MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
JUNE 18, 2018

The meeting was called to order by Mayor Schlump at 7:01 p.m.

Mayor Schlump made the following statement:

The June 18, 2018 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Marino: PRESENT Santore: PRESENT
Carleton: PRESENT Schlump: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Mayor Schlump deviated from the published agenda, and presented a Proclamation of the Township of Woolwich acknowledging Woolwich resident Jaime Gialloreto upon being crowned Miss New Jersey 2018 on June 16th.

Those present wished her well on her accomplishment and upcoming appearance in the Miss America competition in September.

Miss New Jersey thanked everyone and promised to be a good representative of her hometown, and to continue to speak to the school fair funding issues throughout her reign.

The Committee called for a brief recess to allow for photo opportunities.

Motion was made by Deputy Mayor Carleton and seconded by Committeeman Battisti to open the meeting to public comment. All were in favor.

Beth Sawyer, residing at 1807 Lexington Mews noted a resolution on that evening's agenda that would authorize a $6,500 contract for appraisal services. She asked how the property will be marketed, said the appraisal is very high, and is a huge waste of tax dollars.

Mayor Schlump advised that the appraiser would provide value of both as-is condition as well as environmentally clean.

Ms. Sawyer said that realtors would do the appraisal for free.

Mr. Blake added that the appraiser came highly recommended with experience in appraisals of former Nike Missile sites such as this.

Solicitor Shoemaker added that this process will provide the Committee with options.

Ms. Sawyer asked how the township intends to market the property and was told that she is way ahead of where the township currently is.

Deputy Mayor Carleton asked if any other quotes were sought. Mr. Blake replied that the quote was under the threshold, and experience counted. Ms. Sawyer said the fee is huge and suggested the township exhaust all of its free options.

Committeeman Battisti asked if there is a timeline to have the site appraised and suggested the issue be tabled for one month.

Angela Napoliello-Ivory of 3 Brockton Court questioned resolutions on that evenings agenda.

She asked about the terms of a Developers Agreement being considered via R-2018-145 with Beazer Homes. Ms. DiBella offered to e-mail her a copy the following day.

Ms. Napoliello-Ivory advised that the performance bond amount should be reflected in r-2018-152. She inquired f R-2018-147 is to be a lump sum payment and was told it is for soft costs related to sewer infrastructure. She also questioned the meaning behind "emergency repair" of Oliphants Mill Road and asked if the project had been bid.

Ms. DiBella advised that the statute allows for the award of contracts if work is considered an "emergency" that may affect the health, safety and welfare of the people. Since the road is collapsing do to a deteriorating underground pipe, the engineer was authorized to seek quotes under an emergency.

Lastly. Ms. Napoliello-Ivory stated that utility poles are leaning and asked how they can be fixed. The Mayor advised that ACE should be contacted and provided the pole numbers in question.

With no further comment, the public portion closed upon a motion by Deputy Mayor Carleton, seconded by Committeeman Battisti and unanimously passed.

Mayor Schlump read the following Ordinance by title only upon first reading:

2018-11 An Ordinance of the Township of Woolwich, County of Gloucester and State of New Jersey Amending Chapter 182 of the Code of the Township of Woolwich to Establish No Parking Regulations on Wayne Drive Motion: Carleton Second: Battisti
Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve a consent agenda for resolutions R-2018-142 through and R-2018-160, removing R-2018-146. All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to adopt resolutions R-2018-142 through R-2018-160, removing R-2018-146. All were in favor.

R-2018-142 Resolution of the Township of Woolwich, County of Gloucester, Requesting an Extension of a Deadline to Award Project Known as High Hill Road Shared Use Path-Phase II Under 2016 NJDOT Funding

R-2018-143 Resolution Adopting the Information Technology Practices Policy of the TriCo JIF

R-2018-144 Resolution Authorizing the Township Engineer to Perform Engineering Services for Oliphants Mill Road Emergency Repairs in the Not to Exceed Amount of $10,000

R-2018-145 Resolution Authorizing the Execution of a Developers Agreement Between the Township of Woolwich and Beazer Homes, LLC

R-2018-147 Resolution Authorizing Change Order #1 in the Lump Sum Amount of $94,700.00 to the Contract Between the Township of Woolwich and Maser Consulting for the Sewer Extension Project NJEIFP Services

R-2018-148 Resolution Authorizing the Renewal of Plenary Retail Consumption Liquor License #0824-33-002-008 to Earl C. Rode Jr., Inc.

R-2018-149 Resolution Authorizing the Renewal of Plenary Retail Consumption Liquor License #0824-33-003-001 to Center Square Tavern LLC.

R-2018-150 Resolution Authorizing the Issuance of a Street Opening Permit-146 Colony Place

R-2018-151 Resolution Authorizing Hiring of Seasonal Employee as Summer Help Within the Woolwich Township Department of Public Works

R-2018-152 Resolution Authorizing Bond Reduction #1 Four Seasons at Weatherby, Phase 3, Section 1

R-2018-153 Resolution Authorizing Placement of Municipal Liens on Various Properties Within the Township of Woolwich-Lawn Maintenance

R-2018-154 Resolution Authorizing Change Order #3 in the Amount of $9,440.19 to the Contract with Think Pavers-High Hill Road Shared Use Path, Phase I

R-2018-155 Resolution of the Township of Woolwich Rejecting RFP's for TDR Expert

R-2018-156 Resolution for Public Fireworks Display

R-2018-157 Resolution Authorizing Renewal of Club Liquor License #0824-31-001-001 to Swedesboro, Inc.

