

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
FEBRUARY 19, 2019**

The meeting was called to order by Mayor Vernon Marino at 7:03 p.m.

Mayor Marino made the following statement:

The February 19, 2019 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Frederick: PRESENT Santore: PRESENT
Matthias: PRESENT Marino: PRESENT

All present on the dais were Solicitor John Alice and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeewoman Santore and seconded by Committeeman Battisti to open the meeting to public comment for agenda items only. All were in favor.

Jordan Schlump, 10 Wilshire Blvd. asked what TNVR stands for and was told it stands for Trap, Neuter, Vaccinate and Release. Mr. Schlump suggested that it should have been spelled out on the agenda for the benefit of the public.

Mr. Schlump then questioned resolution R-2019-65 regarding the lease of a Tahoe and asked what department this is for. The Mayor called on the CFO and Mr. Pine replied that the vehicle will be used in the Construction Code Department.

Joan Robinson, 109 Somerfield, stated that she did not hear the answer to the previous question. The Mayor responded that the answer was the Uniform Construction Code Office.

Angela Napoliello-Ivory, 3 Brockton Court asked what the Retrospective Program is as noted within resolution R-2019-59. Mayor Marino replied that due to some high insurance claims, the Township's insurer, TriCo Joint Insurance Fund has this program in place that puts high risk members into an increased cost program to protect the other members of the insurance pool.

She then requested an explanation of the CAP Bank referenced in Ordinance 2019-05. The CFO responded that the Ordinance allows the municipality to raise funds above the CAP and utilize in the budget if needed. Ms. Napoliello-Ivory asked where the money comes from and the CFO replied that it is raised as other sources of revenue.

She then asked what the salaries are for the two employee's that are elevated to different positions via R-2019-61. Mayor Marino said that the salaries will be in the salary ordinance when adopted. Ms. Napoliello-Ivory then asked when that will be and was told the actual salaries will be listed in the budget document.

Michelle VanDiehl, 4 Alexis Court wished to advise the Committee that she has not said anything regarding being let go from her position with the township that resulted in a recent social media post. She noted that many people have been a pleasure to work with.

Ms. VanDiehl then said that as a taxpayer, she wanted to know the outline of cost savings in redefining the position of Park Director to that of Recreation Coordinator. Mayor Marino estimated the savings to be about \$10,000. Ms. VanDiehl then asked if anyone could speak to a reduction in force based on material changes, not job responsibilities.

Mayor Marino replied that the Recreation Coordinator changes the prior duties of the Park Director and said that Ms. VanDiehl is welcomed to apply for the new position. The Mayor added that moving sports field responsibilities to that of the Director of Municipal Services will be more efficient. Ms. VanDiehl disagreed. She added that the Director of Municipal Services was told that field scheduling would be done in two meetings a year, and stated that those duties require much more time.

Deputy Mayor Matthias stated that moving all park duties out of the Park Director position technically becomes a new position.

Ms. VanDiehl then stated that as a taxpayer, she wished to note the lack of respect shown to taxpayers by the township solicitor during the February 4th Committee meeting. Mr. Alice apologized.

With no further public comment, motion was made by Committeewoman Santore, seconded by Deputy Mayor Matthias and unanimously approved to close the public portion.

Mayor Marino read the following Ordinances by title only upon second reading:

2019-02 An Ordinance of the Township of Woolwich, County of Gloucester and State of New Jersey Establishing the Department of Municipal Services, the Position of Director of Municipal Services and the Position of Public Works Superintendent

Motion to open public hearing: Santore Second: Frederick All in favor

Jordan Schlump, 10 Wilshire Blvd. asked if the position of Director of Municipal Services was advertised and was told that it was posted in-house and one person applied. He then stated that last year, consideration was given to fill the duties of the zoning officer and Trash/Recycling Coordinator, and that the position did not include duties related to the park. Mayor Marino advised that some duties did change since. Mr. Schlump then asked what salaries are being offered for the positions of Director of Municipal Services and Public Works Supervisor. Mayor Mario called on the Administrator/Clerk who did not have the exact numbers, but did advise Mr. Schlump that the numbers have not changed from what was provided him in an October memo when he was Mayor. Mr. Schlump then requested clarification that while additional duties were added to the position of Director of Municipal Services, no additional funds were added to that salary. The Administrator/Clerk responded that no additional funds were added to the salary.

