

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
MARCH 18, 2019**

The meeting was called to order at 7:04 p.m. by Mayor Marino with the following statement:

The March 18, 2019 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Frederick: PRESENT Santore: PRESENT
Matthias: PRESENT Marino: PRESENT

Also present on the dais were Solicitor Alice and Administrator/Clerk DiBella.

Representatives of Boy Scout Troop 13 led those present in the salute to the American Flag.

Committeeman Battisti moved to open the meeting to public comment. Committeewoman Santore seconded. All were in favor.

Letty Piper, 107 Wilshire Blvd. questioned the conflict of interest language being added to the Municipal Alliance Bylaws via resolution R-2019-82. Committeewoman Santore responded that the language is being put forth through the county alliance coordinator and read the language being added.

Mrs. Piper then questioned the process for awarding professional contracts and how proposals are solicited. She asked if the township does its best to seek best pricing. Mayor Marino responded that the process is through legal advertisement and the submission of Requests for Qualifications and is further governed by state statute. Ms. DiBella added that the process follows the Local Public Contracts Law; N.J.S.A. 40A:11-1 et seq.

Jordan Schlump, 10 Wilshire Blvd. questioned resolution R-2019-71 regarding the State's recommended "Path to Progress" as tabled on 3-4, if there are specific recommendations contained therein that Woolwich specifically agrees with. He added that some recommendations have to do with the state health care plan and said that the Township plan is better than the states.

Committeewoman Santore responded that the Path to Progress contains state recommendations that affect the state budget and therefore all taxpayers.

Hearing no further public comment, the public portion closed upon a motion by Deputy Mayor Matthias, seconded by Committeeman Battisti and unanimously passed.

Committeewoman Santore moved to remove resolution **R-2019-71 Resolution of The Township of Woolwich, County of Gloucester in Support of Path to Progress Recommendations Made by New Jersey Economic and Fiscal Policy Workgroup** from the table. Deputy Mayor Matthias seconded. All were in favor. Committeeman Craig opposed.

Motion was made by Committeewoman Santore and seconded by Deputy Mayor Matthias to adopt resolution R-2019-71.

Committeeman Frederick stated that a lot of the recommendations contained in the Path to Progress make sense, but he disagrees with several recommendations such as school consolidation. He asked to amend the original motion to remove the language regarding school districts. Discussion ensued regarding Roberts Rules of Order and whether or not an amendment could be made on a motion made and seconded. The Solicitor advised to proceed with a vote on the original motion.

Roll Call: Battisti: YES, Frederick: NO, Santore: YES, Matthias: YES, Marino: YES Motion carried

Mayor Marino requested a motion to approve a consent agenda for resolutions R-2019-76 through and including R-2019-90. Committeewoman Santore asked to remove R-2019-79 from the consent agenda due to conflict. Committeeman Frederick requested that resolution R-2019-84 and R-2019-86 be removed from the consent agenda.

Motion was then made by Deputy Mayor Matthias and seconded by Committeeman Battisti to approve a consent agenda for all resolutions with the exception of R-2019-76, R-2019-84 and R-2019-86. All were in favor.

Motion was made by Committeewoman Santore and seconded by Deputy Mayor Mathias to adopt resolutions R-2019-76 to R-2019-90 with the exception of R-2019-76, R-2019-84 and R-2019-86.

Deputy Mayor Matthias questioned how the posted letters of credits were lost as referenced in resolution R-2019-81. The Administrator/Clerk responded that this is an older development and that the county was also unable to locate bonds posted with them, in which case Fulton Bank required the execution of Affidavits stating such. Solicitor Alice advised that he has spoken with the Administrator/Clerk about the issue and recommended that a resolution be passed for the record.

R-2019-76 Resolution of the Township of Woolwich Elevating Patrolman Eric Petroski to the Position of 5th Class Patrolman within the Woolwich Township Police Department

R-2019-77 Resolution Authorizing 2018 Municipal Service Reimbursements to The Oaks Apartments in the Amount of \$7,988.00 for Trash/Recycling Collection Pursuant to the Municipal Services Act

R-2019-78 Resolution Authorizing 2018 Municipal Service Reimbursements to Four Seasons at Weatherby Homeowners Association in the Total Amount of \$16,875.52 for Snow Removal and Street Lighting Pursuant to the Municipal Services Act

R-2019-80 Resolution of the Township of Woolwich Authorizing Renewal of Lease Agreements for Farming Purposes on Municipally Owned Lands Known as Block 28.01, Lot1, Block 3, Lot6 and Block 5, Lots3 and 4 to Gary Stecher in the Total Amount of \$3,250.00 for the Year 2019

