

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
WORK SESSION MEETING
JUNE 4, 2018**

The meeting was called to order at 7:02 p.m. by Mayor Schlump who made the following statement:

The June 4, 2018 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Marino: PRESENT Santore: PRESENT
Carleton: PRESENT Schlump: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Marino, seconded by Committeeman Battisti and unanimously passed to open the meeting to public comment.

Hearing none, motion was made by Deputy Mayor Carleton and seconded by Committeeman Marino to close the public portion. All were in favor.

Mayor Schlump read the following Ordinance by title only upon second reading:

2018-10 An Ordinance of the Township of Woolwich Amending Chapter 36 of the Code of the Township of Woolwich Entitled "Police Department" Adding a New Section Entitled "Police Injury on Duty Benefits"

Motion to open public comment: Battisti Second: Carleton All in favor
No public comment
Motion to close public comment: Carleton Second: Marino All in favor
Motion to adopt: Carleton Second: Santore

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

Motion was made by Deputy Mayor Carleton and seconded by Committeewoman Santore to approve a consent agenda for resolutions R-2018-133 through and including R-2018-140. All were in favor.

Motion was then made by Committeeman Battisti and seconded by Committeeman Marino to adopt resolutions R-2018-133 through and including R-2018-140. All were in favor 5/0

R-2018-133 Resolution Authorizing Placement of Municipal Liens on Various Properties Within the Township of Woolwich-Lawn Maintenance

R-2018-134 Resolution Endorsing the Findings and Determination Statement and Authorizing the Issuance of a Raffle License to F2D Elite Dance Company

R-2018-135 Resolution of the Township Committee of the Township of Woolwich Adopting the Form of the New Jersey Tort Claims Act Questionnaire Required to be Utilized by Claimants for the Filing of Notices of Tort Claim Against the Township of Woolwich in Accordance with the Provisions of New Jersey Tort Claims Act, N.J.S.A. 59:8-6 and Designating Qual-Lynx as the Agent for the Township of Woolwich to Provide the Questionnaire to all of the Claimants and to Receive the Completed Questionnaire from the Claimants

R-2018-136 Resolution Authorizing the Insertion of a Special Item of Revenue and Appropriation in the 2018 Municipal Budget of the Township of Woolwich

R-2018-137 Resolution of the Township of Woolwich Authorizing the Issuance of a Peddlers License/Transient Merchant License on Behalf of Trinity Solar

R-2018-138 Resolution Authorizing the Renewal of Plenary Retail Distribution Liquor License #0824-44-004-002 to JSSB, Inc.

The following items were discussed:

PH 58 Nike Base/Phase II Sampling/Building Demo Quote and Appraisal Service:

Mr. Blake recommended that the Committee consider conducting a property appraisal for the Nike Base on the heels of the Phase 1 environmental study. Upon his research, he learned that Renwick and Associates are familiar with abandoned Nike bases and have also conducted appraisals of these properties. Renwick Associates provided an estimate of said work in the amount of \$6,500.00 and will provide an estimate of value for both as is, or remediated and demolished.

Committeewoman Santore noted that she is familiar with the company and they are well regarded.

Committeeman Marino moved to approve the quote of Renwick Associates to conduct an appraisal of the Nike Base. Committeeman Battisti seconded. All were in favor.

Discussion was then held regarding the report conducted by 1st Environment at the Nike Base. Mr. Blake advised that a Phase II study may be around \$150,000. Committeeman Marino noted that it would cost the Township more to conduct the study than it would a private redeveloper. Mayor Schlump noted that any environmental concerns could be encapsulated on site.

Green Team/Energy Audit:

Mr. Blake advised the Committee of the Green Teams efforts to seek an RFP for energy audits within the Township, with the goal of educating residents in energy efficiency. The program that the team is considering this as a resident outreach program and will serve to provide points towards the township's participation in the Sustainable Jersey Program.

Committeewoman Santore asked if there are any government programs that could provide the same service to residents. Mr. Blake replied that this program is specific to updating homes energy wise. Committeewoman Santore said that she will bring forward information from a company that provides said service through a partnership with an organization to which she belongs.

Mr. Blake stated that this will be a custom tailored RFP. He added that funding to promote this program will be through the Grant that was awarded to the Township through Sustainable Jersey. He also advised

that the Green Team plans to hold an event in October at which time the program will be rolled out to residents.

Committeeman Battisti inquired about resident fees and asked if this has worked in other towns. He also questioned peddling and was told that any door to door peddlers must have a license, but this may not fit the peddler category.

Deputy Mayor Carleton said it is a wonderful idea in theory and that if it saves money for our residents, it would be worthwhile.

Mr. Blake advised that he is looking for authorization to take the next step forward.

Committeeman Battisti then moved to authorize the DOCD to move forward with the RFP. Deputy Mayor Carleton seconded. All were in favor.

Engineer's Proposal for engineering Oliphants Mill Road emergency repairs.

The Committee then reviewed and discussed a \$10,000 quote from Alaimo Engineers to conduct the scope of work, bidding and inspection of repairs to Oliphants Mill Road. Mayor Schlump detailed the repairs needed.

Committeeman Marino moved to approve the Alaimo quote. Committeeman Battisti seconded. All were in favor.

No Parking Wayne Drive

The Committee continued discussion on whether to institute No Parking on Wayne Drive as follow up to the last committee meeting. Mayor Schlump advised that he drove down the road and found seventeen cars parked on Wayne Drive. The Police Department has recommended that parking restrictions be in place between 0700 and 1500. Committeeman Marino suggested that it be until 1600 to allow for after school activities. He further suggested permit parking only.

Committeewoman Santore asked the Mayor if the width of roadway was cut down and he replied that emergency vehicles would not have been able to get by.

Solicitor Shoemaker suggested that restrictions only be in place during the school year.

Motion was made by Committeeman Marino to authorize the Solicitor to draft a No Parking Ordinance on Wayne Drive between the hours of 0700-1600 from September through June. Committeeman Battisti seconded. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to approve resolution **R-2018-141 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:38 p.m. for the purpose of discussing Contractual Matters: Sewer Financing.

The regular meeting reconvened at 8:02 p.m. upon a motion by Committeeman Battisti, seconded by Committeewoman Santore and unanimously passed.

Under new business, Committeeman Battisti moved to authorize the quote of Township Planner Maser Consulting to conduct archaeological studies per their quote in the amount of \$94,700.00. Committeeman Marino seconded. All were in favor.

Committeeman Battisti requested clarification of the award to Alaimo Engineers taken under new business regarding Oliphants Mill Road emergency repairs, noting their estimate of between \$40,000-\$50,000 as opposed to \$10,000 as approved. The Administrator/Clerk replied that the higher estimate is for construction cost only.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve the bills and purchase orders presented by the finance officer for approval. All were in favor.

With no further business, motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file