

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
MARCH 19, 2018**

The meeting was called to order at 7:00 by Mayor Schlump who made the following statement:

The March 19, 2018 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Marino: PRESENT Santore: PRESENT
Carleton: PRESENT Schlump: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Deputy Mayor Carleton and seconded by Committeeman Battisti to open the meeting to public comment. All were in favor.

Angela Napoliello of 3 Brockton Court questioned resolutions on that evenings agenda:

R-2018-72 In prior meeting the wording within street opening resolution was questioned, and she noted that the language has not been changed. Mrs. DiBella responded that the wording is verbatim from the engineer's letter of approval.

R-2018-73 As to the appointment of Robert Verry as a Hearing Officer, Ms. Napoliello noted that in Bound Brook Mr. Verry was appointed and a cap was placed on his fee. Solicitor Shoemaker responded that a cap would not be practical in this case, as the Township does not have control over the number of witnesses or the length of the hearing. He added that the last hearing officer that the Township contracted with charged three times that of Chief Verry.

R-2018-80 Questioned the Professional Services being awarded and if the Township conducted an RFP and why the service is being provided. She was told that the Township did receive an RFP for 2018 service from the provider, and the Township just now requires the service of a financial advisor.

Ms. Napoliello then asked what the PH58 Nike Base is and where it is. The Mayor replied to her question.

R-2018-74 Regarding the provision of a School Resource Officer in the Kingsway District, Ms. Napoliello said she is curious if this extends to after hour events etc., and was told that the Contract that is under consideration provides for a specific number of daytime hours only.

Richard Cetkowski of 302 Briarwood Lane wished to address the proposed Ordinance 2018-03 as it relates to noise. He asked why noise restrictions are only placed between the hours of 10:00 p.m. and 7:00 a.m. and remains ambiguous as to all other hours.

Mayor Schlump stated that the noise ordinance also affects farmers, businesses, trash haulers etc. The Mayor further advised that the Township looked into decibel meters and found costs and calibrations to be prohibitive.

Discussion commenced regarding a prior complaint that Mr. Cetkowski filed against his neighbor, which was dropped after mediation. Committeeman Marino advised Mr. Cetkowski that he has the right to refile his complaint.

Mayor Schlump said that the Committee will take Mr. Cetkowski's comments under consideration.

Reverend Jerri Hall advised the Committee of plans to hold a first annual Juneteenth event with the event celebrating the day that slaves were told they were free.

The event will be held on the grounds of Kingsway High School and will have many programs, tours of the AME Church and Cemetery, reenactors etc. Reverend Hall asked if the Township would sponsor a stage for the event.

Motion was made by Committeeman Marino, seconded by Committeeman Battisti and unanimously passed to authorize the Township to sponsor a stage for the event, subject to funds being available.

Hearing no further public comment. Motion was made by Committeeman Battisti and seconded by Committeewoman Santore to close the public portion. All were in favor.

The following reports were presented for review for the month of February:

Tax Collector:	\$6,256,281.02 remitted
Municipal Court:	\$15,475.29/Woolwich \$0/Swedeseboro
Police:	Monthly Activity
Woolwich Fire Company:	Monthly Report
Township Engineer:	Monthly Report
DOCD Report:	Monthly Report
Park Report:	Monthly Report
Administrator's Report:	Monthly Report

Mr. Blake advised the Committee that despite many meetings and communications with NJDOT, the Rt. 322/Kings Hwy. intersection project has been delayed yet again and has been pushed back to spring of 2019. He provided a brief history of the township's efforts to get this project underway due to the extreme danger of the intersection and the risk to the students, buses and teachers who travel to Kingsway High School each day. Mr. Blake and Committeeman Marino intend to schedule a meeting with Assemblyman Burzichelli to request his assistance.

Mr. Blake then recommended the Committee consider less restrictive zoning for microbreweries by creating one standalone Ordinance that would address how and where those types of activities could be conducted.

Committeewoman Santore stated that she thinks that would be a good idea since microbreweries are good for ecotourism and farm to fork activities.

Motion was made by Committeeman Battisti and seconded by Committeewoman Santore to allow the drafting of an Ordinance in this regard. Committeewoman Santore seconded. All were in favor.

The Administrator/Clerk noted her report to be self-explanatory.

