

**AGENDA  
WOOLWICH TOWNSHIP COMMITTEE  
MARCH 16, 2020**

Call to order:

The March 16, 2020 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

**Privilege of the Floor/Agenda Items Only:** The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Softball Awards-District 15 Champions-Minors and Majors

SLK-Branding Recommendations

SPS-Home Energy Audits

**Ordinances:**

**2020-05 Ordinance of the Township of Woolwich Amending Chapter 159 of the Code of the Township of Woolwich Entitled "Streets and Sidewalks" Second Reading/Public Hearing**

**2020-06 Ordinance of the Township of Woolwich Amending Weatherby Town Center Redevelopment Plan First Reading/Introduction**

**2020-07 Ordinance of the Township of Woolwich Amending Chapter 203-5B of the Code of the Township of Woolwich Entitled "Definitions and Word Usage" to Create the Definition to define Supermarket**

First Reading/Introduction

**Resolutions of Consent Agenda:**

**R-2020-81 Resolution of the Township of Woolwich, County of Gloucester Authorizing Quote of Remington and Vernick Engineers in the Amount of \$42,000 for Engineering and Oversight of FY2019 NJDOT Trust Fund Project**

**R-2020-82 Resolution Authorizing Utilizing the Services of "Extra Duty Solutions" for Extra Duty Scheduling of the Woolwich Township Police Department**

**R-2020-83 Resolution Making an Elevation within the Woolwich Township Police Department**

**R-2020-84 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Prohibiting Left Turns at the Proposed US Rt. 322 Driveway for the Commodore Business Center-North**

**R-2020-85 Resolution Authorizing Totally Disabled Veteran Exemption**

**R-2020-86 Resolution Authorizing Totally Disabled Veteran Exemption**

**R-2020-87 Resolution Authorizing the Hiring of Part Time Seasonal Janitorial Staff-Locke Avenue Park**

**R-2020-88 Resolution Authorizing the Extension of Lease Agreement Between the Township of Woolwich and D & J Catering for Concession Stand Services**

**R-2020-89 Resolution of the Township of Woolwich, County of Gloucester Approving a Memorandum of Understanding Between the Township of Woolwich, the Gloucester County Utilities Authority, the Borough of Swedesboro and the Gloucester County Utilities Authority in Regards to Sewer Conveyance and Construction and Operation of a Pump Station and Force Main Related Thereto**

**R-2020-90 Resolution Authorizing Budget Appropriation Transfers During the First Three Months of the Succeeding Year for the Township of Woolwich, County of Gloucester, State of New Jersey**

|                         |   |
|-------------------------|---|
| <b>Reports:</b>         | Month of January and February                                 |
| Tax Collector:          | \$4,461,728.05 Jan. \$6,612,954.78 February and 2019 year end |
| Woolwich Fire Company:  | Monthly Report  |
| Police Chief:           | Monthly Report  |
| Township Engineer:      | Monthly Report  |
| Administrator's Report: | Monthly Report  |
| Municipal Services:     | Monthly Report  |

**Liaison Reports:**

|                         |   |
|-------------------------|---|
| Committeeman Frederick: | Municipal Services; (Blds./Grounds/Code/UCC/Zoning/Public Works);<br>Environmental Commission |
| Committeeman Nocentino: | Municipal Alliance  |
| Committeewoman Santore: | BDAC; Trash/Recycling   |
| Dep. Mayor Matthias:    | Educational Partners; (KRHS and SWSD); Recreation   |
| Mayor Marino:           | Administration: (Finance; Court; JLUB, TDR Task Force); Public Safety                         |

**Old Business:**

|                      |  |
|----------------------|--|
| <b>New Business:</b> | <b>Authorize Advertisement Towards Lease of Farmland</b> |
| Block 28.01 Lot 1    | 13 tillable acres  |
| Block 5, Lot 3       | 15 tillable acres  |
| Block 5, Lot 4       | 20 tillable acres  |
| Block 3, Lot 6       | 17 tillable acres  |

**Privilege of the Floor:** The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

**R-2020-91 Resolution for Closed Session:**

**Approval of Minutes:** February 18, 2020 and Closed Session  
March 2, 2020 and Closed Session

**Approval of Bills and Purchase Orders:**

**Adjournment:**

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)**

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RULES AND REGULATIONS OF THE WOOLWICH TOWNSHIP COMMITTEE:** These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration or as determined by the Mayor or Deputy Mayor, set aside for such comment at every monthly meeting of the Committee. There will be no other public comment accepted unless directed by the Mayor or Deputy Mayor or by an approved motion of the Committee, such as a public hearing.

Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or Deputy Mayor designee for permission to question or address Township Committee.

Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

Individuals' comments will be limited to a maximum of five (5) minutes to allow as many residents to speak as possible. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the Mayor or his/her designee.

No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or Deputy Mayor will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

Closed sessions of the Township Committee will normally be held at the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING CHAPTER 159 OF THE CODE OF THE  
TOWNSHIP OF WOOLWICH ENTITLED "STREETS AND SIDEWALKS"  
2020-05**

**WHEREAS**, Article II Entitled "Street Excavations and Opening" of Chapter 159 entitled "Streets and Sidewalks" of the Code of the Township of Woolwich establishes regulations concerning the excavation of streets, which include permitting, fees, engineering review and inspection and restoration requirements; and

**WHEREAS**, pursuant to recommendation of the Woolwich Township Engineer, the Township Committee of the Township of Woolwich wishes to amend said Ordinance in the interest of the Township;

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Woolwich that the following amendments to Article II of Chapter 159 of the Code of the Township of Woolwich be and is hereby amended as follows:

**SECTION I. AMENDMENTS**

Chapter 159, Article 2, Section 11 entitled "Restoration of Surfaces" be deleted and replaced with the following:

**A.**

Excavation and reconstruction.

**(1)**

The New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction (latest edition), with all amendments and supplements by NJDOT, shall govern all work performed under permits issued by Woolwich Township except as supplemented and outlined below and elsewhere in this policy.

**(2)**

All applicants shall contact the New Jersey One Call Center (811 or 1-800-272-1000) prior to any excavation in a Township right-of-way.

**(3)**

The excavated material from the trench opening shall not be used for backfill unless the material is approved by the Township Department of Public Works (DPW).

**(4)**

Flowable backfill material shall be required for backfilling of all road openings in the pavement area, or other areas at the discretion of the DPW. Flowable backfill, also known as controlled low-strength material (CLSM), shall conform to and be constructed according to NJDOT specifications. All trenches shall be filled to within eight inches of final grade. The remaining eight inches shall be filled with stabilized base course placed in three layers to the existing grade. After a ninety-day settling period, the top two inches of the base course shall be milled and final paved with top

course as directed by the DPW. Alternate backfill materials such as 15:1 dry mix are prohibited without prior written approval from the DPW.

(5)

Backfill material, when placed in the trench outside the limits of paving, shall be deposited in layers and compacted in such a manner and by such methods as to achieve 95% standard proctor density throughout the entire area to be backfilled. The maximum thickness of each layer shall not exceed eight-inches loose measurement unless it can be demonstrated that lifts exceeding eight inches meet the minimum 95% compaction requirement. The DPW may require the permit holder to perform in-place density testing to ensure the backfill meets specified requirements.

(6)

Pavement restoration will require that a tack coat be applied to all vertical and horizontal surfaces of the opening for the stabilized base. A tack coat shall also be applied to the horizontal joints after the final two inches of top course material is placed.

(7)

No greater area shall be excavated than can be backfilled and completed, including pavement restoration, in a normal road working day (8:00 a.m. to 4:00 p.m.).

(8)

Paved roadway surfaces shall be saw cut vertically to the full depth of the existing pavement on a straight line before excavating. The surfaces shall be cut in such a manner that lifting of pavement adjacent to the trench will not occur during excavating. Any concrete encountered shall be saw cut and all bars cut flush with the edges of the concrete. Roadway surfaces beyond the limits of the trench cuts shall not be disturbed. All trench excavation must be in accordance with OSHA. Prior to paving, the applicant shall be responsible for the adjusting or for arranging for the adjustment of all facilities such as manholes, inlets, utility boxes, etc., so that they will conform to the cross slope of the restored surface of the roadway.

(9)

The DPW, at its sole discretion, may require that any portion of a trench be re-excavated and restored in accordance with provisions contained herein until the expiration of the period of maintenance.

(10)

All openings beyond the shoulder areas shall be brought to grade with compacted backfill. After a minimum of six months, a minimum thickness of four inches of topsoil shall be constructed in the trench area and seeded, fertilized, and mulched or sodded. Should a proper growth not be achieved after one month, the area shall be re-fertilized, reseeded and re-mulched or re-sodded as necessary.

