

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
JULY 16, 2018**

The meeting was called to order by Mayor Schlump at 7:02 p.m. with the following statement:

The July 16, 2018 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Marino: PRESENT Santore: PRESENT
Carleton: PRESENT Schlump: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve resolution **R-2018-163 Resolution of the Township of Woolwich Making an Elevation to the Position of Sergeant within the Woolwich Township Police Department.** All were in favor.

Mayor Schlump administered the Oath of Office to Sgt. Christian Gregory.

Sgt. Gregory thanked everyone present and said he looks forward to new challenges and will face them as he has since he began his career.

Chief Jaramillo congratulated Sgt. Gregory, told him to be safe and to keep his shift safe.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to open the meeting to public comment. All were in favor.

Hearing no comment, motion was made by Deputy Mayor Carleton and seconded by Committeeman Marino to close the public portion. All were in favor.

The Committee reviewed the following reports for the month of June:

Tax Collector:	\$223,780.91 remitted
Municipal Court:	\$11,298.74/Woolwich \$0/Swedesboro
Police:	Monthly Activity
Woolwich Fire Company:	Monthly Report
Township Engineer:	Monthly Report
DOCD Report:	Monthly Report
Park Report:	Monthly Report
Administrator's Report:	Monthly Report

Mr. Blake asked the Solicitor if appraisals can commence for further negotiations with parties relative to High Hill Road Shared Use Path Phase II.

The Solicitor responded that everything that could be done has been done, and it will be addressed at the appropriate time.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to accept the reports submitted. All were in favor.

Mayor Schlump read the following Ordinance by title only upon second reading:

2018-11 An Ordinance of the Township of Woolwich, County of Gloucester and State of New Jersey Amending Chapter 182 of the Code of the Township of Woolwich to Establish No Parking Regulations on Wayne Drive

Motion to open public hearing: Battisti Second: Marino All in favor

Wendy Beckett residing at 7 Wayne Drive questioned the timing of restricted parking. Mayor Schlump replied that it will cover school hours, Monday through Friday and only between September and June. He added that signs will be placed this summer.

Close public hearing: Santore Second: Battisti All in favor

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to adopt Ordinance 2018-12.

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

Mayor Schlump read the following Ordinance by title only upon first reading:

2018-12 Bond Ordinance Providing for Various 2018 General Capital Improvements, by and in the Township of Woolwich, in the County of Gloucester, State of New Jersey; Appropriating \$2,125,000 Therefor and Authorizing the Issuance of \$2,000,000 Bonds or Notes to Finance Part of the Cost Thereof

Motion to introduce: Carleton Second: Battisti

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to remove resolution **R-2018-146 Resolution Authorizing Renwick & Associates to Conduct an Appraisal on Block 14, Lot 2 per Their Quote Submitted in the Amount of \$6,500** from the table. All were in favor.

Motion was made by Committeeman Marino and seconded by Committeewoman Santore to approve resolution R-2018-146.

Deputy Mayor Carleton wished to clarify that the company has been recommended.

Mayor Schlump noted that the appraisal would be for the Nike Base, and that the Township is requiring two appraisals, one in as-is condition, and the other as if it were a clean site, and that Renwick and Associates came highly recommended for this type of work.

Committeeman Marino added that he spoke with Mr. Blake and understands that using a realtor for this type of appraisal would be neglectful, and that Renwick and Associates could provide a more in depth study than a realtor could.

Mr. Blake noted a memo that he included in the agenda that summarized the issue at hand.

Committeewoman Santore added that an appraisal by a realtor would not be appropriate. Mr. Blake added that an appraisal report would include things that a Certified Market Value would not.

Mayor Schlump requested a vote. All were in favor.

Mayor Schlump also noted that the Nike Base sign has been erected at the municipal building flag poles.

Committeeman Battisti moved to approve a consent agenda for resolutions R-2018-164 through and including R-2018-180. Deputy Mayor Carleton seconded. All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve resolutions R-2018-164 through and including R-2018-180. All were in favor.

R-2018-164 Resolution Authorizing Inspection Fee Escrow Refund to South Jersey Gas in the Amount of \$500.00 for Cancelled Street Opening Permit Application

R-2018-165 Resolution Authorizing a Street Opening Permit to South Jersey Gas-106 Palmer Place

R-2018-166 Resolution Authorizing an Elevation of Patrolman Matt O'Loughlin to the Position of 2nd Class Patrolman

R-2018-167 Resolution Authorizing a Loan Application to the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank for the Route 322 Corridor Wastewater Collection and Conveyance System Project

R-2018-168 Resolution Authorizing Hiring Temporary Help within the Woolwich Township Joint Municipal Court Office

R-2018-169 Resolution Placing a Lien on Block 3.03, Lot 6 for Removal and Disposal of Vegetative Material

R-2018-170 Resolution Authorizing the Placement of Municipal Liens on Certain Properties within the Township of Woolwich-Lawn Maintenance