Michelle VanDiehl, 4 Alexis Court questioned the advertisements of the position in-house and was told that township policies require open positions to be distributed in-house. Mayor Marino further responded that Mr. Bertino has been filling the position in an acting capacity since February 1st. Ms. VanDiehl then asked if the process will be the same for the Recreation Coordinator position and was told that it will be.

Joan Robinson, 109 Somerfield questioned retro pay to February 1st for a position being adopted that evening. Mayor Marino replied that Mr. Bertino has been handling the job duties since February 1st and that it is right that salary go back retroactively.

Deputy Mayor Matthias added that Mr. Bertino was a current employee and that this is considered an elevation in salary based upon job duties. Ms. Robinson asked if there is one level of salary or a set salary to which Mayor Marino replied that there is a set range for each position.

With no further comment, motion was made by Committeewoman Santore and seconded by Deputy Mayor Matthias to close the public hearing. All were in favor.

Committeewoman Santore moved to adopt Ordinance 2019-02. Deputy Mayor Matthias seconded.

Roll Call: Battisti: NO, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES

2019-03 An Ordinance of the Township of Woolwich Amending Chapter 135 Entitled "Parks and Recreation", Amending Chapter 31 Entitled "Parks and Recreation Committee" and Amending Chapter 40 Entitled "Retirement" of the Code of the Township of Woolwich

Motion to open public hearing: Santore Second: Matthias All in favor

Jordan Schlump, 10 Wilshire Blvd. asked what the costs are towards retirement funds for Committee members. Mayor Marino replied that Committee members have always been eligible for the pension fund. Mr. Pine replied that there is no cost to the township in this regard.

The public hearing was then closed upon a motion by Committeewoman Santore and seconded by Deputy Mayor Matthias. All were in favor.

Deputy Mayor Matthias requested an amendment to Ordinance 2019-03 noting that at the last meeting, it was brought to the Committee's attention that certain positions in the Parks and Recreation Bylaws were in conflict with the current Ordinance. She moved to amend the Ordinance as introduced to include the wording of President, Vice President, Recording Secretary and Communications Coordinator in keeping with the Committee Bylaws.

Motion to adopt 2019-03 as amended; Santore Second: Matthias

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES

2019-04 An Ordinance of the Township of Woolwich Amending Article XII Entitled "Park Director" of Chapter 29 Entitled "Officers and Employees" of the Code of the Township of Woolwich

Motion to open public hearing: Santore Second: Matthias

Hearing no public comment, the public hearing closed upon a motion by Deputy Mayor Matthias, seconded by Committeewoman Santore and passed.

Motion to adopt: Santore Second: Matthias

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES

2019-05 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)

Motion to open public hearing: Battisti Second: Santore

No public comment

Close public portion: Matthias Second: Santore All in favor.

Motion to adopt: Santore Second: Battisti

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES

Committeewoman Santore moved to approve a consent agenda for resolution R-2019-57 through and including R-2019-65. Deputy Mayor Matthias seconded.

Committeeman Frederick requested that R-2019-59 and R-2019-60 be removed from the consent agenda. Committeeman Battisti seconded. All were in favor.

Motion was made by Committeewoman Santore and seconded by Committeeman Frederick to approve resolutions R-2019-57 through R-2019-65 with the exception of R-2019-59 and R-2019-60,

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES

R-2019-57 Resolution Authorizing the Issuance of a Street Opening Permit to South Jersey Gas Company-190 Rainey Road

R-2019-58 Resolution Making an Appointment to the Woolwich Township Business and Economic Development Advisory Committee-Don Melchiorre

R-2019-61 Resolution Appointing Anthony Bertino to the Position of Director of Municipal Services and Brian Hughes to the Position of Superintendent of Public Works

R-2019-62 Resolution Authorizing Hiring Kathleen Dell for Part Time Temporary Assistance within the Woolwich Township Joint Municipal Court

