

**AGENDA  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
MARCH 18, 2019**

Call to order:

The March 18, 2019 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:

Flag Salute:

**Public Portion/Agenda Items:** The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

**Ordinances:**

**2019-06**

**Resolutions:**

**R-2019-71 Resolution of The Township of Woolwich, County of Gloucester in Support of Path to Progress Recommendations Made by New Jersey Economic and Fiscal Policy Workgroup**  
Previously tabled

**R-2019-76 Resolution of the Township of Woolwich Elevating Patrolman Eric Petroski to the Position of 5<sup>th</sup> Class Patrolman within the Woolwich Township Police Department**

**R-2019-77 Resolution Authorizing 2018 Municipal Service Reimbursements to The Oaks Apartments in the Amount of \$7,988.00 for Trash/Recycling Collection Pursuant to the Municipal Services Act**

**R-2019-78 Resolution Authorizing 2018 Municipal Service Reimbursements to Four Seasons at Weatherby Homeowners Association in the Total Amount of \$16,875.52 for Snow Removal and Street Lighting Pursuant to the Municipal Services Act**

**R-2019-79 Resolution Authorizing 2018 Municipal Service Reimbursements to Lexington Mews Condominium Association in the Amount of \$463.43 for Snow Removal Pursuant to the Municipal Services Act**

**R-2019-80 Resolution of the Township of Woolwich Authorizing Renewal of Lease Agreements for Farming Purposes on Municipally Owned Lands Known as Block 28.01, Lot1, Block 3, Lot6 and Block 5, Lots3 and 4 to Gary Stecher in the Total Amount of \$3,250.00 for the Year 2019**

**R-2019-81 Resolution Authorizing the Execution of an Affidavit Regarding Lost Letter(s) of Credit #659037 and #659038 – Albert Quercetti, Jr./Deer Hollow**

**R-2019-82 Resolution of the Township of Woolwich Authorizing Adoption of Amended Municipal Alliance Bylaws**

**R-2019-83 Resolution of the Township of Woolwich Authorizing a Shared Service Agreement Between the Township of Woolwich and the County of Gloucester Regarding the Use of Certain Stage Units for Special Events**

**R-2019-84 State of New Jersey Department of Environmental Protection Green Acres Enabling Resolution**

**R-2019-85 Resolution Making a Professionals Services Appointment to the Position of Transfer of Development Rights (TDR) Expert-Urban Partners/James Hartling**

**R-2019-86 Resolution Making a Professional Services Appointment to the Position of Risk Management Consultant-Hardenberg Insurance**

**R-2019-87 Resolution Authorizing the Proposal of Remington and Vernick Engineers to Provide Land Survey Services on Block 13, Lot 5.01 in the Amount of \$15,000.00**

**R-2019-88 Resolution Authorizing Street Opening Permit to South Jersey Gas-Garwin Road Main**

**R-2019-89 Resolution Authorizing Shared Service Agreement Between the Township of South Harrison and the Township of Woolwich for the Provision of Certified Recycling Coordinator and Certified Principal Public Works Manager Services**

**R-2019-90 Township of Woolwich, County of Gloucester 2019 Emergency Temporary Budget NJSA 40A:4-20**

**Reports:** Month of February  
Tax Collector: \$6,770,392.38 remitted

Woolwich Fire Company: Monthly Report

Police Chief Report: Monthly Report

Township Engineer: Monthly Report

DOCD Report: Monthly Report

Administrator's Report: Monthly Report

**Liaison Reports:**

Committeeman Battisti: Buildings/Grounds; Code Enforcement; Municipal Alliance: Municipal Court

Committeeman Frederick: Construction and Zoning: Open Space/Ag; Shade Tree; SW BOE

Committeewoman Santore: BDAC; Env. Commission; Green Team; Trash/Recycling  
Dep. Mayor Matthias: KRHS BOE; Parks and Rec; P/W Streets and Roads; TDR Task Force  
Mayor Marino: Finance; JLUB; Public Safety

**Old Business:** Field Use/Tournament Application  
Proposed Changes to Committee Liaisons  
TDR Review Committee

**New Business:** Remington and Vernick/\$15,600.00 Proposal Back Creek Road Project  
Russo Corporation Project/Site Specific Redevelopment Study  
SLK Marketing Quote  
Eaise Landscaping Quote(s)

**Public Portion:** The public is reminded to please stand and state their name and address for the record prior to addressing the Committee.

**R-2019-91 Resolution for Closed Session** Contractual Matters: LTMUA Sewer Agreement  
Redevelopment of Certain Lands  
Potential Acquisition of Land: Beckett Golf Club

**Approval of Minutes:** February 19, 2019 and Closed Session  
March 4, 2019 and Closed Session

**Approval of Bills and P.O.'s:**

**Adjournment:**

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)**

The items listed on the tentative agenda of the Mayor and Township Committee of the township of Woolwich constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH, COUNTY OF GLOUCESTER IN SUPPORT OF  
PATH TO PROGRESS RECOMMENDATIONS MADE BY NEW JERSEY ECONOMIC AND  
FISCAL POLICY WORKGROUP**

**R-2019-71**

**WHEREAS**, New Jersey faces a daunting fiscal crisis; and

**WHEREAS**, for two decades, while county and municipal governments made the proper pension payments, New Jersey governors from both parties severely underfunded the pension system for teachers and State government workers; and

**WHEREAS**, while local government pension systems are funded at the national average, the State's unfunded liability for pensions and retiree health benefits now tops \$150 billion – four times the size of the State budget; and

**WHEREAS**, actuaries project the State will have to increase its pension contribution from \$3.2 billion in this year's budget to \$6.7 billion to reach the Actuarially Required Contribution (ARC) by FY 2023; and

**WHEREAS**, health care costs continue to rise, and New Jersey and its local governments cannot sustain the unparalleled platinum-level benefits that they provide to their employees; and

**WHEREAS**, municipalities cannot address other major cost drivers, such as career-end sick leave payouts in excess of \$100,000, without relief from State government; and

**WHEREAS**, the State must bring pension and health care costs under control before they crowd out all other important spending needs, such as reinvestment in NJ Transit, making higher education more affordable and properly funding state aid to school districts to hold down property taxes.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Woolwich in the County of Gloucester expresses its support for the recommendations of the Path to Progress report issued by the New Jersey Economic and Fiscal Policy Workgroup; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution is forwarded to NJ Deputy Speaker Burzichelli and NJ Assemblyman Taliaferro, Senate President Sweeney, Assembly Speaker Coughlin, Senator Paul Sarlo, Senator Steve Oroho, Assembly Majority Leader Greenwald, Assemblywoman Eliana Pintor-Marin, Senator Tony Bucco, Senator Troy Singleton, Senator Dawn Addiego, the Governor of State of New Jersey, the New Jersey Association of Counties, and the New Jersey State League of Municipalities.

Adopted this 4<sup>th</sup> day of March, 2019

TOWNSHIP OF WOOLWICH

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Vernon Marino, Mayor

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 4<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH ELEVATING PATROLMAN  
ERIC PETROSKI TO THE POSITION OF 5TH CLASS PATROLMAN WITHIN THE  
WOOLWICH TOWNSHIP POLICE DEPARTMENT  
R-2019-76**

**WHEREAS**, Patrolman Eric Petroski has served the Township of Woolwich as an Officer with distinction since March 21, 2016; and

**WHEREAS**, the effective bargaining Agreement between the Township of Woolwich and PBA #122 calls for the elevation of Class after one year;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Patrolman Eric Petroski be and is hereby elevated to the position of 5th Class Patrolman for the Township of Woolwich effective March 21, 2019.
2. That in accordance with the Agreement between the Township of Woolwich and PBA Local #122, the salary for 5th Class Patrolman shall be \$59,169.50 prorated for the remainder of 2019.

Adopted this 18th day of March, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING 2018 MUNICIPAL SERVICE REIMBURSEMENTS TO THE OAKS APARTMENTS IN THE AMOUNT OF \$7,988.00 FOR TRASH/RECYCLING COLLECTION PURSUANT TO THE MUNICIPAL SERVICES ACT**

**R-2019-77**

**WHEREAS**, N.J.S.A. 40:67-23.2 TO 23.8, obligates every municipality to either provide certain services to a community located in that municipality, or reimburse that community for these services. The “services” include snow and/or ice removal, collection of trash, collection of recyclables and street lighting; and

