

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
JULY 15, 2019**

The meeting was called to order by Mayor Vernon Marino at 7:04 p.m. Mayor Marino made the following statement:

The July 15, 2019 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Frederick: PRESENT Santore: ABSENT
Matthias: PRESENT Marino: PRESENT

Also present on the dais were Solicitor John Alice and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to open the meeting to public comment for agenda items only:

Mayor Marino noted for the benefit of those present that Ordinance 2019-08 would not be acted upon subsequent to a meeting held with the developer at which time the township was informed that he is not moving forward with the project this year and will look at other properties.

Angela Napoliello-Ivory, 3 Brockton Court, noted blanks in resolution R-2019-173 regarding contractor costs for Back Creek Road repairs. Mayor Marino responded that the contractor and amount of contract were not known at the time of agenda publication due to bid receipt timing.

She then questioned resolution R-2019-166 and asked what subcode is. Mayor Marino responded that this resolution continues a shared service agreement with East Greenwich Township for electrical inspection service.

Jordan Schlump, 10 Wilshire Blvd. asked what resolution R-2019-162 is in regards to. Mayor Marino referred the question to Director of Community Development Matt Blake, who responded that it is in regards to the preservation of the St. Clare of Assisi property at Stone Meeting House and Paulsboro Roads.

Mr. Schlump questioned the Mayor's reference to Ordinance 2019-08 not being acted upon. Mayor Marino replied that the Ordinance was not being tabled, but removed.

Hearing no further comment, motion was made by Deputy Mayor Matthias and seconded by Committeeman Battisti to close the public portion. All were in favor.

Mayor Marino read the following Ordinances by title only upon second reading:

2019-08 Ordinance of the Township of Woolwich Amending Chapter 203, The Zoning Code of the Township of Woolwich To Create A New Zone To Be Known As The Residential Affordable (RA) Zoning

District At Section 203-187 As Set Forth Herein And To Rezone Lot 5 In Block 16 In Accordance With The Residential Affordable Zone

Motion to open public hearing: Matthias Second: Battisti All in favor
No public comment
Motion to close the public hearing: Matthias Second: Battisti All in favor
Motion to adopt: Hearing no motion to adopt, Ordinance 2019-08 died on the floor.

2019-09 An Ordinance of the Township of Woolwich Amending the 2019 Salary Ordinance of the Township of Woolwich for the Position of Class II Special Law Enforcement Officer

Motion to open public hearing: Frederick Second: Battisti All in favor
No public comment
Motion to close the public hearing: Matthias Second: Battisti All in favor
Motion to adopt: Battisti Second: Frederick
Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion carried

2019-10 An Ordinance of the Township of Woolwich Amending Chapter 203-70 of the Woolwich Township Zoning Code Regarding Fences

Motion to open public hearing: Battisti Second: Frederick All in favor
Jordan Schlump, 10 Wilshire Blvd. asked how the Ordinance will be enforced. Mayor Marino replied that fencing over easements will require an encroachment permit, and further explained the process and requirements. Mr. Schlump asked if there would be annual inspections and the Mayor replied that inspections will be performed at the time of fence installation. He added that these efforts are the best that can be done this time and are an improvement to past practice of allowing fences to block easements.
Motion to close public hearing: Matthias Second: Battisti All in favor
Motion to adopt: Battisti Second: Frederick
Deputy Mayor Matthias thanked the Mayor for his hard work and diligence on this issue.
Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion carried

Mayor Marino read the following Ordinance by title only upon first reading:

2019-11 Bond Ordinance Providing for Emergency Road and Drainage Repairs to Garwin Road in and by the Township of Woolwich, in the County of Gloucester, New Jersey, Appropriating \$265,000 Therefor and Authorizing the Issuance of \$251,750 Bonds or Notes of the Township to Finance Part of the Cost Thereof

Motion to introduce: Matthias Second: Battisti
Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion carried

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to approve a consent agenda for resolutions R-2019-162 through and including R-2019-174. All were in favor.

