AGENDA
WOOLWICH TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 6, 2020

Welcome and call to order:

Sunshine Notice:

Flag Salute:

NJ State Assemblyman John J. Burzichelli-Oath of Public Office to Committeeman-Elect Michael Nocentino.

The Clerk performs a Roll Call of members present.

The Clerk calls for nominations for Woolwich Township Mayor for the year 2020.

Resolution R-2020-01 Resolution Appointing a Mayor for the Township of Woolwich for the Year 2020. (Roll Call)

Oath of Office administered to the Mayor by NJ State Assemblyman John J. Burzichelli.

Mayor calls for nomination of Deputy Mayor for the year 2020.

Resolution R-2020-02 Resolution Appointing a Deputy Mayor for the Township of Woolwich for the Year 2020. (Roll Call)

Oath of Office administered to the Deputy Mayor by Gloucester County Freeholder Dr. James J. Lavender.

R-2020-03 Resolution Making a Professional Services Appointment-Municipal Solicitor John A. Alice, Esq.

R-2020-04 Woolwich Township 2020 Temporary Budget NJSA 40A:4-19

R-2020-05 Resolution Designating Dates for Regular Meetings of the Woolwich Township Committee for the Year 2020 and Directing the Township Clerk to Provide Notice

R-2020-06 Resolution Making a Professional Services Appointment-Municipal Auditors Bowman and Company, Michael Welding, Designee

R-2020-07 Resolution Making a Professional Services Appointment-Municipal Engineer Remington and Vernick, Timothy Staszewski, PE, CME, CPWM

R-2020-08 Resolution Making a Professional Services Appointment-Prosecutor Holston, MacDonald, Uzdavinis, Ziegler & Myles, Marla Gaglione, Designee

R-2020-09 Resolution Designating Joint Municipal Court Positions in the Township of Woolwich

R-2020-10 Resolution Appointing Members to the Woolwich Township Joint Land Use Board

R-2020-11 Resolution Extending a Professional Services Appointment-Public Defender-DiNicola & DiNicola

R-2020-12 Resolution Making Appointments to the Parks and Recreation Committee

R-2020-13 Resolution Authorizing Cash Management Plan Within the Township of Woolwich and Designating Depositories for Funds of the Township of Woolwich

R-2020-14	Resolution of the Township of Woolwich Making Appointments to Annual Positions
R-2020-15	Resolution Designating Newspapers Pursuant to the Open Public Meetings Act
R-2020-16	Resolution Authorizing Petty Cash Fund for Use by the Township Clerk, Construction Code Office and Police Department
R-2020-17	Resolution Authorizing Change Fund for Use in the Office of the Clerk-Dog Licenses
R-2020-18	Resolution Fixing Interest Rate on Delinquent Taxes
R-2020-19	Resolution Making Committee Liaison Appointments
R-2020-20	Resolution Making Appointments to the Woolwich Township Green Team
R-2020-21	Resolution Making a Professional Appointment-Conflict Engineers Pennoni & Associates
R-2020-22	Resolution Appointing Fund Commissioner and Alternate Fund Commissioner to Represent the Township of Woolwich in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund in the Year 2020
R-2020-23	Resolution Awarding Professional Services Contract-Labor Attorney Zeller & Wieliczko, Preferred. Barker, Gelfand, James & Sarvas, Conflict
R-2020-24	Resolution Awarding Professional Services Contract-Bond Counsel Parker McCay
R-2020-25	Resolution of the Township of Woolwich Appointing the Public Agency Compliance Officer for the Township of Woolwich for the Year 2020
R-2020-26	Resolution Making a Professional Appointment–Financial Advisor Phoenix Advisors, LLC
R-2020-27	Resolution Making a Professional Services Appointment-Municipal Planner/COAH Planner Remington and Vernick, Annina Hogan, P.E., R.A., LEED AP Designee
R-2020-28	Resolution Making a Professional Services Appointment-Special Counsel Redevelopment-Parker McCay
R-2019-29	Resolution Appointing Risk Management Consultant for Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund Hardenberg Insurance, Christopher Powell
R-2020-30	Resolution Making Appointments to the Woolwich Township Business Development Advisory Committee
R-2020-31	Resolution Authorizing Alternate Prosecutors
R-2020-32	Resolution Extending a Professional Services Appointment-COAH Special Counsel-Surenian, Edwards & Nolan, LLC
R-2020-33	Resolution Authorizing Hiring for the Position of Joint Land Use Secretary
R-2020-34	Resolution Authorizing Hiring for the Position of Treasurer

Mayor's Comments:

Township Committee Comments:

Adjournment:

RESOLUTION APPOINTING A MAYOR FOR THE TOWNSHIP OF WOOLWICH FOR THE YEAR 2020
R-2020-01

WHEREAS, the Township Committee of the Township of Woolwich is required to appoint a Mayor for the Township of Woolwich for the year 2020;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That Vernon Marino be and is hereby appointed Mayor of the Township of Woolwich for the year 2020.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of the Township Committee of the Township of Woolwich held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION APPOINTING A DEPUTY MAYOR FOR THE TOWNSHIP OF WOOLWICH FOR THE YEAR 2020
R-2020-02