**WHEREAS**, the Township of Woolwich has entered into an Agreement with The Oaks Apartments for the collection and disposal of solid waste and recycling as required by the Municipal Services Act; and

**WHEREAS**, all proper documentation has been submitted to the Woolwich Township Trash and Recycling Coordinator; and

**WHEREAS**, the Trash and Recycling Coordinator has issued approval of said documentation and thereafter recommended reimbursement to The Oaks Apartments for the year 2018; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. The Woolwich Township CFO be and is hereby authorized and directed to reimburse The Oaks Apartments at Weatherby \$7,988.00 under the Municipal Services Agreement between the Township of Woolwich and the Oaks at Weatherby.
2. That this reimbursement is for the 2018 collection and disposal of solid waste.

Adopted this 18th day of March 2019

\_\_\_\_\_  
Vernon Marino, Mayor

Attest:

\_\_\_\_\_  
Jane DiBella, Township Clerk

Certification

The foregoing resolution was duly adopted by the Committee of the Township of Woolwich at a meeting held on March 18, 2019.

\_\_\_\_\_  
Jane DiBella, Township Clerk

**RESOLUTION AUTHORIZING 2018 MUNICIPAL SERVICE REIMBURSEMENTS TO THE FOURS SEASONS AT WEATHERBY HOMEOWNERS ASSOCIATION IN THE TOTAL AMOUNT OF \$16,875.52 FOR SNOW REMOVAL AND STREET LIGHTING PURSUANT TO THE MUNICIPAL SERVICES ACT**  
**R-2019-78**

**WHEREAS**, NJSA 40:67-23.2 “The Municipal Services Act” requires the Governing Bodies of each New Jersey Municipality to reimburse or provide services to qualified private communities that are normally provided in the same fashion as provided for the same services on public roads and streets for the removal of snow, ice and obstructions from roads and streets, lighting of the roads and streets to the extent of payment for electric services to said lighting and the collection of solid waste and recycling; and

**WHEREAS**, Four Seasons at Weatherby Homeowners Association is considered to be a private community as defined within “The Act”; and

**WHEREAS**, the Township of Woolwich has drafted an Agreement for which the Township agrees to provide reimbursement for snow removal for the five (5) roadways miles and monthly costs for sixty-two (62) street lights within said development, as follows:

2018 Street Lighting     \$11.23 x 92 = \$1033.16 x 12 = \$12,397.92

Snow Removal

Labor -\$13,117.42

Salt - \$30,763.45

Total - \$43,880.00 ÷ 49 Road Miles = \$895.57 per Road Mile x 5 Road Miles = \$4,477.60

**WHEREAS**, based upon the formula used by the Township, said reimbursement shall be in the amount of \$16,875.52;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Township of Woolwich hereby authorizes the reimbursement to Four Seasons at Weatherby Homeowners Association for 2018 snow removal and lighting costs in the total amount of \$16,875.52 pursuant to NJSA 40:67-23 and the existing Municipal Services Agreement between the Township of Woolwich and Four Seasons at Weatherby Homeowners Association.

Adopted this 18th day of March, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING 2018 MUNICIPAL SERVICE REIMBURSEMENTS TO  
LEXINGTON MEWS CONDOMINIUM ASSOCIATION IN THE AMOUNT OF \$463.43  
FOR SNOW REMOVAL PURSUANT TO THE MUNICIPAL SERVICES ACT  
R-2019-79**

**WHEREAS**, NJSA 40:67-23.2 “The Municipal Services Act” requires the Governing Bodies of each New Jersey Municipality to reimburse or provide services to qualified private communities that are normally provided in the same fashion as provided for the same services on public roads and streets for the removal of snow, ice and obstructions from roads and streets, lighting of the roads and streets to the extent of payment for electric services to said lighting and the collection of solid waste and recycling; and

**WHEREAS**, Lexington Mews Condominium Association is considered to be a private community as defined within “The Act”; and

**WHEREAS**, the Township of Woolwich has drafted an Agreement for which the Township agrees to provide reimbursement for snow removal for the 1.035 lane miles of roadway (Lexington Mews Drive) within said development; and

**WHEREAS**, based upon the formula used by the Township, said reimbursement shall be in the amount of \$463.43;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

- 1. That the Township of Woolwich hereby authorizes the reimbursement to Lexington Mews Condo Association for 2018 snow removal in the amount of \$463.43 pursuant to NJSA 40:67-23 and the existing Municipal Services Agreement between the Township of Woolwich and Lexington Mews Condominium Association.

