

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
WORK SESSION MEETING  
AUGUST 6, 2018**

The meeting was called to order by Mayor Jordan Schlump at 7:03 p.m.

Mayor Schlump made the following statement:

The August 6, 2018 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Marino: PRESENT Santore: PRESENT  
Carleton: PRESENT Schlump: PRESENT

Also present on the dais were Director of Community Development Matt Blake, Solicitor Mark Shoemaker and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve the following resolution. All were in favor.

**R-2018-182 Resolution Making Elevations to the Position of Corporal within the Woolwich Township Police Department**

Mayor Schlump administered the Oath of Office to Cpl. Spithaler.

Cpl. Spithaler thanked township officials for opening up the position and for the support of the department. He also thanked his family and friends for their support.

The Oath of office was then administered to Cpl. O'Loughlin. He also thanked the Committee for the opportunity, the administration for their confidence and his fellow officers for their support. He also thanked his wife for her support.

Chief Jaramillo then said that the department runs under a "we" not "I" team, and the support of the Township Committee is a necessary to maintain structure and foundation.

Mayor Schlump stated that he appreciates the fine job that all officers do and thanked them for their service to the community.

Committeeman Battisti moved to open the meeting to public comment. Deputy Mayor Carleton seconded. All were in favor.

Michelle VanDiehl, residing at 4 Alexis Court, who also serves as the township Park Director, wished to thank the Kiwanis and Committee for supporting the 08085 Run held on Fun Day. Kiwanis President Joe Musumeci presented checks back to the Police Department, Parks and Recreation Department and further made a presentation to the S/W PTO as a thank you.

Chief Jaramillo stated that as a further thank you and in appreciation of what Kiwanis does for the children, they also turned their donation over to the PTO.

Mayor Schlump thanked Mr. Musumeci for spearheading this successful event and added that through his efforts, the event certainly brought the community together.

Angela Napoliello-Ivery residing at 3 Brockton Court, questioned the following resolutions on that evening's agenda:

R-2018-197-Noted that she did not receive the attachment.

R-2018-191-Questioned the Corrective Action Plan for the 2017 Municipal Audit

R-2018-195-Asked if there is a fee for the submission of a TWA Permit to which Mayor Schlump explained it is in regards to the NDJEP sewer application

R-2018-187-Asked why an acronym was used instead of the company's name. She asked why resolutions are written like they are, asked for the company address and questioned wording used in the resolution stating that this information should be a part of the public record.

Hearing no further comment, the public portion closed upon a motion by Committeewoman Santore, seconded by Committeeman Marino and unanimously passed.

Mayor Schlump read the following Ordinance by title only upon first reading:

**2018-13 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Implementing Zoning Changes Necessary to Comply with the Duly Amended Master Plan**

Motion to introduce: Battisti Second: Marino

**Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES**

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve a consent agenda for resolutions R-2018-183 through and including R-2018-195. All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to adopt resolutions R-2018-183 through and including R-2018-195.

Committeewoman Santore noted a misspelling in the title of resolution R-2018-189. She also asked why the Tax deadline is being extended as written in r-2018-190. The Administrator/Clerk explained that it is due to the tax rate being struck late by the state.

Committeewoman Santore then questioned the engineer's estimate per resolution R-2018-194 for park inspection. Mr. Blake replied that the estimated construction cost for phase 1 as provided by the engineer is in the amount of \$4,069,000.0.

All were in favor.

**R-2018-183 Resolution Authorizing Refund of Escrow for Soil Removal Permit #2016-s01 to RNR Contractors**

**R-2018-184 Resolution Authorizing Part Time Substitute Inspector**

**R-2018-185 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit a Bingo License on the Behalf of the Four Seasons at Weatherby Games Association**

**R-2018-186 Resolution Authorizing the Issuance of a Street Opening Permit to South Jersey Gas-191 Colony Place**

**R-2018-187 Resolution Authorizing a Professional Services Agreement between the Township of Woolwich and MS&B in an Amount Not to Exceed \$15,000 as Special Counsel to Create a Recommendation as to the Assessment of Sewer Tie-In Fees**

**R-2018-188 Resolution of the Township of Woolwich Authorizing a Reduction in Letter of Credit Amount-Village at Weatherby Place Section 6, Phase 1**

**R-2018-189 Resolution of the Township of Woolwich Authorizing the Issuance of a Peddlers License/Transient Merchant License on Behalf of Green Pest Management**

**R-2018-190 Resolution Authorizing the Tax Collector to Extend the Due Date for 3<sup>rd</sup> Quarter Taxes 2018**

**R-2018-191 Resolution of the Township of Woolwich Approving the Corrective Action Plan for the 2017 Municipal Audit**

**R-2018-192 Resolution Authorizing Temporary Extended Hours for Temporary Court Help**

**R-2018-193 Resolution Authorizing Refund of UCC Fees**

**R-2018-194 Resolution of the Township of Woolwich Amending resolution R-2018-111 and Authorizing Additional Scope of Work on Alaimo Proposal #MH-18-024 in the Total Amount of \$666,000.00 for High Hill/Locke Avenue Park Improvements-Phase 1**

**R-2018-195 Resolution of the Township of Woolwich Authorizing the Endorsement of "Statement of Consent" Form**

The Committee then discussed proposed graphics for the pending Rt. 322 water tower.

