

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
MAY 20, 2019**

Call to order:

The May 20, 2019 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

Presentation of Proclamations-William and Carolyn Dupper

Public Portion/Agenda Items: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

Ordinance:

2019-07 Ordinance of the Township of Woolwich Amending Chapter 53 of the Code of the Township of Woolwich Entitled "Alarm Systems" First Reading/Introduction

Resolutions:

R-2019-132 Resolution Elevating Officers Brian Collins and Bay Kasten to the Position of 8th Class Officers within the Woolwich Township Police Department

R-2019-133 Resolution Making Professional Service Appointment to the Position of Redevelopment Special Counsel-Matt Jessup/MS&B

R-2019-134 Resolution Authorizing the Proposal of Remington and Vernick Engineers for High Hill Road Shared Use Path-Phase 2 Administration and Inspection in the Not to Exceed Amount of \$39,650.00

R-2019-135 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit a Raffle License on Behalf of F2D Elite Dance Academy

R-2019-136 Resolution Authorizing Placement of Municipal Liens-Property Maintenance

R-2019-137 Resolution Authorizing Totally Disabled Veteran Deduction

Old Business:

New Business: Federal SAFER Grant for firefighters for WTFD

Ballfield Quotes

Remington and Vernick Proposal for Transportation Trust Fund Grant
Application - \$2,500.00

Public Portion: The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

R-2019-138 Resolution for Closed Session

Contractual Matters:

Woolwich Housing Partners Project PILOT
Sewer/Woolwich Adult

Potential Litigation:

Tort Claim Notice

Approval of Minutes:

April 15, 2019 Regular and Closed Session

May 6, 2019 Regular and Closed Session

Approval of Bills and P.O.'s:

Adjournment:

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING CHAPTER 53 OF THE CODE OF THE
TOWNSHIP OF WOOLWICH ENTITLED "ALARM SYSTEMS"
2019-07**

WHEREAS, Chapter 53 of the Woolwich Township Code entitled "Alarm Systems" establishes regulations concerning the operation and maintenance of certain alarm systems within the Township of Woolwich and provides penalties upon conviction for violations for any of the provisions therein; and

WHEREAS, due to certain changes in the makeup of township emergency services and oversight of alarm systems in the Township, the Gloucester County Fire Marshall has suggested that certain amendments be made to Chapter 53 of the Code of the Township of Woolwich entitled "Alarm Systems;"

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich that the following amendments to Chapter 53 of the Code of the Township of be and is hereby amended as follows:

SECTION 1. AMENDMENTS

53-2 Definitions FIRE OR AMBULANCE PERSONNEL

Delete Woolwich Volunteer Ambulance Corps

53-4 (A) shall read as follows:

For any false alarm, the following penalties shall be applied, whether by the Woolwich Township Police Department (burglary/emergency) or the Gloucester County Fire Marshall's Office (fire).

53-4 A (1) shall be deleted and replaced as follows:

On the third false alarm in any given calendar year, a warning shall be issued by the Fire Official (fire) or Police Department (burglary/emergency) through a letter or electronic notification process to the owner and/or tenant of the premises on which the false alarm was sounded.

Inconsistency:

All Ordinances or parts of Ordinances that are inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Effective Date:

This Ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

TOWNSHIP OF WOOLWICH

ATTEST: _____
Jane DiBella, Clerk

Vernon Marino, Mayor

NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Woolwich, held on the 20th day of May, 2019 and will be considered for final passage at a meeting of the Township Committee of the Township of Woolwich, to be held on the 3rd day of June, 2019 at 7:00 p.m. at which time and place any interested party will be given the opportunity to be heard.

Jane DiBella, Township Clerk

CERTIFICATION OF ADOPTION

The foregoing Ordinance was adopted by the Township Committee of the Township of Woolwich at a meeting held on the 3rd day of June, 2019.

Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH ELEVATING OFFICERS
BRIAN COLLINS AND BAY KASTEN TO THE POSITION OF 8TH CLASS
OFFICERS WITHIN THE WOOLWICH TOWNSHIP POLICE DEPARTMENT
R-2019-132**

WHEREAS, Patrolman Brian Collins and Patrolman Bay Kasten were hired as 9th Class Patrolmen within the Township of Woolwich effective as of May 21, 2018; and

WHEREAS, the effective agreement between the Township of Woolwich and PBA Local #122 calls for the elevation in class on an annual basis; and

WHEREAS, the Woolwich Township Committee agrees to elevate said Officers to the position of 8th Class Patrolmen effective as of May 21, 2019;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Brian Collins be and is hereby elevated to the position of 8th Class Patrolman for the Township of Woolwich effective as of May 21, 2019.
2. That Bay Kasten be and is hereby elevated to the position of 8th Class Patrolman for the Township of Woolwich effective as of May 21, 2019.
3. That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for both Patrolmen as 8th Class Officers shall be \$46,920.00 prorated for the remainder of 2019.

Adopted this 20th day of May, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 20th day of May, 2019.

Jane DiBella, Clerk

**RESOLUTION MAKING PROFESSIONAL SERVICE APPOINTMENT TO THE
POSITION OF REDEVELOPMENT SPECIAL COUNSEL-MATT JESSUP/MS&B
R-2019-133**

WHEREAS, there may be times when the Township requires the services of Redevelopment Counsel for general legal services in connection with its various redevelopment projects; and

WHEREAS, the Township has obtained Requests for Qualifications under a Fair and Open Process; and

WHEREAS, NJSA 40A:11-1 et seq. allows for the award of Professional Services Contracts without bidding; and

WHEREAS, the Township of Woolwich wishes to award the contract of Redevelopment Special Counsel to MS&B (Matt Jessup);

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That MS&B, Matt Jessup be and is hereby appointed Special Counsel-Redevelopment for the Township of Woolwich effective retroactive to May 6, 2019 nunc pro tunc and expiring on December 31, 2019.
2. That pursuant to the RFP submitted, services rendered shall be billed at a blended hourly rate of \$225.00 for attorneys and \$145.00 for legal assistants (including in matters of dispute resolution and/or litigation).
3. Further pursuant to the RFP submitted, services rendered, the cost of which is reimbursed by a developer through a developer funded escrow account pursuant to an escrow agreement between the developer and township, shall be billed at the blended hourly rate of \$335.00 for attorneys and \$190.00 for legal assistants.
4. That the Woolwich Township Mayor and Clerk are hereby authorized and directed to execute a contract in this regard.
5. That this contract is being awarded under "Professional Services" pursuant to the Local Public Contracts Law.
6. That the Woolwich Township Clerk be and is hereby authorized to publish notice of such award in accordance with the Local Public Contracts Law.

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE PROPOSAL OF REMINGTON AND VERNICK ENGINEERS FOR
HIGH HILL ROAD SHARED USE PATH-PHASE 2 ADMINISTRATION AND INSPECTION IN THE NOT
TO EXCEED AMOUNT OF \$39,650.00
R-2019-134**

WHEREAS, the Township of Woolwich received a proposal dated April 22, 2019 from Remington and Vernick Engineers to conduct High Hill Road Shared Use Path Phase 2 Contract Administration and Inspection in the "Not to Exceed" amount of \$39,650.00 for a project authorized in 2016 through 2016 NJDOT funding entitled "High Hill Road Shared Use Path-Phase 2; and

WHEREAS, said proposal includes contract administration and construction inspection services; and

WHEREAS, this project is necessary towards the health, welfare and safety of the traveling public; and

WHEREAS, the Woolwich Township CFO has issued a Certification of Funds in this regard;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That Remington and Vernick Engineers be and are hereby authorized and directed to conduct administration and inspections services for the project known as High Hill Road Shared Use Path-Phase 2 per their proposal dated April 22, 2019 in the "Not to Exceed" amount of \$39,650.00.