**(11)**

Repair of Township facilities, other than pavements, shoulders, or lawn areas, which are disturbed as a result of work performed under the permit shall be required by the DPW. When work is to be completed on a Township road or intersection that impacts the existing signing, striping, raised pavement markers or traffic signal system, it is the applicant's responsibility to contact the Township DPW for mark out of existing facilities in the roadway. Any damage to these facilities must be repaired to the satisfaction of the DPW. In the event that the one or both of the center line markings of the roadway are disturbed or damaged, both center line markings shall be replaced. All restoration required by this section shall be done in conformance to the current standards. Any excavations or openings within the Township right-of-way must be restored to as good or better condition as existed prior to the commencement of work.

**(12)**

Mill and overlay requirements:

**(a)**

The DPW may direct the milling and overlay of newly trenched areas, full width of the road, if the trench is irregular in shape, and/or multiple openings are within close proximity to one another. The limits of the mill and overlay shall be from the beginning of the first opening to the end of the last opening.

**(b)**

Mill and overlay of the width of the entire lane is required if the trench is longitudinal along the travel lane. Full width mill and overlay of the entire road is required along longitudinal trenches with non-uniform width and/or with multiple crossings to prevent erratic travel of motor vehicles.

**B.**

Final restoration. For all openings in a paved roadway, either of the following reconstruction methods may be used:

**(1)**

The flowable fill backfill material shall be placed to within 12 inches of the existing grade. A subbase of six inches of dense-graded aggregate shall be placed and compacted, and then a layer of four inches of stabilized base shall be placed and compacted. The remaining two inches shall be filled with a cold patch material. After a minimum settling period of 90 days, the cold patch material shall be removed and replaced with the final paving as directed by the DPW. All vertical and horizontal joints shall be tack coated.

**(2)**

In lieu of the six inches of dense graded aggregate, six inches of stabilized base course, placed in two lifts and compacted, may be used, and the two inches of cold patch placed thereon. After the ninety-day settlement period, the temporary material shall be removed and replaced with the

permanent paving at the direction of the DPW. All vertical and horizontal joints shall be tack coated.

**(3)**

Traffic stripes or markings such as edge lines, stop lines, center lines, crosswalks, arrows or word messages, etc., shall be replaced immediately after the temporary pavement is placed. Latex paint may be used for temporary striping. Alkyd base thermoplastic shall be used as the final striping material. Thermoplastic shall be installed at 125 mil thickness. Glass beads shall be applied on the top of the thermoplastic traffic stripes and/or markings. Installation methods and thermoplastic materials shall be in accordance with specifications. When the final pavement restoration is complete, the final pavement markings shall be placed at the direction and approval of the Township.

Additionally, Section 159-13.1 entitled "Backfilling and Repaving" shall be deleted in its entirety.

**SECTION II. INCONSISTENCY**

All Ordinances or parts of Ordinances that are inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

**SECTION III> EFFECTIVE DATE**

This Ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Vernon Marino, Mayor

**NOTICE**

Notice is hereby given that the foregoing ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Woolwich, held on the 2nd day of March 2020 and will be considered for final passage at a meeting of the Township Committee of the Township of Woolwich, to be held on the 16<sup>th</sup> day of March at 6:00 p.m. at which time and place any interested party will be given the opportunity to be heard.

\_\_\_\_\_  
Jane DiBella, Township Clerk



CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16<sup>th</sup> day of March, 2020.

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Jane DiBella, Clerk

## **159-11 Restoration of Surfaces**

In all cases where permits are issued hereunder wherein the permittee is to restore the surface of the street, the following rules, regulations and requirements shall apply:

### **A.**

No permittee shall commence the restoration of any street foundation or surface until the Inspection and Approval Officer deemed that the settlement of the subsurface is complete and the area properly prepared for restoration.

### **B.**

All subbases and base courses shall be restored to a width of 12 inches wider than the width of the excavation and to a length of 12 inches longer than the length of the excavation.

### **C.**

The street surface shall be restored to a width of 12 inches wider than the width of the restored foundation and to a length of 12 inches longer than the length of the restored foundation.

### **D.**

When any foundation is restored by the use of cement concrete, the same shall consist of 4,000 psi concrete in accordance with NJDOT.

### **E.**

All foundations and surfaces of improved roads shall be restored to their original thickness, width and grade with the same type of material as existed prior to the making of the excavation. Care should be taken to reconstruct the trench areas so as to recreate or improve upon the road cross section. In no case, however, shall restoration be completed with less than the following materials and thickness:

#### **(1)**

Six inches compacted dense graded aggregate or soil aggregate, I-5.

#### **(2)**

Four inches bituminous stabilized base course, Mix I-2 constructed in layers not more than two inches compacted thickness.