Discussion ensued regarding the township's adoption of the "Kings Landing" logo under a previous administration. Mr. Blake advised that it was adopted for purposes of marketing the corridor.

Committeewoman Santore said that she was never made aware of the marketing efforts, and Mr. Blake again spoke of the need to convey as a destination.

Discussion then ensued regarding items in the graphics that Committee persons do not like.

Mr. Shoemaker stated that a marketing study had been done and various options were considered by a prior administration before deciding on the "Kings Landing" logo.

Committeeman Battisti suggested if the goal is to market, "Woolwich" should be more prominent in the logo.

Committeeman Marino also stated that the Township fought long and hard for its own identity from Swedesboro, and the focus should be on Woolwich.

The Mayor suggested that prior logo's be shared with the Committee.

The Committee then discussed a recommendation of the Woolwich Township Joint Land Use Board to consider areas in need of redevelopment, specifically Block, 4, Lots 1, 2, 3.03 & 4; Block 28.01, Lot 2; Block 28.02, Lots 10, 10.01, 11, 11.01 & 11.02; Block 28.04, Lot 7, on the tax maps of Woolwich Township.

The Mayor advised that the Joint Land Use Board has completed review and conducted a public hearing in this regard.

The Solicitor recommended that the Committee move forward with the preparation of a redevelopment plan and further suggested that the Township obtain a quote from the Planner to prepare said plan. He added that no motion was necessary.

Under old business, Committeewoman Santore stated that months ago, discussion had taken place regarding notification to all members of issues as they arise. She stated that she recently became aware of an issue at the Woolwich Fire House that she had no knowledge of, and that the Joint Insurance Fund has been advised of the issue. She was advised that the Fire House is covered through the JIF Insurance of the Borough of Swedesboro.

Committeewoman Santore wanted to reiterate the need for communication and requested an update from the Fire Company liaison.

Deputy Mayor Carleton asked Committeewoman Santore if she had reached out to ask questions when she became aware. He added that the next agenda will include liaison reports, and he planned to advise the Committee at that time. He also said that the matter did not seem to be of monumental importance.

Committeeman Marino asked what the issue is and the Deputy Mayor responded that bat feces created a problem with walls and siding in the fire house, and that a restoration company has conducted remediation measures. He further discussed the repairs with the Fire Chief to ensure the building has been shored up and further discussed preventative measures for the future.

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to approve resolution **R-2018-196 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:46 p.m. for the purpose of discussing the following matters:

Contractual Matters: School Resource Officers Interlocal  
Personnel: Police Matter and Employee Resignation  
Litigation: Woolwich Adult Update  
Potential Litigation: Title Search and Shared Use Path Easements

The regular meeting reconvened at 9:06 p.m., at which time the following items were discussed under New Business:

Motion was made by Committeeman Battisti to authorize a tile search for property discussed in closed session. Committeeman Marino seconded. All were in favor.

Motion was made by Committeeman Marino and seconded by Committeewoman Santore to authorize the appraisal of Stephen Bartlett in the amount of \$3,550.00 for a potential open space acquisition. All were in favor.

The Committee reviewed and discussed a proposal in the amount of \$2,600.00 from Maser Consulting Engineers to provide GIS mapping services.

Committeewoman Santore asked if other proposals were sought. Mr. Blake replied that no other quotes were sought due to Maser's familiarity with the township as well as the low cost.

Motion was made by Committeeman Battisti to approve the Maser proposal. Deputy Mayor Carleton seconded. All were in favor. Santore opposed. 4-1.

Committeeman Marino advised of a request from the Borough of Swedesboro to use township bleachers and have access to public works employees for Swedesboro Day. He noted that this event benefits our community.

Deputy Mayor Carleton asked why the name is going back to "Swedesboro Day" as opposed to the former "Swedesboro-Woolwich Day." Discussion continued. The Mayor requested that the Township should do this to better community spirit. Committeeman Marino will provide further information on this request.

Committeeman Marino also advised the Committee that Woolwich Township has received NJDOT grant funding to replace the Kings Hwy. Oldmans Creek bridge. It was suggested that Oldmans Creek Road be used as a detour instead of Oliphants Mill Road during construction.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to table resolution

**R-2018-197 Resolution of the Governing Body of the Township of Woolwich Authorizing the Execution of a Settlement Agreement with Fair Share Housing Center.** All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve the bills and Purchase Orders presented by the finance office, subject to the Mayor's final approval. All were in favor.

With no further business, motion was made by Committeeman Marino, seconded by Deputy Mayor Carleton and unanimously approved to adjourn the meeting.

The meeting adjourned at 9:19 p.m.

Respectfully submitted,

Jane DiBella, Administrator/Clerk

Minutes not verbatim. Audio recording on file.

**Approval of Bills and Purchase Orders:**

**Adjournment:**