R-2019-162 Resolution to Acquire a Development Easement on the Farm Property of St. Clare of Assisi Parish Located in the Township of Woolwich, Known as Block 13, Lot 5.01Q Consisting of Approximately 24.492 New Acres in the Amount of \$297,577.80 (\$59,515.56 Township Share)

R-2019-163 Resolution of the Township of Woolwich Approving the Use of the High Hill Park Facility by the Woolwich Fire Company for a Fund Raising Event to be Held on October 5, 2019 and Approving Lifting Article 135-1.A.23 of the Woolwich Township Code for the Duration of Said Event

R-2019-164 Resolution of the Township of Woolwich Authorizing a Refund of Building Use Fee to Sharptown United Methodist Church in the Amount of \$525.00

R-2019-165 Resolution Authorizing the Issuance of Street Opening Permits to S. Jersey Gas-40 Cassandra Lane and Garwin Road

R-2019-166 Resolution Authorizing a Shared Service Agreement Between the Township of Woolwich and the Township of East Greenwich for the Provision of Electrical Subcode Services

R-2019-167 Resolution Authorizing the Tax Collector to Extend the Due Date for 3rd Quarter Taxes 2019

R-2019-168 Resolution Authorizing Refund of \$750.00 Escrow Fund to Garden State Earthworks for Work Conducted at 122 Nottingham Way

R-2019-169 Resolution of the Township of Woolwich Authorizing Release of Letter of Credit #5038245 in the Amount of \$250,695.18 and Letter of Credit #5038244 in the Amount of \$35,138.88 and Replacing them with Performance Bond #SB0380480 in the Amount of \$250,695.18 and Performance Bond #SB0380479 in the Amount of \$35,138.88-Chestnut Ridge

R-2019-170 Resolution of the Township of Woolwich, County of Gloucester, in Support of the NJ League of Municipalities' Petition for Rulemaking to Amend the Uniform Construction Code

R-2019-171 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

R-2019-172 Resolution Authorizing the Placement of Municipal Liens-Property Maintenance-526 Kings Hwy.

R-2019-173 Resolution Awarding an Emergency Repair Contract to South State, Inc. in the Amount of \$121,000.00 for Emergency Repair to Garwin Road Culvert

R-2019-174 Resolution Authorizing the Quote of Remington and Vernick Engineers in the Amount of \$18,000.00 for Plans and Specifications and Inspection of the Garwin Road Culvert Emergency Repair

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to adopt resolutions R-2019-162 through and including R-2019-174.

Committeeman Frederick asked if the County has approved the numbers for the purchase of the St. Clare property and was told that the County will be adopting a like resolution. He then questioned R-2019-170 and was told that the Township is supporting action of the NJ League of Municipalities. He then requested an explanation of R-2019-169 and why a developer would want to replace bonds. Ms. DiBella responded that this is not out of the ordinary, and that it is more than likely a cost saving measure for the developer.

Deputy Mayor Matthias asked the Mayor to explain the need for the contract to repair Garwin Road.

Mayor Marino responded with the location prior to Spring Hill Estates, noting that overflow blew out

pipng and caused erosion due to recent heavy rains. The erosion has exposed wires and pole bases, and compromised the road itself. The plan calls for removal of the galvanized pipe and replacement with concrete. The Deputy Mayor then asked the engineer if the street opening approval for S. Jersey Gas at Garwin Road via R-2019-165 will impact the area. The engineer replied that it will not.

Mayor Marino requested a roll call:

Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion carried

The following reports were provided for the month of June:

Tax Collector: \$212,065.72 remitted

Woolwich Fire Company: Monthly Report

In the absence of Committeewoman Santore, Mayor Marino noted that the department had thirty calls for service

Police Chief: Monthly Report

Chief Jaramillo reported that the committee will receive an invitation to next week's police academy. He also reported that the department has been busy with road closures.

