

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
OCTOBER 15, 2018**

The meeting was called to order at 7:06 p.m. by Mayor Jordan Schlump with the following statement:

The October 15, 2018 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Marino: PRESENT Santore: PRESENT
Carleton: ABSENT* Schlump: PRESENT

*Deputy Mayor Carleton entered the meeting immediately after roll call.

Also on the dais were Solicitor Shoemaker, Director of Community Development Blake and Administrator/Clerk DiBella.

Those present saluted the American Flag.

Charles Wells, Commander of the local VFW Post, along with other VFW Officers, presented a Plaque and resolution to the Committee honoring the Township's commitment and service to its area veterans.

Motion was made by Committeeman Battisti and seconded by Committeeman Deputy Mayor Carleton to open the meeting to public comment. All were in favor.

Angela Napoliello-Ivory residing at 3 Brockton Court asked the Committee to consider increase its minimum salary to \$15/hr.

She also noted that she would like to see a procedural change to add a second public portion after liaison reports are provided.

Mayor Schlump said that her suggestions would be taken into consideration.

Edie Dondero, residing at 233 Beech Lane, Chair of the Townships Green Team stated that the energy audit RFP is listed on the agenda and asked if there were any questions that she could answer from the Committee.

It was noted that six RFP's were submitted, and the low was from SPS Mechanical. She suggested award be made to SPS Mechanical.

Mayor Schlump thanked Ms. Dondero for her thoughts.

Alan Schwager residing at 70 Belfiore Drive asked why the Township is considering the purchase of the Beckett Golf Course.

Mayor Schlump replied that the township is currently conducting an appraisal of the property only, and that if acquired, the county is willing to do a cost share.

Mr. Schwager stated that TDR credits were sold on the property, for which an appraisal was done. He asked why more money is being spent for a second appraisal, and why the township is looking to acquire 250 acres of land when it already owns 400 acres and only 20% is utilized. He added that he does not think it a smart decision to spend \$1.2 million when we are not improving the park already owned.

Mayor Schlump thanked Mr. Schwager for his comments.

Hearing no further public comment, the public portion closed upon a motion by Committeewoman Santore, seconded by Deputy Mayor Carleton and unanimously passed.

Motion was made by Committeeman Battisti, seconded by Deputy Mayor Carleton and unanimously passed to approve the following reports for the month of September:

Tax Collector:	\$1,149,388.10 remitted
Municipal Court:	\$13,517.62/Woolwich \$5.00/Swedeseboro
Police:	Monthly Activity
Woolwich Fire Company:	Monthly Report
Township Engineer:	Monthly Report
DOCD Report:	Monthly Report
Park Report:	Monthly Report
Administrator's Report:	Monthly Report

Committeeman Battisti moved to approve a consent agenda for resolutions R-2018-239 through and including R-2018-250. Committeeman Marino seconded. All were in favor.

Motion was made to adopt resolutions R-2018-239 through and including R-2018-250.

Committeewoman Santore questioned resolution R-2018-250 saying the option agreement was signed last year and why the township is now moving to purchase.

Solicitor Shoemaker responded that it was originally an option entered into by Precision, and now that the sewer plan has been finalized, the agreement is ready for execution.

All were in favor of passage of the resolutions. Committeewoman Santore abstained from resolution R-2018-239.

R-2018-239 Resolution Authorizing Renewal of Solid Waste/Recycling Collection and Disposal Services to Lexington Mews Condominium Association by Waste Management Through its 2019 Contract with the Township of Woolwich

R-2018-240 Resolution Making an Appointment to the Swedesboro/Woolwich Parks and Recreation Committee

R-2018-241 Resolution Authorizing Quote in the Amount of \$7,500.00 to T. W. Sheehan & Associates LLC to Conduct an Appraisal of the Beckett Golf Club Property

R-2018-242 Resolution of the Township of Woolwich Authorizing Refund of Escrow Funds to AT & T Mobility & Subsidiaries in the amount of \$422.60

R-2018-243 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department

R-2018-244 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing the Submission of a Grant Applications and to Execute a Grant Contract with the New Jersey Department of Transportation under the Municipal Aid Program

R-2018-245 Resolution Authorizing Placement of Municipal Liens on Various properties Within the Township of Woolwich-Lawn Maintenance

R-2018-246 Resolution Authorizing Totally Disabled Veteran Deduction

R-2018-247 Resolution Authorizing Hiring Substitute Crossing Guard

R-2018-248 Resolution Authorizing Part Time Substitute Subcode Building/Housing Code Inspector

R-2018-249 Resolution Authorizing Hiring of Part Time Employee Within the Woolwich Township Department of Public Works

R-2018-250 Resolution Authorizing the Acceptance of an Assignment of Rights under an Option Agreement to Obtain an Easement for Location of a Sewer Pump Station and Further Authorize the Exercise of the Option

Resolution **R-2018-232 Resolution Authorizing an Amended Agreement Between the Township of Woolwich and the Kingsway Regional School District for the Provision of School Resource Officer** remained tabled.

The following liaison reports were provided:

Committeeman Battisti:

Finance; No report. KRHS District (Co-Liaison); Municipal Court; Police; SRO officers are serving the school districts. The SRO Agreement with Kingsway remains pending. Dragon Run was held without incident and the police department will be participating in Truck or Treat. Municipal Alliance; Report was provided with an overview and purpose of the Municipal Alliance Program. A meeting will be scheduled for later this month.

Committeeman Marino:

Buildings and Grounds; Nine portable light towers have been rented for use by football and soccer. Municipal Building HVAC system is being worked on. Open Space/Ag; No report. Parks and Recreation; Upcoming events include October Fest, bus trip to New York City, Mother-Son mixer, Holiday Village and Parade. The new website is being updated with additional parks and recreation information. Two baseball tournaments were held this fall and one more will follow. Streets and Roads: Public Works used 2.5 tons of asphalt, and continue with vegetative and metal collection. Work was done at the Turnpike commuter lot, traffic signs are being tested for reflectivity and storm drain labeling is taking place.

