

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
JULY 13, 2020
6:00 p.m.**

IN PERSON MEETING. MASKS AND SOCIAL DISTANCING ARE REQUIRED.

Call to order:

The July 13, 2020 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Privilege of the Floor/Agenda Items Only: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Ordinances:

2020-12 An Ordinance Appropriating the Sum of \$110,000 to be Used for Public Safety Equipment and Various Road and Drainage Improvements within the Township of Woolwich, County of Gloucester, State of New Jersey
First Reading/Introduction

Resolutions for Consent Agenda

R-2020-131 Resolution of the Township of Woolwich Authorizing the Endorsement of "Statement of Consent" Form TWA-1 for Villages II at Weatherby, Section 2.2

R-2020-132 Resolution of the Township of Woolwich Authorizing the Endorsement of "Statement of Consent" Form TWA-1 for Villages II at Weatherby, Section 2.3

R-2020-133 Resolution of the Township of Woolwich Authorizing the Tax Collector to Refund or Cancel Certain 2ndQ 2020 Interest Payments

R-2020-134 Resolution Authorizing the Renewal of Plenary Retail Distribution Liquor License #0824-44-004-002 to JSSB, Inc.

R-2020-135 Resolution Authorizing the Renewal of Plenary Retail Consumption Liquor License #0824-33-002-008 to Earl C. Rode Jr., Inc.

R-2020-136 Resolution of the Township of Woolwich Authorizing the Submission of an NJDOT Municipal Aid Grant Application MA-2021 Swedesboro Avenue Rehabilitation

R-2020-137 Resolution of the Township of Woolwich Authorizing the Submission of an NJDOT Municipal Aid Grant Application High Hill Road Shared Use Path-Phase 3

R-2020-138 Resolution Authorizing Award of Bid to NJB Contractors, LLC in the Amount of \$258,238.47 for Improvements to The Enclave at Stone Meeting House

R-2020-139 Resolution Authorizing Hiring Within the Woolwich Township Joint Municipal Court

R-2020-140 Resolution Authorizing the Release of Performance Bond #1058954 as Posted for the Development Known as Four Seasons at Weatherby, Phase 1 (Recreation)

R-2020-141 Resolution Authorizing the Release of Performance Bond #SU5022389 as Posted for the Development Known as Four Seasons at Weatherby, Phase 2B

R-2020-142 Resolution Authorizing the Release of Performance Bond #8370677231 as Posted for the Development Known as Center for Family Services

R-2020-143 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020-June 2025-Form 1B

R-2020-144 Resolution Authorizing Release and Closure of Escrow Accounts

R-2020-145 Resolution Authorizing Refund of Fun Day Vendor Fees

R-2020-146 Resolution Authorizing Cancellation of Various Road Improvement Authorization Balances in the Township of Woolwich

R-2020-147 Resolution Authorizing Placement of Municipal Liens-Property Maintenance

R-2020-148 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

Reports: Month of June
Tax Collector: \$528,259.67

Woolwich Fire Company: Monthly Report

Police Chief: Monthly Report

Township Engineer: Monthly Report

Administrator's Report: Monthly Report

Municipal Services: Monthly Report

Liaison Reports:

Committeeman Frederick: Municipal Services; (Blds./Grounds/Code/UCC/Zoning/Public Works);
Environmental Commission

Committeeman Nocentino: Municipal Alliance
Committeewoman Santore: BDAC; Trash/Recycling
Dep. Mayor Matthias: Educational Partners; (KRHS and SWSD); Recreation
Mayor Marino: Administration: (Finance; Court; JLUB, TDR Task Force); Public Safety
Old Business: SLK-Township Branding

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

R-2020-149 Resolution for Closed Session: Litigation: Woolwich Adult Mediation Update
Potential Litigation: BPU

New Business: Resignation of Committeewoman Santore
RVE- Proposal for Environmental Services- Formal Palladino Farm
Property- 371 High Hill Road

Approval of Minutes: June 15, 2020 and Closed Session

Approval of Bills and Purchase Orders:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE: These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER
ORDINANCE NO. 2020-12**