Adopted this 20th day of May, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 20th day of May, 2019.

Jane DiBella, Clerk

**RESOLUTION ENDORSING THE FINDINGS AND DETERMINATION STATEMENT AND AUTHORIZING THE
CLERK TO SUBMIT A RAFFLE LICENSE ON BEHALF OF F2D ELITE DANCE COMPANY
R-2019-135**

WHEREAS, application has been made with the Township Clerk towards the issuance of a Raffle License under identification number 200-5-41250 in accordance with NJAC 13:47.1 et seq.; and

WHEREAS, the applicant has submitted all necessary paperwork and fees in accordance with the rules promulgated by the State of New Jersey Legalized Games of Chance Control Commission (NJLGCC) as well as municipal fees required within Chapter 65-11 of the Woolwich Township Code; and

WHEREAS, the Woolwich Township Clerk has further reviewed the applications and all submissions and has thereafter completed the "Findings and Determination" Statement as required by the NJLGCC and finds all to be in order; and

WHEREAS, by these determinations, the Township Committee of the Township of Woolwich finds no cause to deny such permit;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows:

1. That the application for a raffle license under F2D Elite Dance Company, I.D. #200-5-41250 be and is hereby approved for submission to the State of New Jersey for a fund raising event to be held on June 6 and 9, 2019, at 201 Kings Hwy., Woolwich Township, NJ to benefit the organization.
2. That the Woolwich Township Clerk be and is hereby authorized and directed to issue said license to the applicant at least fourteen (14) days after submission of the application to the New Jersey Legalized Games of Chance Control Commission in accordance with N.J.A.C. 13:47-1.1 et seq.

Adopted this 20th day of May, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 20th day of May, 2019.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING PLACEMENT OF MUNICIPAL LIENS-PROPERTY
MAINTENANCE**

R-2019-136

WHEREAS, various properties within the Township of Woolwich are vacant and/or neglected, thereby creating a violation of the Township Property Maintenance Code; and

WHEREAS, the owners of property located at 211 Beech Lane and 525 Russell Mill Road failed to comply with a "Notice of Violation" issued by the Woolwich Township Director of Municipal Services; and

WHEREAS, the Woolwich Township Public Works Department thereafter conducted lawn maintenance at said properties for which the cost to the Township is \$300.00 per property; and

WHEREAS, the Township wishes to re-coup such costs by placing municipal liens as reflected below:

Block Lot	Address	Owner(s)
3.17/6	211 Beech Lane	Robert James and Sharon A. Harrington
46/12	525 Russell Mill Road	Didi Chen

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Woolwich as follows;

1. That the Woolwich Township Tax Collector be and is hereby authorized to place municipal liens on the Blocks/Lots as referenced above in the amount of \$300.00 per property.

Adopted this 20th day of May, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 20th day of May, 2019.

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING TOTALLY DISABLED VETERAN DEDUCTION
R-2019- 137**

WHEREAS, certain disabled veterans are entitled to an exemption from payment of real estate taxes otherwise due pursuant to N.J.S.A. 54:4-3.30 et seq.; and

WHEREAS, the Gloucester County Tax Assessor has made a determination that Randy Rossi qualifies for said exemption;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Woolwich, County of Gloucester, State of New Jersey, that it hereby authorizes the Woolwich Township Tax Collector to refund and /or cancel taxes as set forth below. The owner is responsible for the first 36 days of the 2nd quarter of 2019 tax year.

Block 3.09	Lot 13	Randy Rossi	\$1,430.68 Refund
			\$1,430.68 2n qtr. Cancel

Totally Disabled Veteran was approved on May 7, 2019

Adopted this 20th day of May, 2019

TOWNSHIP OF WOOLWICH

Vernon Marino, Mayor

ATTEST:

Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of The Township of Woolwich at a meeting held on the 20th day of May, 2019.

Jane DiBella, Clerk