Adopted this 18th day of March, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk



**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING RENEWAL OF LEASE AGREEMENTS FOR FARMING PURPOSES ON MUNICIPALLY OWNED LANDS KNOWN AS BLOCK 28.01, LOT 1, BLOCK 3, LOT 6 AND BLOCK 5, LOTS 3 AND 4 TO GARY STECHER IN THE TOTAL AMOUNT OF \$3,250.00 FOR THE YEAR 2019  
R-2019-80**

**WHEREAS**, N.J.S.A. 40A:12-14 allows for the lease of county or municipal real property; and

**WHEREAS**, the Township of Woolwich is the owner of property located within the Township of Woolwich on Block 28.01, Lot 1, Block 5, Lots 3 and 4 and Block 3, Lot 6 on the official Tax Map of Woolwich Township; and

**WHEREAS**, in 2017, the Township of Woolwich bid said leases for farming purposes at which time one (1) bid was received from Gary W. Stecher in the amount of \$50.00 per tillable (\$3,250.00 total) acres and which was thereafter awarded and Lease Agreements entered into per the following:

Block 28.01 Lot 1	13 tillable acres	\$ 650.00
Block 5, Lot 3	15 tillable acres	\$ 750.00
Block 5, Lot 4	20 tillable acres	\$1,000.00
Block 3, Lot 6	17 tillable acres	\$ 850.00
Total	70 tillable acres	\$3,250.00

**WHEREAS**, said lease agreements allow for the extension of terms for two (2) additional years at the discretion of the Township; and

**WHEREAS**, the provisions of N.J.S.A. 40A:12-14(a) are being met;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows; That the Woolwich Township Committee hereby authorizes the renewal of the Lease Agreement between the Township of Woolwich and Gary Stecher (G & G Stecher) for the lease of Block 3, Lot 6, Block 5, Lots 3 and 4 and Block 28.01 Lot 1 for farming purposes in the year 2019 in accordance with the terms and conditions of said Lease agreements.

Adopted this 18th day of March, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AFFIDAVIT REGARDING LOST LETTERS OF CREDIT  
#659037 AND #659038-ALBERT QUERCETTI JR./DEER HOLLOW  
R-2019-81**

**WHEREAS**, Albert Quercetti Jr. posted Letter of Credit #659037 (\$75,772.80) and Letter of Credit #659038 (\$37,886.40) issued by Woodstown National Bank and Trust Company (now Fulton Bank of New Jersey) for the subdivision known as Deer Hollow and dated November 10, 2000; and

**WHEREAS**, said Letters of Credit are unable to be located; and

**WHEREAS**, Fulton Bank has requested the execution of Affidavit(s) as attached hereto in order to cancel said Letters of Credit; and

**WHEREAS**, the Woolwich Township Solicitor reviewed and issued approval of the affidavits as attached hereto;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich that the Woolwich Township Clerk be and is hereby authorized and directed to execute the Affidavits as attached hereto and return same to Fulton Bank of New Jersey.

Adopted this 18<sup>th</sup> day of March, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING ADOPTION OF  
AMENDED MUNICIPAL ALLIANCE BYLAWS  
R-2019-82**

**WHEREAS**, the Township of Woolwich is a member of the Municipal Alliance as established by the Gloucester County Local Advisory Committee on Alcohol and Drug Abuse and

**WHEREAS**, Municipal Alliance Bylaws exist as attached hereto; and

**WHEREAS**, The Governor's Council has asked that all Bylaws contain a "Conflict of Interest Clause"; and

**WHEREAS**, it is necessary to amend said Bylaws;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby adopts the Municipal Alliance Bylaws as amended to include a "Conflict of Interest Clause" within Article VII of said Bylaws.