Township Engineer: Monthly Report

Timothy Stasewski reported that there have been numerous road issues due to heavy rain events. Drainage grates have been reset in the Valley Glen development, but road bed is deteriorating. He suggested the need to develop a pavement management plan. Shared Use Path Phase II project revised specs have been sent back to DOT for review.

Mayor Marino prompted discussion on the Back Creek Road project.

He advised that the project has been completed, but the road remains closed due to incorrect guiderail ends that are not crash proof. He noted that the former engineers incorrectly designed the specs and that Remington and Vernick realized the mistake. Due to safety and liability concerns, the contractor and engineer will work towards obtaining the correct end terminals, but that it is unknown how long that may take. The only other option was to obtain crash barrels and for which that cost was placed at over \$9,000. The Mayor added that the township will be seeking recourse with the former engineer.

Discussion then ensued regarding the speed limit on Back Creek Road, with Mayor Marino suggesting that it be lowered to 35mph.

Mayor Marino further noted that as to the Garwin Road repairs, it is hoped to have the contractor mobilized within two weeks. A letter will be sent to area residents advising of the project.

Committeeman Frederick asked the engineer for status on the Green Acres application for park expansion and was told that the township should hear back this month.

DOCD Report: Monthly Report

Noted that Environmental Resource Inventory document has been received.

Administrator's Report: Monthly Report

Noted report as self-explanatory. Added that the cost of the Garwin Road guiderail end caps has been provided at \$19,420.00. Mayor Marino added that the township has no choice but to get it done. He suggested that the solicitor be authorized to contact Alaimo to recapture cost.

Motion was then made by Committeeman Battisti and seconded by Committeeman Frederick to direct the solicitor to contact the former engineer to recapture cost related to the project change order.

Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion carried

The Administrator/Clerk also advised that the township will meet with NJDOT to discuss upcoming night time road closures on Rt. 322.

She also advised that a bond release request for Villages Section 4.1 has been denied by the engineer due to insufficiencies.

Municipal Services: Monthly Report

Finance: Monthly Report

The following Committee liaison reports were provided:

Committeeman Battisti:

Municipal Services; (Blds./Grounds/Code/UCC/Zoning/Public Works); Provided the monthly report for number of construction and zoning permits and code violations. Noted that the park is going smoothly. Noted that P/W used 4 tons of asphalt for road repair. Advised that the Community Garden has been recognized by the Philadelphia Horticultural Society. Municipal Alliance: Advised of plans to assist with contributions to Bankbridge and GCIT. Additionally, Alliance funds were spent on tents and a pre-prom speaker. The Township was the first to turn in their paperwork on the first round of grants and Woolwich will be awarded additional funds to be used in next years program.

Committeeman Frederick:

Environmental: (SWEC, Green Team, Shade Tree, Open Space/Ag); Environmental Committee met and is looking into shrubs for parks and schools. Plans to provide funds for a recycling awareness assembly in the fall. Open Space Committee is currently looking at the farmland preservation program and hoping to create targets for the next round of funding.

Committeewoman Santore:

BDAC; Trash/Recycling: In Committeewoman Santore's absence, Mayor Marino advised that two Senators have provided letters of support for the SAFER Grant application. Noted that trash tonnage rose and scrap metal and vegetative numbers doubled in the past month.

Dep. Mayor Matthias:

Educational Partners; (KRHS and SWSD); Recreation: Movie Night is scheduled for August 7th. "Train Your Dragon" will be the feature. School Districts are looking to hire. The Kingsway Board of Education rejected bids received for the high school track and will re-bid the project. Congratulations to the Class of 2019.

Mayor Marino:

Administration: (Finance; Court; JLUB, TDR Task Force); JLUB has been quiet. TDR Task Force has been

meeting and working together to consider revisions to the program. Municipal Court heard 351 cases in June. YTD 2,431 cases have been heard. Public Safety: Captain Sheldon Lewis has announced his retirement at the end of July after 29 years of service.