R-2019-63 Resolution Authorizing the Renewal of a Lease Agreement for the Locke Avenue Park Concession Stand to D & J Catering in the Amount of \$375/Month

R-2019-64 Resolution Authorizing Budget Appropriation Transfers During the First Three Months of the Succeeding Year for the Township of Woolwich, County of Gloucester, State of New Jersey

R-2019-65 Resolution of the Township of Woolwich Authorizing the Lease of a Vehicle via a Nationally Recognized Co-Op with Sourcewell from Enterprise Fleet Management

R-2019-59 Resolution Authorizing the Execution of a Contract for the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund Retrospective Program

Motion: Santore Second: Matthias

Committeeman Frederick asked for clarification on prior comments made, that the program protects the overall JIF and protects from exceeding a threshold, and further places a cap on increases. He was told that is correct. The CFO noted that this is one of the township's largest budget increases.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES

R-2019-60 Resolution of the Township of Woolwich Adopting Amended Applications for Use of Recreational Facilities Motion: Matthias Second: Santore

Committeeman Frederick asked that the tournament application fees be reviewed. Mayor Marino responded that he also would like them to be reviewed and discussed.

Committeewoman Santore asked if it would be best to table the resolution. Deputy Mayor Matthias suggested amending the resolution to remove the tournament application. Discussion ensued regarding tabling v. amending.

Motion was then made by Committeeman Frederick to adopt R-2019-60 as amended to remove the tournament application form. Committeewoman Santore seconded.

Roll Call: Battisti: YES, Frederick: YES, Santore: YES, Matthias: YES, Marino: YES

Reports were provided for the month of January:

Tax Collector:	\$3,806,803.96 remitted
Woolwich Fire Company:	Monthly Report
Police Chief Report:	Monthly Report
Township Engineer:	Monthly Report
DOCD Report:	Monthly Report
Administrator's Report:	Monthly Report

The Committee heard from Police Chief Jaramillo. The Chief provided an update on traffic patterns and detours at the Kings Hwy/Rt. 322 intersection during construction project(s). He further advised the Committee that he has received seven applications for Class III Officers and it is the intention to meet with the districts in April to plan school security for the 2019-20 school year.

Deputy Mayor Matthias said that she would like to see statistics as to where most motor vehicle accidents occur. The Chief responded that he can review statistics and compile a list. He added that there are accidents at the intersections of Rt. 538/Russell Mill and Rt. 694/Russell Mill as well as the intersection of Rt. 322 and the New Jersey Turnpike.

Mayor Marino advised that rumble strips have been installed on High Street near the intersection with Rt. 538. He further advised that the Township is working with the county to install "stop ahead" signs and a possible 4way blinker.

Mr. Pyne, of Remington and Vernick representing Township Engineer Timothy Staszewski updated the Committee on the status of engineering transition and said that the firm is in the process of digesting the projects and files. The firm is conducting drainage reviews, C.O.'s, road openings, grading and general construction inspections.

Mr. Pyne advised that the firm's initial focus will be on the park expansion project and advised of a grant opportunity at 2% interest over 20 years, advising that the application is due by the end of March. Mayor Marino asked if those funds could be used with the current expansion phase and Mr. Pyne replied that it could be for the current and future phase.

Committeeman Frederick asked what is needed to meet the March 31st application deadline. Mr. Pyne responded that conceptual plans, cost estimates and a commitment from the township would be needed. If applying for Phase 2 funding, a layout and understanding of construction cost will be needed. Committeeman Frederick asked that more information be provided at the next meeting.

Mayor Marino advised the public of the planned expansion, noting that it will contain four multi-purpose fields, walking path, concession stand and additional parking.

The Director of Community Development advised that the Joint Land Use Board considered the Transfer of Development Rights (TDR) five year plan and determined that an update to the Real Estate Market Analysis (REMA) is needed to determine if continuation of the plan is economically viable. He further

noted that the State has accepted the initial findings. Mr. Blake then advised that should the Board pass a resolution that the TDR Plan is not viable as is, they could vote to dismantle the program or update the REMA.