#### **(3)**

Two inches FABC Mix I-5 surface course applied and tack coated to existing edge of pavement.

#### **(4)**

A hot sealer shall be applied to all joints where new and old bituminous material meet.

**F.**

The foundations and surfaces of improved roads shall be made with the materials as specified herein or as directed by the Inspection and Approval Officer.

**159-12 Moratorium on Openings**

No permits shall be granted on a newly improved Township road for a period of five years except in cases of emergency. Emergencies shall include utility repairs and any other emergency certified by the Township Committee, Construction Code Official, Manager and the Township Engineer or Public Works Director.

**§ 159-13 Regulating street and right-of-way openings.**

"Improved road" shall mean any Township road surfaced with existing asphalt, concrete, bituminous concrete, or similar pavement. Minimum standards for improved roads shall be six inches of dense graded aggregate or soil aggregate, (I-5), four inches of bituminous-stabilized-concrete base course (Mix I-2) and two inches of FABC (Mix I-5) surface course.

**§ 159-13.1 Backfilling and repaving.**

Upon such notice to the Township Engineer and under his inspection, the contractor securing the permit hereunder shall immediately, after completing the work necessitating the excavating or opening, refill with material suitable to the Township Engineer, properly tamped, and restore the excavation or opening with a temporary cover as follows: earth and gravel roads with gravel not less than eight inches thick; all other roads and walks with two inches of patch, Type R.R. or F.A.B.C. No. 1 or No. 2. The applicant shall maintain the area of excavation free from potholes and depressions until the final surface has been applied and approved.

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER AUTHORIZING  
THE QUOTE OF REMINGTON AND VERNICK ENGINEERS IN THE AMOUNT OF \$42,000 FOR  
ENGINEERING AND OVERSIGHT OF FY2019 NJDOT TRUST FUND PROJECT  
R-2020-81**

**WHEREAS**, the New Jersey Department of Transportation (NJDOT) has awarded the Township of Woolwich a grant in the amount of \$200,000 for the resurfacing of various streets within the Township of Woolwich (Rainey and Viereck Roads) under its FY2019 state aid grant program; and

**WHEREAS**, the Township of Woolwich received a proposal dated March 3, 2020 from Remington and Vernick Engineers to conduct engineering, inspection and contract administration of said project in the amount of \$42,000; and

**WHEREAS**, the Woolwich Township CFO has issued a Certification of Funds in this regard;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Remington and Vernick Engineers be and are hereby authorized and directed to conduct engineering, inspection and contract administration under the NJDOT FY2019 State Aid Program per their proposal dated March 3, 2020 in the "Not to Exceed" amount of \$42,000.

Adopted this 16th day of March 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of March 2020.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING UTILIZING THE SERVICES OF “EXTRA DUTY SOLUTIONS” FOR EXTRA DUTY SCHEDULING OF THE WOOLWICH TOWNSHIP POLICE DEPARTMENT**

**R-2020-82**

**WHEREAS**, Extra Duty Solutions administers extra duty programs for law enforcement agencies; and

**WHEREAS**, duty programs eliminate the financial risk and limit the legal risk for the police department and the municipality; and

**WHEREAS**, over the last five (5) years Woolwich Township police department has seen a considerable increase in “extra duty” work in around the Township; and

**WHEREAS**, the CFO agrees by adding the streamlined process that Extra Duty Solutions provides by using an APP driven program will provide more control over time with scheduling.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Woolwich, Gloucester County, New Jersey, that:

1. Extra Duty Solutions APP will eliminate the financial risk and limit the legal risk for the police department and the municipality at no cost to the Township of Woolwich.
2. The CFO finds and determines the APP driven program will provide more control over time with scheduling and timely payments.
3. The APP is to be applied to the officers’ cell phones for dispatching and documenting all requests for outside work.

Adopted this 16th day of March, 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of March, 2020.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING AN ELEVATION WITHIN THE WOOLWICH TOWNSHIP POLICE DEPARTMENT  
R-2020-83**

**WHEREAS**, Patrolman Eric Petroski was hired as an 8th Class Patrolman within the Township of Woolwich effective as of March 21, 2016; and

**WHEREAS**, the effective agreement between the Township of Woolwich and PBA Local #122 calls for the elevation in class after one year; and

**WHEREAS**, the Woolwich Township Committee, as the Appropriate Authority agrees to elevate said Officer to the position of 4th Class Patrolmen effective as of March 21, 2020;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Officer Eric Petroski, be and is hereby elevated to the position of 4th Class Patrolman for the Township of Woolwich effective as of February 1, 2020.
2. That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for 4th Class Officers shall be \$67,801.44 prorated for the remainder of 2020.