There was no old business.

Under new business, motion was made by Committeeman Battisti and seconded by Committeeman Frederick to accept the retirement notification of Captain Sheldon Lewis with regrets. All were in favor.

Mayor Marino noted that a Proclamation will be presented to Captain Lewis at a future date to allow his family to be present. Committeeman Battisti asked that his service as a School Resource Officer also be recognized.

Also under new business, Mayor Marino advised of the County's request for towns to join in the Energy Aggregation program, noting that it is a voluntary program that residents may be able to save energy costs through participation.

Motion was then made by Committeeman Battisti and seconded by Committeeman Frederick to approve resolution **R-2019-175 Resolution of the Township of Woolwich Expressing Interest in the Gloucester County Residential Energy Cooperative.**

Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion Carried.

Mayor Marino then noted that discussion had taken place earlier that evening as to reduction of the Back Creek Road speed limit. Noting that the speed limit of the Township's portion of Back Creek Road is currently 45 mph, he suggested that it be lowered to 35 mph. The Mayor added that portions in Harrison Township are 35 mph and 50 mph. He suggested speaking with Harrison Township and requested that their limits be lowered to be concise with Woolwich's.

Discussion then ensued regarding signage and enforcement. Mayor Marino suggested that a speeding moratorium be placed over the first few weeks of the reduction.

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to introduce an Ordinance by title only to lower the speed limit on Back Creek Road from 45 to 35 mph and authorize the ordering of signage.

Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion Carried.

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to open the meeting to public comment. All were in favor.

Jordan Schlump, 10 Wilshire Blvd. asked the name of the contractor and cost of contract for the Garwin Road emergency road project. The Administrator/Clerk advised that it is South State and the amount of contract is \$121,000.00.

Mr. Schlump then thanked the Committee for having the field in front of the municipal building mowed. Mayor Marino noted that Summit Ventures mowed it at the township's request since they are the owners of the parcel.

Hearing no further public comment, the public portion closed upon a motion by Deputy Mayor Matthias, seconded by Committeeman Battisti and unanimously passed.

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to approve resolution **R-2019-176 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:56 p.m. for the purpose of discussing the following:

Contractual Matters-Sewer and COAH
Enclave at Stone Meeting House

Personnel-Temporary Position-Resolution may follow

The regular meeting reconvened at 9:17 p.m. upon a motion by Committeeman Battisti and seconded by Committeeman Frederick. All were in favor.

Motion was made by Deputy Mayor Matthias and seconded by Committeeman Battisti to approve resolution **R-2019-177 Resolution Creating a Temporary Part-Time Position in the Woolwich Township Finance Office, Appointing Personnel to Said Temporary Position and Authorizing Stipend Compensation**.

Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion Carried.

Motion was made by Deputy Mayor Matthias and seconded by Committeeman Battisti to introduce **Ordinance 2019-12 Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey, Amending Chapter 203 of the Code of the Township of Woolwich Entitled "Zoning"**.

Deputy Mayor Matthias noted that this Ordinance is meant to correct inconsistencies in the Code which were overlooked at the time Ordinance 2018-15 was adopted.

Mayor Marino requested a roll call on Ordinance 2019-12:

Roll Call: Battisti: YES, Frederick: YES, Matthias: YES, Marino: YES Motion Carried.

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to approve the following meeting minutes:

June 17, 2019 and Closed Session

June 24, 2019 Special Meeting

All were in favor. Deputy Mayor Matthias abstained from the minutes of June 17th.

Motion was made by Deputy Mayor Matthias and seconded by Committeeman Battisti to approve the bills and purchase presented by the finance office.

Roll Call: Battisti: YES, Frederick: YES (abstain from payment to Verizon), Matthias: YES, Marino: YES
Motion Carried.

With no further business, motion was made by Deputy Mayor Matthias, seconded by Committeeman Battisti and unanimously passed to adjourn the meeting.

The meeting adjourned at 9:21 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file