Committeewoman Santore:

Shade Tree Commission; No report. S/W School District; No report. Trash/Recycling: At the last meeting, the Township Committee rejected the re-bid for collection and disposal service and renewed under the

terms of the current contract for year 2. Talks with Logan Township began with hopes of entering an Interlocal Agreement for this purpose beginning in 2020. The Mayor was thanked for his efforts. Noted that the Solid Waste/Recycling Coordinator will retire as of February 1, 2019. She noted that Mr. Fruits has been thorough and diligent in his duties and asked that whoever will take his place has the opportunity to train under him.

Committeewoman Santore further advised the proposed rules governing brewery restrictions has been suspended.

Dep. Mayor Carleton:

BDAC; October 25th Business Appreciation Event planning is going strong. Christmas Parade; Planning is underway. The parade route will go down Center Square Road to Auburn left to High Hill Road and into the park creating more visibility and business highlight. Fire/EMS; Fire Department continues to do an outstanding job. An AFG Grant was awarded the department in the amount of \$39,000 which will be used to purchase SCVA equipment and fill station. Thanked Committeewoman Santore and Mayor Schlump for their support and assistance with the grant. JLUB; No report. KRHS (Co-Liaison); No report.

Mayor Schlump:

Construction and Zoning Code Enforcement; three new home starts in month of September. 124 vacant properties are listed. Solar and other projects are being processed. Environmental Commission; The EC had a booth at Swedesboro Day and drawings were held for rainwater cans and composters. Lake Narraticon plan to clean up the lake and beachfront when the water level is lowered. Green Team; Mentioned the Home Energy Audit opportunities as presented in energy company RFP which may prove to be a good thing for the community. TDR Task Force: Meeting will be schedules soon to begin the TDR Five Year review.

Committeewoman Santore noted that the Fire Company held an open house on October 13th and thanked the department for their hard work, noting that they operate at 100% volunteer.

Under old business, the Committee reviewed and discussed the park expansion plans for which specifications are underway. Mayor Schlump noted that the project will result in three multi-purpose fields and include a concession stand and expanded walk path.

The expansion will alleviate wear and tear on the current fields. Mayor Schlump stated that due to recent wet weather, the public works team did an outstanding job and went over and above with minimal impact to sports teams.

Committeeman Marino added that that he wished to thank the Committee for supporting the project plans for multi-use fields, noting that originally there were plans to build a \$4.5 million dollar football stadium. He noted that under the current plan, tax dollars are going to better use.

The Committee then discussed the energy audit RFP for which SPS Mechanical submitted the low bid of \$49/audit. The program will allow residents to understand ways to conserve home energy and reduce costs. Discussions will be held as to the best way to communicate the program to residents.

Motion was then made by Committeeman Battisti and seconded by Deputy Mayor Carleton to authorize the RFP of SPS Mechanical for the energy audit service pending the Solicitor's review and approval. All were in favor. Santore and Marino abstained.

Motion was made by Committeeman Battisti, seconded by Committeeman Marino and unanimously passed to approve resolution **R-2018-251 Resolution for Closed Session.**

The Committee entered closed session at 7:39 p.m. for the purpose of discussing the following matters:

Contractual Matters-P.I.L.O.T / Redevelopment
Sewer Project Update
Litigation: Wolfson Group v. Township of Woolwich

The regular meeting reconvened at 9:10 p.m. upon a motion by Committeeman Battisti, seconded by Deputy Mayor Carleton and unanimously passed.

Discussion ensued regarding processes towards departmental expenditures.

Committeeman Marino stated that he would like to see a dollar amount set, above which department heads would be required to obtain Township Committee approval prior to going to the CFO.

He noted that the parks and recreation bus trip currently stands to be losing money. Further discussion ensued regarding what the dollar amount should be and process for obtaining committee approval.

Deputy Mayor Carleton and Committeeman Battisti said they saw no downside to this idea.

Discussion then ensued regarding receiving notification of agenda items. The Administrator/Clerk was asked to obtain information on procedures of other municipalities regarding expenditures and agenda items.

Discussion was then held regarding placement of fire hydrants on Rt. 322 to coincide with the installation of water lines on the corridor.

Mayor Schlump noted that changes to the plan are needed to comport with county fire requirements.

Committeewoman Santore thanked all, noting that while the survey is comprehensive, it has to meet county requirements.

The Committee reviewed the results of the recent Tax Sale, and further discussed the potential for closing on municipally liened properties that may be of interest to the township.

Mayor Schlump requested further review at the next meeting.

The Committee received and accepted the retirement notice of Mark Fruits effective February 1, 2019.

Motion was made by Committeeman Marino, seconded by Deputy Mayor Carleton and unanimously passed to approve the following meeting minutes:

September 17, 2018 Regular and Closed Session
October 1, 2018 Work Session and Closed Session

Motion was made by Committeeman Marino, seconded by Committeeman Battisti and unanimously passed to approve the bills and purchase orders, pending the Mayor's final review.

Motion was made by Deputy Mayor Carleton and seconded by Committeeman Marino to adjourn the meeting. All were in favor.

Motion was made by Committeeman Marino, seconded by Committeewoman Santore and unanimously passed to reopen the meeting.

Committeeman Battisti moved to authorize the Solicitor to respond to the complaint as discussed in closed session. Committeeman Marino seconded. All were in favor.

Motion was made by Committeeman Battisti, seconded by Committeeman Marino and unanimously passed to adjourn the meeting.

The meeting adjourned at 9:38 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio Recording on file