Adopted this 18<sup>th</sup> day of March, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting conducted on the 18<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION OF THE TOWNSHIP OF WOOLWICH AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF WOOLWICH AND THE COUNTY OF GLOUCESTER REGARDING THE USE OF CERTAIN STAGE UNITS FOR SPECIAL EVENTS  
R-2019-83**

Be it resolved by the Mayor and Township Committee of the Township of Woolwich, that:

**WHEREAS**, the Township of Woolwich may from time to time require the use of staging units for community events; and

**WHEREAS**, The County of Gloucester Improvement Authority (GCIA) owns and maintains two (2) mobile stage units which they offer for rental through a Shared Services Agreement; and

**WHEREAS**, the Township of Woolwich and the County of Gloucester desire to enter into an agreement for this purpose, said Agreement describing the nature of such service to be provided and the relationship in this context of the parties, consistent with the terms and provisions of N.J.S.A. 40A:65-1 et seq., which specifically authorizes local government units, including counties and municipalities to enter into shared service agreements; and

**WHEREAS**, the Township of Woolwich would be willing to make payment to the GCIA for the use of such stage(s) per the terms of such Agreement attached hereto and included within the body of this resolution by reference;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Woolwich, that the Township of Woolwich does authorize entering into a shared services agreement with the County of Gloucester Improvement Authority for the use of mobile stage units per the terms of said Agreement attached hereto and incorporated within the body of this resolution by reference.

Adopted March 18, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**Certification**

I, Jane DiBella, Municipal Clerk of Woolwich Township, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Committee at its meeting of March 18, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk

**STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING  
RESOLUTION**

**R-2019-84**

**WHEREAS**, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

**WHEREAS**, the Township of Woolwich desires to further the public interest by obtaining funding in the amount of \$ \_\_\_\_\_, in the form of a \$ \_\_\_\_\_ matching grant and, if available, a \$ \_\_\_\_\_ loan, from the State to fund the following project(s):

**Development of Locke Avenue Park, Phases 1 and 2 on funded lands, creating additional multi-purpose sports fields for baseball, soccer, lacrosse etc. as well as a walking trail around the facility perimeter**

at a cost of \$ \_\_\_\_\_ (project cost);

**NOW, THEREFORE**, the Township Committee of the Township of Woolwich resolves that Mayor Vernon Marino or the successor to the office of Mayor is hereby authorized to: (a) make application for such a loan and/or such a grant, (b) provide additional application information and furnish such documents as may be required, and (c) act as the authorized correspondent of the above named applicant; and

**WHEREAS**, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

**WHEREAS**, the applicant is willing to use the State’s funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above named project;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Township Committee of the Township of Woolwich:

1. That the Mayor of the above named Committee is hereby authorized to execute an agreement and any amendment thereto with the State known as Locke Avenue Park Development, Phases 1 and 2
2. That the applicant has its matching share of the project, if a match is required, in the amount of \$ \_\_\_\_\_;
3. That, in the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. That this resolution shall take effect immediately.

Adopted this 4<sup>th</sup> day of March, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING PROFESSIONALS SERICE APPOINTMENT TO THE  
POSITION OF TRANSFER OF DEVELOPMENT RIGHTS (TDR) EXPERT-URBAN  
PARTNERS/JAMES HARTLING**

**R-2019-85**

**WHEREAS**, there may be times when the Township requires the services of a Transfer of Development Rights (TDR) conflict engineers; and

**WHEREAS**, the Township has obtained Requests for Qualifications under a Fair and Open Process; and

**WHEREAS**, NJSA 40A:11-1 et seq. allows for the award of Professional Services Contracts without bidding; and

**WHEREAS**, the Township of Woolwich wishes to award the contract of TDR Expert to Urban Partners (James E. Hartling, Designee);

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Urban Partners, James Hartling be and is hereby appointed TDR Expert for the Township of Woolwich effective retroactive to January 1, 2019 nunc pro tunc and expiring on December 31, 2019.
2. That James Hartling shall be paid in the amount of \$225/hr. per said RFP submitted, and Associate Partners shall be paid at the rate of \$150/hr.
3. That the Woolwich Township Mayor and Clerk are hereby authorized and directed to execute any contracts in this regard.
4. That this contract is being awarded under "Professional Services" pursuant to the Local Public Contracts Law.
5. That the Woolwich Township Clerk be and is hereby authorized to publish notice of such award in accordance with the Local Public Contracts Law.