R-2019-81 Resolution Authorizing the Execution of an Affidavit Regarding Lost Letter(s) of Credit #659037 and #659038 – Albert Quercetti, Jr./Deer Hollow

R-2019-82 Resolution of the Township of Woolwich Authorizing Adoption of Amended Municipal Alliance Bylaws

R-2019-83 Resolution of the Township of Woolwich Authorizing a Shared Service Agreement Between the Township of Woolwich and the County of Gloucester Regarding the Use of Certain Stage Units for Special Events

R-2019-85 Resolution Making a Professionals Services Appointment to the Position of Transfer of Development Rights (TDR) Expert-Urban Partners/James Hartling

R-2019-87 Resolution Authorizing the Proposal of Remington and Vernick Engineers to Provide Land Survey Services on Block 13, Lot 5.01 in the Amount of \$15,000.00

R-2019-88 Resolution Authorizing Street Opening Permit to South Jersey Gas-Garwin Road Main

R-2019-89 Resolution Authorizing Shared Service Agreement Between the Township of South Harrison and the Township of Woolwich for the Provision of Certified Recycling Coordinator and Certified Principal Public Works Manager Services

R-2019-90 Township of Woolwich, County of Gloucester 2019 Emergency Temporary Budget NJSA 40A:4-20

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion carried

Motion was made by Committeeman Frederick and seconded by Committeeman Battisti to approve resolution **R-2019-79 Resolution Authorizing 2018 Municipal Service Reimbursements to Lexington Mews Condominium Association in the Amount of \$463.43 for Snow Removal Pursuant to the Municipal Services Act**

Roll Call: Battisti: YES, Frederick: YES, Santore: ABSTAIN, Matthias: YES, Marino: YES Motion Carried

Based upon the recommendation of the Administrator/Clerk, motion was made by Committeeman Frederick and seconded by Committeewoman Santore to table resolution **R-2019-84 State of New Jersey Department of Environmental Protection Green Acres Enabling Resolution**. This resolution is to be reconsidered at a March 25th special meeting of the Township Committee at which time a public hearing on a Green Acres application for park improvement costs will be conducted.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion carried

Motion was made by Committeewoman Santore and seconded by Deputy Mayor Matthias to adopt resolution **R-2019-86 Resolution Making a Professional Services Appointment to the Position of Risk Management Consultant-Hardenberg Insurance**. Committeeman Craig stated that the service should have been re-bid.

Roll Call: Battisti: YES, Frederick: NO, Santore: YES, Matthias: YES, Marino: YES Motion carried

The following reports were submitted for the month of February:

Tax Collector: \$6,770,392.38 remitted

Woolwich Fire Company: Monthly Report

Mayor Marino noted that the Fire Chief was unable to attend the meeting, but he recognized all volunteer members for their fantastic job during a gas leak associated with the sewer installation.

Police Chief Report: Monthly Report

Township Engineer: Monthly Report

Mr. Stazewski noted the bid opening for the Back Creek Road project scheduled for March 20th. He further stated that work is being done towards the Green Acres application for park improvements for which a special meeting and public hearing will take place on March 25th.

At the Mayors request, the engineer further stated that he reviewed drainage concerns at High Hill Estates and issued a response to the residents. He noted that bonds for the project were released in 2005 and suggestions as to underdrains and additional measures were provided to the residents.

DOCD Report: Monthly Report

Mr. Blake asked for direction as follow up on a March 7th meeting with the State Department of Agriculture and Director Payne at which time the Transfer of Development Rights Program was discussed. Discussions were held as to keeping the program viability in place through rezoning and other means. The SADC urged the township to stay the course with the program and offered to work with professionals on updating appraisal values for credits. Options for the township to take into consideration are obtaining updated credit values, research the legality of using special state funds to purchase credits and conducting an RFP for the services of TDR Special Counsel.

Committeewoman Santore expressed concern with getting deeper in the amount of funding owed to the state. She added that the Township is \$7 million spent towards the purchase of credits, with \$5 million owed to the state.

Deputy Mayor Matthias said that all options should be considered since the program also involves farmland preservation dollars, which are in conjunction with the TDR program, but a different vehicle, and that the township should look at options in conjunction with TDR.

Mr. Blake stated that we are advancing the pace of preservation whether we hold credits or extinguish them. If the state puts 20% of cost on the table, the township gets an incredible return.

Mayor Marino added that the TDR Steering Committee that will be formed will look at all options.

Chief Jaramillo then presented his report noting that with the upcoming summer, the department is happy to provide vacation checks.