Adopted this 16<sup>th</sup> day of March, 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY  
PROHIBITING LEFT TURNS AT THE PROPOSED U.S. RT. 322 DRIVEWAY FOR THE COMMODORE  
BUSINESS CENTER-NORTH**

**R-2020-84**

**WHEREAS**, Liberty Venture I, LP / Commodore Business Center North is proposing the development of the Commodore Business Center-North, consisting of a 455,280 ± square foot warehouse distribution center together with parking, landscaped buffering, stormwater management facilities and related site improvements to be located on Block 11, Lot(s) 20 & 21 on the official tax map of the Township of Woolwich; and

**WHEREAS**, the proposed facility will have a right-in/right-out only driveway on US Rt. 322, a New Jersey State Hwy. for which access permits are required by NJDOT; and

**WHEREAS**, NJDOT requires that the Township of Woolwich adopt a Resolution prohibiting left turns at the proposed US Rt. 322 driveway for the Commodore Business Center North – Woolwich development, along with other requirements set forth in an NJDOT review letter dated February 18, 2020; and

**WHEREAS**, in the interest of economic development along with vehicular safety, the Woolwich Township Committee agrees to prohibit left turns at said location and as per the attached map, incorporated into this resolution by reference;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby agrees to prohibit left turns at the proposed US Rt. 322 driveway for the Commodore Business Center-North, located on Block 11, Lot(s) 20 and 21, as depicted.
2. That a copy of this resolution shall be forwarded to the developer upon adoption by the Clerk of the Township of Woolwich.

Adopted this 16<sup>th</sup> day of March, 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 16<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING TOTALLY DISABLED VETERAN EXEMPTION  
R-2020-85**

**WHEREAS**, certain disabled veterans are entitled to an exemption from payment of real estate taxes otherwise due pursuant to N.J.S.A. 54:4-3.30 et seq.; and

**WHEREAS**, the Gloucester County Tax Assessor has made a determination that Robert J. Prichard qualifies for said exemption;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector to refund and /or cancel taxes as set forth below. Homeowner is responsible for the 1<sup>st</sup> 55 days of the 1<sup>st</sup> quarter taxes.

|          |          |                   |  |
|----------|----------|-------------------|--|
| Block 59 | Lot 9.15 | Robert J Prichard | \$ 367.39 refund & cancel 1 <sup>st</sup> qtr. 2020<br>928.67 cancel 2 <sup>nd</sup> qtr. 2020 |
|----------|----------|-------------------|--|

**TDV was approved on February 24, 2020**

Adopted this 16th day of March, 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST:

\_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Jane DiBella, Clerk



**RESOLUTION AUTHORIZING TOTALLY DISABLED VETERAN EXEMPTION  
R-2020-86**

WHEREAS, certain disabled veterans are entitled to an exemption from payment of real estate taxes otherwise due pursuant to N.J.S.A. 54:4-3.30 et seq.; and

WHEREAS, the Gloucester County Tax Assessor has made a determination that Matthew V. Valente qualifies for said exemption;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector to refund and /or cancel taxes as set forth below.

|             |        |                 |   |
|-------------|--------|-----------------|---|
| Block 27.01 | Lot 29 | Matthew Valente | \$ 5,184.18 cancel 3 <sup>rd</sup> qtr.2019 |
|             |        |                 | 5,184.18 cancel 4 <sup>th</sup> qtr. 2019   |
|             |        |                 | 5,163.56 cancel 1 <sup>st</sup> qtr. 2020   |
|             |        |                 | 5,163.56 cancel 2 <sup>nd</sup> qtr. 2020   |

TDV was approved on May 1, 2019

Adopted this 16th day of March, 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST:

\_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE HIRING OF PART TIME SEASONAL  
JANITORIAL STAFF-LOCKE AVENUE PARK  
R-2020-87**

**WHEREAS**, the Township has posted and conducted interviews for the position of part time seasonal janitorial staff within the Woolwich Township Park System; and

**WHEREAS**, Victor Rodriguez has held this position in prior years; and

**WHEREAS**, it is the recommendation of the Administrator/Clerk and the Director of Municipal Services, that the Woolwich Township Committee authorize Victor Rodriguez to serve in this aspect on an as-needed basis, as assigned by the Director of Municipal Services;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the employment of Victor Rodriguez in the position of Part-Time Seasonal Janitorial Staff within the Woolwich Township Park System be and is hereby authorized, effective March 16, 2020.
2. That the duties and work schedule of said position will be set at the discretion of the Woolwich Township Director of Municipal Services.
3. That payment for said position shall be \$11.00/hr., to be paid through funds generated through park permit fees.
4. That said position does not entitle the employee to be eligible to receive any benefits as offered to full time employees of the Township.