Mr. Blake also advised the Committee that a long awaited determination from the state has been received regarding the Sewer Service Area (SSA) boundaries leaving many important parcels in the SSA.

Also, he provided details regarding a 2-13 meeting public meeting at which time the township's energy audit program was explained to the public. Mr. Blake advised that SPS Mechanical submitted the low bid to provide the audits to residents at \$49/residential home. Residents taking advantage of the program can receive many discounts, rebates and 0% financing options to increase their homes energy efficiency.

Committeeman Frederick asked Mr. Blake to provide an update to the Shared Use Path project. Mr. Blake responded that the project is in engineering transition and that a few permits are awaited. It was explained that the project will result in a pedestrian pathway from Tranquility Trails to the entrance to High Hill Park West and is partially funding by a \$194,000 NJDOT grant.

Committeeman Battisti asked Mr. Blake for clarification as to the TDR Program status saying that he wished to not "take the legs" from under the Program. Mr. Blake replied that a lot has changed since the program was first adopted, and that he is hopeful that some zoning changes may result more favorably to landowners.

The Administrator/Clerk provided her report as self-explanatory, but added that she responded to residents of The Oaks as follow up to their questions raised about water/sewer billing during the 2-4 meeting of the Committee. Ms. DiBella also advised that more residents are signing onto the "No Knock" Solicitation list. Committeewoman Santore asked that the "No Knock" information be placed on the marquee.

The following Committee liaison reports were provided:

Committeeman Battisti:

Buildings/Grounds; HVAC unit repairs are online. Code Enforcement; Provided permits numbers for month of January. Municipal Alliance: No report. Municipal Court: 475 moving violations, 27 disorderly and other indictable offences month of January.

Committeeman Frederick:

Construction and Zoning: Report provided by Committeeman Battisti. Open Space/Ag; No report. Shade Tree; No report. SW BOE: Programs instituted to recognize student achievements. Comet Café initiated for students grades 4 and 5. District is putting together budgets with thoughts of minimizing impacts to the taxpayer. P&R: As Co-Chair, wants to thank the P&R Committee for the Daddy-Daughter Dance. Noted seven baseball tournaments are scheduled, with season starting on March 9th. All team meeting has been scheduled for Feb. 27th to discuss needs.

Committeewoman Santore:

BDAC; January kickoff meeting was held. Noted the Committee is a great group. 2019 initiatives were discussed and members volunteered to lead several events. A speaker will be present regarding the Shop Local Program for the February meeting. Env. Commission; EC met on 2-14. Consideration is being given to invite the Green team to join forces with the EC. Green Team; No meeting. Trash/Recycling:

Anthony Bertino is doing a great job in his role as Trash/Recycling Coordinator.

Dep. Mayor Matthias:

KRHS BOE; The Board introduced their "Teachers of the Year". State budget numbers are due in March. Board is looking at preliminary budget numbers. Parks and Rec; Thanks to P&R for successful Daddy Daughter Dance. Quarterly volley ball events will be held and Pool Party is scheduled for March 15 and Camp Connection event will be held in late March. P/W Streets and Roads; Four basins were repaired and one ton of patch was used on roads, month of January. TDR Task Force: No report

Mayor Marino:

Finance; CFO presented budget update. He said there is a delay on the states part causing a delay in budget process until further updates are received from the state. Largest budget impacts will be from recycling disposal and pension costs. Additionally, health care costs are increasing. While renewal rates were at 0%, more employees have signed on and added to number of coverages. JLUB; Reviewed the TDR Report in depth when they met. Monthly meeting minutes will be provided to the Committee going forward. Public Safety: Noted the great job of the Fire Company and amazing response time being average of 6 minutes and 54 seconds.

Under old business, Committeewoman Santore advised that additional information was received from Animal Control and from People for Animals regarding the "Trap, Neuter, Vaccinate, Release (TNVR) Program.

Committeeman Battisti asked where the Committee is expected to go with this program.

Committeewoman Santore responded that the intent is to decrease the number of euthanasia cases and control of population. She advised that she is looking into options for ordinance amendments that could be supported. Committeeman Battisti responded that he has concerns.

