

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
MAY 20, 2019**

The meeting was called to order by Mayor Marino at 7:03 p.m. Mayor Marino made the following statement:

The May 20, 2019 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Frederick: PRESENT Santore: PRESENT
Matthias: PRESENT Marino: PRESENT

Also present on the dais were Solicitor Alice and Administrator/Clerk DiBella.

Those present saluted the American Flag.

Mayor Marino called a Moment of Silence in honor of Vernon Muhlbaier who worked for the Township for over forty years and was a long time member of the Woolwich Fire Company. Mr. Muhlbaier passed away on May 18th.

Proclamations of Appreciation were presented to William and Carolyn Dupper on the occasion of their retirement as Crossing Guards.

Motion was made by Committeewoman Santore and seconded by Committeeman Frederick to open the meeting to the public regarding agenda items. All were in favor.

Hearing no comment, motion was made by Committeewoman Santore and seconded by Deputy Mayor Matthias to close the public portion. All were in favor.

Mayor Marino read the following Ordinance by title only upon first reading:

2019-07 Ordinance of the Township of Woolwich Amending Chapter 53 of the Code of the Township of Woolwich Entitled "Alarm Systems"

Committeewoman Santore moved to introduce ordinance 2019-07. Deputy Mayor Matthias seconded.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion carried

Committeewoman Santore moved for a consent agenda on resolutions R-2019-132 through and including R-2019-137. Committeeman Battisti seconded. All were in favor.

R-2019-132 Resolution Elevating Officers Brian Collins and Bay Kasten to the Position of 8th Class Officers within the Woolwich Township Police Department

R-2019-133 Resolution Making Professional Service Appointment to the Position of Redevelopment Special Counsel-Matt Jessup/MS&B

R-2019-134 Resolution Authorizing the Proposal of Remington and Vernick Engineers for High Hill Road Shared Use Path-Phase 2 Administration and Inspection in the Not to Exceed Amount of \$39,650.00

R-2019-135 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit a Raffle License on Behalf of F2D Elite Dance Academy

R-2019-136 Resolution Authorizing Placement of Municipal Liens-Property Maintenance

R-2019-137 Resolution Authorizing Totally Disabled Veteran Deduction

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to adopt Resolutions R-2019-132 through and including R-2019-137.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion carried

There was no old business.

Under new business, Committeewoman Santore apprised the Committee of applications under the SAFER Grant Program, stating that it is an opportunity to receive federal tax dollars back through this grant which will aid fire departments. This grant application has been discussed among the committee and the Borough of Swedesboro. She stated that the only thing required is to take action on a joint letter of support with Swedesboro.

Deputy Mayor Matthias questioned the timeline of award notification and Chief Valichka responded that funding rounds will be announced over the summer.

All were in agreement as to the letter of support.

Also under new business, Committeeman Frederick discussed various needs for improvements to Locke Avenue ballfields. He advised that the Director of Municipal Services has obtained various quotes and his recommendations will come back to the Committee at the next meeting.

Deputy Mayor Matthias added that due to their being all sorts of needs, there has to be weigh in as to budgetary costs.

The Committee then reviewed and discussed a proposal of Remington and Vernick in the amount of \$2,500 to work on submissions for 2020 Transportation Trust Fund Grant Applications. Travis Greiman, representing Remington and Vernick, noted that priorities for funding applications will be decided upon. He further noted that any additional applications would be at the cost of \$1,600.00. He suggested the Township consider an application for the last phase of the High Hill Road Shared Use Path as well.

Committeeman Frederick asked if the grant can also apply to the bike path at the Locke Avenue Park expansion and was told that it can. Mayor Marino asked if that could run concurrent with the planned park walkway and Mr. Greiman responded that it can and would be considered separate from the Green Acres Application.

Deputy Mayor Matthias asked what the quote entails and was told that it is for preliminary engineering since NJDOT applications require a lot of upfront work.

The Deputy Mayor then questioned the NJDOT funding asking if the general pool of funds is shrinking. The engineer responded that while the amount of funding is being maintained, the program has been expanded to accept more projects.

Committeeman Battisti moved to approve the quote from Remington and Vernick. Committeewoman Santore seconded. Committeeman Frederick asked if this motion only include one application in the amount of \$2,500.00. Mayor Marino suggested that further applications can be revisited.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion carried

Mayor Marino advised the Committee of an issue with gas pumps at Kingsway High School and a request from the Borough of Swedesboro to purchase gasoline from the Township until the issue is repaired. An agreement was drafted by the Administrator/Clerk and revised by the Solicitor for the sale of gasoline at cost plus 5% administrative fee. The Administrator/Clerk noted that Kingsway may also request a like agreement for their maintenance vehicles.

Committeewoman Santore stated that she is happy to see the Township assist the Borough in this regard.

Motion was then made by Committeeman Battisti and seconded by Committeeman Frederick to approve the Agreement.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion carried

Deputy Mayor Matthias moved to open the meeting to public comment. Committeeman Battisti seconded. All were in favor.

Hearing no public comment, motion was made by Committeewoman Santore and seconded by Committeeman Battisti to close the public portion. All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Matthias to approve resolution **R-2019-138 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:24 p.m. for the purpose of discussing the following:

Contractual Matters: Woolwich Housing Partners Project PILOT; Sewer/Woolwich Adult
Potential Litigation: Tort Claim Notice

The regular meeting reopened at 8:46 p.m. upon a motion by Deputy Mayor Matthias, seconded by Committeeman Battisti and unanimously passed.

Committeewoman Santore moved to approve the minutes of April 15, 2019 Regular and Closed Session and May 6, 2019 Regular and Closed Session. Committeeman Battisti seconded. All were in favor. Committeeman Frederick abstained from the minutes of April 15th.

Motion was made by Committeewoman Santore and seconded by Committeeman Battisti to approve the bills and purchase orders.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion carried
Committeeman Frederick abstained from Verizon bills.

With no further business, motion was made by Deputy Mayor Matthias and seconded by Committeewoman Santore to adjourn the meeting. All were in favor.

The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file