**AN ORDINANCE APPROPRIATING THE SUM OF \$110,000
TO BE USED FOR PUBLIC SAFETY EQUIPMENT AND VARIOUS ROAD
AND DRAINAGE IMPROVEMENTS WITHIN THE
TOWNSHIP OF WOOLWICH,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

WHEREAS, the Governing Body desires to authorize various purchases within the Township of Woolwich:
and

WHEREAS, sufficient funds are available for said purpose from the Capital Improvement Fund:

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Woolwich, County of Gloucester and State of New Jersey, that:

SECTION 1: There is hereby appropriated from the following sources the sum of \$190,000 to be used for the following capital purchases within the Township of Woolwich:

Purpose/Improvement	Estimated Total Cost	Department of Transportation Grant	Capital Improvement Fund	Period of Usefulness
Various Road and Drainage Improvements	\$370,000	\$270,000	\$100,000	15 Years
Public Safety Equipment	\$90,000		\$90,000	10 Years

SECTION 2: In connection with the amounts authorized in Section 1, the Township makes the following determinations:

- a) The purpose described in Section 1 is not a Current Expense and is an improvement, which the Township may lawfully make as a general improvement.
- b) The period of usefulness of the purpose described in Section 1 hereof is within the limitations of the Local Bond Law and according to the reasonable life thereof is five (5) years or more.
- c) No debt is authorized by this ordinance.
- d) The capital budget of the Township is hereby amended.

SECTION 3: All ordinances or parts of ordinances that are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

TOWNSHIP OF WOOLWICH

BY: _____
Vernon R. Marino, Mayor

ATTEST:

BY: _____
Jane DiBella, Township Clerk

NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Woolwich, held on the 13th day of July, 2020 and will be considered for final passage at a meeting of the Township Committee of the Township of Woolwich, to be held on the 3rd day of August, 2020 at 6:00p.m. at which time and place any interested party will be given the opportunity to be heard.

Jane DiBella, Township Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE
ENDORSEMENT OF "STATEMENT OF CONSENT" FORM TWA-1 FOR VILLAGES
II AT WEATHERBY SECTION 2.2
R-2020-131**

WHEREAS, the Township of Woolwich has received and reviewed a Treatment Works Approval permit application from Aqua New Jersey in regards to Villages II at Weatherby, Section 2.2; and

WHEREAS, it is requested by the applicant that the Township endorse the application and execute the TWA-1 Form of the application, "Consent by Governing Body"; and

WHEREAS, the Township Engineer has conducted a review of such completed application packet;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Mayor be and is hereby authorized and directed to execute the attached "Statement of Consent" Form on behalf of the Township of Woolwich towards approval for a treatment works application for Villages II at Weatherby, Section 2.2 within the Township of Woolwich.
2. That this authorization is given based upon the review and approval given by the Township Engineer.
3. That upon execution, the Woolwich Township Clerk is authorized and directed to forward a fully executed application and a certified copy of this resolution to the applicant for such permit.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE
ENDORSEMENT OF "STATEMENT OF CONSENT" FORM TWA-1 FOR VILLAGES
II AT WEATHERBY SECTION 2.3
R-2020-132**

WHEREAS, the Township of Woolwich has received and reviewed a Treatment Works Approval permit application from Aqua New Jersey in regards to Villages II at Weatherby, Section 2.3; and

WHEREAS, it is requested by the applicant that the Township endorse the application and execute the TWA-1 Form of the application, "Consent by Governing Body"; and

WHEREAS, the Township Engineer has conducted a review of such completed application packet;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Mayor be and is hereby authorized and directed to execute the attached "Statement of Consent" Form on behalf of the Township of Woolwich towards approval for a treatment works application for Villages II at Weatherby, Section 2.3 within the Township of Woolwich.
2. That this authorization is given based upon the review and approval given by the Township Engineer.
3. That upon execution, the Woolwich Township Clerk is authorized and directed to forward a fully executed application and a certified copy of this resolution to the applicant for such permit.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE TAX COLLECTOR TO REFUND AND
CANCEL CERTAIN 2ndQ 2020 INTEREST PAYMENTS
R-2020-133**

