

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
MAY 21, 2018**

The meeting was called to order at 7:01 p.m. by Mayor Schlump, who made the following statement:

The May 21, 2018 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Marino: PRESENT Santore: PRESENT  
Carleton: PRESENT Schlump: PRESENT

Also present on the dais were Solicitor Shoemaker, Director of Community development Blake and Administrator/Clerk DiBella.

Those present saluted the American Flag.

Motion was made by Deputy Mayor Carleton, seconded by Committeeman Battisti and unanimously passed to approve the following resolution:

**R-2018-127 Resolution of the Township of Woolwich Appointing Brian Collins and Bay Kasten to the Position of 9<sup>th</sup> Class Patrol Officers within the Woolwich Township Police Department**

Mayor Schlump Administered the Oath of Public Office to Officer Collins.

Officer Collins thanked all and promised to work to his best ability.

Mayor Schlump administered the Oath of Public Office to Office Kasten.

Officer Kasten noted his appreciation for the opportunity to serve.

Motion was made by Committeeman Battisti, seconded by Committeeman Marino and unanimously passed to approve the following resolution:

**R-2018-128 Resolution of the Township of Woolwich Making an Appointment to the Voluntary Position of Police Chaplain**

Mayor Schlump administered the Oath of Public Office to Reverend Ray McIlwaine.

Rev. McIlwaine thanked his family and friends for their support and said that he hopes to be a lightning bolt assisting those who need assistance.

Chief Jaramillo thanked the Committee for their support in allowing him to bring new officers on board. He added that the Chaplain position is near and dear to his heart, and very much needed.

Mayor Schlump offered words of welcome and asked the new officers to work together within the department continuing to keep Woolwich safe.

A five minute recess was called.

The meeting resumed at 7:18 p.m. at which time Deputy Mayor Carleton read and presented the following Proclamation to Lynne Bussott:

**Proclamation of the Township of Woolwich, County of Gloucester and State of New Jersey Proclaiming the First Friday in June as National Gun Violence Awareness Day**

Motion was made by Committeewoman Santore and seconded by Committeeman Battisti to approve the Proclamation. All were in favor.

Ms. Bussott thanked the Committee for their support and handed out orange ribbons asked everyone to wear them on June 2<sup>nd</sup> in support of this cause.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to open the meeting to public comment. All were in favor.

Joseph Kauffman, residing at 36 Wayne Drive, advised the Committee of numerous Kingsway students that park their vehicles on both sides of Wayne Drive, making it difficult to navigate the street and impossible for emergency and delivery vehicles to travel on the road. He further stated that property damage is occurring and he has found medicine bottles on the street. He added that he has contacted the Kingsway District numerous times and was told that they cannot assist.

Committeeman Marino recommended that the Chief meet with the residents and get their opinions which he can then bring back to the Committee. He suggested instituting permitted parking M-F.

Committeewoman Santore suggested that it would be an issue for the trash trucks also, and suggested that municipal operation weigh in.

Bonnie Kauffman of 37 Wayne Drive said that mailboxes are also blocked.

Chief Jaramillo asked the residents to call the non-emergency number for documentation of the number of incidents. He offered to dialog with the district over the summer.

Committeeman Battisti said that since students have to pay to park at the school, the Township should be proactive on this issue.

Committeewoman Santore said that the issue should be addressed as opposed to asking residents to call 911.

Mayor Schlump thanked everyone for their ideas and said that the Committee will consult with emergency services, the township solicitor and the district.

David Valichka, Woolwich Fire Company Chief suggested that parking be restricted on one side of the street only.

Hearing no further comment, the public portion closed upon a motion by Committeewoman Santore, seconded by Committeeman Carleton and unanimously passed.

The following reports were approved for the month of April, upon a motion by Committeeman Battisti, seconded by Deputy Mayor Carleton and unanimously passed.

Tax Collector: \$2,919,386.67 remitted  
Municipal Court: \$15,402.76/Woolwich \$0/Swedeseboro  
Police: Monthly Activity  
Woolwich Fire Company: Monthly Report  
Township Engineer: Monthly Report  
DOCD Report: Monthly Report  
Park Report: Monthly Report  
Administrator's Report: Monthly Report

Mayor Schlump read the following ordinances by title only upon second reading:

**2018-06 An Ordinance Making Salary Ranges for Certain Officials and Employees of the Township of Woolwich in the County of Gloucester for the Year 2018**

Open public hearing: Carleton Second: Battisti All in favor  
No comment  
Close public hearing: Carleton Second: Marino All in favor  
Motion to adopt: Battisti Second: Carleton  
**Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES**

**2018-07 An Ordinance of the Township of Woolwich Amending Chapter 203 Entitled "Zoning" Section 203-42 A Through C (R-3 Zoning District) of the Code of the Township of Woolwich**

Open public hearing: Carleton Second: Battisti All in favor  
No comment  
Close public hearing: Carleton Second: Marino All in favor  
Motion to adopt: Carleton Second: Battisti  
**Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES**

**2018-08 An Ordinance of the Township of Woolwich Amending the Submission Checklist for Use Within the Woolwich Township Joint Land Use Board**

Open public hearing: Carleton Second: Marino All in favor  
No comment  
Close public hearing: Carleton Second: Marino All in favor  
Motion to adopt: Carleton Second: Battisti  
**Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES**

**2018-09 Bond Ordinance Authorizing the Construction and Improvement of Municipally Owned Open Space for Recreation by and for the Township of Woolwich, County of Gloucester, New Jersey: Appropriating the Sum of \$3,250,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Woolwich, County of Gloucester, New Jersey in the Aggregate Principal Amount of up to \$3,000,000; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing**

Open public hearing: Marino Second: Carleton All in favor

Angela Napoliello-Ivory of 3 Brockton Court asked if the Ordinance is posted on the website and was told that it is.