WHEREAS, the Township Committee of the Township of Woolwich is required to appoint a Deputy Mayor for the Township for the year 2020;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That Natalie Matthias be and is hereby appointed Deputy Mayor of the Township of Woolwich for the year 2020.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of the Township Committee of the Township of Woolwich held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-SOLICITOR
R-2020-03

WHEREAS, there exists a need for a Township Solicitor for the Township of Woolwich for the year 2020; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open Process" in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That John A. Alice, ESQUIRE, be and is hereby appointed the Solicitor of the Township of Woolwich commencing January 1, 2020 nunc pro tunc through December 31, 2020 per terms of the Agreement attached hereto; and that the Mayor and Township Clerk are hereby authorized and directed to execute the attached Agreement.

2. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid service encompasses Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

4. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

WOOLWICH TOWNSHIP

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER
2020 TEMPORARY BUDGET NJSA 40A:4-19
R-2020-04

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purposes and amount required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty days of January 2020, and

WHEREAS, the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of $9,392,500.08, and

WHEREAS, 26.25% of the appropriations of the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in the said 2019 budget is the sum of $2,465,531.27; and

WHEREAS, principal and interest will be due on various dates from January 1, 2020 to December 31, 2020 inclusive, on Sundry Bonds and Debt issued and outstanding:

NOW, THEREFORE, BE IT RESOLVED, that the following temporary budget appropriations be made and that a certified copy of this resolution is transmitted to the Chief Financial Officer for his records

Township of Woolwich

_____
Vernon Marino, Mayor

Attest:

_____
Jane DiBella, Clerk

RESOLUTION DESIGNATING DATES FOR WORK SESSIONS AND REGULAR MEETINGS OF THE WOOLWICH TOWNSHIP COMMITTEE FOR 2020 AND DIRECTING THE TOWNSHIP CLERK TO PROVIDE NOTICE THEREOF PURSUANT TO THE OPEN PUBLIC MEETINGS ACT
R-2020-05

WHEREAS, the Township Committee of the Township of Woolwich must set days for their work session and regular meetings for the year 2020; and

WHEREAS, the Open Public Meetings Act requires that notice be given for all Committee meetings;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Committee's work session and regular meetings for the year 2020 will be held on the dates set forth on "Schedule A" attached hereto and made a part hereof to begin at 6:00 P.M. unless otherwise specified. The Committee adopts Roberts Rules of Order to govern its meetings.

2. The Township Clerk shall post a copy of this resolution on the Municipal Bulletin Board located in the Municipal Building, 120 Village Green Drive, Woolwich Township, New Jersey.

3. A copy of this Resolution together with all required advance written notices shall be given by the Township Clerk to the following two (2) newspapers: THE SOUTH JERSEY TIMES and THE COURIER POST within seven (7) days following January 1, 2020.

4. The schedule of regular meetings for the year 2020 shall be in accordance with the notice annexed hereto.

5 The Township Clerk is directed to mail advance written notices of meetings as defined by the Open Public Meetings Act, to all persons requesting a copy.

6. The Township Clerk shall be required to maintain a list of all duly scheduled meetings of all boards, commissions, authorities and such other agencies within the Township and required to comply with the provisions of the Open Public Meetings Act.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Woolwich that this Resolution shall take effect immediately upon adoption.

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Meeting of the Woolwich Township Committee which was held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

SCHEDULE A
(Official action may be taken at Work Sessions and Regular Meetings)
All Meetings Begin at 6:00 p.m. unless otherwise indicated

January 6, 6:00 p.m. Reorganization
January 21 (Tuesday)

February 3
February 18 (Tuesday)

March 2
March 16

April 6
April 20

May 4
May 18

June 1
June 15

July 13

August 3
August 17

September 8 (Tues.)
September 21

October 5
October 19

November 16 Regular Meeting

December 7
December 21

RESOLUTION MAKING A PROFESIONAL SERVICES APPOINTMENT-MUNICIPAL AUDITOR
R-2020-06

WHEREAS, there exists a need for the services of an auditor within the Township of Woolwich for the year 2020; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.), require that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is being made under a "Fair and Open Process" and in accordance with the provisions of Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Michael Welding of the firm Bowman and Company is hereby appointed Auditor for the Township of Woolwich for the year 2020 to aid in the preparation of an annual financial statement for the year 2020 and assist with the preparation of the 2020 local municipal budget and 2019 Municipal Audit and that the Mayor and the Township Clerk on behalf of the Township of Woolwich are hereby authorized and directed to execute an agreement in this regard.

2. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid services encompasses Professional Services recognized, licensed and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

3. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

4. A copy of this Resolution and the Agreement are on file and are available for public inspection in the Office of the Clerk of Woolwich Township.