WHEREAS, the State of New Jersey extended the grace period for the receipt of 2nd Q tax payments to June 1st due to the Coronavirus pandemic and related restrictions; and

WHEREAS, due to a mistake made in the posting of the due date for 2nd Q taxes on the Woolwich Township Website, certain individual homeowners were charged accrued interest between June 1 and June 10, 2020; and

WHEREAS, the Township of Woolwich acknowledges its mistake and in all fairness, wishes to refund and cancel the interest charged to the properties reflected below:

Block/Lot	Name	Date Paid	Amount
2.12/6	Thomas and Marsha Fernandez	6/08/2020	\$21.51
2.13/28	Robert Farmer	6/03/2020	\$15.88
2.17/7	Constance Lisa	6/10/2020	\$13.16
2.25/10	Norma Warren	6/02/2020	\$16.58
2.30/13	David and Christine Argo	6/08/2020	\$24.31
2.32/42	William Labarr	6/04/2020	\$16.87
2.32/47	Dorothy Howery	6/04/2020	\$25.79
2.35/37	Charles Sofia and Patricia Parente	6/04/2020	\$25.65
3.28/25	Kim Thu Tran	6/08/2020	\$49.06
3.32/14	Le Gia Hong and Sze Wai Kwong	6/5/2020	\$33.69
11/4	Ayers Properties LLC	6/3/2020	\$61.23
13/2.03	Leslie A. III and Karen Vierck	6/2/2020	\$26.55
20/4.02	Ed Coryell, Jr.	6/08/2020	\$32.72
25/4	Leone Family Farm	6/05/2020	\$ 0.91
27/3.08	Donna Beauregard	6/04/2020	\$24.76
31.01/1	David and Ann Marie Sladek	6/03/2020	\$34.75
35/5.02	A J DelViscio	6/08/2020	\$34.28
44/7	610 Russell Mill Road LLC	6/08/2020	\$18.28
44/7Q	610 Russell Mill Road LLC	6/08/2020	\$ 1.93

Block/Lot	Name	Date Paid	Amount
45/4.24	Scott and Susan Romanies	06/09/2020	\$36.60
56/4.30	Robert Jr., and Leanne McCartney	6/05/2020	\$32.07
Total			\$555.87

WHEREAS, those qualifying for such cancellation or refund are those to which the criteria applies as approved by the Woolwich Township Committee, that the resident made such request, that no other arrears are outstanding and that it only applies to the 2ndQ 2020 tax period; and

BE IT FURTHER RESOLVED that the Woolwich Township Tax Collector is hereby authorized to make such entries into the tax program; and that the Woolwich Township CFO be and is hereby authorized to prepare any refunds as directed by the Tax Collector.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING RENEWAL OF PLENARY RETAIL
DISTRIBUTION LIQUOR LICENSE #0824-44-004-002 TO
JSSB, INC.
R-2020-134**

WHEREAS, JSSB, Inc. is the current owner of Plenary Retail Distribution Liquor License #0824-44-004-002; and

WHEREAS, said licensee has made application for renewal of said license; and

WHEREAS, the application has been reviewed by the Township Clerk and found to be in order; and

WHEREAS, the Township Clerk has further determined that all fees due and owing the Township of Woolwich and the State of New Jersey have been paid by the applicant; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to renew this license in accordance with N.J.S.A. 33:1-1 et seq. to the same extent that it has been granted in the past;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, in the County of Gloucester and State of New Jersey as follows:

1. That the application made by JSSB, Inc. for the renewal of Plenary Retail Distribution Liquor License #0824-44-004-002 be and is hereby granted for a term beginning July 1, 2020 and expiring on June 30, 2021.
2. That the Woolwich Township Clerk is authorized and directed to take all steps necessary to affect the renewal of this license.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING RENEWAL OF PLENARY RETAIL CONSUMPTION
LIQUOR LICENSE #0824-33-002-008 TO EARL C. RODE JR., INC.
R-2020-135**

WHEREAS, Earl C. Rode Jr., Inc. is currently the owner of Plenary Retail Consumption Liquor License #0824-33-002-008; and