Adopted this 16<sup>th</sup> day of March, 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a regular meeting held on March 16, 2020.

\_\_\_\_\_  
Jane DiBella, Township Clerk

**RESOLUTION AUTHORIZING THE EXTENSION OF LEASE AGREEMENT BETWEEN THE TOWNSHIP OF  
WOOLWICH AND D & J CATERING FOR CONCESSION STAND SERVICES**

**R-2020-88**

**WHEREAS**, the Township of Woolwich publically bid and thereafter awarded Locke Avenue Park concession services to D & J Catering in the year 2019 via the adoption of R-2019-63 on February 19, 2019; and

**WHEREAS**, said lease has expired; and

**WHEREAS**, the Township has subsequently advertised receipt of bids for 2020 concession services, which bids are due on March 20, 2020; and

**WHEREAS**, based upon the timeline required under the Local Public Contracts Law, the receipt and potential award of bids will be subsequent to the opening of the spring sports season at which time concession services will be required; and

**WHEREAS**, D & J Catering has agreed to continue concession services under the terms of the 2019 lease agreement, until such time as a new concessionaire is awarded;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich that it does hereby agree to the extension of the 2019 Lease Agreement between the Township of Woolwich and D & J Catering for the lease and operation of the Locke Avenue Park concession stand until such time as a new lease is executed subsequent to the March 20, 2020 bid receipt date.

Adopted this 16<sup>th</sup> day of March, 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

Certification

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER APPROVING A  
MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF WOOLWICH, THE GLOUCESTER  
COUNTY UTILITIES AUTHORITY, THE BOROUGH OF SWEDESBORO AND THE GLOUCESTER COUNTY  
IMPROVEMENT AUTHORITY IN REGARDS TO SEWER CONVEYANCE AND CONSTRUCTION AND  
OPERATION OF A PUMP STATION AND FORCE MAIN RELATED THERETO  
R-2020-89**

**WHEREAS**, THE Township of Woolwich entered into a Memorandum of Understanding (MOU) between the Township of Woolwich, the Gloucester County Utilities Authority, The Gloucester County Improvement Authority and Precision Land Development LLC on September 9, 2019 for the purpose of the construction of a pump station and force main to convey leachate from the Gloucester County Improvement Authority to the Gloucester County Utilities Authority via a sewer conveyance system; and

**WHEREAS**, the Borough of Swedesboro most recently requested to be a party to an MOU which includes the Borough in the joint venture; and

**WHEREAS**, the MOU requires that the Borough of Swedesboro construct, own and operate the pump station which will connect to the GCUA force main on Kings Highway; and

**WHEREAS**, the terms of this agreement have been reduced to writing within a Memorandum of Understanding between the Township of Woolwich, the Gloucester County Improvement Authority, the Gloucester County Utilities Authority and the Borough of Swedesboro, as attached hereto; and

**WHEREAS**, the Township of Woolwich has determined it to be in their best interest to participate in said improvements to its advantage as it relates to its own efforts to install its sewer conveyance system; and

**WHEREAS**, the Township Committee of the Township of Woolwich are in agreement to said terms contained therein;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Township Committee of the Township of Woolwich hereby approves entering into a Memorandum of Understanding between the Township of Woolwich, the Gloucester County Improvement Authority, the Gloucester County Utilities Authority and the Borough of Swedesboro as attached hereto, contingent upon the approval of all other participating parties.

Adopted this 16<sup>th</sup> day of March, 2020

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Natalie Matthias, Deputy Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Jane DiBella, Clerk

MEMORANDUM OF UNDERSTANDING

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2020  
between

Parties:

1. Gloucester County Utilities Authority (GCUA)
2. Gloucester County Improvement Authority (GCIA)
3. Woolwich Township
4. The Borough of Swedesboro

Project

The Gloucester County Improvement Authority (GCIA) operates a County Landfill. Leachate from the landfill is collected and stored on-site. Current practice is to haul the leachate to the Gloucester County Utilities Authority (GCUA) Wastewater Treatment Plant. Approximately 30-truck loads are delivered each day, Monday through Friday. Wet weather conditions increase the volume, with peak days of 200,000 gpd. Monthly average day flows vary from 70,000 to 100,000 gpd. Because of storage capacity at the GCIA Complex, the maximum future daily flow will be limited to 200,000 gpd.

The GCIA intends to construct a pump station and force main to convey the leachate to the GCUA interceptor system in a joint venture with the Borough of Swedesboro and Woolwich Township.

GCIA will complete all on-site improvements to pipe leachate to the new GCIA leachate pump station under their own separate project contracts. GCIA will also be responsible for the design and construction of the GCIA pump station which will be designed to GCUA standards, since GCUA will function as the future pump station operator. Flow from the pump station will be metered. The GCIA pump station will convey the leachate to a pump station to be constructed, owned and operated by the Borough of Swedesboro.

The Swedesboro Pump Station will be constructed by the Borough of Swedesboro and will connect to the GCUA force main in Kings Highway. Swedesboro will abandon their existing wastewater treatment plant and become a part of the Gloucester County Utilities Authority Regional System. Swedesboro's current average daily flows are approximately 220,000 gpd with a WMP buildout flow of 400,000 gpd. The pump station will be designed and paid for by the Borough of Swedesboro and shall include provisions for receiving and pumping GCIA leachate from this pump station, in combination with the Borough of Swedesboro flows.

The pump station will require a metering station component built to meter and transmit flow data to GCUA's operation center at 2 Paradise Road, West Deptford, NJ. The metering station will be turned over to GCUA to own and maintain. The station needs to be constructed by the Borough of

Swedesboro in conformance with GCUA metering station and SCADA control system rules and standards.

The design, permitting and construction of the pump station shall be completed by the Borough of Swedesboro and their professionals. Gloucester County will amend the Wastewater Management Plan for this project. All other permits required for the pump station project and abandonment of any treatment components, will be the responsibility of the Borough.

Operational costs for the pump station will be shared between the Borough of Swedesboro and the GCIA. An estimated quarterly operation invoice will be generated by the Borough of Swedesboro and sent to GCIA for payment. At the end of each year, an adjustment will be determined based upon actual operating costs, proportioned between the Borough of Swedesboro and GCIA based on actual flows.

The design and selection of the pumps for the Swedesboro Pump Station shall consider the need to pump in concert with a 800,000 gpd future flow from the Woolwich Pump Station.

Woolwich Township is currently constructing a gravity sewer conveyance system to service the Route 322 corridor. A regional pump station is being designed on Locke Avenue. Aqua will operate the Woolwich Pump Station and will be the eventual owner.

The "Mantua Main" is the shared force main for flows from Woolwich Township and Swedesboro/GCIA. It starts at the intersection of Route 322 (Swedesboro Road) and Garwin Road at Kingsway Regional High School and continues to a discharge point into the Edwards Run Interceptor prior to the GCUA Mantua Creek Pump Station.

A one-time impact fee will be assessed to new customers connecting to the wastewater system for this amended sewer service area for GCUA system improvements needed to accommodate the additional regional flows. Fees are \$8.72/gallon. All existing Swedesboro sewer connections are exempt from this impact fee. New connections will also be subjected to GCUA current connection fee rate, at time of payment.

Metered flows for the Borough of Swedesboro and Woolwich Township will be invoiced by GCUA at their published rates. GCIA flows will be deducted from the Swedesboro Pump Station metered flows to determine flows contributed by the Borough.

The Borough of Swedesboro will also make a \$250,000.00 payment to GCIA as a contribution for and payment for a portion of the Mantua Main construction costs. This payment is due upon activation of the pump station and force main.

#### Terms of Agreement

1. GCIA will be responsible for all construction costs pertaining to the leachate pump station and force main connecting to the Borough of Swedesboro Pump Station and for the force main from the Swedesboro Pump Station site to the Mantua Main.
2. Subsequent to construction completion, GCIA will transfer ownership of leachate pump station and force main to GCUA. GCUA will be responsible for future maintenance, repairs and operating costs for the pump station and force main. GCUA will provide licensed operator services for the GCIA pump station and force main.