Mayor Schlump read the following Ordinances by title only upon second reading:

2018-01 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)

Motion to open public hearing: Battisti Second: Carleton All in favor

No public comment

Motion to close public hearing: Marino Second: Carleton All in favor

Motion to adopt: Battisti Second: Marino

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

2018-02 Ordinance of the Township of Woolwich Amending Chapter 135 Article II of the Code of the Township of Woolwich Establishing Fees, Forms and Procedures for the Use of Township Owned Park Facilities

Motion to open public hearing: Carleton Second: Battisti All in favor

No public comment

Motion to close public hearing: Carleton Second: Marino All in favor

Motion to adopt: Battisti Second: Santore

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

2018-03 An Ordinance of the Township of Woolwich Amending Chapter 138 of the Code of the Township of Woolwich Entitled "Peace and Good Order" Regarding Noise

Motion to open public hearing: Carleton Second: Santore All in favor

No public comment

Motion to close public hearing: Santore Second: Carleton All in favor

Motion to adopt: Battisti Second: Santore

Mayor Schlump stated that if the Township finds the amendment does not fit the needs of the Township, the Ordinance may be further amended.

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

The following resolutions were presented:

R-2018-63 Resolution of the Township of Woolwich Authorizing Entering into a Facility Use Agreement with the County of Gloucester for Use of the Woolwich Township Municipal Building as a Point of Dispensing Site in the Event of a Public Health Emergency Previously Tabled 3-5-18

Remained tabled. Mrs. DiBella stated that she had reached out to the County requesting amended language and has not heard back from them.

R-2018-70 2018 Municipal Budget Introduction Resolution-\$10,423,564

Motion: Battisti Second: Marino

The CFO was in the audience presented highlights of the budget being introduced, noting increases in contracts and legal fees requiring a tax increase of 2 cents which equates to \$57.25 to the average homeowner.

Committeeman Battisti complimented and thanked the CFO and department heads for presenting a fiscally sound budget.

Committeeman Marino also noted that it was a fantastic job.

Mayor Schlump also thanked Committeeman Battisti and Mr. Pine for their hard work.

Mayor Schlump requested a roll call on R-2018-70:

Roll Call: Battisti: YES, Marino: YES, Santore: YES, Carleton: YES, Schlump: YES

Motion was made by Deputy Mayor Carleton and seconded by Committeeman Battisti to approve a consent agenda for the following resolutions:

R-2018-71 Resolution Authorizing the Tax Collector to Waive Interest Charged to Block 41, Lot 10.04

R-2018-72 Resolution Authorizing the Issuance of a Street Opening Permit to S. Jersey Gas-130 Jockey Hollow Run

R-2018-73 Resolution Authorizing Robert A. Verry to Act as Hearing Officer in a Disciplinary Matter at the Cost of \$120/Hr.

R-2018-74 Resolution Authorizing an Agreement Between the Township of Woolwich and the Kingsway Regional High School District for the Provision of a Police School Resource Officer for the Remainder of the 2018 Spring Semester at \$315/School Day

R-2018-75 Resolution Making Appointments to the S/W Parks and Recreation Committee

R-2018-76 Resolution of the Township of Woolwich Authorizing Renewal of Lease Agreements for Farming Purposes on Municipally Owned Lands for Block 28.01, Lot 1, Block 3, Lot 6 and Block 5, Lots 3 and 4 to Gary Stecher in the Total Amount of \$3,250.00 for the Year 2018

R-2018-77 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

R-2018-78 Township of Woolwich, County of Gloucester, 2018 Emergency Temporary Budget NJSA 40A:4-20- \$2,200.00 Mayor and Council-Dues

All were in favor.

Motion was made by Deputy Mayor Carleton and seconded by Committeewoman Santore to adopt resolutions R-2018-71 through and including R-2018-78. All were in favor. 5/0

The following liaison reports were provided:

Committeeman Battisti:

Finance; Noted the introduction of the 2018 budget. KRHS District (Co-Liaison); Met with Co-Liaison Deputy Mayor Carleton and the Kingsway Superintendent, Board Secretary and Board President and came to an agreement regarding the School Resource Officer throughout the end of this school year. Continuing discussions regarding next school year. Municipal Court; 791 cases have been processed

through the end of February. Police; No outstanding issues. 1533 calls for service in the month of February. Municipal Alliance; Working on finalizing membership

Committeeman Marino:

Buildings and Grounds; Sport fields are open. P/W did a fantastic job of preparing the fields for play. Restrooms are under schedule for opening and closing between 11 p.m. and 7:00 a.m. in hopes of eliminating vandalism. Public Works employees have attended playground safety training. The Park Director asked to speak and advised that she has met with Swedeboro Mayor Fromm and had a good meeting regarding future community related functions. She further noted the Community Cleanup day at the park was very successful. Upcoming events include Egg Scramble. She added that she is looking into a fireworks display for July 4th and has been provided a quote in the amount of \$8,000. Looking for sponsors. Committeeman Marino added that a letter has been sent to coaches of all associations asking them not to reach out directly to public works employees. Discussion was also held regarding access to lighting schedules. The Park Director is not in favor of sharing access to the program with others.. Deputy Mayor Carleton asked if consideration has been given to security cameras at the park to deter vandalism. May look into a closed system. Open Space/Ag; No report. Parks and Recreation; Streets and Roads: 107 tons of salt utilized and 1.5 tons of asphalt used.