WHEREAS, said licensee has made application for renewal of said license; and

WHEREAS, the application has been reviewed by the Township Clerk and found to be in order; and

WHEREAS, the Township Clerk has further determined that all fees due and owing the Township of Woolwich and the State of New Jersey have been paid by the applicant; and

WHEREAS, the Township Committee of the Township of Woolwich wishes to renew this license in accordance with N.J.S.A.33:1-1 et seq. to the same extent that it has been granted in the past;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, in the County of Gloucester and State of New Jersey as follows:

1. That the application made by Earl C. Rode Jr., Inc. for the renewal of Plenary Retail Consumption Liquor License #0824-33-002-008 be and is hereby granted for a term beginning as of July 1, 2020 and expiring on June 30, 2021.
2. That the Woolwich Township Clerk is authorized and directed to take all steps necessary to affect the renewal of this license.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE SUBMISSION OF AN NJDOT MUNICIPAL AID GRANT APPLICATION MA-2021-SWEDESBORO AVENUE REHABILITATION

R-2020-136

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Swedesboro Avenue Rehabilitation Contract

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Woolwich formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Swedesboro Avenue Rehabilitation-00607 to the New Jersey Department of Transportation on behalf of the Township of Woolwich.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Woolwich and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly authorized by the Township Committee of the Township of Woolwich on the 13th day of July, 2020.

Jane DiBella, Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE SUBMISSION OF AN NJDOT
MUNICIPAL AID GRANT APPLICATION HIGH HILL ROAD SHARED USE PATH PHASE 3**

R-2020-137

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the High Hill Road Shared Use Path-Phase 3 Project

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Woolwich formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2021-The High Hill Road Shared Use Path-00051 to the New Jersey Department of Transportation on behalf of the Township of Woolwich.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Woolwich and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly authorized by the Township Committee of the Township of Woolwich on the 13th day of July, 2020.

Jane DiBella, Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

**RESOLUTION AUTHORIZING AWARD OF BID TO NJB CONTRACTORS, LLC IN THE
AMOUNT OF \$258,238.47 FOR IMPROVEMENTS TO THE ENCLAVE AT STONE MEETING
HOUSE
R-2020-138**

WHEREAS, The Township of Woolwich received developer bond funds in the amount of \$287,215.00 as posted on the Enclave at Stone Meeting house due to default by developer Group Ten Builders; and

WHEREAS, the Township advertised for contractor service to perform remaining improvements within said development; and

WHEREAS, bids were received in accordance with NJSA 40A:11-1 et seq. on June 19, 2020 at which time bids were received from the following and in the amounts shown:

Base	Total
NJB Contractors, LLC	\$258,338.47
Pioneer Pipe Contractors, Inc.	\$368,615.00
JPC Group, Inc.	\$465,761.00

And:

WHEREAS, NJB Contractors, LLC is determined to be the low bidder having submitted a total bid in the amount of \$258,338.47; and

WHEREAS, the Woolwich Township Engineer has submitted a letter certifying that NJB Contractors, LLC is in compliance with the bid specifications and therefore recommending award of contract in the amount of \$258,338.47, representing Base Bid, Items 1 through 32; and

WHEREAS, the Woolwich Township CFO has issued a Certification of Funds that funds are available and unencumbered in the amount of \$258,338.47; and

WHEREAS, by these determinations, the Township Committee of the Township wishes to award said bid to NHJB Contractors, LLC for their bid in the total amount of \$258,338.47 contingent upon the Solicitor's legal review and approval of the submitted bid;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That the bid submitted by NJB Contractors, LLC in the amount of \$258,338.47 be and is hereby approved for final improvements within the Enclave at Stone Meeting House.
2. That execution of said contract be and is hereby authorized by the Mayor and Administrator/Clerk of Woolwich Township.
3. That the Woolwich Township Clerk be authorized and directed to return the bid bonds of the unsuccessful bidders.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING HIRING WITHIN THE WOOLWICH TOWNSHIP JOINT MUNICIPAL COURT
R-2020-139**

