Authorizing Cancellation of Various Road Improvement Authorization Balances in the Township of Woolwich

R-2020-147 Resolution Authorizing Placement of Municipal Liens-Property Maintenance

R-2020-148 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

Committeeman Nocentino questioned the alternates included in the bid award per resolution R-2020-138 asking if they are requirements. The Township Engineer responded that the alternates are non-essential.

Motion was made by Committeewoman Santore and seconded by Committeeman Frederick to adopt Resolutions R-2020-131 through and including R-2020-148.

Roll Call: Frederick: YES, Nocentino: YES, Santore: YES, Matthias: YES, Marino: YES

The following reports were presented for the month of June:

Tax Collector: \$528,259.67

Woolwich Fire Company: Monthly Report

Chief Valichka reported that it was a busy month by all responders are healthy. There were two fires, one of which required 70,000 gallons of water. That fire is under investigation.

Mayor Marino inquired as to the status of paid day work. The Chief responded that it is going very well; the trucks are getting out quickly and it is a big step for the department.

Police Chief: Monthly Report

Deputy Chief Morgan advised that all is well within the PD.

Township Engineer: Monthly Report

Mr. Greiman reported that finalization of improvements in The Enclave are ready to commence. The 2018NJDOT Project for Rainey and Viereck Roads will be bid on 7-24 with award at the Aug. 3 meeting and will comply with the time line.

Mr. Greiman then advised that he attended a pre-application with NJDOPT regarding the park expansion and was informed by NJDOT that certain lands are deed restricted and that the concession area is not currently in the SSA. He advised that he will attempting to address these issues, however, deed information is required prior to moving forward with permit applications. Compounding this is the DEP staff is not currently in office. He advised that design and other project tasks will continue.

Mayor Marino thanked the engineer for moving the Enclave project forward, noting that attempts to have the final improvements completed goes back to 2017. He further noted that the residents have been very patient.

The Dep. Mayor asked Mr. Greiman if landscaping is to be included in Shared Use Path Phase 2 project. Mr. Greiman responded that it was to be completed by the Township.

Administrator's Report: Monthly Report

The Administrator/Clerk advised her report to be self-explanatory. There were no questions from Committee.

Municipal Services: Monthly Report

Cardboard is not being accepted with bulk trash. Discussion ensued as to an alternative for bulk cardboard. Committeeman Nocentino suggested dumpster service. Committeeman Frederick asked if it could be included during paper shredding events.

Committeewoman Santore noted that bulk tonnage is up 218% since the quarantine began and that the number of calls is a strain with approx. 120 pickups per day every two weeks.

Committeeman Frederick asked what contract implications are. The CFO said that there are no contractual implications, but rather generated tonnage costs.

Committeeman Frederick then said that a large snapshot analysis is needed and asked if the Director of Municipal Services can be asked to attend the next meeting to discuss T&R service.

The following liaison reports were provided:

Committeeman Frederick:

Municipal Services; (Blds./Grounds/Code/UCC/Zoning/Public Works); 17 new construction, 8 solar and 10 pool permits were issued month of June. 13 hand sanitizer stations were installed at the park. Sanitization measures are ongoing. Dog waste containers will be placed along Tranquility Trail. Environmental Commission: No meeting was held the past month. Will be discussing tree planting in the fall in conjunction with local schools.

Committeeman Nocentino:

Municipal Alliance: Noted that the state reduced alliance allotments due to issues related to Covid-19. The new allotment is in the amount of \$3,000.

Committeewoman Santore:

BDAC; No meetings have been held since the beginning of the pandemic. Trash/Recycling: 29 recycling carts have been exchanged and 5 have been leased. There were 152 metal collections and 445 bulk collections. Recycle stickers are being placed on bins. Annual Tonnage Grant has been completed and turned in to the state.

Dep. Mayor Matthias:

Educational Partners; (KRHS and SWSD); Congratulations to all 2020 graduates. Harker School won Honorable Mention in the "National Schools of Caricature Award. Proclamation will be given at a later date. Recreation: Movie Night will be held on August 7 at Locke Avenue Park in conjunction with the County.