Committeewoman Santore:

Shade Tree Commission; There have been recent local violations of the Tree Ordinance involving state agencies. Mr. Blake is handling the issues accordingly. S/W School District; No report. Trash/Recycling: CMC is moving along with introduction of their door step collection of textiles and electronics. Public awareness measures are being undertaken. Noted that a compliment was received from a resident as to Waste Management in regards to vegetative collection.

Dep. Mayor Carleton:

BDAC; Letter was sent to all businesses regarding Business of the Month Spotlight. Businesses will be chosen based on participation in the 2017 Business Owner Event, and also in the order in which responses to the letter are received. Christmas Parade; No meetings yet. Fire/EMS; Great job to members of the Fire Company for their response to a Feb. 2nd cardiac arrest at Rode's Fireside at which time CPR saved a life. JLUB; KRHS (Co-Liaison): Wonderful to have an SRO back in the school. State Aid figures were released and Kingsway received significantly less aid than anticipated, and still remains dramatically underfunded. The Fair Funding fight continues.

Mayor Schlump:

Construction and Zoning Code Enforcement; 22 zoning permits/month of February and 6 new housing permits issued. Environmental Commission; Will attempt to apply for grants. Kayak events will not be held in 2018. Joe Maugeri has plowed and readied the Community Garden. Green Team; Moving forward with tasks towards silver certification. TDR Task Force: Waiting for Rt. 322 infrastructure to begin.

Committeeman Marino added a footnote to his park report noting Little League Opening Day scheduled for April 7th with a parade at 8:30 and first pitch at 9:00 a.m. and asked all to come out and support.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve Resolution **R-2018-79 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 8:03 p.m. for the purpose of discussing contractual matters regarding NJEIT sewer funding and the PH58 Nike Base.

The regular meeting reconvened at 8:54 p.m. upon a motion by Committeewoman Santore, seconded by Deputy Mayor Carleton and unanimously passed.

Under new business, Deputy Mayor Carleton moved to go forward with the quote from 1st Environmental in a Not to Exceed amount of \$3,500 in regards to the Nike Base contingent upon submission of necessary applications to NJDEP for reimbursements. Committeeman Battisti seconded. All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to approve resolution **R-2018-80 Resolution Authorizing Professional Services Appointment to Phoenix Advisors as Financial Advisors for the Year 2018**. All were in favor. 5/0

Also under new business, the Committee discussed the recommendation of the Joint Land Use Board as to an amendment to the Code regarding sign variance fees by deleting Section 95-8.4L. The Administrator/Clerk will draft the Ordinance.

The Committee reviewed quotes and discussed replacing landscaping light fixtures at the Weatherby entrances and islands. The lowest quote was unresponsive to the entirety of scope. Responsive bidder was Northeast Mechanical in the amount of \$15,000. Committeewoman Santore noted Northeast Mechanical to be a reputable company. A brief discussion was held as to the Township's maintenance obligations in the Weatherby Development based upon the transfer of what is considered open space areas to the Township.

Motion was thereafter made by Committeeman Marino to authorize the quote of Northeast Mechanical in the amount of \$15,000. Committeeman Battisti seconded. All were in favor.

A request to approve waiving Construction Code fees for a permit necessary to accommodate a handicapped child was approved upon a motion by Committeewoman Santore, seconded by Committeeman Battisti and unanimously passed.

Motion was made by Deputy Mayor Carleton, seconded by Committeeman Battisti and unanimously passed to approve the following minutes:

February 20, 2018 Regular Meeting and Closed Session
March 5, 2018 Work Session and Closed Session

All were in favor.

Motion was made by Deputy Mayor Carleton, seconded by Committeeman Battisti and unanimously passed to approve the bills and purchase orders submitted by the finance office. All were in favor.

With no further business, motion was made by Committeeman Battisti and seconded by Deputy Mayor Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 9:06 p.m.

Respectfully submitted,
Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file.