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-MUNICIPAL ENGINEER
R-2020-07

WHEREAS, there exists a need for the appointment of a Township Engineer within the Township of Woolwich for the year 2020; and

WHEREAS, the Township wishes to appoint the Firm of Remington and Vernick, Timothy Staszewski, PE, CME (Designee) as Engineer for the Township of Woolwich for a term commencing January 1, 2020 nunc pro tunc and terminating December 31, 2020; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public contracts Laws (N.J.S.A. 40A:11-1 et. seq.), requires that the Resolution authorizing the award of Contracts for "Professional Services" without Competitive Bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open Process" and in accordance with Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. Remington and Vernick be and is hereby awarded the Contract as Engineers for the Township of Woolwich for the year 2020, beginning on January 1, 2020 nunc pro tunc and ending December 31, 2020.

2. That the Mayor and Township Clerk are authorized and directed to execute an Agreement in this regard on behalf of the Township.

3. This Contract is awarded without Competitive Bidding as "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid services encompass Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain competitive bids.

4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

5. A copy of this Resolution and the Agreement attached hereto are on file and are available for public inspection in the Office of the Clerk of the Township of Woolwich.

WOOLWICH TOWNSHIP

ATTEST: _____
Jane DiBella, Clerk

_____
Vernon Marino, Mayor

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-PROSECUTOR
R-2020-08

WHEREAS, there exists a need for the appointment of a Township Prosecutor within the Township of Woolwich for the year 2020; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without Competitive Bids must be publicly advertised; and

WHEREAS, this contract is further being awarded under a "Fair and Open" Process and in accordance with Ordinance 2005-38 of the Township of Woolwich;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. Marla Gaglione, Esq. be and is hereby appointed Prosecutor for the Township of Woolwich, commencing on January 1, 2020 nunc pro tunc through December 31, 2020, per terms of the Agreement attached hereto; and that the Mayor and Township Clerk, on behalf of the Township of Woolwich are hereby authorized and directed to execute the attached Agreement. This appointment is made pursuant to P.L. 1996. c.95, Section 14.

2. The Township Committee hereby authorizes and empowers its Prosecutor, Marla Gaglione, Esquire, to select and authorize any other duly appointed municipal prosecutor to cover any Court sessions for which there is an unavoidable conflict.

3. This Contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid services encompass Professional Services recognized, licensed, and regulated by Law, and are of a nature where it is not possible to obtain Competitive Bids.

4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by Law.

5. A copy of this Resolution and the Agreement attached hereto are on file and available for public inspection in the Office of the Woolwich Township Clerk.

IT IS FURTHER RESOLVED, that in the event such a conflict or substitute prosecutor covers a Court session for the Woolwich Township Joint Municipal Court, said prosecutor will be paid by the Township of Woolwich a fee based upon the Township Prosecutor's salary pro-rated over the number of Court sessions scheduled per year.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Reorganization Meeting of the Township Committee of the Township of Woolwich held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AND MARLA GAGLIONE, ESQ.

WHEREAS, the Township of Woolwich, hereinafter referred to as TOWNSHIP requires the services of a Township prosecutor for the year commencing January 1, 2020 nunc pro tunc through December 31, 2020; and

WHEREAS, Marla Gaglione, Esq. referred to as TOWNSHIP PROSECUTOR, an Attorney at Law of the State of New Jersey, has agreed to accept the appointment of the Township for the performance of duties as Municipal Prosecutor, subject to the terms and conditions hereinafter described:

WITNESSETH

1. TOWNSHIP PROSECUTOR shall be appointed to represent TOWNSHIP for the year commencing January 1, 2020 nunc pro tunc through December 31, 2020 and shall perform all duties as set forth entitled Township Prosecutor. he or she shall also perform all other duties that may be required from time to time by the Township of Woolwich and New Jersey Law.

2. During the term of this Agreement, the Township prosecutor shall devote best efforts to advance the interests of the Township and shall perform all duties to the best of abilities, and in accordance with the Code of Professional Responsibility of the American Bar Association, as amended by the Supreme Court of New Jersey, and incorporated in the Rules governing the Courts of the State of New Jersey.

3. The Township Prosecutor shall be compensated at a rate determined by the Mayor and Township Committee and rendered in accordance with the Township Salary Ordinance.

IN WITNESS WHEREOF, the parties have hereunto set their respective hands and seals on this the 6th day of January, 2020.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

WITNESS: _____ _____
, Esq.

RESOLUTION DESIGNATING MUNICIPAL COURT POSITIONS FOR THE TOWNSHIP OF WOOLWICH
R-2020-09

WHEREAS, the Township of Woolwich, County of Gloucester, State of New Jersey, desires to make an appointment of the Deputy Court Administrator, pursuant to the terms of its Administrative Code and State Statute;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich as follows:

1. That Christina Bowen is hereby appointed Deputy Court Administrator commencing January 1, 2020 nunc pro tunc through December 31, 2020.

2. That Carol Millis is hereby appointed as Court Recorder commencing January 1, 2020 nunc pro tunc through December 31, 2020.

3. That Lucy Smith is hereby appointed as Court Interpretor commencing January 1, 2020 nunc pro tunc through December 31, 2020.

BE IT FURTHER RESOLVED, that the salary of said Deputy Administrator shall be such as may be designated in the General Salary Ordinance and Resolution hereinbefore and as may be hereinafter modified and adopted.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION APPOINTING MEMBERS TO THE WOOLWICH TOWNSHIP JOINT LAND USE BOARD
R-2020-10

WHEREAS, The Mayor of the Township of Woolwich is required to make appointments to the Woolwich Township Joint Land Use Board pursuant to N.J.S.A. 40:55D-23;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following appointments are hereby made by the Woolwich Township Mayor in accordance with NJSA 40:55D-23 as follows:

1. That Vernon Marino, Mayor of the Woolwich Township Committee, be and is hereby appointed as a Class I member of the Joint Land Use Board for a term commencing January 1, 2020 nunc pro tunc and ending December 31, 2020.
2. That Natalie Matthias, as a representative of the Woolwich Township Committee, be and is hereby appointed as a Class III member of the Joint Land Use Board for a term beginning January 1, 2020 nunc pro tunc and ending December 31, 2020.
3. That Matt Blake, Director of Community Development be and is hereby appointed as a Class II member of the Joint Land Use Board for a term beginning January 1, 2020 nunc pro tunc and ending December 31, 2020. This appointment affirms the appointment of the Mayor pursuant to N.J.S.A. 40:55D-23.
4. That Carolyn Grasso be and is hereby re-appointed to the position of Class IV member of the Joint Land Use Board for a term effective as of January 1, 2020 nunc pro tunc and ending on December 31, 2023.
5. That Sal Barbagallo be and is hereby appointed to the position of Class IV member of the Woolwich Township Joint Land Use Board for a term beginning as of January 1, 2020 nunc pro tunc and ending on December 31, 2023.
6. That Joseph Kauffman, be and is hereby appointed to the position of Alternate #1 on the Woolwich Township Joint Land Use Board for a term beginning as of January 1, 2020 nunc pro tunc and ending on December 31, 2021.
7. That Dawn Varrallo, be and is hereby appointed to the position of Alternate #2 on the Woolwich Township Joint Land Use Board for a term beginning as of January 1, 2020 nunc pro tunc and ending on December 31, 2021.

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

_____
Vernon Marino, Mayor

RESOLUTION EXTENDING A PROFESSIONAL SERVICES APPOINTMENT-PUBLIC DEFENDER
R-2020-11

WHEREAS, there exists a need for the appointment of a Public Defender for the year 2020; and

WHEREAS, the Township of Woolwich wishes to extend the 2019 appointment of DiNicola & DiNicola for a period of thirty (30) days expiring on January 31, 2020; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, as follows:

1. That the 2019 appointment of DiNicola and DiNicloa be and is hereby extended for a period of thirty (30) days, ending on January 31, 2020 at the same rate as the year 2019.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION MAKING APPOINTMENTS TO THE PARKS AND RECREATION COMMITTEE AND DESIGNATING TERMS FOR SAID MEMBERSHIP
R-2020-12

WHEREAS, the Township Committee of the Township of Woolwich wishes to make certain appointments to the advisory board known as the Parks and Recreation Committee.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following individual(s) be and are hereby appointed to the Swedesboro-Woolwich Parks and Recreation Committee to terms as designated, pursuant to Ordinance 2017-15 of the Township of Woolwich.

Janeen Mills	1/1/20-12/31/22
Laurie Cecala Read	1/1/20-12/31/22
Jackie Williams	Unexpired term ending 12/31/21
Abigail Nocentino	Unexpired term ending 12/31/20

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution is a true copy of a Resolution duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION AUTHORIZING CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF WOOLWICH AND DESIGNATING DEPOSITORIES FOR FUNDS OF THE TOWNSHIP OF WOOLWICH FOR THE YEAR 2020
R-2020-13

BE IT RESOLVED that the Township Committee of the Township of Woolwich hereby designates the following Government Unit Depository Protection Act approved banks as authorized depositories for Township funds:

Fulton Bank
TD Bank
South Jersey Federal Credit Union

BE IT FURTHER RESOLVED that for investment purposes the Township Treasurer is authorized to deposit funds in any banking institution, or fund, as permitted by law, having its place of business in New Jersey and organized under the Laws of the United States of America or the State of New Jersey or any combination thereof;

BE IT FURTHER RESOLVED that the Chief Financial Officer of the Township of Woolwich is directed to use the following cash management plan as the guide in depositing and investing funds of the Township of Woolwich:

The following are suitable and authorized investments:

Interest bearing bank accounts and certificates of deposit in authorized banks
Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e)
Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services
New Jersey State Cash Management Fund
Repurchase agreements of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).
Any other financial instruments as allowed by 40a:5-15.1

BE IT FURTHER RESOLVED that each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments, and shall report to the governing body any account that does not earn interest.

BE IT FURTHER RESOLVED that the aforesaid depository of funds for the Township of Woolwich shall comply with the Laws of the State of New Jersey as to depositories for public funds;

BE IT FURTHER RESOLVED that the Mayor, Deputy Mayor, Administrator/Clerk and Chief Financial Officer are hereby authorized to sign checks, drafts and orders for Township Funds. The Chief Financial Officer is designated to make all duly authorized transfers.

