

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
APRIL 16, 2018**

The meeting was called to order at 7:03 p.m. by Mayor Jordan Schlump with the following statement:

The April 16, 2018 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Marino: PRESENT Santore: PRESENT
Carleton: PRESENT Schlump: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve the following resolution.

R-2018-94 Resolution Appointing Lindsay Davis as a Class 9 Officer within the Woolwich Township Police Department

All were in favor.

Mayor Schlump administered the Oath of Office to Officer Davis.

Mayor Schlump welcomed her to Woolwich, noting that she has a lot of new brothers.

Chief Jaramillo thanked the Committee for their support and welcomed Officer Davis into the Department. He noted that Officer Davis has a spark and passion for police work that he hopes she never loses.

Mayor Schlump and Committeeman Marino presented awards to the following girl's softball teams: SP 7-8 CHAMPS, 2017 GIRLS 9/10 NJ DISTRICT 15 CHAMPIONS, SECTION 4 CHAMPIONS & STATE RUNNER UP and 11/12 GIRLS MAJORS SOFTBALL - 2017 NJ DISTRICT 15 & SECTION 4 CHAMPIONS

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to open the meeting to public comment. All were in favor.

Hearing no comment, motion was made by Committeewoman Santore and seconded by Deputy Mayor Carleton to close the public portion. All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to accept the following reports for the month of March. All were in favor.

Tax Collector: \$\$366,417.75 remitted
Municipal Court: \$12,102.06/Woolwich \$0/Swedesboro
Police: Monthly Activity
Woolwich Fire Company: Monthly Report
Township Engineer: Monthly Report
DOCD Report: Monthly Report
Park Report: Monthly Report
Administrator's Report: Monthly Report

Mayor Schlump read the following Ordinance by title only upon second reading:

2018-04 An Ordinance of the Township of Woolwich Amending Chapter 95 Section 8.4 of the Code of the Township of Woolwich Regarding Sign Variance Fees

Open public hearing: Battisti Second: Carleton All in favor

No public comment

Close public hearing: Carleton Second: Santore All in favor

Motion to adopt: Battisti Second: Carleton

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

Mayor Schlump read the following Ordinance by title only upon first reading:

2018-05 An Ordinance Appropriating the Sum of \$147,000 to be Used for Various Roadway Improvements and Preliminary Costs within the Township of Woolwich, County of Gloucester, State of New Jersey Motion to introduce: Battisti Second: Carleton

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve the following resolution:

R-2018-95 Resolution Authorizing the 2018 Municipal Budget of the Township of Woolwich to be Read By Title Only

All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to open the public hearing on the 2018 municipal budget. All were in favor.

Hearing no public comment, motion was made by Committeewoman Santore to close the public hearing. Deputy Mayor Carleton seconded. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeewoman Santore to approve resolution **R-2018-96 Resolution Approving an Amendment to the 2018 Municipal Budget.**

Deputy Mayor Carleton asked the CFO to clarify the amount of the amendment. The CFO replied that based upon a mistake in the original budget document, a \$73,000 adjustment is being requested for reserve to pay debt service.

Deputy Mayor Carleton noted that it is his understanding that passage of the amendment will result in a

.02 increase in the local purpose tax. He added that with all due respect and based on some information that he learned, it is his opinion that the Committee can work harder in lowering the tax impact. He stated that he firmly believes that all five members of the Committee ran under a platform of fiscal responsibility.

For the reasons noted, he motioned to table resolution R-2018-96. Mayor Schlump seconded the motion.

Roll Call: Battisti: NO, Marino: NO, Santore: NO, Carleton: YES, Schlump: YES Motion failed 3/2

The following vote was taken on the original motion to approve **R-2018-96**.

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: NO, Schlump: NO Motion carried 3/2

Based upon the fact that the Township has not yet received state approval of its budget, motion was made by Mayor Schlump and seconded by Deputy Mayor Carleton to table resolution **R-2018-97 Resolution of the Township of Woolwich Adopting the Calendar Year 2018 Municipal Budget**.

Committeeman Battisti asked why the budget is being tabled and was told it is not legal to adopt without state approval.

All were in favor of tabling the budget adoption.

Motion was made by Committeeman Marino and seconded by Committeeman Battisti to approve a consent agenda for resolutions **R-2018-98** through and including **R-2018-108**. All were in favor.

Motion was made to adopt resolutions **R-2018-98** through and including resolution **R-2018-108**. All were in favor. Mayor Schlump abstained from R-2018-105. Committeewoman Santore abstained from R-2018-104.

R-2018-98 Resolution Authorizing Release of Escrow

R-2018-99 Resolution Endorsing the Findings and Determination Statement and Authorizing the Issuance of a Raffle License to Ryan's 41319 Foundation

R-2018-100 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Adopting a Green Grounds Maintenance Policy as Endorsed by the Woolwich Township Sustainable Jersey Green Team

R-2018-101 Resolution Authorizing Proposal #MH-18-016 from Alaimo Group to Conduct Design, Bidding and Construction Management of the 2018 Municipal Aid Program for Rainey Road and Viereck Road in the Amount of \$122,240.00

R-2018-102 Resolution Authorizing Proposal of Maser Consulting for Professional Services for the Kings Landing Town Center Concept Plan in the amount of \$22,000.00

R-2018-103 Resolution Authorizing Change Order #2 to Active Environment in the amount of \$11,235.00 in Regards to the Remedial Investigation of Block 5, Lot 3

R-2018-104 Resolution Authorizing Snow Removal Reimbursement to Lexington Mews Condominium Association in the amount of \$420.40 for Year 2017 Pursuant to the Municipal Services Act

R-2018-105 Resolution Authorizing Municipal Services Reimbursements for Snow Removal and Lighting to Four Seasons at Weatherby Homeowners Association in the Total Amount of \$12,350.06 for Year 2017 Pursuant to the Municipal Services Act

R-2018-106 Authorizing the Issuance of a Peddlers License to Green Lawn Fertilizing

R-2018-107 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

R-2018-108 Township of Woolwich County of Gloucester 2018 Emergency Temporary Budget NJSA 40A:4-20

The following liaison reports were provided:

Committeeman Battisti:

Finance; Noted the 2018 municipal budget is responsible and fiscally sound. KRHS District (Co-Liaison); No report. Municipal Court; 1146 cases reconciled year-to-date. Police; Proud to have worked with the Chief during the hiring process of a new officer. Municipal Alliance; No report

Committeeman Marino:

Buildings and Grounds; Eight new C.O. detectors have been placed in buildings as a result of recent county annual fire inspections. Open Space/Ag; Parks and Recreation; Upcoming events include Health and Wellness Fair on April 21st, Union Game on April 28th and June 9th Fun Day. Streets and Roads: 109 tons of salt used during recent storms. P/W did a great job getting fields ready for opening day. Two new hires in P/W will be an asset to the crew.

Committeewoman Santore:

Shade Tree Commission; No report. S/W School District; No report. Trash/Recycling; Working on a program to promote the Curb My Clutter Program in the Schools on Earth Day. Nearly three tons of clothing and a small amount of e-waste have been diverted through the Curb My Clutter Program so far.

Dep. Mayor Carleton:

BDAC; Held the last meeting at Center Square Tavern and met with the owner to discuss his thoughts and concerns as a small business owner. Christmas Parade; Will be holding planning meetings soon. Fire/EMS; Continue to do a good job. Noted report in agenda. JLUB; No report. KRHS (Co-Liaison); Fair Funding Action Committee continues to do a good job. Urging all people to get the word out about the lack of full funding and to contact Governor Murphy.

Mayor Schlump:

Construction and Zoning Code Enforcement; Housing is picking up. Environmental Commission; This Sunday the EC will be teaming up with the Green Team on a cleanup project along Tranquility Trail to celebrate earth Day. Green Team; Chairperson Dondero is doing a great job. She was successful in obtaining a \$2,000 grant. TDR Task Force: State report will be due this fall.

There was no old business.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve resolution **R-2018-109 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:45 p.m. for the purpose of discussing:
Potential Litigation-Tort Claim Matter
Contractual Matters-Redevelopment
Litigation-Woolwich Adult Settlement Agreement Update

The meeting resumed at 8:23 p.m. upon a motion by Deputy Mayor Carleton, seconded by Committeeman Marino and unanimously passed.

Under new business, motion was made by Deputy Mayor Carleton and seconded by Committeeman Battisti to approve the following resolution:

Resolution R-2018-110 Resolution Authorizing the Woolwich Township Joint Land Use Board to Make an Investigation and Hold Public Hearings to Determine Whether Certain Areas are in Need of Redevelopment Pursuant to N.J.S.A. 40A:12A-1, et.seq. All were in favor

Also under new business, Mr. Blake advised of quotes sought related to landscaping and maintenance of areas around the municipal complex, park and traffic islands for which Eaise Landscaping was the responsive bidder. He urged the Committee to consider the quotes for approval, with memorialization via resolution at the next meeting.

Mayor Schlump suggested that the township meet with the landscaper prior to the project commencement.

Committeeman Battisti moved to accept the quotes of Eaise Landscaping. Committeeman Marino seconded. All were in favor.

The Committee then reviewed and discussed the Locke Avenue Park Phase 1 expansion plan as developed by Alaimo Engineers. The plan features 6 multi- purpose fields, 100 parking spaces, stormwater management etc.

The Committee also reviewed Alaimo's proposal in the amount of \$421,000 to bring the project to full design, bidding and project management.

Committeeman Marino said this expansion will fill a current void, and thanked those who worked towards acceptance of this plan.

Committeeman Battisti moved to approve the Engineer's proposal for the Phase 1 Plan in the amount of \$421,000.00. Committeeman Marino seconded. All were in favor.

Motion was made by Committeeman Battisti, seconded by Deputy Mayor Carleton and unanimously passed to approve the following minutes:

March 19, 2018 Regular Meeting and Closed Session
April 2, 2018 Work Session and Closed Session

Motion was made by Committeeman Battisti and seconded by Committeeman Marino to approve the bills and purchase orders presented by the finance office. All were in favor.

With no further business, motion was made by Committeeman Marino, seconded by Committeewoman Santore and unanimously approved to adjourn the meeting.

The meeting adjourned at 8:37 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file