He also advised of a fatal accident at Rt. 322 and the gas leak associated with sewer install. He was happy to report that no one was hurt as a result of the leak and the students and employees of Kingsway High School remained safe thanks to the great efforts of fire and police.

The Chief advised that 3-4 Class III officers have been interviewed for positions as School Resource Officers.

Girls Scouts and Boy Scouts recently toured the police facilities.

The department is conducting targeted enforcements at Kings Hwy. and Bridgeport Avenue. Many trailers are using the route to travel to the County Dream Park. Dream Park Officials are working with the department.

Mayor Marino inquired how the traffic is going on Rt. 322 with the sewer install. The Chief replied that officers are doing the best that they can to control. The Mayor note that the DOT intersection project

may begin in 3 weeks. Committeewoman Santore said that she travels that route to work and the traffic has been orderly.

Chief Jaramillo then said that efforts are being made towards drug and CDS arrests. Further, the department will be teaming up with Lockheed Martin towards corporate active shooter drills.

The Administrator/Clerk presented her report as self-explanatory.

The following liaison reports were provided:

Committeeman Battisti: Buildings/Grounds; continuing work on municipal building HVAC units. Fan belts will be replaced. Maintenance employee Robert Walker was honored by the Joint Insurance Fund for outstanding safety efforts. Code Enforcement; Three violation notices have been issued and are to be abated by the end of March. Municipal Alliance: Resolution passed to update bylaws. Need more suggestions for membership. This Committee promotes alcohol and drug awareness. Suggestions are to expand membership to include police, school board members, court staff and other local groups to get the message out. Municipal Court: Heard 846 cases, 411 of which were moving violations. Environmental Commission: held recent meeting. Discussing \$1,500 grant for habitat enhancement which will include child educational programs. Committee would like to know if the municipality would support cost if the grant is not awarded. Deputy Mayor Matthias replied that it will if within the EC budget. Committeewoman Santore added that the group is doing great work on habitat. Committeeman Battisti also noted that the Community Garden is underway and thanked Jordan Schlump for leading this effort.

Committeeman Frederick: Construction and Zoning: Open Space/Ag; Shade Tree; SW BOE: Noted many school events, concerts etc. Advised that the state aid numbers were released and the district will receive an increase of \$518,312.

Committeewoman Santore: BDAC; Meeting is scheduled for March 27th at which time Voorhees Mayor Mignogna will make a presentation on how the Shop Local Program has worked in their municipality. Env. Commission; Update was provided by Committeeman Battisti. Green Team; No report. Trash/Recycling: 11 calls were received for missed pickups. All calls were addressed. Five groups have already signed up for the Clean Communities Program. Committeewoman Santore addressed the huge impact being felt by all local government regarding disposal of recyclables impacting budgets. Moving forward with the 1-1-20 institution of the Shared Service Agreement with Logan Township for collection service. Looking forward to improved service for our residents.

Dep. Mayor Matthias: KRHS BOE; The District received \$1.152 million in state aid through the Governor's budget. The District will meet on the 19th to introduce its budget. They have not yet released information on how the state aid

allocation will be used. Parks and Rec; Sports season has begun. The Director of Municipal services is reviewing quotes for field improvements. The 3-15 swim party at Riverwinds was attended by 105 children. Upcoming events include the egg hunt on 4-13 and Laser Tag event during spring break. Tickets are on line-\$10.00 for twenty minute round. Fund Day is on schedule for June 1st. P/W Streets and Roads; 1.5 tons of asphalt was used filling potholes. DPW addressed a washout on Oldmans Creek Road. TDR Task Force: Will discuss appointing members to the TDR Task Force under old business.

Mayor Marino: Finance; The CFO will be present at the 4-1 meeting to address questions on the 2019 municipal budget. JLUB; Next meeting is March 21st. Public Safety: Reports were previously provided for Police and Fire. The Mayor added that Atlantic City Electric is giving away 1,000 trees. Residents can apply on line at arborday.org/ace or by calling 855-670-2773.

Under old business, the Committee discussed tournament application and associated fees. The form was approved with no updates.

Mayor Marino then discussed plans for forming the TDR Steering Committee, with appointments still to be announced.

Mayor Marino further advised of changes being made to Committee liaison appointments, noting that there are several overlaps for which the changes will provide better efficiency. Those changes will be sent out to Committee for review soon.

Under new business, the Committee reviewed and discussed the \$15,600 proposal of Remington and Vernick to conduct Back Creek Road project oversight and inspection. Motion was then made by Committeewoman Santore and seconded by Deputy Mayor Matthias to approve the proposal.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

The Committee reviewed and discussed proposal of Eaise Design and Landscape for upkeep of the landscaping at the municipal building and Weatherby open space entrances. The total of \$9,495.00 is under bid threshold.