Mayor Marino:

Administration: (Finance; Court; JLUB, TDR Task Force); Court sessions continue through Zoom. JLUB approved a warehouse at Rt. 322 and Locke Avenue. The developer will be making improvements to the intersection. The Liberty Warehouse Project will be heard by the JLUB on July 16. Public Safety: Thank you and appreciation given to the emergency providers.

Committeewoman Santore moved to open the meeting to public comment. Committeeman Frederick seconded. All were in favor.

Hearing no comment, motion was made by Committeewoman Santore and seconded by Committeeman Frederick to close the public portion. All were in favor.

Under old business, Committeewoman Santore noted receipt of the communications audit performed by SLK. She asked that the Committee review and digest the information provided prior to future action. She added that certain township logos are included in the audit that present a positive and welcoming picture.

Under new business, the township engineer discussed environmental services at township owned Palladino property, noting that NJDEP Green Acres would like to see certain targeted areas capped that have been found to contain arsenic prior to reimbursement to the township from the department.

Mayor Marino noted that the areas contain naturally occurring arsenic. He asked the engineer to provide potential costs

Mr. Greiman estimated approximately \$3,000 in engineering to present the proposal to NJDEP. Contractor costs could be between \$12-\$15,000. There would also be additional engineering costs towards preparation of the bid and specifications.

Committeeman Nocentino questioned the township's plans for the property. Mayor Marino replied that there are no plans to turn the parcel into a park.

Committeeman Frederick noted that there is no way that the township can be sure that Green Acres won't keep moving the line.

Also under new business, Committeewoman Santore asked that the township consider amending its sign ordinance to allow the placement of political signs for a longer window. Mayor Marino stated that he will take it under advisement.

Committeeman Nocentino noted receipt of an e-mail from HELP, Inc. in regards to the Juneteenth holiday, saying that he would like to partner with HELP in the future.

Further, under new business, Mayor Marino noted receipt of a letter of resignation from Committeewoman Santore from the Township Committee. He stated that they both started together and were successful in motivating and getting the party back. He thanked her for her hard work and stated that she will be missed.

The Mayor also noted receipt of communications from the Woolwich Police Department thanking Committeewoman Santore for her support of the department, to help realize great strides of growth and progress.

Committeewoman Santore said that 2020 has been a year of many changes for her, both personally and professionally, but that she is positive about the future. She added that it has been a pleasure to serve the residents of Woolwich Township.

Motion was made by Committeeman Nocentino and seconded by Committeewoman Santore to approve resolution **R-2020-149 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 6:41 p.m. for the purpose of discussing litigation in the matter of Woolwich Adult LLC v. Township of Woolwich.

The regular meeting resumed at 7:16 p.m. upon a motion by Committeewoman Santore, seconded by Committeeman Frederick and unanimously passed.

Deputy Mayor Matthias wished to speak in regards to a permit to South Jersey Gas issued by the Township to bring gas to residents of Russell Mill Road, Natalie Drive, Monroeville Road, Connies Drive and Fox Run.

The Deputy Mayor advised that after Gloucester County suggested a plan change at the intersection of Russell Mill and Monroeville Roads, SJ Gas changed their plans and cut out certain areas previously proposed. She added that the affected residents had entered into contracts with SJ Gas and some had spent money towards conversions to natural gas. SJ Gas has only reached out by phone to the residents, but has not returned deposits or provided written notification. She appealed to the township to submit

a complaint to SJ Gas in support of its residents. The Administrator/Clerk was directed to prepare and send such complaint.

The minutes of June 15, 2020 and Closed Session were approved as written upon a motion by Committeewoman Santore, seconded by Deputy Mayor Matthias and unanimously passed.

Motion was made by Committeewoman Santore and seconded by Committeeman Frederick to approve the bills and purchase orders.

Roll Call: Frederick: YES (abstain from Verizon bills); Nocentino: YES, Santore: YES, Matthias: YES, Marino: YES

With no further business, Committeewoman Santore moved to adjourn the meeting. Deputy Mayor Matthias seconded. All were in favor.

The meeting adjourned at 5:22 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file