BE IT FURTHER RESOLVED that all checks, drafts, notes or orders against the Municipal Court account of the Township of Woolwich shall be signed by the Municipal Court Administrator.

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a reorganization meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH MAKING APPOINTMENTS TO ANNUAL POSITIONS
R-2020-14

WHEREAS, the Township Committee of the Township of Woolwich wishes to appoint and/or reappoint certain persons to annual positions within the Township of Woolwich for the year 2020;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the following persons be and are hereby appointed for the year 2020 unless otherwise noted:

Jane DiBella	Administrator
Jane DiBella	Improvement Search Officer
Jane DiBella	Registrar of Vital Statistics
Julie Iacovelli	Treasurer
Kim Jaworski	Tax Search Officer
Matt Blake	Director of Community Development
Shannon Kilpatrick	Recreation Coordinator
Anthony Bertino	Clean Communities Coordinator
Joseph Tull, Sr.	Fire Sub Code
County of Gloucester	Fire Marshall
County of Gloucester	Canine Control Officer
Jessica Mignogna	Deputy Registrar
Jessica Mignogna	Deputy Clerk
Anthony Bertino	Director of Municipal Services
Jim Sabetta	Building Inspector
Richard Holloway	Building Inspector
Jim Morrison	Substitute Electrical Inspector
Ronald Mertz	Substitute Building and Housing Inspector
Joe Heitman	Electrical Inspector
Robert D'Angelo	Substitute Plumbing
John McClay	Substitute Electrical Inspector
Henry Stanley	Substitute Electrical Inspector
Fabrizio Flaiano	Plumbing Inspector
Phil Zimm	Substitute Inspector
Anthony Bertino	Solid Waste/Recycling Coordinator

Crossing Guards: Jean Bereznai, Jackie Bernardino, Glenda Parker, Carmen Tirado, Karen Murray, Brenda Prus, Lisa Harding, Wendy Beckett, Clare Beatty, Debra Price, Sharon Verdieck, Nelson Vasquez, Carolyn Foreman, Jamie Santoferraro, April Hopman, Darlene Gage, Sandy Hanna

Substitute Crossing Guards: Steve Berenznai, Anna Marie Bittman, Samuel Spina, Tracy Latigona

2. That the compensation of the above named individuals shall be set by the Township Committee in its annual Salary Ordinance.

3. The terms of appointments noted above commence on January 1, 2020 and end on December 31, 2020 unless otherwise noted.

Attest:_____ _____

Jane DiBella, Clerk Vernon Marino, Mayor

Certification

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 6th day of January, 2020.

_____

Jane DiBella, Clerk

RESOLUTION DESIGNATING NEWSPAPERS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT
R-2020-15

WHEREAS, the Township Committee of the Township of Woolwich is required by law to designate at least two (2) newspapers in 2020 to receive public notices of meetings of the Township Committee;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich as follows;

1. That pursuant to N.J.S.A. 10:4-8 and N.J.S.A. 10:4-18, all notices required under the "Open Public Meetings Act" shall be sent to the "South Jersey Times" and "The Courier Post" and that the South Jersey Times is hereby designated as the official newspaper of Woolwich Township pursuant to N.J.S.A. 10:4-8.

2. That the Township Clerk is hereby directed to comply with the provisions of N.J.S.A. 10:4-18 regarding the posting and mailing of the meeting notices as required by law.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich during a Reorganization Meeting held on January 6, 2020.

_____
Jane DiBella, Clerk

RESOLUTION AUTHORIZING PETTY CASH FUND FOR USE BY THE TOWNSHIP CLERK, CONSTRUCTION CODE OFFICE AND POLICE DEPARTMENT
R-2020-16

BE IT RESOLVED that a petty cash fund in the amount of $100.00 each be established for the use of the Township Clerk, Construction Code Department and the Police Department, during the year 2020 to permit such expenditures to be charged to the accounts of Administration and Executive (O/E), Construction Code (O/E), and Police (O/E).

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION AUTHORIZING CHANGE FUND FOR USE IN THE OFFICE OF THE CLERK FOR THE ISSUANCE OF DOG LICENSES
R-2020-17

BE IT RESOLVED that a change fund of $50.00 be established for use in the office of the Clerk during the year 2020 for the purpose of making change for customers purchasing dog licenses.

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION FIXING INTEREST RATE ON DELINQUENT TAXES
R-2020-18

WHEREAS, N.J.S.A. 54:4-67 provides for the fixing of interest due on delinquent taxes;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, as follows:

1. That interest on delinquent taxes during the year 2020 be charged at a rate of eight (8) percentum on the first $1,500.00 of delinquency on any lot, and at a rate of eighteen (18) percentum on any amount in excess of $1,500.00, the same to be calculated from the date the tax was payable until the date of actual payment provided, however, that no interest shall be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.

2. That in addition to the above, a six percent (6%) penalty shall be charged to a taxpayer with a tax delinquency in excess of $10,000.00, who fails to pay that delinquency prior to the end of the calendar year in accordance with N.J.S.A. 54:4-67.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION MAKING COMMITTEE LIAISON APPOINTMENTS
R-2020-19

WHEREAS, the Woolwich Township Mayor desires to make appointments of the Woolwich Township Committee to serve as Departmental and Committee Chairs and Co-Chairs within the Township of Woolwich in the year 2020:

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the following persons are designated as liaisons to the following departments and Committees/Boards;

ASSIGNMENT	LEAD LIAISON	Alt LIAISON
MUNICIPAL SERVICES	CF	MN
BUILDINGS & GROUNDS		
CODE ENF		
CONSTR & ZONING		
PUB WORKS		
TRASH & RECYCLING	GMS	VM

ADMIN	VM	NM
FINANCE		
COURT		
JLUB		
TDR TASK FORCE		

PUBLIC SAFETY	VM	GMS
POLICE, FIRE, EMS	VM	GMS

ENVIRONMENTAL	CF	MN
SWEC		
GREEN TEAM		
SHADE TREE		
OPEN SPACE & AG DEV		

COMMUNITY SERVICES	N/A	N/A
RECREATION	NM	MN
BDAC	GMS	VM
MUNI ALLIANCE	MN	GMS

EDUCATIONAL PARTNERS	NM	CF
KRHS		
S/W SCHOOLS		

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Woolwich Township Committee at a Reorganization meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION MAKING APPOINTMENTS TO THE WOOLWICH TOWNSHIP GREEN TEAM

R-2020-20

WHEREAS, as a participant in the Sustainable New Jersey Certification program, the Township of Woolwich has a Green Team, made up of volunteer residents of the Township of Woolwich; and

WHEREAS, appointments to said Committee are Mayoral appointments for which membership is for an annual term; and

WHEREAS, the Woolwich Township Committee wishes to reappoint the 2019 members to serve in the year 2020;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the following shall be members of the Woolwich Township Green Team for the year 2020.

Name	Position	Representative
Vacant	Regular Member	GTA
Edith J. Dondero	Regular Member	GTA
Dorothy Ross	Regular Member	GTA
Ann Dorsett	Regular Member	Environmental Commission
Anthony Bertino	Regular Member	DMS
Jane DiBella	Regular Member	Clerk Administrator
Committeeman Craig Frederick	Township Committee Liaison	Township Committee
Committeeman Michael Nocentino	Township Committee Alternate Liaison	

Adopted this 6th day of January, 2020

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-CONFLICT ENGINEERS

R-2020-21

WHEREAS, there may be times when the Township requires the services of conflict engineers; and

WHEREAS, the Township has obtained Requests for Qualifications under a Fair and Open Process; and

WHEREAS, NJSA 40A:11-1 et seq. allows for the award of Professional Services Contracts without bidding; and

WHEREAS, the Township of Woolwich wishes to award the contract of Conflict Engineers to the firm of Pennoni and Associate;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Pennoni and Associates be and is hereby appointed as conflict engineers for the Township of Woolwich effective January 1, 2020 nunc pro tunc and expiring on December 31, 2020.
2. That the Woolwich Township Mayor and Clerk are hereby authorized and directed to execute any contracts in this regard.
3. That this contract is being awarded under "Professional Services" pursuant to the Local Public Contracts Law.
4. That the Woolwich Township Clerk be and is hereby authorized to publish notice of such award in accordance with the Local Public Contracts Law.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER AS REPRESENTATIVES OF THE TOWNSHIP OF WOOLWICH TO THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND IN THE YEAR 2020
R-2020-22

WHEREAS, the Township of Woolwich is a member of the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund; and

WHEREAS, members of such Fund must appoint both a Fund Commissioner and Alternate Fund Commissioner to represent such Member within the Fund; and

WHEREAS, it is therefore the purpose of this resolution to appoint Jane DiBella, Administrator/Clerk to the position of Fund Commissioner, and to further appoint Anthony Bertino as Alternate Fund Commission to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Jane DiBella be and is hereby appointed to act on the behalf of Woolwich Township as the Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund as of the 1st day of January, 2020 until the 31st day of December, 2020.
2. That Anthony Bertino be and is hereby appointed to act on the behalf of the Township as Alternate Fund Commissioner to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund for the year 2020.
3. That a certified copy of this resolution shall be forwarded to the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund.

Adopted this 6th day of January, 2020

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-LABOR ATTORNEY
R-2020-23

WHEREAS, the Township of Woolwich authorized the advertisement of RFQ's for Professional Services-Labor Attorney in accordance with a Fair and Open process; and

WHEREAS, the Local Public Contracts Law allows for the award of professional services contracts without public bidding; and

WHEREAS, the Woolwich Township Committee intends to make such award to the firm of Zeller & Wieliczko (preferred); and

WHEREAS, the Township of Woolwich further wishes to appoint the firm of Barker, Gelfand, James and Sarvas on an as-needed basis in the position of Labor Counsel.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Zeller & Wieliczko be and is hereby awarded a contract for Labor Counsel for the year 2020 (preferred).
2. That the firm of Barker, Gelfand, James and Sarvas be and is hereby awarded a contract for Labor Counsel for the year 2020 on an as-needed basis only.
3. That the Woolwich Township Mayor or his designee is authorized to execute such Agreement(s) on behalf of the Township of Woolwich.
4. That notice of this contract shall be published by the Township Clerk as required under the Local Public Contracts Law.