Close public hearing: Carleton Second: Marino All in favor

Motion to adopt: Santore Second: Marino

**Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES**

Mayor Schlump read the following Ordinance by title only upon first reading:

**2018-10 An Ordinance of the Township of Woolwich Amending Chapter 36 of the Code of the Township of Woolwich Entitled "Police Department" Adding a New Section Entitled "Police Injury on Duty Benefits"** Motion to introduce: Carleton Second: Battisti

**Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES**

Motion was made by Committeewoman Santore and seconded by Committeeman Carleton to approve a consent agenda for resolutions R-2018-129 through and including R-2018-131. All were in favor.

Motion was made by Committeeman Battisti and seconded by deputy Mayor Carleton to adopt resolutions R-2018-129 through and including R-2018-131. All were in favor. 5/0

**R-2018-129 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**

**R-2018-130 Resolution Authorizing the Issuance of a Street Opening Permit-61 Longleaf Lane**

**R-2018-131 Resolution of the Township of Woolwich Making Elevations within the Woolwich Township Police Department**

The following liaison reports were provided:

Committeeman Battisti:

Finance; Budget has been adopted. KRHS District (Co-Liaison); No report. Municipal Court; No report. Police; Welcome to new officers. Municipal Alliance; Funding will be provided for T-Shirts and supplemental incidentals for a summer boot camp.

Committeeman Marino:

Buildings and Grounds; New P/W hires are doing well. P/W has done a great job on field maintenance. Open Space/Ag; No report. Parks and Recreation; Fun Day will be June 9<sup>th</sup>. The Park Director has added many new activities. The Park Director then advised there will be a home run derby, petting zoo, bubble ball and fireworks set to pop songs. Streets and Roads: Owner of Block 57, Lot 3 on Kings Hwy. received notification of the Township's concerns with soil erosion from farm field that impacts Kings Hwy. during storms. 08085 Run will be conducted prior to Fun Day. Thank you to the Police and Fire Chiefs for their assistance.

Committeewoman Santore: Shade Tree Commission; No report. S/W School District; No report, but noted the gun safety issue. Trash/Recycling: Many issues with the contractors will be discussed with them at a meeting on 5-22. Hoping to report positive movement. Continuing to look at alternatives for collection and improving the bid specs. Gloucester County will be bidding out disposal, as its ten year contract with Wheelabrator will be expiring.

Dep. Mayor Carleton: BDAC; Continuing to discuss the Business Spotlight. Holding discussions regarding use of social media and various platforms. Christmas Parade; First meeting should be conducted in June. Fire/EMS; Department continues to do an outstanding job. There were 45 calls for service in the month of April. JLUB; No report. KRHS (Co-Liaison); No report  
Committeewoman Santore noted the excellent response time of the fire department and thanked them.

Mayor Schlump: Construction and Zoning Code Enforcement; 18 new home permits issued month of April. Environmental Commission; Met and discussed 2018 projects. Green Team; Energetic Group is taking on many tasks towards silver certification. Noted blue bird houses throughout Tranquility Trail. TDR Task Force: Start up team is being put together for the TDR Five Year Review.

There was no old business.

Motion was made by Committeewoman Santore, seconded by Committeeman Battisti and unanimously passed to approve resolution **R-2018-132 Resolution for Closed Session.**

The Committee entered closed session for the purpose of discussing the following:

Contractual Matters: Sewer Financing  
Litigation: Frank Craig v. Woolwich Twp.  
Woolwich Adult Settlement Update  
Personnel: Request for FMLA

The regular meeting resumed at 9:11 p.m. upon a motion by Committeewoman Santore, seconded by Committeeman Battisti and unanimously passed.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to settle pending litigation as discussed in closed session. All were in favor.

Motion was made by Deputy Mayor Carleton and seconded by Committeeman Battisti to authorize Labor Counsel to issue a letter as discussed in closed session. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to authorize and RFP for TDR Expert to assist with Five-Year Plan Review. All were in favor.

Mr. Blake discussed the Phase 1 Environmental study report undertaken by 1<sup>st</sup> Environment at the Nike Base site, noting that there were no surprises. He presented options to the Township which included selling the property as-is or conducting a Phase II environmental study and be able to sell the property with a clean bill of health.

Motion was made by Committeeman Marino to authorize an RFP for an appraisal of the property, noting value both as-is and remediated. Deputy Mayor Carleton seconded. All were in favor.

Per the recommendation of the Administrator/Clerk, motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to authorize the engineer to proceed with spec's and seeking contractors for emergency repairs to Oliphants Mill Road.

Committeeman Marino asked if the Township should consider seeking quotes from other engineers. Mrs. DiBella replied that the roadway is in dire need of repair and should be addressed as soon as

possible. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to approve the minutes of April 16, 2018 Regular and Closed Session and May 7, 2018 Work Session and Closed Session. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to approve the bills and purchase orders subject to the Mayor's final review. All were in favor.

With no further business, motion was made by Deputy Mayor Carleton, seconded by Committeeman Battisti and unanimously passed to adjourn the meeting.

The meeting adjourned at 9:23 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim.  
Audio recording on file