R-2018-171 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

R-2018-172 Resolution of the Township of Woolwich Authorizing Temporary Substitute Electrical Subcode Inspector

R-2018-173 Resolution Certifying the Woolwich Township Committee is in Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidelines on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

R-2018-174 Resolution of the Township of Woolwich Adopting Changes to its Personnel Policies and Procedures Manual

R-2018-175 Resolution Certifying that All Members of the Governing Body Have Reviewed the Annual report of Audit for the Year 2017

R-2018-176 Resolution Authorizing Release of Soil Removal Escrow-DeLuca Enterprises

R-2018-177 Resolution Authorizing Release of Performance Bond Posted on Block 3, Lot 7.02-Lexington Office Condominium Complex

R-2018-178 Resolution Authorizing an Elevation of Patrolman Stephen Spithaler to the Position of 1st Class Patrolman

R-2018-179 Resolution Authorizing Award of Bid to Ricky Slade General Paving in the Amount of \$231,663.05 for Russell Mill and Woodstown Road 2017 Local Municipal Aid Project

R-2018-180 Resolution Authorizing Refund of Fun Day Vendor Fee

The following liaison reports were provided:

Committeeman Battisti:

Finance; The Municipality received a favorable annual audit due to the hard work of the CFO. KRHS District (Co-Liaison); Kingsway District has additional state aid thanks to the hard work of the fair Funding Committee. Municipal Court; 402 cases were heard in June. Police; Noted the promotion of Sgt. Gregory that evening. Municipal Alliance; Will soon meet to plan.

Committeeman Marino:

Buildings and Grounds; No Report. Open Space/Ag; No Report. Parks and Recreation; Fun Day update: The park director reported that many compliments were received regarding Fund day and the fireworks, and the township ended up in the black. Committeeman Marino offered thanks to the park director and her volunteers and committee members. Committeeman Marino noted that the SWLL girls Jr. Softball Team won the state championship and will go to regional finals on July 20th. Streets and Roads: Two tons of asphalt have been used. Continuing to trim roads and conduct daily park maintenance. Received a nice compliment on the condition of our park.

The Park Director distributed medals to the Committee celebrating the first annual 08085 run, which kicked off Fun day. .

Committeewoman Santore:

Shade Tree Commission; No report. S/W School District; No report. Trash/Recycling: 2019 Contract specifications have been advertised. Hoping that revisions to the specs will result in better pricing. Committeewoman Santore requested the Clerk send out spec's to hauling companies. 10,700 lbs. of recyclables have been collected through the CMC Program.

Committeewoman Santore commended the administrative staff for compiling the one July agenda.

Dep. Mayor Carleton:

BDAC; David and Sons is Spotlight Business of the Month. Planning for Oct. Business Owner Appreciation event at Independent Spirits. Christmas Parade; Conducted 1st planning meeting for the parade

scheduled for Dec. 1. Fire/EMS; Continues to do a great job. JLUB; No report. KRHS (Co-Liaison): Noted the increase in state aid and gave thanks to the fair funding Committee. Noted that we are not yet fully funded, but the increase is good news for the community.

Mayor Schlump:

Construction and Zoning Code Enforcement; 41 zoning permits issued, 8 new housing starts and 88 permits issued in the month of June. Environmental Commission; Green Team; Both the Environmental Committee and Green Team will be meeting soon. TDR Task Force: Will soon hold a meeting for the five year review.

There was no old business.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve resolution **R-2018-181 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:32 p.m. for the purpose of discussing COAH litigation.

The meeting reconvened at 8:00 p.m.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to authorize COAH Counsel to take action as discussed in closed session.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to table the following Resolution:

R-2018-182 Resolution of the Governing Body of the Township of Woolwich Authorizing the Execution of a Settlement Agreement with Fair Share Housing Center

All were in favor.

It was noted than an estimated market value of the Nike Base property was included in the agenda packet.

The Committee reviewed a proposal in the NTE amount of \$15,000 from MS&B to work with the auditors on sewer tie-in fees.

Mayor Schlump noted that the township needs guidance in determining fees that will re-pay the NJEIB loan. Those options may include special assessments.

Committeewoman Santore asked if the township should seek additional quotes.

Solicitor Shoemaker noted that over the years, the township has sought the advice as to dealing with the BPU and compiling a plan for recapture. He noted that this firm will provide specialized, focused service in conjunction with the auditor's to provide the township's best options. He added that seeking additional proposals will cost the township more time.

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to enter into an agreement with MS&B per their submitted proposal. All were in favor; Santore abstained (did not get to review proposal).

Committeeman Battisti moved to approve the following minutes:

June 18, 2018 Regular Meeting and Closed Session

Committeeman Marino seconded. All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve the bills and purchase orders as submitted by the finance office, pending the final review of the Mayor. All were in favor.

With no further discussion, motion was made by Deputy Mayor Carleton and seconded by Committeeman Marino to adjourn the meeting. All were in favor.

The meeting adjourned at 8:08 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file