WHEREAS, the Woolwich Joint Municipal Court serves the Township of Woolwich, Township of South Harrison and Borough of Swedesboro; and

WHEREAS, the need exists to add a part time employee in said office to fill a vacancy in said position; and

WHEREAS, the Township advertised and conducted interviews for said position; and

WHEREAS, the Administrator of the Woolwich Joint Municipal Court and the Administrator of the Township of Woolwich recommend that an offer of employee be extended to Kathleen Barbato in a part time position;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township of Woolwich hereby authorizes the hiring of Kathleen Barbato to the part time position of secretarial support within the Woolwich Joint Municipal Court.
2. That hours shall be set by the Administrator of the Woolwich Joint Municipal Court, but at no time shall the weekly hours worked exceed thirty-five (35) unless previously authorized.
3. That the rate of pay shall be \$13/hr. and that as a part time employee, no health care benefits shall be provided.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE BOND #1058954 AS POSTED FOR
THE DEVELOPMENT KNOWN AS FOUR SEASONS AT WEATHERBY, PHASE 1 (RECREATION)
R-2020-140**

WHEREAS, the Township of Woolwich holds Performance Bond #1058954 posted on Four Seasons at Weatherby-Phase 1 (Recreation) in the previously reduced amount of \$990,792.54; and

WHEREAS, a request has been received for the release of said Performance Bond; and

WHEREAS, the Woolwich Township Engineer, in response to said request, performed an inspection of the property and issued a letter dated June 24, 2020 in which recommendation is given for the release of said Bond; and

WHEREAS, the Township holds Maintenance Bond #SU1110547 in the amount of \$ 570,425.00; and

WHEREAS, the Woolwich Township Engineer recommends replacement of said Maintenance Bond with a new one in the amount of \$87,592.35 which represents 15% of the cost of the site improvements listed; and

WHEREAS, the Township of Woolwich finds no objection to the release of said Performance Bond, subject to the below conditions:

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and is hereby authorized to return Performance Bond #1058954 in the reduced amount of \$990,792.54 to the applicant known as K Hovnanian, Four Seasons at Weatherby, Phase 1 (Recreation).
2. That the Woolwich Township Clerk be and is hereby authorized to return Maintenance Bond #SU1110547 in the amount of \$570,425.00 subject to the receipt of a replacement Maintenance Bond in the amount of \$87,592.35 which represents 15% of the cost of the site improvements.
3. That the release of the Performance Bond is further contingent upon the receipt of a maintenance bond escrow in the amount of \$4,379.62.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE BOND #SU5022380 AS POSTED
FOR THE DEVELOPMENT KNOWN AS FOUR SEASONS AT WEATHERBY, PHASE 2B
R-2020-141**

WHEREAS, the Township of Woolwich holds Performance Bond #SU5022380 posted on Four Seasons at Weatherby-Phase 2B in the amount of \$8,747,293.98; and

WHEREAS, a request has been received for the release of said Performance Bond; and

WHEREAS, the Woolwich Township Engineer, in response to said request, performed an inspection of the property and issued a letter dated June 24, 2020 in which recommendation is given for the release of said Bond; and

WHEREAS, the Township holds Maintenance Bond #101879 in the amount of \$1,080,602.82; and

WHEREAS, the Woolwich Township Engineer recommends replacement of said Maintenance Bond with a new one in the amount of \$450,732.11 which represents 15% of the cost of the site improvements listed; and

WHEREAS, the Township of Woolwich finds no objection to the release of said Performance Bond, subject to the below conditions:

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and is hereby authorized to return Performance Bond #SU5022380 in the amount of \$8,747,293.98 to the applicant known as K Hovnanian, Four Seasons at Weatherby, Phase 2B.
2. That the Woolwich Township Clerk be and is hereby authorized to return Maintenance Bond #101879 in the amount of \$1,080,602.82 subject to the receipt of a replacement Maintenance Bond in the amount of \$450,732.11 which represents 15% of the cost of the site improvements.
3. That the release of the Performance Bond is further contingent upon the receipt of a maintenance bond escrow in the amount of \$22,536.61.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE BOND #837067231 AS POSTED
FOR THE DEVELOPMENT KNOWN AS CENTER FOR FAMILY SERVICES
R-2020-142**

WHEREAS, the Township of Woolwich holds Performance Bond #837067231 posted on A PROJECT KNOWN AS "Center for Family Services" located on Block 4, Lot 3.02 on the official tax map of Woolwich Township in the amount of \$416,241.78; and

WHEREAS, a request has been received for the release of said Performance Bond; and

WHEREAS, the Woolwich Township Engineer, in response to said request, performed an inspection of the property and issued a letter dated July 1, 2020 in which recommendation is given for the release of said Bond; and

WHEREAS, the Woolwich Township Engineer recommends the posting of a Maintenance Bond in the amount of \$35,893.13 which represents 15% of the cost of the site improvements listed; and

WHEREAS, further, an inspection escrow in the amount of \$1,794.66 is required prior to the release of said Performance Bond; and

WHEREAS, the Township of Woolwich finds no objection to the release of said Performance Bond, subject to the below conditions:

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Clerk be and is hereby authorized to return Performance Bond #837067231 in the amount of \$416,241.78 to the applicant known as Center for Family Services, Block 4, Lot 3.02, subject to the following:
 - a. The applicant shall post a Maintenance Bond in the amount of \$35,893.13 which represents 15% of the cost of the site improvements listed prior to the release of said Performance Bond
 - b. The applicant shall post an inspection escrow in the amount of \$1,794.66 is required prior to the release of said Performance Bond

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2020-June 2025

FORM 1B

**RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2020-JUNE 2025-FORM 1B
R-2020-143**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Woolwich Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Woolwich Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester; and

WHEREAS, Fiscal year 2021 covers the period of October 1, 2020-June 30, 2021

NOW, THEREFORE, BE IT RESOLVED by the Township of Woolwich, County of Gloucester, State of New Jersey hereby recognizes the following:

1. The Woolwich Township Committee does hereby authorize submission of a strategic plan for the Woolwich Township Municipal Alliance grant for fiscal year 2021 (October 1, 2020-June 30, 2021) in the amount of:

DEDR	\$3,000.00
Cash Match	\$ 750.00
In-Kind	\$2,250.00

2. The Township of Woolwich acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2020-June 2025

CERTIFICATION

I, Jane DiBella, Municipal Clerk of the Township of Woolwich, County of Gloucester, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Woolwich Township Committee on this 13th day of July, 2020.

(Name), Municipal Clerk

**RESOLUTION AUTHORIZING RELEASE AND CLOSURE OF ESCROW ACCOUNTS
R-2020-144**

WHEREAS, the Township of Woolwich is in receipt of certain escrow accounts which are no longer active; and

WHEREAS, a request has been received for the closure of the following escrow accounts upon which a remaining balance is due and owing;

Account	Developer	Amount
2018-002 – Curiale Hidden Lake Farm	Anthony Curiale	\$613.76

WHEREAS, based upon the request of the applicants and their letter of assurance described above, and with the approval of the CFO and upon the disclosure to Township Professionals of such request and their communication to the Township that no further invoices are due and owing, the Woolwich Township Committee wishes to authorize the closure of the above accounts as noted;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich that the following escrow accounts are hereby authorized for closure and the Woolwich Township CFO is hereby authorized and directed to refund the remaining balances:

Account	Developer	Amount
2018-002 – Curiale Hidden Lake Farm	Anthony Curiale	\$613.76

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

Attest:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING REFUND OF FUN DAY VENDOR FEES
R-2020-145**

WHEREAS, Fun Day was cancelled due to the Governor's Executive Orders and the COVID-19 Pandemic;

WHEREAS, several vendors pre-paid registration fees for crafts, food, and non-food services;

WHEREAS, the Township of Woolwich wishes to refund the fees paid by those vendors from the account in which that money is held in trust;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich as follows:

That the Woolwich Township CFO be and is hereby authorized and directed to refund the vendor registration fees as listed below:

