

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
MAY 18, 2020
6:00 p.m.**

The meeting was conducted via teleconference due to COVID-19 Emergency Directives.

The meeting was called to order by Mayor Vernon Marino at 6:00 p.m. with the following statement:

May 18, 2020 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Frederick: PRESENT Nocentino: PRESENT Santore: PRESENT
Matthias: PRESENT Marino: PRESENT

Mayor Marino led in the salute to the American Flag.

Committeeman Frederick moved to open the meeting to public comment. Committeeman Nocentino seconded. All were in favor.

Hearing no public comment. Motion was made by Committeeman Nocentino, seconded by Committeewoman Santore and unanimously passed to close the public portion. All were in favor.

Mayor Marino read the following Ordinances by title only upon second reading:

2020-09 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Adopting an Amendment to the Weatherby Town Center Redevelopment Plan

Open to public comment: Santore Second: Nocentino All in favor

No public comment

Close to public comment: Nocentino Second: Santore All in favor

Motion to adopt: Santore Second: Nocentino

Roll Call: Frederick; YES, Nocentino: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

2020-10 An Ordinance of the Township of Woolwich Amending Chapter 203-5B of the Code of the Township of Woolwich Entitled "Definitions and Word Usage: to Create the Definition of Supermarket

Open to public comment: Nocentino Second: Santore All in favor

No public comment

Close to public comment: Nocentino Second: Santore All in favor

Motion to adopt: Frederick Second: Santore

Roll Call: Frederick; YES, Nocentino: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

Deputy Mayor Matthias moved to approve a consent agenda for resolutions R-2020-107 through and including R-2020-114. Committeewoman Santore seconded. All were in favor.

R-2020-107 Resolution of the Township of Woolwich-Applicant-LEAP Implementation Grant Agreement/Police Service

R-2020-108 Resolution of the Township of Woolwich-Applicant-LEAP Implementation Grant Agreement/Solid Waste Collection

R-2020-109 Resolution of the Township of Woolwich Authorizing a Shared Service Agreement Between the Township of Woolwich and the Kingsway Regional High School District for IT Services

R-2020-110 Resolution Amending Resolution R-2020-96 as to the Municipal Services Reimbursement to the Four Seasons at Weatherby Homeowners Association

R-2020-111 Resolution of the Township of Woolwich Elevating Officers Brian Collins and Bay Kasten to the Position of 7th Class Officers

R-2020-112 Resolution Authorizing Release and Closure of Escrow Accounts

R-2020-113 2020 Municipal Budget Introduction Resolution

R-2020-114 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Motion was made by Committeewoman Santore and seconded by Deputy Mayor Matthias to adopt resolutions R-2020-107 through and including R-2020-114.

Committeeman Frederick noted an amendment to the Shared Services Agreement approval in R-2020-109 as to the agreement start date.

Roll Call: Frederick; YES, Nocentino: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

The following reports were provided for the month of April:

Tax Collector: \$2,924,271.38

Woolwich Fire Company: Committeewoman Santore noted that it was a small month with few calls for service. All members are taking precautions against COVID-19 and conducting online training. As of June 1st, there will be a paid duty crew under the SAFER Grant. This will be beneficial in addressing volunteer needs.

Police Chief: Chief Jaramillo reported high morale in the department, a healthy crew and the starting shore traffic increase. Deputy Mayor Matthias requested that the reports be split by town as opposed to number.

Township Engineer: Discussion was held regarding roadway priorities for the 2020-21 grant cycle. Mr. Grieman suggested two possible applications 1) Swedesboro Ave. and 2) High Hill Path Phase 3. Deputy Mayor Matthias asked for clarification if there are separate pools of money and was told the applications would be in different categories.

Committeeman Frederick asked if these choices coincide with the DOMS priority list and was told that it is. The Engineer estimated \$1,500-\$2,000 to submit the app(s).

Committeewoman Santore moved to authorize the engineer to prepare the grant applications for Swedesboro Avenue and High Hill Path Ph. 3. Committeeman Frederik seconded.

Roll Call: Frederick; YES, Nocentino: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

The Engineer further advised the Committee that the park project is moving through the permitting process with a meeting being scheduled with DEP to ensure the application contains all necessary documents. Additionally, he advised that structural plans for the concession stand and sanitary sewer designs are underway.

Administrator's Report: Monthly Report/Self Explanatory-No questions

Municipal Services: Monthly Report/Self Explanatory-No Questions

Mayor Marino requested he following liaison reports:

Committeeman Frederick:

Municipal Services; (Blds./Grounds/Code/UCC/Zoning/Public Works); 24 zoning permits and 3 violations were issued. Parks reopened under the Governor's guidelines. Environmental Commission: Monitoring blue bird houses. Guinea hen project has been approved. Looking into tree planting at Harper School in conjunction with the Girl Scouts. Recycling Assemblies are being planned. Deputy Mayor Matthias suggested that Committeeman Frederik share the assembly artwork when received so that it can be shared.

Committeeman Nocentino: Municipal Alliance: No Report

Committeewoman Santore: BDAC; Trash/Recycling: 38 carts were exchanged month of March and 6 additional carts were leased. Committeeman Frederik asked if the T&R stats have been completed as yet. Committeewoman Santore offered to inquire with the T&R Recycling Coordinator and Logan Township and report back.

Dep. Mayor Matthias:

Educational Partners; (KRHS and SWSD); Virtual learning continues in the school district. 6th grade students in the S/W District will be honored virtually. Kingsway District graduation plans are yet to be determined. Recreation; 08085 Run will be virtual.

Mayor Marino:

Administration: (Finance; Court; JLUB, TDR Task Force); Thanks to the CFO for his work on the 2020 budget. Full review of the budget will be held at an upcoming meeting prior to adoption. Courts are on shut down with court sessions to be held via ZOOM platform in June. Public Safety; Woolwich named 14th safest city in NJ is a tribute to leadership.

There was no old business and no need for closed session.

Under new business, the Committee discussed support of an appeal by the Gloucester County School Superintendents to allow modified in person graduation ceremonies. The Committee authorized the Administrator to prepare a letter in support of the Superintendents.

The Administrator/Clerk advised of the upcoming renewal of membership in the Tri-Co Joint Insurance Fund.

Also under new business, Mayor Marino advised of plans to install Plexiglas barriers at administrative for both safety and health measures. The Administrator advised that one quote has been received in the amount of \$8,800 and that she is awaiting additional quotes. The CFO advised that anything over \$6,000 requires quotes and that he would like to try to stay under the \$6,000 threshold.

Motion was made by Committeewoman Santore to move forward with the purchase in a not to exceed amount of \$6,000. Deputy Mayor Matthias seconded.

Roll Call: Frederick; YES, Nocentino: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

Committeewoman Santore moved to approve the minutes of April 20, 2020 and May 4, 2020. Committeeman Frederick seconded. All were in favor.

Motion was made by Committeewoman Santore and seconded by Committeeman Nocentino to approve the bills and purchase orders.

Roll Call: Frederick; YES (abstain on Verizon bills), Nocentino: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

Mayor Marino stated his gratitude to the residents for their continued support and willingness to stay home and safe during this pandemic, and that the Committee remains hopeful to holding in-person meetings again soon.

With no further business, Committeeman Nocentino moved to adjourn the meeting. Committeewoman Santore seconded. All were in favor.

The meeting adjourned at 6:44 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk