

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
DECEMBER 16, 2019**

Call to order:

The December 16, 2019 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

R-2019-286 Resolution of the Township of Woolwich Authorizing the Hiring of Brandon Lopez Within the Woolwich Township Police Department

Oath of Office

Privilege of the Floor/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Ordinance:

2019-25 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Adopting an Amendment to the Redevelopment Plan for Numerous Blocks and Lots Known as "Kings Landing" Pursuant to N.J.S.A. 40A:12A-1 et. seq. First Reading/Introduction

2019-26 Ordinance of the Township of Woolwich Amending Chapter 155 of the Woolwich Township Code Entitled "Solid Waste" First Reading/Introduction

Resolutions:

R-2019-287 Resolution Authorizing the Issuance of Street Opening Permit to South Jersey Gas-Pipeline Bundle

R-2019-288 Resolution Authorizing Street Opening Permits to South Jersey Gas-111 Moravian Church Road and 6 Viereck Road

R-2019-289 Resolution Authorizing Cancellation of Interest Due to Payment Being Denied by WHIPP

R-2019-290 Resolution Authorizing Cancellation of Tax Overpayments or Delinquent Amounts of Less than \$5.00

R-2019-291 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

R-2019-292 Resolution Authorizing Totally Disabled Veteran Deduction

R-2019-293 Resolution Authorizing Hiring Per Diem Employees to Conduct Snow Removal

R-2019-294 Resolution of the Township of Woolwich Authorizing a reduction in Letter of Credit Amount-Villages at Weatherby, Phase 1, Section 6.2

R-2019-295 Resolution Authorizing Budget Appropriation Transfers During the Last Two Months of the Fiscal Year for the Township of Woolwich, County of Gloucester, State of New Jersey

Old Business:

New Business: Receipt of 2020 Professional Services RFP's/Establish Review Committee

Agreement/Designation of Conditional Redeveloper

Personnel Needs

Privilege of the Floor: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

R-2019-296 Resolution for Closed Session Personnel: Policy and Ongoing Matters
Potential Litigation-MP Amendment
Contractual Matters-Shared Service/Swedesboro Policing

Approval of Minutes: December 2, 2019 Caucus, Regular and Closed Session

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING THE HIRING
OF BRANDON LOPEZ WITHIN THE WOOLWICH TOWNSHIP POLICE
DEPARTMENT
R-2019-286**

WHEREAS, the Woolwich Township Chief of Police has recommended the hiring of Brandon Lopez to the position of 9th Class Patrolman; and

WHEREAS, Officer Lopez shall serve in accordance with all terms offered to the position of Woolwich Township patrolmen as detailed within all Township policies and the effective agreement between the Township of Woolwich and PBA Local #122;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Brandon Lopez be and is hereby hired as a 9th Class Patrolman within the Township of Woolwich effective retroactive to December 12, 2019.
2. That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for 9th Class Patrolman shall be \$40,290.00 prorated for the remainder of 2019.
3. That as a full time employee, the above named officer shall be entitled to benefits as offered by the Township of Woolwich through its Personnel Policy and as contained within the existing agreement between the Township of Woolwich and PBA Local #122.

Adopted this 16th day of December, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of December, 2019.

Jane DiBella, Clerk

**AN ORDINANCE OF THE TOWNSHIP OF WOOLWICH, COUNTY OF
GLOUCESTER, STATE OF NEW JERSEY ADOPTING AN AMENDMENT TO THE
REDEVELOPMENT PLAN FOR NUMEROUS BLOCKS AND LOTS KNOWN AS
KINGS LANDING PURSUANT TO N.J.S.A. 40A:12A-1 *et. seq.***

2019-25

WHEREAS, on July 17, 2017, the Woolwich Township Committee passed Ordinance 2017-12 adopting the “Kings Landing Redevelopment Plan which included numerous Blocks/Lots along the Rte. 322 corridor (“Kings Landing at Woolwich Township”) pursuant to N.J.S.A. 40A:12A-7; and

WHEREAS, it was determined that certain amendments to said Redevelopment Plan were required to add various Blocks/Lots; and

WHEREAS, Resolution R-2019-92 was adopted on March 18, 2019, Resolution R-2019-114 was adopted on April 5, 2019 and Resolution R-2019-129 was adopted on May 6, 2019 to recommend the addition of specific Blocks/Lots to the Joint Land Use Board to recommend a Preliminary Investigation Report in this regard; and

WHEREAS, on July 18, 2019, the Woolwich Township Joint Land Use Board held a public hearing and thereafter adopted Resolution 2019-23 stating that said parcels met the identified criteria and therefore constituted a non-condemnation Area in Need of Redevelopment and recommended adoption of the Redevelopment Investigative Report by the Woolwich Township Committee which was thereafter adopted by Resolution R-2019-194 on August 5, 2019; and

WHEREAS, Maser Consulting and Remington and Vernick Engineers have consulted, prepared and issued a report entitled “Kings Landing Amended Redevelopment Plan” dated December 2019 and same was reviewed by the Woolwich Township Joint Land Use Board and recommended back to the Woolwich Township Committee for consideration and action pursuant to N.J.S.A. 40A:12A-7. A copy of the report in its entirety is attached and incorporated into this Ordinance by way of reference; and

WHEREAS, the purpose of this Amended Redevelopment Plan is to expand the redevelopment plan area and add special use and design standards as part of a redevelopment plan overlay with the ultimate goal of facilitation of redevelopment of the combined area; and

WHEREAS, the Township Committee of the Township of Woolwich desires to adopt said Amended Redevelopment Plan;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Woolwich, as follows:

1. The Amended Redevelopment Plan entitled “Kings Landing Amended Redevelopment Plan” and the findings contained therein, be and are hereby adopted by the Township of Woolwich.

2. The Woolwich Township Committee notes that the power of eminent domain is not made a part of the Redevelopment Plan in question; and

3. The above referenced Amended Redevelopment Plan will be on file in the office of the Woolwich Township Clerk for review by the public during normal business hours.

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing Ordinance was introduced upon first reading by the Township Committee of the Township of Woolwich at a meeting held on the 16TH day of December, 2019. It will be further considered for final adoption upon a second reading and subsequent to a public hearing to be held on such ordinance at which time any interested person(s) may be heard. Said meeting is to be conducted on the 30th day of December, 2019 at the Woolwich Township Building, 120 Village Green Drive, Woolwich Township, New Jersey, beginning at 7:00 p.m.

Jane DiBella, Clerk

**ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING CHAPTER 155 OF THE WOOLWICH
TOWNSHIP CODE ENTITLED "SOLID WASTE"
2019-26**

WHEREAS, the Township of Woolwich will enter into a Shared Service Agreement with the Township of Logan for the collection and disposal of solid waste, recycling and vegetative materials effective as of January 2, 2020; and

WHEREAS, it is necessary to amend Chapter 155 of the Woolwich Township Code to amend and enact the collection regulations in conformance with those of the Township of Logan;

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich that the following amendments be enacted:

Section 1-AMENDMENTS

The following changes are to be made throughout the Ordinance as noted below:

155-6 Contract Procedure; places served; exceptions shall be amended to read as follows:

B. Combined trash and recycling collection, removal and disposal will be available from all municipal and residential sectors.

C. Delete the word "regulators" and change to "regulations".

155-9 Container limits shall be amended to read as follows:

A. Delete and Replace as follows:

A. Automated trash collection.

Three ninety-five-gallon containers (also referred to herein as "containers") will be assigned by serial number recorded by the Woolwich Township Public Works Department to each residential taxable property and will remain the property of the Township of Woolwich. One container shall be designated for recyclable material, one container shall be designated for non-recyclable refuse, and one container shall be designated for yard waste.

- 1) If a resident vacates the premises, the container(s) assigned to that residence must be left behind for the new resident. It is a precondition of obtaining a certificate of occupancy to account for all leased containers registered to that residence.
- 2) At the sole discretion of the Director of Municipal Services, and if all real property taxes are current, residents, after following all recycling rules and regulations, may lease a second container (not to exceed a total of 190 gallons per household each for trash and recycling) at the following prices which may be amended by the Township of Woolwich:
 - a. Ninety-five gallon containers: \$95.00
- 3) Containers requiring repair. Residents shall notify the Township of Woolwich if containers need repair. At the sole discretion of the Director of Municipal Services, or his or her designee,

containers deemed to be damaged beyond repair may be replaced provided that the resident pays for the replacement container as outlined in 155-9 A.2(a).

- 4) All containers belong to the Township of Woolwich and not the lessee.
- 5) Residents may mark their addresses on the lids of the containers at a maximum font of three inches in height.

155-12 Recyclable materials; separation and placement for removal shall be amended to read as follows:

2.(b) The following items may be placed in a single container.

Glass, metal and bimetal cans, recyclable plastic and plastic containers, newspaper, mixed paper, office paper, junk mail, magazines and catalogs, cereal boxes, glass bottles and jars, aluminum cans, and corrugated cardboard.

Delete Item 2.(c.)

Change Item 2.(d) to Item 2.(c) to read as follows:

"Vegetative materials" shall be defined as Christmas trees, leaves, tree parts, branches, shrubs, stumps, bushes, hedge trimmings, weeds and grasses. Christmas trees shall be collected as is. Tree part/branches and bushes shall be tied and bundled in four-foot lengths weighing no more than 50 pounds.

Change Item 2.(e) to Item 2.(d) with no changes

155-14 Solid waste; placement for removal shall be amended to read as follows:

- A. Trash containers shall be placed out with metal lift bar facing the center of the street and with at least four feet of clearance on either side so that the mechanical arm can easily lift the container without interference. All containers must be placed in such a fashion as to allow for unencumbered access by the refuse and recyclable collection equipment. The Township is under no obligation to empty any containers which, under the sole discretion of the Director of Municipal Services and/or his or her designee(s), is deemed to be inappropriately placed or encumbered.

Delete Items B. and C.

Section 2. REPEALER. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

Section 3. SEVERABILITY. If any provision of this Ordinance or the application of this Ordinance to any person, entity or circumstances is held invalid by any Court of jurisdiction, the remainder of such provisions of this Ordinance not so deemed invalid shall remain in full force and effect.

Section 4. Effective Date. This Ordinance shall only be effective upon the last of the following to occur:

- 1) Its adoption and publication in accordance with law; and
- 2) Approval of the establishment of the Joint Municipal Court by the Administrative Office of the Courts; and
- 3) An Ordinance duly authorized and adopted by the governing body of each of the Participating Municipalities.

TOWNSHIP OF WOOLWICH

By: _____

Vernon Marino, Mayor

ATTEST:

Jane DiBella, Clerk

NOTICE

The foregoing Ordinance was introduced at a meeting of the Mayor and Township Committee of the Township of Woolwich conducted on December 16, 2019, and will be considered for final hearing and adoption at a meeting to be held on the 30th day of December, 2019, at 5:00 p.m. at which time any objections hereto may be heard in the Municipal Building of Woolwich Township, 120 Village Green Drive, Woolwich Township, New Jersey.

Jane DiBella, Clerk

[Adopted 4-7-1997 by Ord. No. 97-4]

§ 155-4 Programs established; applicability.

- A. There is hereby established a program for the mandatory source separation of recyclable materials within the Township of Woolwich, and the requirements of this article shall apply to all property owners and tenants of such property situated within the Township of Woolwich. Such separation, collection and disposal of specified recyclable materials shall be made under the supervision and guidance of the Coordinator of Recycling.
- B. There is hereby established a program to prohibit scavenging of recyclable materials within the Township of Woolwich, and the requirements of this article shall apply to all.
- C. There is hereby established a program to prohibit littering and dumping within the Township of Woolwich, and the requirements of this article shall apply to all.^[1]

[1] *Editor's Note: Former Subsection D, regarding the program to require use of Woolwich Township Trash Tags, which immediately followed this subsection, was repealed 4-3-2000 by Ord. No. 00-5.*

- D. The owner of any property shall be responsible for compliance with this article. For multifamily units, the management or owner is responsible for setting up and maintaining the recycling system, including collection of recyclable materials, in accordance with guidelines or regulations established by the appropriate municipal office. Violations and penalty notices will be directed to the owner or management, in those instances where the violator is not easily identifiable. The management shall issue notification and collection rules to new tenants when they arrive and every six months during their occupancy.

[Added 12-7-2009 by Ord. No. 2009-18]

§ 155-5 Definitions.

For the purpose of this and succeeding sections, the following words shall have the meanings respectively ascribed to them by this section:

BUILDING

A structure that contains one or more units.

CART

A container designed to be mechanically emptied by an automated or semi-automated collection vehicle.

COMMERCIAL SECTOR

All designated commercial retail, wholesale, institutional, markets and manufacturing facilities including, but not limited to: taverns, restaurants, churches, offices, professional offices, daycare and private schools and facilities, strip stores, farms, private schools and construction and demolition projects buildings or complexes.

[Added 8-19-2002 by Ord. No. 02-10]

COMPLEX

A property that contains more than one building.

CONTAINER or RECEPTACLE

A roll-off, dumpster, cart, can or bag designed to receive and accept solid waste or recyclable materials and prevent spillage of its contents.

CURB

The area adjoining the curbline of the streets.

DOCUMENTATION

Original or clear copies of receipts or letters in the form of certified weight receipts or a signed business form letter that shall include the name of the recycling market, the hauler and the generator and shall show the dates and quantity/weight of each recycled material. It is recommended that a separate summary sheet be provided for each recycled material. These receipts or letters shall be acceptable from a recycling market(s) or solid waste facility or hauler(s) or a letter from

construction or demolition permit applicants stating that no receipts were provided to them from the identified market(s) and/or hauler(s) or a letter from construction or demolition permit applicant stating that no material was generated.

A. AMOUNT

A product disposed/sold by weight, count, gallonage or yardage.

B. HAZARDOUS WASTE

Documentation for recycled hazardous waste(s) (for example, oil, solvents, etc.) must include a copy of the hazardous waste hauler's receipt, clearly showing the New Jersey Department of Environmental Protection Hazardous Waste Hauler Permit Number.

DUMPING

Placement of any form of solid waste or recyclables equal to or more than 0.148 cubic yard of solids or 30 U.S. gallons of liquid not placed in a public receptacle or in authorized private receptacles for collection, upon any street, sidewalk or public or private property.

DUMPSTER

A container designed to be mechanically emptied. These dumpsters must have lids.

ELECTRONIC WASTE

A computer central processing unit and associated hardware, including keyboards, modems, printers, scanners, fax machines, vcr's and dvd players, radios, rechargeable batteries, TVs, electronic components and the like.

[Added 12-7-2009 by Ord. No. 2009-18]

ESTABLISHMENT

A place where people live or conduct business.

HAZARDOUS

Including but not limited to paints, paint thinners/cleaners, insecticides, pesticides and any other items so designated by the federal or state environmental protection agencies as to require special handling.

ITEM

A product too large to fit into a container or plastic bag.

LANDFILL

A facility designed exclusively to accept solid waste, designed and permitted to meet all federal and New Jersey Environmental Protection Agency rules and standards.

LITTERING

Placement of any form of solid waste or recyclables of less than 0.148 cubic yard of solids or 30 U.S. gallons of liquid not placed in a public receptacle or in authorized private receptacles for collection upon any street, sidewalk or public or private property.

MEDICAL/BIOHAZARDOUS

Including but not limited to any solid waste which is generated in the diagnosis, treatment (for example, provision of medical service) or immunization of human beings or animals in research pertaining thereto or in the production of testing of biologicals. The term does not include any hazardous waste identified or listed under 40 CFR Part 261 or any household waste generated from home self care as defined in this section.

METAL OR PLASTIC CONTAINER

These containers shall be made of metal or plastic.

MULTIFAMILY DWELLING

Any building or structure or complex of buildings in which three or more dwelling units are owner-occupied or rented or leased, or offered for rental or lease, for residential purposes (see N.J.S.A. 13:1E-99.13a) and shall include motels, hotels or other guest houses serving transient or seasonal guests as those terms are defined under Subsection (j) of Section 3 of the Hotel and Multiple Dwelling Law, P.L. 1967, c. 76 (N.J.S.A. 55:13A-1 et seq.).

[Added 12-7-2009 by Ord. No. 2009-18]

MUNICIPAL RECYCLING COORDINATOR

The person or persons appointed by the municipal governing body and who shall be authorized to, among other things, enforce the provisions of this article, and any rules and regulations which may be promulgated hereunder.

[Added 12-7-2009 by Ord. No. 2009-18]

MUNICIPAL SECTOR

All designated municipal government buildings, parks, public events, public school facilities, fire and ambulance facilities.

OCCUPANT

A person(s), partnership(s), corporation(s) or any other entity due to his or its status as an owner or lessee of a property in Woolwich Township.

PERSON

Includes any and all person(s), partnership(s), corporation(s) or any other entity.

PLASTIC BAG

A bag designed to hold solid waste or recyclable materials.

RECYCLABLE MATERIAL

Those materials which would otherwise become solid waste, and which may be collected, separated, or processed and returned to the economic mainstream in the form of raw materials or product.

[Amended 12-7-2009 by Ord. No. 2009-18]

A. FERROUS AND NONFERROUS METAL AND APPLIANCES

Washers, dryers, dishwashers, ovens, hot-water tanks, hot and cold water tanks, gas/oil/electric heaters, gas tanks, bicycles, metal shelves, storage cabinets, auto parts, metal lawn equipment or other large appliances commonly referred to as "white goods."

B. OZONE DEPLETING COMPOUNDS (FREON)

Items containing chlorofluorocarbon (CFC) and other ozone depleting compounds (ODCs), examples of which are air conditioners, refrigerators and freezers.

C. CANS

Aluminum, steel, tin and bimetal containers and foil. Labels may be left on.

D. GLASS

All bottles, jars and jugs made from silica or sand, soda ash and limestone and used for packaging or bottling or the holding of various matter. Clear, green, brown and other colors are included. This shall not include ceramics, window glass, light bulbs, cooking ware or mirrors.

E. PLASTIC

All bottles, jugs and jars commonly marked or known as "PET(1)" and "HDPE(2)." Rings, caps and labels may be left on. This shall not include tubs or other items not considered a bottle, jug or jar.

F. PAPER

All uncontaminated corrugated boxes and panels, newspaper, magazines, books, junk mail, chipboard, computer paper, office paper, copy paper, school paper, etc. This shall not include paper that is treated, waxed or contaminated so as to be a health concern or problem.

G. BATTERIES

Wet cell automotive, motorcycle and boat batteries. Commonly found in six-, twelve- and twenty-four-volt charges.

H. OIL

Motor and transmission oil.

I. OIL FILTERS

Motor and transmission filters made in a metal container.

J. TIRES

Passenger and truck tires and tubes.

K. VEGETATIVE

Leaves, trees, branches, shrubs, stumps, bushes, hedge trimmings, weeds and grass.

L. MASONRY

All products generally used in the construction of buildings, including but not limited to bricks, cinder block, asphalt, concrete, rock and stone.

M. Additionally, each business is encouraged to examine its operation for any additional item(s), including but not limited to food waste and other plastic, that can be recycled over and above those items mandated by these regulations.

RESIDENTIAL SECTOR

All designated single-family buildings and multifamily buildings of two or more separate living units.

[Amended 8-19-2002 by Ord. No. 02-10]

ROLL-OFF CONTAINER

A container that is designed to be removable from a vehicle or chassis.

SOLID WASTE

Consisting of solid waste Types 10, 13, 23, 25 and 27, as defined by New Jersey Department of Environmental Protection, N.J.A.C. 7:26-2.13.

SOLID WASTE INCINERATOR (also known as "resource recovery facility" and "waste to energy facility")

A facility designed exclusively to accept solid waste for incineration and designed and permitted to meet all federal and New Jersey Environmental Protection Agency rules and standards.

SOURCE-SEPARATED RECYCLING MATERIALS

Recyclable materials which are separated at the point of generation by the generator thereof from solid waste for the purposes of recycling.

[Added 12-7-2009 by Ord. No. 2009-18]

SOURCE SEPARATION

The process by which recyclable materials are separated at the point of generation by the generator thereof from solid waste for the purpose of recycling.

[Added 12-7-2009 by Ord. No. 2009-18]

STREETS

All public highways, avenues, streets, lanes, boulevards, circles, terraces, drives and public roads, whether dedicated or not, within the limits of the Township of Woolwich.

TIED BUNDLE

A bundle should be used for the collection and removal of solid waste or recyclable materials.

UNIT

A single commercial, municipal or residential establishment.

[1]

[1] *Editor's Note: The former definition of "Woolwich trash tag," which immediately followed this definition, was repealed 4-3-2000 by Ord. No. 00-5.*

§ 155-6 Contract procedure; places served; exceptions.

[Added 4-3-2000 by Ord. No. 00-5^[1]]

A. The Woolwich Township Committee shall have the power, if in its opinion it is more advantageous to have the garbage and other animal and vegetable refuse collected, removed and disposed of by persons other than authorities of the municipality, to make a contract or contracts for such work or any portion thereof with any individual or individuals, corporation or corporations. Before making such contract or contracts, the Woolwich Township Committee shall first

adopt specifications for the doing of the work in a sanitary and inoffensive manner. Said contract shall be entered into and made only after bids therefor have been advertised according to law, and then only to the lowest responsible bidder or bidders. The bidder or bidders to whom the contract is awarded shall give satisfactory bond or other security for the faithful performance of the work. The contract shall include and in all respects conform to the specifications adopted for the doing of the work.

- B. Combined trash and recycling collection, removal and disposal will be available by the Township of Woolwich from all places and establishments of the commercial, municipal and residential sectors.

[Amended 7-1-2002 by Ord. No. 02-06^[2]; 8-19-2002 by Ord. No. 02-10]

[2] *Editor's Note: This ordinance also repealed former Subsection C, regarding situations when trash and garbage removal would not be furnished, was repealed 7-1-2002 by Ord. No. 02-06.*

- C. Mandatory source separation. It shall be mandatory for all persons who are owners, tenants or occupants of residential and non-residential premises, which shall include but not be limited to retail and other commercial establishments and locations, as well as government, schools and other institutional locations within the municipality of Woolwich Township, to separate designated recyclable materials from all solid waste. Designated recyclable materials shall be deposited separate and apart from other solid waste generated by the owners, tenants, or occupants of such premises and shall be placed separately at the curb in a manner and on such days and times as may be hereinafter established by regulators promulgated by the Township of Woolwich.

- D. Exemptions. Pursuant to N.J.S.A. 13:1E-99.16(d), the governing body of a municipality may exempt persons occupying commercial or institutional premises within its municipal boundaries from the source separation requirements of the article which requires a person generating municipal solid waste within its municipal boundaries to source separate from the municipal solid waste stream the specified recyclable materials if those persons have otherwise provided for the recycling of all designated recyclable materials. To be eligible for an exemption pursuant to this chapter, a commercial or institutional generator of solid waste shall file an application for exemption with the Municipal Recycling Coordinator on forms to be provided for this purpose. The form shall include, at a minimum, the following information:

- (1) The name of the commercial or institutional entity;
- (2) The street address location and block and lot designation;
- (3) The name, official title and phone number of the person making application on the behalf of the commercial or institutional entity;
- (4) The name, address and official contact person and telephone number of the facility which provides the service of recycling those designated recyclable materials; and
- (5) A certification that the designated recyclable materials will be recycled and that, at least on an annual basis, said recycling service provider or commercial/institutional generator shall provide written documentation to the Municipal Recycling Coordinator of the total number of tons collected and recycled for each designated materials.

[1] *Editor's Note: This ordinance also provided for the repeal of former § 155-6, Trash tag.*

§ 155-7 Designated recyclable materials.

[Amended 7-1-2002 by Ord. No. 02-06; 12-7-2009 by Ord. No. 2009-18]

The following materials shall be designated recyclables from the commercial, municipal and residential sectors: ozone-depleting compound appliances, ferrous and nonferrous metals, glass, cans, plastic, paper, vegetative, tires, newspaper, glass bottles and jars, aluminum cans, bimetal cans, plastic containers (PET No. 1 and HDPE No. 2 plastics), paper, corrugated cardboard, cereal boxes, junk mail, magazines and catalogs, office paper, vegetative yard waste, clean wood waste, used motor oil and electronic waste.

§ 155-8 Collection.

[Amended 4-3-2000 by Ord. No. 00-5]

- A. Municipal collection. The collection, removal and disposal of all designated materials shall be conducted by a contractor as designated by the Woolwich Township Committee at a schedule determined by the contracting unit upon consultation with the Township Committee. Woolwich Township public parks and sidewalk receptacles shall be cleaned and maintained by the Woolwich Township Public Works Department or such other party as may be designated.
- B. Owners, occupants or lessee's residing within Woolwich Township shall place containers curbside after 6:00 p.m. prior to the collection day, and all containers shall be removed from the curbside as soon as practical after collection or by 9:00 p.m. of the collection day. All solid waste shall be removed from special events within 24 hours of their completion.
- C. All receptacles or dumpsters shall be maintained in a clean and safe manner.
[Added 12-7-2009 by Ord. No. 2009-18]

§ 155-9 Container limits.

- A. Each sector shall be limited to collection as follows:
[Amended 8-19-2002 by Ord. No. 02-10; 3-3-2008 by Ord. No. 2008-02]
 - (1) Commercial sector.
 - (a) Recycling: no limit to number of containers or volume.
 - (b) Solid waste: a limit of 10 containers, each weighing no more than 50 pounds nor being greater than 32 gallons in size.
 - (2) Municipal sector.
 - (a) Recycling: no limit to number of containers or volume.
 - (b) Solid waste: no limit to number of containers or volume, each container size restricted to weight of no more than 50 pounds nor being greater than 32 gallons in size.
 - (3) Residential sector.
 - (a) Recycling: no limit to number of containers or volume.
 - (b) Solid waste: no limit to number of containers or volume, each container size restricted to weight of no more than 50 pounds nor being greater than 32 gallons in size.
- B. Nonmunicipal collection.
 - (1) Commercial.
 - (a) It shall be the responsibility of the owner, occupant or lessee to arrange for separate collection, transportation and proper disposal of collected solid waste and recyclables.
 - (b) Tenants or lessees of commercial buildings may be exempt from collection, transportation and disposal requirements as set forth above if their leases designate the owner of the building responsible for this service.
 - (c) Owners or operators of commercially zoned buildings shall provide separately labeled trash and recycling containers for the public at a minimum of one set of containers every single linear 1/4 mile (i.e., approximately 1,300 feet).
 - (2) Residential. It shall be the responsibility of the owner, occupant or lessee to arrange for separate collection, transportation and proper disposal of collected solid waste and recyclables.

§ 155-10 Container storage and placement; hazardous waste.

- A. All waste disposal containers must be stored in a protected area or enclosure so as not to allow debris to blow onto the streets or adjacent properties. No enclosure shall be erected in a public right-of-way or easement.

- B. All solid waste shall be placed in waste disposal containers (trash cans, bags, dumpsters) and secured so as to prevent easy access of vermin, pests and household pets.
- C. No waste disposal containers shall be filled to the point of overflowing.
- D. Debris or litter on or around trash containers or around construction or demolition projects shall not be accumulated or stored in such a manner that it is likely to be removed by natural forces onto adjacent property.
- E. Hazardous waste shall be disposed of separately according to federal (40 CFR 261) or New Jersey Department of Environmental Protection (N.J.A.C. 7:26-7) disposal regulations.^[1]
 [1] *Editor's Note: See also Ch. 113, Hazardous Waste.*
- F. Medical/bio-hazard waste shall be disposed of separately according to federal (40 CFR 261) or New Jersey Department of Environmental Protection (N.J.A.C. 7:26-7) disposal regulations.

§ 155-11 (Reserved) ^[1]

[1] *Editor's Note: Former § 155-11, Collection sites, was repealed 4-3-2000 by Ord. No. 00-5.*

§ 155-12 Recyclable materials; separation and placement for removal.

A. Municipally collected recyclable materials.

(1) Municipally collected.

[Added 8-19-2002 by Ord. No. 02-10^[1]]

- (a) Commercial sector. All solid waste and recyclables placed for collection shall be placed at the curb.
- (b) Municipal sector. All solid waste and recyclables placed for collection shall be placed at the curb or in the loading/storage area.
- (c) Commercial sector. All solid waste and recyclables placed for collection shall be placed at the curb.

[1] *Editor's Note: Former Subsection A(1), requiring the recyclable materials be brought to the designated municipal dropoff site, was repealed 4-3-2000 by Ord. No. 00-5.*

(2) Collected recyclable materials.

[Amended 4-3-2000 by Ord. No. 00-5; 7-1-2002 by Ord. No. 02-06; 11-19-2007 by Ord. No. 2007-41]

- (a) Ozone-depleting compounds, appliances, ferrous and nonferrous metals. Gas tanks must be empty and appliances may contain Freon or other ozone depleting compounds.
- (b) Glass, metal cans, plastic, newspaper, mixed paper and corrugated cardboard. These items may be placed in a single container.
- (c) Newspaper, mixed paper and office paper, paper, junk mail, magazines and catalogs, corrugated cardboard, cereal boxes, chip board, glass bottles and jars, aluminum cans, metal and bimetal cans, plastic containers. These items may be placed in a single container.
 [Added 12-7-2009 by Ord. No. 2009-18]
- (d) "Vegetative materials" shall be defined as Christmas trees, leaves, tree parts, branches, shrubs, stumps, bushes, hedge trimmings, weeds and grasses. Christmas trees shall be collected as is. Tree part/branches and bushes shall be tied and bundled in four-inch lengths weighing no more than 50 pounds. Yard waste is to be placed in biodegradable bags or containers weighing no more than 50 pounds.
 [Amended 12-7-2009 by Ord. No. 2009-18]

(e) Electronic waste.

[Added 12-7-2009 by Ord. No. 2009-18]

- B. Nonmunicipally collected recyclable materials. It shall be the responsibility of the commercial, municipal and residential sectors to make arrangements for the collection and removal of the designated recyclable materials.
- C. Nonmunicipally collected recyclable materials. Nonmunicipally collected recyclable materials shall consist of leaves, batteries, motor oil, oil filters, tires and masonry building products.
[Amended 7-1-2002 by Ord. No. 02-06; 8-19-2002 by Ord. No. 02-10]

§ 155-13 Additional methods of disposal.

- A. Any resident or commercial establishment may donate or sell any recyclable materials to any person, partnership, corporation or charity, whether operating for profit or not-for-profit. However, this source must be listed on the Recycling Report.
- B. Said person, partnership, corporation or charity may not, however, under any circumstances collect any recyclable materials placed for collection by the Township of Woolwich.

§ 155-14 Solid waste; placement for removal.

- A. All items shall be placed in a container.
- B. ^[1]Municipal collection.
[Added 8-19-2002 by Ord. No. 02-10]
- (1) Commercial sector. All solid waste and recyclables placed for collection shall be placed at the curb.
- (2) Municipal sector. All solid waste and recyclables placed for collection shall be placed at the curb or in the loading/storage area.
- (3) Commercial sector. All solid waste and recyclables placed for collection shall be placed at the curb.
- [1] *Editor's Note: Former Subsection B, requiring that solid waste be brought to the designated municipal dropoff site, was repealed 4-3-2000 by Ord. No. 00-5.*
- C. Nonmunicipal collection.
- (1) Commercial sector: All solid waste placed for collection shall be placed at the curb or in their loading/ storage area.
- (2) Residential sector: All solid waste placed for collection shall be placed at the curb.

§ 155-15 Solid waste disposal.

- A. All solid waste must be properly contained and disposed. No commercial or residential solid waste shall be disposed of in public or unauthorized private containers.
- B. All contractors, construction and demolition projects must provide their own solid waste removal and disposal service.

§ 155-16 Commercial establishments; recyclable materials reporting and documentation.

- A. All documentation shall be included with the Recycling Report. All commercial establishments, cleaning firms or such private hauler responsible for removal of recyclable materials must file completed Recycling Reports with the Coordinator of Recycling.^[1] Recycling Reports shall be submitted to the Township's Coordinator of Recycling as per the following schedule:
[Amended 7-1-2002 by Ord. No. 02-06]

Report Period

January 1 to December 31

Due Date

February 1, for previous year

[1] *Editor's Note: See Art. I, Nonresidential Reporting and Documentation of Recycling, of this chapter.*

- B. All construction and demolition projects shall be required to complete a form and submit it along with a request for a permit. The person who signs the form regarding the project shall be responsible for filing solid waste and recycling documentation when the project is completed or at the end of the calendar year, whichever is first.
[Amended 11-19-2007 by Ord. No. 2007-41]
- C. All documentation of recycled materials and solid waste from special events shall be submitted to the Township's Coordinator of Recycling no later than 24 hours of their completion.

§ 155-16.1 Nonresidential establishment compliance requirements.

[Added 12-7-2009 by Ord. No. 2009-18]

- A. All commercial and institutional generators of solid waste shall be required to comply with the provisions of this article.
- B. The arrangements for the collection of designated recyclables hereunder shall be the responsibility of the commercial, institutional or industrial property owner or its designee, unless the municipality provides for the collection of designated recyclable materials. All commercial, institutional or industrial properties which provide outdoor litter receptacles and disposal service for their contents shall also provide receptacles for designated recyclable materials, for those materials commonly deposited in the location of the litter receptacle, and shall provide for separate recycling service for those contents.
- C. Every business, institution or industrial facility shall report on an annual basis to the Recycling Coordinator, on such forms as may be prescribed, on recycling activities at its premises, including the amount of recycled materials, by material type, collected and recycled and the vendor or vendors providing recycling service. Recycling reports shall be submitted to the Recycling Coordinator as per the following schedule:

Report Period

January 1 to December 31

Due date

February 1, for previous year

- D. All construction and demolition projects shall be required to complete an ORM form and submit it along with a request for a permit. The person who signs the form regarding the project shall be responsible for filing solid waste and recycling documentation when the project is completed or at the end of the calendar year, whichever is first.
- E. All food service establishments, as defined in the Health Code, shall, in addition to compliance with all other recycling requirements, be required to recycle grease and/or cooking oil created in the processing of food or food products, and to maintain such records as may be prescribed, for the inspection by any code enforcement officer.

§ 155-17 Recycling collection by unauthorized persons.

- A. From the time of placement at the designated municipal loading/storage area described herein for the collection by the Township of Woolwich, in accordance with the terms hereof, items shall be and become the property of the Township of Woolwich or its authorized agent.
- B. It shall be a violation of this article for any person, firm, charity, corporation, partnership or employee to collect, pick up or cause to be collected or picked up any recyclable items placed for collection by the Township or its authorized agent.
- C. Any and each collection in violation hereof from one or more properties shall constitute a separate and distinct offense.

§ 155-18 Littering and dumping prohibited. ^[1]

- A. No person shall throw, deposit or dump solid waste or other materials upon any street, sidewalk or other property.
- B. No person, while an operator or a passenger in any vehicle, shall throw, deposit or dump solid waste or other materials upon any street, sidewalk or other property.

[1] *Editor's Note: See Ch. 125, Littering.*

§ 155-19 Unlawful acts.

- A. It shall be unlawful to combine designated, unsoiled recyclables with other solid waste. Failure to source separate designated materials for recycling is a violation of this article.
- B. It shall be unlawful for solid waste collectors to collect solid waste that contains visible signs of designated recyclable materials. It is also unlawful for solid waste collectors to remove for disposal those bags or containers of solid waste and/or recyclables which visibly display a warning notice, indicating that the load of solid waste contains designated recyclable materials and therefore should not be removed for disposal.
- C. Once placed in the location identified by this article, or any rules or regulations promulgated pursuant to this article, no person, other than those authorized by the municipality, shall tamper with, collect, remove or otherwise handle designated recyclable materials.
[Added 12-7-2009 by Ord. No. 2009-18]
- D. No person shall sweep into or deposit in any gutter, street, catch basin or other public place any accumulation of, grass clippings, leaves or other material from any public or private sidewalk or driveway.
- E. No person shall burn trash or designated recyclables without a permit issued by the New Jersey Department of Environmental Protection or its authorized agent.
- F. No person shall place or deposit household or commercial solid waste or recyclable material in sidewalk receptacles or in unauthorized private or municipal containers.
- G. It shall be unlawful for any unauthorized person to deposit trash or recyclables at the municipal facility.
- H. It shall also be unlawful to violate any other provision of this article.

§ 155-20 Unauthorized use of receptacle.

- A. Private receptacle. Any privately owned/leased receptacle used by any person other than the owner/lessor without the express permission of the owner/lessor shall constitute an unauthorized use.
- B. Public receptacle. Any publicly owned/leased receptacle used by any person other than the owner/lessor without the express permission of the owner/lessor shall constitute an unauthorized use.

§ 155-21 Unauthorized landfill.

The following shall constitute an unauthorized landfill:

- A. Any facility not licensed by the New Jersey Department of Environmental Protection.
- B. Any public or private property used for littering or dumping, with or without the property owner's permission.

§ 155-22 Scavenging of source-separated recyclable materials.

No person, firm, charity, corporation, partnership or employee shall collect, pick up or cause to be collected or picked up any recyclable item placed for collection by the Township or its authorized agent.

§ 155-22.1 New development of multifamily residential units or commercial, institutional, or industrial properties (pursuant to N.J.S.A. 13:1E-99.13a and 13:1E-99.16c).

[Added 12-7-2009 by Ord. No. 2009-18]

- A. Any application to the Joint Land Use Board of the Township of Woolwich for subdivision or site plan approval for the construction of multifamily dwelling units of three or more units, single-family developments of 50 or more units or any commercial, institutional, or industrial development for the utilization of 1,000 square feet or more of land must include a recycling plan. This plan must contain, at a minimum, the following:

- (1) Detailed analysis of the expected composition and amount of solid waste and recyclables generated at the proposed development.
 - (2) Locations documented on the applicant's site plan that provides for convenient recycling opportunities for all owners, tenants, and occupants. The recycling area shall be of sufficient size, convenient location and contain other attributes (signage, lighting, fencing, etc.) as may be determined by the Joint Land Use Board and Municipal Recycling Coordinator.
- B. Prior to the issuance of a certificate of occupancy by the Township of Woolwich, the owner of any new multifamily housing or commercial, institutional, or industrial development must supply a copy of a duly executed contract with a hauling company for the purpose of collection and recycling of source-separated recyclable materials, in those instances where the municipality does not otherwise provide this service.
- C. Provisions shall be made for the indoor, or enclosed outdoor, storage and pickup of solid waste, to be approved by the Municipal Engineer.

§ 155-23 Enforcement.

It shall be the responsibility of the Coordinator of Recycling and/or the Police Department and/or the Director of Public Works and/or the Health Department and their designated agents to enforce all provisions of this article.

§ 155-24 (Reserved) ^[1]

[1] *Editor's Note: Former § 155-24, Fees, was repealed 7-1-2002 by Ord. No. 02-06.*

§ 155-25 Violations and penalties.

The following fines for violation of this article shall apply:

- A. (Reserved)^[1]
- [1] *Editor's Note: Former Subsection A, regarding illegal transfer of trash tags, was repealed 7-1-2002 by Ord. No. 02-06.*
- B. Failure to separate recyclables from solid waste.
- (1) Municipal collection.
 - (a) First offense: \$50.
 - [1] Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - [2] Said materials may be left for the owner to properly separate.
 - (b) Second and subsequent offenses: \$100.
 - [1] Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - [2] Said materials may be left for the owner to properly separate.
 - (2) Nonmunicipal collection.
 - (a) First offense: \$50.
 - [1] Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - [2] Said materials shall be left for the owner to properly separate.
 - (b) Second and subsequent offenses: \$100.

[1] Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

[2] Said materials shall be left for the owner to properly separate.

C. Failure to recycle.

(1) Municipal collection.

(a) First offense: \$50.

(b) Second and subsequent offenses: \$100.

(2) Nonmunicipal collection.

(a) First offense: \$250.

(b) Second and subsequent offenses: \$500.

D. Placing containers curbside before their collection day and/or failure to remove containers from curbside after their collection day. First offense: \$50. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

E. Failure to file a construction, demolition and diversion form for a construction or demolition project.

[Amended 11-19-2007 by Ord. No. 2007-41]

(1) First offense: \$50 to \$500. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

(2) Second offense: \$250 to \$1,000. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

(3) Third offense: \$500 to \$2,000. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

(4) Fourth offense: \$1,000 to \$3,000. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

(5) Fifth offense and thereafter: \$2,000 to \$5,000. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

F. Failure to file a recycling report.

(1) First offense: \$100. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

(2) Second and subsequent offenses: \$250. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

G. Failure to file documentation.

(1) First offense: \$100. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

(2) Second and subsequent offenses: \$250. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

H. Failure to properly dispose of solid waste.

- (1) First offense: \$250, and perform the cleanup or pay for cleanup costs. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - (2) Second and subsequent offenses: \$500, and perform the cleanup or pay for cleanup costs. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
- I. Removal of tagged solid waste containers.
- (1) First offense: \$50.
 - (2) Second and subsequent offenses: \$250.
- J. Burning solid waste or recyclable materials.
- (1) First offense: \$500.
 - (2) Second and subsequent offenses: \$1,000.
- K. Failure to contain solid waste.
- (1) Municipal collection.
 - (a) First offense: \$50. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - (b) Second and subsequent offenses: \$100. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - (2) Nonmunicipal collection.
 - (a) First offense: \$50. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - (b) Second and subsequent offenses: \$100. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
- L. Placing household or commercial solid waste or recyclables in public receptacles.
- (1) First offense: \$50. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - (2) Second and subsequent offenses: \$100. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
- M. Accepting solid waste or recyclable materials for disposal in an unlicensed disposal facility.
- (1) First offense: \$250. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - (2) Second and subsequent offenses: \$500. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
- N. Littering.
- (1) First offense: \$50.
 - (2) Second and subsequent offenses: \$250.
- O. Dumping.

- (1) First offense: \$250, and perform the cleanup or pay for cleanup costs. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
 - (2) Second and subsequent offenses: \$500, and perform the cleanup or pay for cleanup costs. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.
- P. Unauthorized use of a receptacle.
- (1) First offense: \$50, plus the costs of disposal of the contents of the container.
 - (2) Second and subsequent offenses: \$100, plus the costs of disposal of the contents of the container.
- Q. Scavenging.
- (1) First offense: \$100, plus confiscation of all collected recyclable materials and/or up to five days of community service.
 - (2) Second and subsequent offenses: \$250, plus confiscation of all collected recyclable materials and/or up to 15 days of community service.
- R. Fines levied and collected pursuant to the provisions of this article shall be immediately deposited into the Municipal Recycling Trust Fund (or equivalent). Monies in the Municipal Recycling Trust Fund shall be used for the expenses of the municipal recycling program.
[Added 12-7-2009 by Ord. No. 2009-18]

§ 155-26 Reward for information on violators.

- A. The first person or business who provides information leading to the arrest and conviction of anyone dumping shall be eligible for a reward of an amount not to exceed \$50, exclusive of court fees.
- B. The person or business who provides the information must complete a form, to remain confidential, by the Township of Woolwich.
- C. The person or business who provides the information must be able to appear in court to testify.
 - (1) The confidentiality of the person providing testimony will be provided, with the courts permission, when requested by the informant.
 - (2) Notwithstanding the above, nothing shall limit the defendant from being able to question the witness.
- D. The information award shall be awarded after the fine has been collected.

**RESOLUTION AUTHORIZING STREET OPENING PERMIT TO SOUTH JERSEY
GAS-PIPELINE BUNDLE
R-2019-287**

WHEREAS, a Street Opening Permit application has been filed by South Jersey Gas Company for a street opening bundle permit to install gas lines along portions of Russell Mill Road as well as all of Natalie Drive, Gabrielle Circle, Connies Drive and Fox Run per the attached application; and

WHEREAS, the Township Engineer has reviewed the application and accompanying documentation and has issued a response as attached hereto which authorizes the issuance of said permit with certain conditions; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the issuance of a street opening permit to South Jersey Gas Company, per said application filed and in accordance with the Engineer's comments for the installation of gas lines along portions of Russell Mill Road as well as all of Natalie Drive, Gabrielle Circle, Connies Drive and Fox Run subject to the following conditions:
 - Applicant shall provide 48 hour notice to the Township Engineer.
 - All asphalt paving openings must be restored with the following specifications:
 - Two inch (2") thick. Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - Six inch (6") thick HMA 19M64 stabilized base course.
 - 20:1 sand/cement subbase.
 - Provide tack coat on all surfaces before paving.
 - All non-asphalt pavement restorations (ie: lawns, etc.) shall be completed within 30 days. All lawns should be restored with sod. The Township Engineer shall approve all other restorations.
 - Inspection escrow must be posted with the Township prior to the start of construction.
 - The applicant shall provide all outside agency approvals, as required.
 - Contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures (such as sprinklers), property markers, septic and wells etc. along with landscaped areas).
 - Contractors shall attempt to meet with residents during the construction project to address concerns they might have.
 - Contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.

- Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.
- Contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be re-seeded.
- South Jersey Gas contractor must use the bore method of installation at all Township roads and paved driveways unless approved by the Township Engineer.

BE IT FURTHER RESOLVED that per the recommendations of the Woolwich Township Engineer, the Township of Woolwich acknowledges receipt of an inspection escrow in the amount of \$59,259.18 as well as Performance Bond #SUR0057048 in the amount of \$1,185,183.50.

Adopted this 16th^d day of December, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of December, 2019.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING STREET OPENING PERMIT TO SOUTH JERSEY
GAS-111 MORAVIAN CHURCH ROAD AND 6 VIERECK ROAD
R-2019-288**

WHEREAS, a Street Opening Permit applications have been filed by South Jersey Gas Company for a street opening permits to install gas service to 111 Moravian Church Road and 6 Viereck Road per the attached applications; and

WHEREAS, the Township Engineer has reviewed the applications and accompanying documentation and has issued a response as attached hereto which authorizes the issuance of said permits with certain conditions; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the issuance of a street opening permit to South Jersey Gas Company, per said application filed and in accordance with the Engineer's comments for the installation of gas service to **111 Moravian Church Road and 6 Viereck Road** subject to the following conditions:
 - Applicant shall provide 48 hour notice to the Township Engineer.
 - All asphalt paving openings must be restored with the following specifications:
 - Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - Six inch (6") thick HMA 19M64 stabilized base course.
 - 20:1 sand/cement subbase.
 - Provide tack coat on all surfaces before paving.
 - All non-asphalt pavement restorations (ie: lawns, etc.) shall be completed within 30 days. All lawns should be restored with sod. The Township Engineer shall approve all other restorations.
 - Inspection escrow must be posted with the Township prior to the start of construction.
 - The applicant shall provide all outside agency approvals, as required.
 - Contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures (such as sprinklers), property markers, septic and wells etc. along with landscaped areas).
 - Contractors shall attempt to meet with residents during the construction project to address concerns they might have.
 - Contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
 - Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open

cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.

- Contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be re-seeded.
- South Jersey Gas contractor must use the bore method of installation at all Township roads and paved driveways unless approved by the Township Engineer.

Adopted this 16th day of December, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of December, 2019.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CANCELLATION OF INTEREST DUE TO PAYMENT BEING DENIED BY WEB
INQUIRY PAYMENT PORTAL (WIPP) ONLINE PAYMENT SERVICER**

R-2019-289

BE IT RESOLVED, by the Township Committee of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector, to cancel interest on the following block and lot since the payment was denied by WIPP, our online payment servicer due to the payment being higher than the merchant payment limit.

Block 3 Lot 7.02 C400	Steel Town Properties	\$281.93
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Adopted this 16th day of December, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of December 2019.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS OF
LESS THAN \$5.00**

R-2018-290

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of less than \$5.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$5.00;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Woolwich, County of Gloucester, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

SEE ATTACHED LIST

Adopted this 16th day of December, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of December, 2019.

Jane DiBella, Clerk

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER OR REFUND OVERPAYMENT OF TAXES

R-2019-291

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, and State of New Jersey, that it hereby authorizes the Woolwich Tax Collector to process the following transfer to the 2019/2020 tax year and/or refund as noted:

Block 31.02	Lot 18	Smith, Aaron	\$3,302.45 refund TDV
Block 1.01	Lot 17	Brower/Corelogic/Foundation Title	2,576.53 refund
Block 2.04	Lot 15	Disimone, Rita	170.58 transfer
Block 2.16	Lot 47	Fudala, Garry & Catherine	743.03 refund TDV
Block 2.16	Lot 33	Lesinski, John	339.37 transfer
Block 2.16	Lot 75	Mashbitz, Richard & Sherry	18.00 transfer
Block 2.18	Lot 2	Reynolds, Margaret & Bertha	151.66 transfer
Block 3.02	Lot 22	Leikhim/Atrium executive/Corelogic	2,356.83 refund
Block 3.18	Lot 8	Rice/Vylla Title/Lereta	2,010.88 refund
Block 3.28	Lot 12	Kolla, Venkatadri	5,222.83 transfer
Block 3.39	Lot 1.03	Nelson, Sharon	264.13 transfer
Block 14	Lot 26 Qfarm	Garozzo, Catherine, est of	52.32
Block 26	Lot 2.03	Henry, Adolphus	335.36 refund TDV
Block 27.01	Lot 10	Flanagan, Michael	45.00 transfer
Block 27.01	Lot 21	Danquah/Corelogic	4,956.03 refund TDV
Block 28.06	Lot 15	Bramlett/Lereta	3,176.12 refund TDV
Block 28.11	Lot 16	Knox Smith, Josephine	10.93 transfer
Block 28.40	Lot 7	Miller, Anitra	297.76 transfer
Block 31.02	Lot 18	Smith, Aaron/Corelogic	3,302.45 refund TDV
Block 40	Lot 7	Constantino, Jose	166.25 transfer
Block 54	Lot 9.12	Grau, Pamela	385.22 transfer
Block 54	Lot 15.01	Crescenzi, John	36.93 refund
Block 56	Lot 4.08	Marlin, Melissa	7.80 transfer
Block 56	Lot 4.19	Lestino, Michael	357.93 transfer

Adopted this 16th day of December, 2019

TOWNSHIP OF WOOLWICH

Vern Marino, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich, at a meeting held on the 16th day of December 2019.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING TOTALLY DISABLED VETERAN DEDUCTION
R-2019-292**

WHEREAS, certain disabled veterans are entitled to an exemption from payment of real estate taxes otherwise due pursuant to N.J.S.A. 54:4-3.30 et seq.; and

WHEREAS, the Gloucester County Tax Assessor has made a determination that Michael Wilson qualifies for said exemption;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector to refund and /or cancel taxes as set forth below. The owner is responsible for the first 28 days of the 4th quarter of 2019 tax year.

Block 27.04	Lot 8	Corelogic/Wilson	\$ 2,480.06 refund & cancel 4 th qtr. 2019
			3,532.52 cancel 1 st qtr. 2020
			3,532.52 cancel 2 nd qtr. 2020

TDV was approved on October 29, 2019

Adopted this 16th day of December, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of December, 2019.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING HIRING PER DIEM EMPLOYEES TO CONDUCT
SNOW REMOVAL
R-2018-293**

WHEREAS, the Township of Woolwich is in need of temporary employees to work on an as-needed basis in the event of snow fall during the 2019/2020 season, in an effort to protect the health, safety and welfare of its citizenry; and

WHEREAS, the Township of Woolwich advertised for such position(s) and received applications in accordance with policy; and

WHEREAS, funds towards such are available and will further be made available within the 2020 Municipal Budget of the Township of Woolwich; and

WHEREAS, it is the intent of this Resolution to authorize the below named individuals at per diem rate of pay in accordance with the Woolwich Township Salary Ordinance on an as needed basis;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That the following individuals are hereby authorized as per-diem employees to assist the Township in snow removal activities during the 2019/2020 season:

John Casella; Doug Widener; Michael Whitecraft; Thomas Short; Randall Sweeney

2. That the rate of pay for such is \$28.00/hour and is in accordance with the range set within the Woolwich Township Salary Ordinance and as may be amended.

Adopted this 16th day of December, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of December, 2019.

Jane DiBella, Clerk

RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING A REDUCTION IN LETTER OF CREDIT AMOUNT- VILLAGES AT WEATHERBY PHASE 1, SECTION 6.2

R-2019-294

WHEREAS, the Township of Woolwich holds letter of credit #19-15 on the property known as Villages at Weatherby, Phase 1, Section 6.2; and

WHEREAS, a request has been received from developer Weatherby Equities 2.1 LLC as to the reduction of the bonded amount; and

WHEREAS, Remington and Vernick Engineers has conducted an inspection of the improvements in response to such request, and issued a letter dated December 9, 2019 in which recommendation has been made to authorize such reduction;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that the letter of credit noted below, be and is hereby authorized for reduction to the recommended balance reflected:

Letter of Credit #	Current Amount	Reduced To
19-15	\$1,073,392.82	\$415,927.20

BE IT FURTHER RESOLVED that the reduced amount represents progress to date and does not release the developer from any punch list or contract requirements for the improvements installed to date; and

BE IT FURTHER RESOLVED that the Woolwich Township Clerk is authorized and directed to remit a certified copy of this resolution to such developer, and to require submission of a rider in the reduced amount, to be attached to the original Letter of Credit.

Adopted this 16th day of December, 2019

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

CERTIFICATIONThe foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 16th day of December, 2019.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS
DURING THE LAST TWO MONTHS OF THE FISCAL YEAR FOR THE
TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY**

R-2019-295

WHEREAS, the provisions of N.J.S.A. 40A:4-58, permit the transfer of appropriations during the last two months of a fiscal year and

WHEREAS, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis

NOW THEREFORE BE IT RESOLVED, that the Township Governing Body agrees to said transfer of budget appropriations below:

Department	Account Number	To	From
Planning Board Legal Fees	9-01-21-180-027	\$ 3,500.00	
Police Salary and Wage	9-01-25-240-011	\$ 60,000.00	
Police Education and Training	9-01-25-240-042	\$ 3,500.00	
Prosecutor Salary and Wage	9-01-25-275-011	\$ 1,250.00	
Salary and Wage Adjustment	9-01-30-425-000	\$ 2,500.00	
Social Security System	9-01-36-472-000	\$ 10,000.00	
Treasurer Salary and Wage	9-01-20-130-011		\$ 15,000.00
HRA Reimbursements	9-01-23-229-299		\$ 5,000.00
Medical Surgical Insurance	9-01-23-220-000		\$ 20,000.00
Health Insurance Waivers	9-01-23-221-000		\$ 7,500.00
OEM Education and Travel	9-01-25-252-042		\$ 1,000.00
Electricity	9-01-31-430-000		\$ 5,000.00
Street Lighting	9-01-31-435-000		\$ 2,500.00
Telephone	9-01-31-440-000		\$ 1,500.00
Fire Hydrant Service	9-01-31-445-000		\$ 3,000.00
Trash Disposal	9-01-32-465-299		\$ 20,250.00
Totals		\$ 80,750.00	\$ 80,750.00

This resolution will become effective immediately.

Adopted at a meeting of the Township of Woolwich Committee held on December 16, 2019.

Vernon Marino, Mayor

Attest:

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP
COMMITTEE OF THE TOWNSHIP OF WOOLWICH; PERSONNEL POLICY
AND ONGOING MATTERS: POTENTIAL LITIGATION-MP AMENDMENT;
CONTRACTUAL MATTERS: SHARED SERVICE
AGREEMENT/SWEDESBORO POLICING
R-2019-296**

WHEREAS, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **December 16, 2019**.
2. The general nature of the subject to be discussed at said closed meeting shall be;

Personnel: Policy and Ongoing Matters
Potential Litigation-MP Amendment
Contractual Matters: Shared Service Agreement/Police Service

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 16th day of December, 2019

ATTEST:

TOWNSHIP OF WOOLWICH

Jane DiBella, Clerk

Vernon Marino, Mayor