Adopted this 6th day of January, 2020

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-BOND COUNSEL
R-2020-24

WHEREAS, there exists the need for the appointment of Bond Counsel within the Township of Woolwich for the year 2020; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Parker McCay; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Parker McCay be and is hereby awarded the Contract as Bond Counsel within the Township of Woolwich effective January 1, 2020 nunc pro tunc and expiring on the 31st day of December, 2020.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 6th day of January, 2020 TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH APPOINTING THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE TOWNSHIP OF WOOLWICH FOR THE YEAR 2020

R-2020-25

WHEREAS, N.J.A.C. 17:27-3.3 requires that the governing body of each public agency designate an individual to serve as its Public Agency Compliance Officer; and

WHEREAS, the Township Committee of the Township of Woolwich hereby desires to appoint Jane DiBella, Administrator/Clerk as the Public Agency Compliance officer for the year 2020; and

WHEREAS, the duties of the Public Agency Compliance officer include acting as the liaison between the Township of Woolwich and the Division of Contract Compliance, and administering contract procedures relating to equal employment opportunities with service providers; and

WHEREAS, there is no compensation for this appointment; and

WHEREAS, compliance with State law requires the name and contact information be sent to the State Division of Contract Compliance upon adoption of this resolution;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich in the County of Gloucester and State of New Jersey on this 6th day of January, 2020 that Jane DiBella is hereby appointed to serve as the Public Agency Compliance officer for the Township of Woolwich for the year 2020.

Adopted this 6th day of January, 2020

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-FINANCIAL ADVISOR
R-2020-26

WHEREAS, there exists the need for the appointment of Financial Advisor within the Township of Woolwich for the year 2020; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Phoenix Advisors; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Phoenix Advisors be and is hereby awarded the Contract as Financial Advisor within the Township of Woolwich effective January 1, 2020 nunc pro tunc and expiring on the 31st day of December, 2020.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 6th day of January, 2020 TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-MUNICIPAL PLANNER/COAH PLANNER
R-2020-27

WHEREAS, there exists the need for the appointment of Municipal Planner/COAH Planner within the Township of Woolwich for the year 2020; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Remington and Vernick, Annina Hogan, designee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Remington and Vernick (Annina Hogan, designee) be and is hereby awarded the Contract for Municipal Planner/COAH Planner within the Township of Woolwich effective January 1, 2020 nunc pro tunc and expiring on the 31st day of December, 2020.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 6th day of January, 2020 TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

RESOLUTION MAKING A PROFESSIONAL SERVICES APPOINTMENT-SPECIAL COUNSEL-REDEVELOPMENT
R-2020-28

WHEREAS, there exists the need for the appointment of Special Counsel-Redevelopment within the Township of Woolwich for the year 2020; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Parker McCay; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Parker McCay be and is hereby awarded the Contract for Special Counsel-Redevelopment within the Township of Woolwich effective January 1, 2020 nunc pro tunc and expiring on the 31st day of December, 2020.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 6th day of January, 2020 TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES APPOINTMENT FOR RISK MANAGEMENT CONSULTANT
R-2020-29

WHEREAS, there exists the need for the appointment of Risk Management Consultant within the Township of Woolwich for the year 2020; and

WHEREAS, the Township of Woolwich advertised and received "Requests for Qualifications" in accordance with a Fair and Open process; and

WHEREAS, upon review, the Township Committee of the Township of Woolwich wishes to award such Contract to the firm of Hardenberg Insurance Group; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment is further being made under a "Fair and Open" process;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the firm of Hardenberg Insurance Group (Christopher Powell) be and is hereby awarded the Contract for Risk Management Consulant within the Township of Woolwich effective January 1, 2020 nunc pro tunc and expiring on the 31st day of December, 2020.
2. That the Mayor and Township Clerk are authorized and directed to execute the agreement on behalf of the Township of Woolwich.
3. This Contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contract law because the aforesaid services encompass professional services recognized, licensed and regulated by law, and are of a nature where it is not possible to obtain competitive bids.
4. A copy of this Resolution or a summary thereof shall be published by the Township Clerk as required by law.
5. A copy of this resolution and the agreement attached hereto are on file and are available for public inspection in the office of the Woolwich Township Clerk.

Adopted this 6th day of January, 2020

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

RESOLUTION MAKING APPOINTMENTS TO THE WOOLWICH TOWNSHIP BUSINESS AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
R-2020-30

WHEREAS, Juanita Thornton and Brian Perrotto have served as members of the Woolwich Township Business and Economic Advisory Committee whose terms have expired as of December 31, 2019; and

WHEREAS, the Woolwich Township Committee wishes to reappoint Juanita Thornton and Brian Perrotto to four (4) year terms of office on said Committee; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Juanita Thornton be and is hereby reappointed as a member of the Woolwich Township Business and Economic Development Advisory Committee for a term effective January 1, 2020 and expiring on December 31, 2023.