Under new business, Mayor Marino advised the Committee that the Township will be one of three recipients of an electric vehicle charging station from the County. He added that this will be at no charge to the taxpayer and will be good for the community. Discussion then ensued regarding notice to the public once the stations are installed.

Also under new business, Deputy Mayor Matthias suggested that the Committee look at consolidating Liaisons as there is currently overlap, specifically with construction/zoning and public works, Streets/roads and buildings and grounds. She asked if all of these should fall under a municipal services Liaison.

Mayor Marino agreed and suggested that discussions be held and brought back to the next meeting.

Committeewoman Santore brought forth the idea of having a local community group leading the Pledge of Allegiance at every second monthly meeting beginning in March that will highlight all of the good work being done in the community. The Committee thought this to be a good idea.

Committeeman Frederick questioned the status of bidding for Risk Management Consultant (RMC) professional services and whether a replacement has been approved for this position since the prior RMS contract will end at the end of March. He said that it would make sense to solicit additional RFP's.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Matthias to open the meeting to public comment. All were in favor.

Joseph Kauffman residing at 36 Wayne Drive advised that the school bus situation at Garwin and Rt. 322 has improved. Mr. Kauffman also wished to commend the Woolwich Police Department for planning the Police Youth Camp which is a good thing for the community. He also wished to acknowledge the work of the department during a recent active shooter situation in Logan Township, which showed they are well prepared. He also commended the Woolwich Volunteer Fire Company for their response to a bus fire on the New Jersey Turnpike.

Joan Robinson, residing at 109 Somerfield Road stated that the abbreviation TVNR should not be listed on the agenda so that the public knows that it stands for "Trap, Neuter, Vaccinate and Release." She further asked Committeewoman Santore what the cost was for euthanasia as mentioned. Committeewoman Santore said that she would be happy to get that information from the County.

Jordan Schlump, residing at 10 Wilshire Blvd. requested status of Phase 1 of the sewer installation and whether the township will meet the requirements for completion of that phase prior to the start of the NJDOT Kings Hwy/Rt. 322 intersection project.

Mayor Marino replied that Phase 1 is going well, but that the township will not be continuing the remaining phase of sewer construction until agreements are in place with Logan Municipal Utility Authority and Aqua New Jersey.

Mr. Schlump then stated that when he sat on the dais in November 2018, a statement was made that no employees would lose their jobs, and now the Park Director has lost hers. He said that he finds it disheartening that people trust what is said only to find out that what is said is not true. He added that when the last Park Director resigned from her position, four members of the Parks and Recreation Committee were also lost. He said that it is disappointing that another phase of P&R volunteer loss will be experienced. He asked for thoughts as to how this can be mitigated.

Mayor Marino replied that the Committee feels their actions will be the best course of action.

Mr. Schlump then asked how this position will be advertised. Mayor Marino replied that it will be posted in-house on the 20th.

Mr. Schlump then noted the state passage of \$15/hr. minimum wage and asked what affect that will have on the township.

Mayor Marino replied that the situation is out of the township's control, but that not many positions are less than the minimum. He added that a phase in of the increase will minimize any effect.

Mr. Schlump then said that he was disappointed in how Solicitor Alice treated a member of the public at the last meeting. He asked if the Committee was OK with that situation or thought that he was out of line.

Committeeman Battisti stated that he thought the solicitor had been rude and that the question raised was not answered properly.

Solicitor Alice then apologized and said it was not his intent to seem rude.

Mr. Schlump then said that he did not hear an answer about how a comparison was done to determine the award of professional services.

Mayor Marino responded that the process was explained the first time the question was raised.

Solicitor Alice added that it was a part of the process used in the past and that decisions are made by the Committee. No polling results exist.

Roy Bitterman residing at 38 Hillside Drive noted letters sent to the Township regarding backyard drainage issues experienced at his home and three others in his development. He asked for a status update.

Mayor Marino responded that he discussed the letters with the Administrator who sent the engineer to inspect.

Mr. Pyne, representing Remington and Vernick noted that the Township Engineer had inspected and was in the process of scheduling with the other residents. He asked Mr. Bitterman if anything has changed as far as grade and was told that upon construction, a swale had been between properties that was no longer evident. Mr. Pyne advised that the Township Engineer will be in further contact.

Eugene Kattak residing at 27 Hill Farm Way advised that he sent a letter also and asked that his property be included in any activity or inspections in order to assess remedies.

Committeeman Battisti stated that he was not aware of the letters.

Angela Napoliello-Ivory, 3 Brockton Court thanked Ms. DiBella for posting the agenda documents on the website and said that it improved transparency, but noted that it seems there is still work to be done.

Ann Dorset, 169 Russell Mill Road said that she has been invested in the Transfer of Development Rights (TDR) Program for the past ten years and that it is not voluntary, but downzoning. She said that she heard the Township has received a letter from the state in regards to TDR and asked who the letter was from and what department. Mr. Blake responded that the township is awaiting the letter and that it will come from the Office of Planning and Advocacy.

Marie Minnitti of 2036 Oldmans Creek Road said that there is discrimination between TDR sending and receiving zones, and that landowners in the sending zone are left with 15 acre zoning, land preservation and empty promises. She feels the program is not fair and is holding landowners hostage. She added that they have been very patient, but that there are people in the sending area that would like to retire and can't. She added that it is in the power of the Committee to make a change and said that there are ideas that may resolve these issues and give the rights back to property owners.

Mayor Marino responded that he hears what is being said. He noted that the program began ten years ago and that the current body acknowledges that changes are needed. He said that the program is complicated and there is a need to fix it. He further noted that the program meets state criteria and that in 2016, the township was provided with \$5 million and the township put in an additional 42 million which was used for the reversed auction. The Mayor stated that there is also a concern about balancing

those funds that will be owed to the state if the program goes away.

Ms. Minnitti said that landowners were told to wait for sewer, but that in the meantime, they can't do anything with their properties. The Mayor replied that he is seriously concerned and that the issue needs to be addressed.

Beth Sawyer, 1807 Lexington Mews asked the Mayor if he voted for sewer installation. Mayor Marino replied that sewer was voted for in 2017 when he was not on Committee. He added that he voted no on the 2018 bond ordinance. Committeewoman Santore clarified that there was a motion to table the bond ordinance that did not pass, and the no vote followed that.

Ms. Sawyer said that there was a vote to accept the TDR Report, and now consideration is being given to stop sewer. Mayor Marino responded that sewer is not being stopped, but contracts need to be put in place prior to continuing installation. He asked what happens if the township pays \$18 million and finds there is no place to send the sewer.

Ms. Sawyer said that the Mayor voted down an Ordinance that would have required developers to pay for sewer. The Mayor reiterated that currently there is nothing in place for repayment and that he wants to make those determinations first so that residents don't have to pay. Ms. Sawyer said that is what the Committee should be focused on. The Mayor responded that has been his focus since January 2nd.

Ms. Sawyer then said that she sees no transparency and no organization from the Committee.

Hearing no further comment, motion was made by Committeewoman Santore and seconded by Deputy Mayor Matthias to close the public portion. All were in favor.

Motion was made by Deputy Mayor Matthias, seconded by Committeeman Frederick and unanimously passed to approve resolution **R-2019-66 Resolution for Closed Session.**

The Committee entered closed session at 9:11 p.m. for the purpose of discussing the following matters.
Contractual Matters-
Shared Service Agreement/Trash/Recycling
Shared Service Agreement/S. Harrison/Dir. Of P/W and T&R Coordinator
Water/Sewer Agreements
Public Property/Nike Base

The regular meeting reconvened at 10:15 p.m.

Motion was made by Deputy Mayor Matthias and seconded by Committeeman Battisti to approve the following minutes:

January 22, 2019 and Closed Session
February 4, 2019 and Closed Session

All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Frederick to approve the bills and purchase orders subject to the Mayor's review. All were in favor. Committeeman Frederick abstained from payment to Verizon.

Hearing no further business, motion was made by Committeeman Battisti and seconded by Deputy Mayor Matthias to adjourn the meeting. All were in favor.

The meeting adjourned at 10:16 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file