

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 2, 2017**

The meeting was called to order by Administrator/Clerk Jane DiBella at 3:00 p.m. Mrs. DiBella welcomed everyone and wished them all a happy new year.

Mrs. DiBella made the following statement:

Adequate notice of this meeting, in accordance with the Open Public Meetings Act, was given by posting the Reorganization Meeting notice on the municipal bulletin board and township website, filing with the Clerk and delivery to the designated newspapers of Woolwich Township.

Mrs. DiBella led those present in the salute to the American Flag.

Mark Shoemaker, Esq. administered the Oath of Office to Committeeman-Elect Dan Battisti.

Roll Call: Battisti: PRESENT Carleton: PRESENT Rizzi: PRESENT
Schlump: PRESENT Schwager: PRESENT

Mrs. DiBella called for nominations for 2017 Mayor.

Committeeman Frank Rizzi nominated Alan Schwager. Committeeman Carleton seconded. There were no further nominations.

Resolution **Resolution R-2017-01 Resolution Appointing a Mayor for the Township of Woolwich for the Year 2017** was then moved by Committeeman Schlump and seconded by Committeeman Carleton naming Alan Schwager as Mayor.

Roll Call: Battisti: YES, Carleton: YES, Rizzi: YES, Schlump: YES, Schwager: ABSTAIN

The Oath of Office was administered to Mayor Schwager by Mark Shoemaker, Esq.

Mayor Schwager took his seat and called for nominations for 2017 Deputy Mayor.

Committeeman Carleton nominated Committeeman Frank Rizzi for the position of Deputy Mayor. Committeeman Schlump seconded. There were no further nominations.

Resolution **Resolution R-2017-02 Resolution Appointing a Deputy Mayor for the Township of Woolwich for the Year 2017** was then moved by Committeeman Carleton and seconded by Committeeman Schlump naming Frank Rizzi as Deputy Mayor.

Roll Call: Battisti: YES, Carleton: YES, Rizzi: ABSTAIN, Schlump: YES, Schwager: YES

The Oath of Office was administered to the Deputy Mayor by Gloucester County Freeholder Lyman Barnes

Mayor Schwager administered the Oath of Office to the following 2017 Line Officers of the Woolwich Fire Company:

Dave Valichka, Chief, William Ross Jr., Dep. Fire Chief, Edward Barber 3rd, Fire Captain #1, and Don Maul, Fire Engineer.

Mayor Schwager called for a motion to approve a consent agenda for resolutions **R-2017-03 through R-2017-31** with the exception of resolution R-2017-20. So moved Deputy Mayor Rizzi. Committeeman Carleton seconded.

Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES

Motion was then made by Committeeman Rizzi and seconded by Committeeman Carleton to approve the following resolutions:

- R-2017-03** Resolution Designating a Solicitor for the Township of Woolwich
- R-2017-04** Resolution Designating the Auditors for the Township of Woolwich
- R-2017-05** Resolution Designating Engineers for the Township of Woolwich
- R-2017-06** Resolution Designating the Prosecutor for the Township of Woolwich
- R-2017-07** Resolution Designating a Planning Consultant/COAH Planner for the Township of Woolwich
- R-2017-08** Resolution Designating Deputy Court Administrators for the Township of Woolwich
- R-2017-09** Resolution Appointing Members and Alternate Members to the Woolwich Township Joint Land Use Board
- R-2017-10** Resolution Designating Public Defender for the Township of Woolwich
- R-2017-11** Resolution Making Appointments to the Parks and Recreation Committee
- R-2017-12** Resolution Designating Dates for Regular Meetings of the Woolwich Township Committee for the Year 2017 and Directing the Township Clerk to Provide Notice Thereof Pursuant to the Open Public Meetings Act
- R-2017-13** Resolution Authorizing Cash Management Plan Within the Township of Woolwich and Designating Depositories for Funds of the Township of Woolwich
- R-2017-14** Resolution of the Township of Woolwich Making Appointments to Yearly Positions
- R-2017-15** Resolution Designating Newspapers Pursuant to the Open Public Meetings Act
- R-2017-16** Resolution Authorizing Petty Cash Fund for Use by the Township Clerk, Construction Code Office and Police Department
- R-2017-17** Resolution Authorizing Change Fund for Use in the Office of the Clerk for the Issuance of Dog Licenses
- R-2017-18** Resolution Fixing Interest Rate on Delinquent Taxes
- R-2017-19** Resolution Appointing Risk Management Consultant for Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund
- R-2017-21** Resolution Making Appointments to the Woolwich Township Business Development Advisory Committee
- R-2017-22** Resolution Making Appointments to the Swedesboro/Woolwich Joint Environmental Commission
- R-2017-23** Resolution of the Township of Woolwich Appointing the Public Agency Compliance Officer for the Township of Woolwich for the Year 2017
- R-2017-24** Resolution Appointing Conflict Engineers
- R-2017-25** Resolution Appointing Conflict Solicitor

- R-2017-26** Resolution Appointing Fund Commissioner and Alternate Fund Commissioner to Represent the Township of Woolwich in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund
- R-2017-27** Resolution Awarding Professional Services Appointment-Labor Attorney
- R-2017-28** Resolution Authorizing a Professional Services Contract for Special Counsel (COAH Matters)
- R-2017-29** Resolution Authorizing Professional Services Appointment for Bond Counsel
- R-2017-30** Resolution Making a Professional Appointment–Financial Advisor
- R-2017-31** Resolution Adopting a Temporary Budget for Year 2017-NJSA 40A:4-19
- Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to open the meeting to public comment. All were in favor.

Hearing no public comment, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to close the public portion. All were in favor.

Mayor Schwager noted that it is a privilege for him to serve a second year as Woolwich Township Mayor. He said that it is easier to do his job when there are fellow Committeepersons, employees and professionals who care about the township and do the best that they can. He also thanked his wife for her support and for allowing him to continue in the position.

Deputy Mayor Rizzi thanked those present for coming out and said he appreciates the support. He noted that he is looking forward to his second year as Deputy Mayor, and he thanked his wife and family for their support.

Committeeman Schlump said that this will be his second year on the Committee and that he enjoys the position and has enjoyed seeing how the town works. He added that the employees are top notch.

Committeeman Carleton congratulated Mayor Schwager and Deputy Mayor Rizzi and welcomed Committeeman Battisti aboard and said that he knows he will do a terrific job. He stated that it is an honor and a privilege to serve beside the other four members of Committee, wished all a happy new year and thank you.

Committeeman Battisti thanked his supporters for electing him to such a coveted position, noting that it is an honor. He promised to do his best for the Township and that he looks forward to working with the sitting Committee.

With no further business, the 2017 reorganization meeting of the Woolwich Township Committee was adjourned upon a motion by Deputy Mayor Rizzi and seconded by Committeeman Carleton. All were in favor.

The meeting adjourned at 3:17 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file