2. That Brian Perrotto be and is hereby reappointed as a member of the Woolwich Township Business and Economic Development Advisory Committee for a term effective January 1, 2020 and expiring on December 31, 2023.

3. That Ron Burkhardt be and is hereby appointed as a member of the Woolwich Township Business and Economic Development Advisory Committee for a term effective January 1, 2020 and expiring on December 31, 2023.

Adopted this 6th day of January, 2020

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION AUTHORIZING ALTERNATE PROSECUTORS TO ACT ON THE BEHALF OF THE TOWNSHIP OF WOOLWICH IN THE EVENT THAT THE PROSECUTOR IS UNABLE TO ATTEND SESSIONS OF THE MUNICIPAL COURT
R-2020-31

WHEREAS, there exists the need to name Alternate Prosecutors to act on the behalf of the Township of Woolwich in the event that the Prosecutor is unable to attend sessions of the Woolwich Joint Municipal Court during the year 2020; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Township Committee of the Township of Woolwich hereby authorizes the following attorneys to act on the behalf of the Township of Woolwich as Alternate Prosecutors during Woolwich Joint Municipal Court sessions in the event that the Woolwich Township Prosecutor is unable to attend said court sessions:

   John J. Armano, Jr.

   Scott D. Burns

   Kelly A. Conroy

   Gary H. Lomanno

   John A. Moustakas

2. That said Alternate Prosecutors shall be paid at a rate of $500 per session.

Adopted this 6th day of January, 2020

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION EXTENDING A PROFESSIONAL SERVICES APPOINTMENT-SPECIAL COUNSEL-COAH
R-2020-32

WHEREAS, there exists a need for the appointment of COAH Special Counsel; and

WHEREAS, the Township of Woolwich wishes to extend the 2019 appointment of Surenian, Edwards & Nolan, LLC for a period of thirty (30) days expiring on January 31, 2020; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich, as follows:

1. That the 2019 appointment of Surenian, Edwards & Nolan, LLC be and is hereby extended for a period of thirty (30) days, ending on January 31, 2020 at the same rate as the year 2019.

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 6th day of January, 2019.

_____
Jane DiBella, Clerk

RESOLUTION AUTHORIZING HIRING FOR THE POSITION OF JOINT LAND USE SECRETARY
R-2020-33

WHEREAS, Shannon Kilpatrick has been employed part time as the Woolwich Township Recreation Coordinator since March of 2019; and

WHEREAS, the Township is in need of a Joint Land Use Board Secretary and assist to the Solid Waste/Recycling Coordinator to log schedules, pickups, handle complaints and any other duties that may arise from time to time; and

WHEREAS, in accordance with Woolwich Township Policies and Procedures, said position was opened to current employees in good standing for which Shannon Kilpatrick expressed interest by applying for this position to supplement her position as Recreation Coordinator; and

WHEREAS, the Township wishes to offer said position to Shannon Kilpatrick, with the understanding that she will continue to act in the capacity of Recreation Coordinator and in addition, shall assist the Solid Waste and Recycling Coordinator by handling all calls and scheduling related to the Shared Service Agreement between the Township of Woolwich and Logan Township for trash/recycling collection and disposal; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the employment of Shannon Kilpatrick be and is hereby transferred from part-time to full time, to conduct the duties and positions so noted above, effective as of January 1, 2020.
2. That as a full time employee, Shannon Kilpatrick is hereby eligible to receive benefits as offered to all full time employees as set forth within the Woolwich Township Personnel Policies and Procedures Manual.
3. That salary for said position is set at $32,500 annually, and in addition to her $12,500 salary as Recreation Coordinator for a total annually salary of $45,000.

Adopted this 6th day of January, 2020

TOWNSHIP OF WOOLWICH

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk

RESOLUTION AUTHORIZING HIRING FOR THE POSITION OF TREASURER
R-2020-34

WHEREAS, Julie Iacovelli has been employed on a full-time basis as Secretary of the Woolwich Township Joint Land Use Board since May 1, 2017; and

WHEREAS, the Township is in need of a Treasurer to work in the office of the Woolwich Township CFO; and

WHEREAS, in accordance with Woolwich Township Policies and Procedures, said position was opened to current employees in good standing for which Julie Iacovelli expressed interest by applying for this position; and

WHEREAS, Julie Iacovelli has been assisting the CFO on a limited basis and has the basic knowledge required to perform said duties; and

WHEREAS, the Township wishes to offer the full time position of Treasurer to Julie Iacovelli effective as of January 1, 2020;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1.That the employment of Julie Iacovelli be and is hereby transferred from the position of Woolwich Township Joint Land Use Secretary to that of Treasure effective as of January 1, 2020.
2.That salary for said position is set at $42,000 annually,

_____
Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 6th day of January, 2020.

_____
Jane DiBella, Clerk