R-2018-158 Resolution Making an Award for Emergency Repair to Oliphants Mill Road Under an Emergency to Pioneer Pipe Contractor's in the Amount of $45,200.00

R-2018-159 Resolution Authorizing the Tax Collector to Transfer Overpayment of Taxes

R-2018-160 Resolution of the Township of Woolwich Authorizing the Endorsement of "Statement of Consent" Form-Villages II, Section 2.1

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to table Resolution **R-2018-146 Resolution Authorizing Renwick & Associates to Conduct an Appraisal on Block**

14, Lot 2 per Their Quote Submitted in the Amount of $6,500 until the next meeting. All were in favor.

The following reports were approved as present upon a motion by Committeeman Battisti, seconded by Deputy Mayor Carleton and unanimously passed.

Reports:	Month of May
Tax Collector:	$6,537,449.25 remitted
Municipal Court:	$12,016.32/Woolwich $0/Swedesboro
Police:	Monthly Activity
Woolwich Fire Company:	Monthly Report
Township Engineer:	Monthly Report
DOCD Report:	Monthly Report
Park Report:	Monthly Report
Administrator's Report:	Monthly Report

The Director of Community Development reported that Independent Distillery is set to hold a soft opening in August or September. He noted that it is an exciting project over a year in the making.

He also advised that farmer Gary Stecher has successfully entered into a USDA program to institute vegetative buffers along creeks and wetlands. The Mayor thanked Mr. Blake for his work.

Committeeman Battisti noted that he has been enjoying Tranquility Trail.

The following liaison reports were provided:

Committeeman Battisti:	Finance; No report. KRHS District (Co-Liaison); Municipal Court; 301 cases processed in May-1823 cases to date. Police; Will meet regarding adding additional School resource Officers in the school districts. More to be reported at the next meeting. Municipal Alliance; Will schedule a meeting with the Alliance when funds are received.
Committeeman Marino:	Buildings and Grounds; Lighting has been replaced at the Rt. 322 park and ride. New aerator has been installed at Westbrook basin. Water heater at Municipal Building was replaced and police gate was repaired. Emergency operational plan training will be conducted the last week of June. Open Space/Ag; No report. Parks and Recreation; Fun day was a great event with great attendance. Fireworks were fantastic. Big thanks to the Park Director and all the P & R committee members and volunteers. Thank you also to police and fire. All resources came together for a great day. Movie Night will be June 20th. August 2nd Crab Fest bus trip may be cancelled. Discounts tickets to various places are available to purchase in the municipal building. Streets and Roads: Two public works employees have completed in-service training. 3 tons of asphalt has been put down and easements have been cut at least once. P/W continues to cut roadway easements.
Committeewoman Santore:	Shade Tree Commission; Working on draft revisions to the tree ordinance. S/W School District; Important work being undertaken to

provide security in the school district. Trash/Recycling: Working with the coordinator to revise the bid specifications. Hoping that some changes made will result in better pricing. Five tons of clothing and electronics have been collected through CMC, and therefore diverted from the waste stream.

Dep. Mayor Carleton: BDAC; Continues to work on business spotlight initiative to promote local business. David and Sons will be the first spotlight. Will roll out the program through Facebook, Twitter and other social media. Christmas Parade; Fire/EMS; 49 calls for service last month. Continues with fire and rescue training. Daytime manpower issue will be over the next five or so weeks. The Committee met with the fire chief and agreed that P/W employee Brian Slusar could respond in the event of a day time fire, as the safety of the residents are top priority. Application was made under the AFG Grant in the hopes to obtain funding for operations and safety equipment. Thank you to the Mayor and Committeewoman Santore for their support and assistance towards the grant. JLUB; No report. KRHS (Co-Liaison) No report.

Mayor Schlump: Construction and Zoning Code Enforcement; eight new homes in the month of May. Environmental Commission; No meeting was conducted. Green Team; TDR Task Force: Will undergo five-year review.

There was no old business.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve resolution **R-2018-161 Resolution for Closed Session** for the purpose of discussing a Personnel Matter and Recommendation of Hearing Officer.

The Mayor noted that the Committee would not be discussing COAH litigation as the agenda reflected.

Mr. Blake left the meeting.

The meeting re-opened at 8:09 p.m. upon a motion by Committeeman Marino, seconded by Committeeman Battisti and unanimously passed.

Motion was made by Deputy Mayor Carleton to approve resolution **R-2018-162 Resolution Authorizing Robert A. Verry to Act as a Hearing Officer in a Personnel Matter at the Cost of $120.00/hr** as discussed in closed session, contingent upon the issuance of disciplinary charges. All were in favor.

Mayor Schlump advised that a Rice Notice was issued regarding the personnel matter and that no response was received.

Also under new business, it was noted that Solid Waste and Recycling Bid spec's are under legal review.

The Committee reviewed a request from the Swedesboro-Woolwich School District to provide Two (2) Class III Officers for security in the upcoming school year.

The Mayor advised that the district will pay the cost and asked for a motion to advertise the positions and begin the selection process.

Committeeman Marino suggested taking all applications to make the pool larger in order to make the pool larger, in considering what the needs of the high school district will be.

Committeewoman Santore moved to approve the advertisements. Committeeman Marino seconded. All were in favor.

Committeewoman Santore asked that the quotes for dog park fencing be tabled to allow for a meeting scheduled for 6-21 at which time some revisions to the specifications will be discussed.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve the Minutes of May 21, 2018 Regular and Closed Session and June 4, 2018 Work Session and Closed Session. All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve the bills and purchase orders presented by the finance office. All were in favor.

With no further business, motion was made by Committeewoman Santore, seconded by Committeeman Marino and unanimously passed to adjourn the meeting.

The meeting adjourned at 8:14 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio Recording on file