Battiato's Ice Cream - \$175.00 – PO# 20-00888
Hetvi Patwa – Henna by Hetvi - \$45.00 – PO# 20-00892
Italian Water Ice - \$175.00 – PO# 20-00894
Renewal by Anderson - \$35.00 – PO# 20-00890
Sal's Pizza - \$175.00 – PO# 20-00891
Julonda Gonzales – Scentsy - \$35.00 – PO# 20-00895
Sherri Cerrone – Magical Moon Jewelry - \$35.00 – PO# 20-00893
Ultralights MTE - \$85.00 – PO# 20-00889

Adopted at a meeting of the Township of Woolwich Committee held on July 13, 2020

Vernon R. Marino, Mayor

Attest:

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CANCELLATION OF
VARIOUS IMPROVEMENT AUTHORIZATION BALANCES IN THE TOWNSHIP OF
WOOLWICH
R-2020-146**

WHEREAS, the governing body of the Township of Woolwich has determined that there exists certain General Capital Improvement Authorization balances that remain dedicated to projects now completed, and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to the Capital Improvement Fund or credited to Surplus, and unused debt authorizations may be cancelled,

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Woolwich, County of Gloucester, that the following General Capital Improvement Authorization balances are hereby cancelled:

ORDINANCE #	DESCRIPTION	AMOUNT
2010-13	Russell Mill Road Phase 3 & 4	\$27,785.52
2011-08	Public Works Equipment	\$505.20
2012-15	Field Drainage Improvements	\$12,485.00
2012-20	Public Works Garage	\$18,588.00
2014-03	Public Works and Fire Safety Equipment	\$.45
2014-16	Acquisition of Real Property	\$17,160.50
2016-10	Various Capital Improvements	\$471.46
2017-16	Various Roadway and Drainage Improvements	\$12,440.00

Vernon R. Marino, Mayor

ATTEST:

Jane DiBella, Township Clerk

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a regular meeting held on July 13, 2020.

Jane DiBella, Township Clerk

**RESOLUTION AUTHORIZING PLACEMENT OF MUNICIPAL LIENS-PROPERTY
MAINTENANCE**

R-2020-147

WHEREAS, various properties within the Township of Woolwich are vacant and/or neglected, thereby creating a violation of the Township Property Maintenance Code; and

WHEREAS, the owners of property located at 106 Steeplebush and 1163 US Rt. 322 failed to comply with a "Notice of Violation" issued by the Woolwich Township Director of Municipal Services; and

WHEREAS, the Woolwich Township Public Works Department thereafter conducted lawn maintenance at said properties for which the cost to the Township is \$300.00 per property; and

WHEREAS, the Township wishes to re-coup such costs by placing municipal liens as reflected below:

Block Lot	Address	Owner(s)
25/3.19	106 Steeplebush	Hidden Mill Associates
60/6.01	1163 US Rt. 322	AP Hospitality LLC

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That the Woolwich Township Tax Collector be and is hereby authorized to place municipal liens on the Blocks/Lots as referenced above in the amount of \$300.00 per property.

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 13th day of July, 2020.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER OR REFUND OVERPAYMENT OF TAXES

R-2020-148

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following transfer to the 2020 tax year and/or refunds as noted:

Block 3.02	Lot 30	Corelogic	\$ 2,520.27 refund
Block 3.41	Lot 9	Wells Fargo	2,805.73 refund
Block 24.01	Lot 20	Corelogic	5,641.84 refund

Adopted this 13th day of July, 2020

TOWNSHIP OF WOOLWICH

Vern Marino, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich, at a meeting held on the 13th day of July 2020.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP
COMMITTEE OF THE TOWNSHIP OF WOOLWICH;
LITIGATION: WOOLWICH ADULT, POTENTIAL LITIGATION: BPU
R-2020-149**

WHEREAS, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **July 13, 2020**.
2. The general nature of the subject to be discussed at said closed meeting shall be;

Litigation: Woolwich Adult
Potential Litigation: BPU

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 13th day of July, 2020

ATTEST:

TOWNSHIP OF WOOLWICH

Jane DiBella, Clerk

Vernon Marino, Mayor