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION MAKING A PROFESSIONAL APPOINTMENT TO THE POSITION OF  
RISK MANAGEMENT CONSULTANT-HARDENBERG INSURANCE COMPANY  
R-2019-86**

**WHEREAS**, the Governing Body of Woolwich Township has resolved to join the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund, a self-pooling fund, following a detailed analysis; and

**WHEREAS**, the BYLAWS of said fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the BYLAWS; and

**WHEREAS**, the BYLAWS indicate a fee not to exceed six (6) percent of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical; and

**WHEREAS**, the Township advertised and received qualifications for such service under a Fair and Open Process in accordance with policy;

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Woolwich does hereby appoint Hardenberg Insurance Company (Christopher Powell) as its Risk Management Consultant in accordance with N.J.S.A. 40A:11-5 effective as of April 1, 2019 and expiring on December 31, 2019; and

**BE IT FURTHER RESOLVED** that the Woolwich Township Mayor and Clerk are hereby authorized and directed to execute the Consultants Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5 (1), (a), (I).

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted by the Township Committee of the Township of Woolwich at a Reorganization Meeting held on the 18<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk



**RESOLUTION AUTHORIZING THE PROPOSAL OF REMINGTON AND VERNICK ENGINEERS TO  
PROVIDE LAND SURVEY SERVICES ON BLOCK 13, LOT 5.01 IN THE AMOUNT OF \$15,000.00  
R-2019-87**

**WHEREAS**, the Township of Woolwich received a proposal From Remington and Vernick Engineers to conduct a survey of Block 13, Lot 5.01 for the purposes of farmland Preservation efforts; and

**WHEREAS**, said proposal in the amount of \$15,000.00 is fully described in communication dated February 25, 2019 as attached; and

**WHEREAS**, by motion, second and duly passed, the Woolwich Township Committee approved said proposal at a meeting conducted on March 4, 2019; and

**WHEREAS**, it is the intent of this resolution to memorialize such action previously taken; and

**WHEREAS**, the Woolwich Township CFO has issued a Certification of Funds in this regard; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That Remington and Vernick Engineers be and are hereby authorized and directed to perform survey services of Block 13, Lot 5.01 for the purposes of farmland preservation acquisition per their proposal dated February 25, 2019 in the amount of \$15,000.00.
2. That this action memorializes action previously taken by the Woolwich Township Committee at a meeting held on the 4<sup>th</sup> day of March, 2019.

Adopted this 18th day of March, 2019

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

**CERTIFICATION**

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18th day of March, 2019.

\_\_\_\_\_  
Jane DiBella, Clerk

**RESOLUTION AUTHORIZING THE ISSUANCE OF A STREET OPENING PERMIT  
TO SOUTH JERSEY GAS- GARWIN ROAD MAIN  
R-2019-88**

**WHEREAS,** A Street Opening Permit application has been filed by South Jersey Gas Company for a street opening permit to install gas main along Garwin Road (Swedesboro Road to Warrington Mill Road) per the attached application; and

**WHEREAS,** the Township Engineer has reviewed the application and accompanying documentation and has issued a response as attached hereto which authorizes the issuance of said permit with certain conditions; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich as follows:

1. That the Woolwich Township Committee hereby authorizes the issuance of a street opening permit to South Jersey Gas Company, per said application filed and in accordance with the Engineer's comments for the installation of gas main on Garwin Road subject to the following conditions and those contained in the engineer's letter dated **March 4, 2019**:
  - Applicant shall provide 48 hour notice to the Township Engineer.
  - All asphalt paving openings must be restored with the following specifications:
    - Two inch (2") thick. Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
    - Six inch (6") thick HMA 19M64 stabilized base course.
    - 20:1 sand/cement subbase.
    - Provide tack coat on all surfaces before paving.
  - All non-asphalt pavement restorations (ie: lawns, etc.) shall be completed within 30 days. All lawns should be restored per code. The Township Engineer shall approve all other restorations.
  - Inspection escrow must be posted with the Township prior to the start of construction.
  - The applicant shall provide all outside agency approvals, as required.
  - Contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures (such as sprinklers), property markers, septic and wells etc. along with landscaped areas).
  - Contractors shall attempt to meet with residents during the construction project to address concerns they might have.
  - Contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
  - Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open

cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.

- Contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be re-seeded.
- South Jersey Gas contractor must use the bore method of installation at all Township roads and paved driveways unless approved by the Township Engineer.

The applicant has posted escrow in the amount of \$31,310.25 for this Street Opening..

Adopted this 18<sup>th</sup> day of March, 2019

TOWNSHIP OF WOOLWICH

---

Vernon Marino, Mayor

ATTEST: \_\_\_\_\_  
Jane DiBella, Clerk

CERTIFICATION

The foregoing resolution was duly adopted by the Township Committee of the Township of Woolwich at a meeting held on the 18<sup>th</sup> day of March, 2019.

---

Jane DiBella, Clerk

**RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENT BETWEEN THE  
TOWNSHIP OF SOUTH HARRISON AND THE TOWNSHIP OF WOOLWICH FOR THE PROVISION  
OF CERTIFIED RECYCLING COORDINATOR AND CERTIFIED PRINCIPAL PUBLIC WORKS  
MANAGER SERVICES**

**R-2019-89**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq., permits municipalities and other local units to enter into Shared Services Agreements with other governmental units by adoption of a Resolution authorizing such shared services; and

**WHEREAS**, it is in the best interests of the Township of South Harrison and Woolwich Township to enter into said agreement for the following certified shared services as such municipalities are local units as defined by N.J.S.A. 40A:65-3: Certified Principal Public Works Manager and Certified Recycling Coordinator Professional; and

**WHEREAS**, the Township Committee of the Township of Woolwich recognizes that by entering into a shared service agreement with the Township of South Harrison for such certified shared services, the particular details of which are set forth in the Shared Services Agreement attached hereto as “Exhibit A”, are mutually beneficial to both municipalities; and

**WHEREAS**, such Agreements are encouraged by the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Woolwich that the attached Shared Service Agreement (Exhibit A) with South Harrison Township is hereby approved and authorized for execution by the appropriate Township Officials.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution and Agreement shall be filed with the Commissioner of the Department of Community Affairs forthwith after the adoption hereof.

**TOWNSHIP OF WOOLWICH**

\_\_\_\_\_  
**Vernon Marino, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Jane DiBella, Clerk**

**TOWNSHIP OF WOOLWICH  
COUNTY OF GLOUCESTER  
2019 EMERGENCY TEMPORARY BUDGET NJSA 40A:4-20**

**R-2019-90**

*WHEREAS*, an emergency condition has arisen with respect to the need to provide budgetary funds for 2019; and

*WHEREAS*, the cause of the emergency is due to the fact that the Township is unable to adopt the 2019 annual budget with state approval; and

*WHEREAS*, it is considered necessary for the health and welfare of the community to continue to provide the necessary services;

*NOW THEREFORE BE IT RESOLVED THAT* (not less than two thirds of all the members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

Emergency temporary appropriations are the same and are hereby made as described below:

Account #	Account Title	From	To
9-01-31-447-000	Heating – Natural Gas	\$3,010	\$5,000

Adopted this 18<sup>th</sup> day of March 2019

\_\_\_\_\_  
Vernon Marino, Mayor

Attest:

\_\_\_\_\_  
Jane DiBella, Township Clerk

Certification

The foregoing resolution was duly adopted by the Committee of the Township of Woolwich at a meeting held on March 18, 2019.

\_\_\_\_\_  
Jane DiBella, Township Clerk

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP  
COMMITTEE OF THE TOWNSHIP OF WOOLWICH; CONTRACTUAL MATTERS;  
WATER/SEWER AGREEMENTS  
REDEVELOPMENT OF CERTAIN LANDS  
POTENTIAL ACQUISITION OF LAND: BECKETT GOLF CLUB  
R-2019-91**

**WHEREAS**, the Township Committee of the Township of Woolwich is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the Woolwich Township Committee to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Woolwich that:

1. The Woolwich Township Committee shall hold a closed meeting from which the public shall be excluded on **March 18, 2019**.
2. The general nature of the subject to be discussed at said closed meeting shall be;

Contractual Matters: Water/Sewer Agreement  
Redevelopment of Certain Lands  
Potential Acquisition of Land: Beckett Golf Club

The minutes of said closed meeting shall be available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

Adopted on the 18th day of March, 2019.

ATTEST:

TOWNSHIP OF WOOLWICH

\_\_\_\_\_  
Jane DiBella, Clerk

\_\_\_\_\_  
Vernon Marino, Mayor