3. Woolwich Township will complete construction of the Route 322 sewer collection system, consistent with the terms of an agreement between Woolwich Township and Aqua.
4. Pursuant to the terms of an agreement between Woolwich Township and Aqua, Woolwich Township will retain ownership, until such time as Aqua is legally permitted to take ownership pursuant to any bonding restrictions, and Aqua will provide a licensed operator and be responsible for future maintenance and repairs to the sewer collection system.
5. Borough of Swedesboro will own and operate gravity sewer to their pump station, the pump station and all piping through a valve vault. A system valve will be installed prior to the flow meter vault which will delineate ownership between the Borough and GCUA infrastructure.
6. The Borough of Swedesboro will provide a blanket easement for Block 23, Lot 14 which is the pump station parcel, to permit construction including directional drilling set-up for the Raccoon Crossing Creek and to permit GCUA personnel access to maintain the flow meter and SCADA telemetry components.
7. The cost for construction of the "Mantua Main" will be shared by GCIA and Woolwich Township equally (50% each). The Swedesboro aforementioned one time payment will be shared and accredited equally between GCIA and Woolwich.
8. GCUA will assume ownership of the Mantua Main and be responsible for future operations and maintenance costs. Transfer of ownership for Woolwich's portion of the Mantua Main will be deferred until debt service for the construction of this sewer infrastructure is eliminated.
9. Current and future operational sequences will be reviewed to ensure that the Borough of Swedesboro and the Woolwich Township pump stations operate in concert.
10. Each party will be responsible for payment of legal and engineering service fees to their appointed consultants based on the assignment of tasks promulgated in this Agreement.
11. The Parties to this Agreement, agree to use their best efforts to cooperate with each other on any applications to any governmental authority having jurisdiction and any private party with review and/or approval rights, to provide its support and assistance in facilitating and expediting any such applications, and to use its best efforts in order to effectuate the Mantua Main, the gravity sewer conveyance system to service the Route 322 corridor, and the construction and/or improvements to sewer pump stations required by these projects, including applications for modifications of regulations, changes in standards or other relief from such governmental authorities or for amendments to any existing agreements between any of the Parties.

IN WITNESS WHEREOF, the parties, pursuant to the authority granted to them and set forth, have executed this Agreement on the date indicated herein.

**ATTEST:**

**GLOUCESTER COUNTY UTILITIES  
AUTHORITY**

\_\_\_\_\_

**By:** \_\_\_\_\_

**ATTEST:**

**GLOUCESTER COUNTY  
IMPROVEMENT AUTHORITY**

\_\_\_\_\_

**By:** \_\_\_\_\_

**ATTEST:**

**TOWNSHIP OF WOOLWICH**

\_\_\_\_\_  
, Clerk

**By:** \_\_\_\_\_  
, Mayor

**ATTEST:**

**BOROUGH OF SWEDESBORO**

\_\_\_\_\_  
, Clerk

**By:** \_\_\_\_\_  
, Mayor



**RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS  
DURING THE FIRST THREE MONTHS OF THE SUCCEEDING YEAR FOR THE  
TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER,  
STATE OF NEW JERSEY**

**R-2020-90**

**WHEREAS**, the provisions of N.J.S.A. 40A:4-59, permit the transfer of appropriations during the first three months of a succeeding fiscal year and

**WHEREAS**, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis

**NOW THEREFORE BE IT RESOLVED**, that the Township Governing Body agrees to said transfer of budget appropriations below:

| Department          | Account Number  | To                  | From                |
|---------------------|-----------------|---------------------|---------------------|
| Treasurer Misc.     | 9-01-20-130-299 | \$ 1,500.00         |                     |
| Treasurer S/W       | 9-01-20-130-011 |                     | \$ 1,500.00         |
| Police Uniforms     | 9-01-25-240-043 | \$ 2,000.00         |                     |
| Police Regular S/W  | 9-01-25-240-011 |                     | \$ 2,000.00         |
| Electricity         | 9-01-31-430-000 | \$ 1,100.00         |                     |
| Street Lighting     | 9-01-31-435-000 | \$ 13,500.00        |                     |
| Heath Reimbursement | 9-01-23-225-299 |                     | \$ 14,600.00        |
| <b>Totals</b>       |                 | <b>\$ 18,100.00</b> | <b>\$ 18,100.00</b> |

This resolution will become effective immediately

Adopted at a meeting of the Township of Woolwich Committee held on March 16<sup>th</sup>, 2020.

\_\_\_\_\_  
Vernon Marino, Mayor

Attest:

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP  
COMMITTEE OF THE TOWNSHIP OF WOOLWICH;  
POTENTIAL LITIGATION-MEADOW WOODS STORMWATER  
PERSONNEL: DOCD POSITION  
R-2020-91**

**WHEREAS**, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **March 16, 2020**.
2. The general nature of the subject to be discussed at said closed meeting shall be;

Potential Litigation: Meadow Woods Storm Water  
Personnel: DOCD Position

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 16<sup>th</sup> day of March, 2020

ATTEST:

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Vernon Marino, Mayor