Committeewoman Santore presented and explained a proposal from SLK for certain marketing services to improve marketing economic development and general communication to residents. Based upon the approved Professional Services RFP submitted by and awarded to SLK, the firm presented a proposal in the amount of \$9,800 for various services. Discussion ensued.

Committeeman Frederick asked if funds have been budgeted. Committeewoman Santore replied that she had received a preliminary OK from the CFO. Committeeman Frederick questioned the deliverables. Committeewoman Santore responded that the proposal includes inventory of communication methods, branding, presentations to community, community outreach and economic development as we move towards the Kings Landing redevelopment area.

Committeeman Frederick stated that he is not sure how assessments are being performed. Sandy Kelly,

of SLK was present and further explained the process, which include auditing current means of communication and economic development and resident outreach and digital and media recommendations.

Motion was made by Committeewoman Santore and seconded by Deputy Mayor Matthias to approve the SLK proposal.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

Mayor Marino advised that the Township Committee will be discussing authorizing the Land Use Board to conduct a study to have the property east of the Turnpike included in a redevelopment zone. Further discussion will take place in closed session.

Committeeman Battisti wished to remind the public of an event being held by the Historical Society on the 20th at Swedesboro Borough Hall focusing on the changing role of women during the Civil War.

Mayor Marino advised the public of the strong efforts being undertaken towards shared services to represent cost savings to the Township. He noted that the agreement with Logan Township for solid Waste/Recycling collection will represent savings over \$60,000 during the first five years of the contract and much more after the carts have been paid for. He added that the agreement with Swedesboro for police service works well and saves costs to both municipalities. A recent agreement with S. Harrison Twp. for sharing the services of Trash/Recycling Coordinator and P/W Manager are further a direct result of these efforts.

The Mayor further acknowledged the work of Senate President Sweeney towards fair funding.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Matthias to open the meeting to public comment. All were in favor.

Letty Piper, 107 Wilshire Blvd. thanked the Committee for their shared service efforts. She asked how the Committee approved hiring without bids that evening and was told where to look for state bidding laws and procedures.

Reverend Sherry Hall, representing the AME Church on Garwin Road advised of plans for a "Juneteenth" Program to be held on the grounds of the High School and requested that the Township sponsor the county stage for the event. Mayor Marino stated that it is a wonderful program which he fully supports.

Motion was then made by Committeewoman Santore and seconded by Deputy Mayor Matthias to sponsor the stage.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

Mark Minitti, 2030 Oldmans Creek Road advised the Committee that both he and Ann Dorsett wished to be considered to serve on the TDR Steering Committee. Mayor Marino responded that consideration will be made with the intent to make appointments in April.

Jordan Schlump, 10 Wilshire Blvd. noted the tanks purchased by the Township and previously used for water supply at the Community Garden, and asked if they could be donated to Joe Maugeri who has volunteered plowing efforts at the garden since its inception.

Discussion ensued regarding the need for a hold harmless agreement which the solicitor will work on.

Mr. Schlump then suggested that sand filtration system be installed in irrigation to prevent rust buildup on nozzles.

With no further comment, the public portion closed upon a motion by Committeeman Santore, seconded by Deputy Mayor Matthias and unanimously passed.

Motion was made by Committeewoman Santore and seconded by Deputy Mayor Matthias to approve resolution **R-2019-91 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 8:35 p.m. for the purpose of discussing the following:

Contractual Matters: LTMUA Sewer Agreement
Redevelopment of Certain Lands
Potential Acquisition of Land: Beckett Golf Club

The regular meeting reopened at 9:35 p.m. upon a motion by Committeewoman Santore, seconded by Committeeman Frederick and unanimously passed.

Motion was made by Committeeman Battisti and seconded by Committeewoman Santore to approve resolution **R-2019-92 Resolution Authorizing the Woolwich Township Joint Land Use Board to Make an Investigation and Hold Public Hearings to Determine Whether Certain Areas are in Need of Redevelopment Pursuant to N.J.S.A. 40A:12-1 et seq.**

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES Motion Carried

Motion was made by Committeeman Frederick and seconded by Deputy Mayor Matthias to approve the following minutes:

February 19, 2019 and Closed Session

March 4, 2019 and Closed Session

All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Matthias to approve the bills and purchase orders upon proper signature of the Mayor.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES

(Committeeman Frederick abstained from Verizon bills.) Motion Carried

With no further business, the meeting adjourned at 9:37 p.m. upon a motion by Deputy Mayor Matthias, seconded by Committeewoman Santore and unanimously passed.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file