

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
WORK SESSION MEETING
JUNE 5, 2017**

The meeting was called to order by Mayor Alan Schwager at 7:01 p.m. with the following statement:

The June 5, 2017 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Carleton: PRESENT Schlump: PRESENT
Rizzi: PRESENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to open the meeting to public comment. All were in favor.

Hearing none, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to close the public portion. All were in favor.

Mayor Schwager read the following Ordinance by title only upon first reading:

2017-11 Refunding Bond Ordinance of the Township of Woolwich, in the County of Gloucester, State of New Jersey (the "Township") Providing for (i) The Refunding of Certain Outstanding Woolwich Township Guaranteed Lease Revenue Bonds (Woolwich Township Municipal Building Project) Series 2007 of the Gloucester County Improvement Authority Dated August 22, 2007 to Provide Savings and to Purchase the Project Financed with said Bonds, and (ii) Authorizing the Issuance of not to Exceed \$8,750,000 Aggregate Principal Amount of General Obligation Refunding Bonds of the Township to Effect Such Refunding and Purchase and Appropriating the Proceeds Therefor

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to introduce the Bond Ordinance.

Roll Call: Battisti: YES, Carlton: YES, Schlump: YES, Rizzi: YES, Schwager: YES

Mayor Schwager requested that resolution **R-2017-130 Resolution of the Township of Woolwich Authorizing Settlement of Disciplinary Action** remain tabled.

Deputy Mayor Rizzi moved to approve a consent agenda for resolutions R-2017-142 through and including R-2017-159. Committeeman Carleton seconded.

Mayor Schwager requested that resolution **R-2017-142 Resolution Authorizing the Issuance of Peddlers License-Popsy Pop LLC** be removed from the consent agenda.

Deputy Mayor Rizzi amended his prior motion to approve a consent agenda for resolutions R-2017-142 through and including R-2017-159 removing R-2017-142. All were in favor.

Motion was then made by Deputy Mayor Rizzi to adopt resolutions R-2017-143 through and including R-2017-159. All were in favor.

R-2017-143 Resolution Authorizing Release of Escrow-Kline Construction Co., Inc.

R-2017-144 Resolution Authorizing Issuance of Street Opening Permit to S. Jersey Gas-21 Nocentino Drive

R-2017-145 Resolution Authorizing Hiring of Summer Help-DPW

R-2017-146 Resolution Authorizing Hiring of PT Seasonal Janitorial Staff-Locke Avenue Park

R-2017-147 Resolution Authorizing Reimbursement of Municipal Services-Solid Waste/Recycle

R-2017-148 Resolution of the Township of Woolwich Authorizing a Termination of Right of Way Agreement Between the Township of Woolwich and Woolwich Investors, LLC

R-2017-149 Resolution Authorizing Award of Quote to Eaise Design and Landscaping-Weatherby Entrances

R-2017-150 Resolution Authorizing PT Clerical Assistant for Woolwich Joint Municipal Court

R-2017-151 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit Application for Draw Raffle on Behalf of Swedesboro-Woolwich Little Theater

R-2017-152 Resolution Authorizing Placement of Municipal Liens on Various Properties within the Township of Woolwich

R-2017-153 Resolution Authorizing Change Order #1 on High Hill Trails Parking Lot Improvement Contract

R-2017-154 Resolution Authorizing Renewal of Plenary Retail Distribution Liquor License #0824-44-004-002 to JSSB, Inc.

R-2017-155 Resolution of the Township of Woolwich to Update Its Complete Streets Policy

R-2017-156 Resolution Authorizing the Tax Collector to Refund Recording Fee of a Tax Certificate

R-2017-157 Resolution Authorizing the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 of the Public Laws of 1997

R-2017-158 Resolution of the Township of Woolwich Authorizing the Quote of Central Jersey Tractor, LLC for a Utility Vehicle to be Used for Maintenance of the Park and Municipally Owned Properties

R-2017-159 Resolution Rescinding Cancellation of 3rd and 4th Quarter Taxes as Previously Authorized

Motion was made by Committeeman Carleton and seconded by Deputy Mayor Rizzi to approve resolution **R-2017-142 Resolution Authorizing the Issuance of Peddlers License-Popsy Pop LLC.**

Deputy Mayor Rizzi then requested an amendment to the resolution to add language excluding the vendor from the township's park facilities. Committeeman Carleton seconded. All were in favor.

Motion was then made by Deputy Mayor Rizzi to approve resolution R-2017-142 as amended. Committeeman Carleton seconded. All were in favor.

The Administrator/Clerk's report was provided as self explanatory. There were no questions from the Committee.

Under new business, the Committee discussed drainage issues within the Meadow Woods and Spring Hill Drive developments.

Mr. Blake explained that after resident complaints regarding non-functioning swales, a representative of NJDEP visited the Township after investigating the sites and advised that the Township holds easements on said swales.

Mr. Blake noted that the Township Engineer has visited both sites and provided cost estimates to perform repairs. He noted that the DEP is requesting the Township add these swales to its Storm Water Management tasks and to further have its engineer provide an assessment of the property at 158 Kirschling Drive.

Mayor Schwager asked the Solicitor if the Township Easement is to allow the Township access for maintenance and/or repairs when needed, or if the easement means the Township has the obligation to make repairs.

Solicitor Shoemaker replied that most easements give the right to access a given area to conduct repairs, but that it also depends upon the terms of the easement. He noted that the Township should see if any obligation is there.

Mayor Schwager agreed and said that the Township should find out if it has an obligation prior to committing to make repairs. Committeeman Carleton agreed.

Mayor Schwager requested that the easements be sent to the solicitor for review.

The Committee then reviewed and discussed the bids submitted for the Palladino environmental remedial bid results. Solicitor Shoemaker advised that of the two low bids, one was unclear as to substance and the other failed to include the statutorily mandated requirement of submission of a corporate ownership statement. Going to the next highest bidder would result in a jump in cost from \$75,000 to \$115,000. Based upon these findings, the Solicitor recommended that all bids be rejected and the project be re-bid.

Mayor Schwager agreed with the Solicitor.

Committeeman Battisti questioned how the bidders would be advised and the Clerk responded as to process of communication.

Mayor Schwager further noted that GEI be advised that the re-bid would be at no additional cost.

Motion was then made by Deputy Mayor Rizzi and seconded Committeeman Battisti to reject all bids based on the advice of the Solicitor. All were in favor.

Under old business, Mayor Schwager asked Committeeman Schlump what data he has in regards to instituting the four way stop intersection at Nocentino and Licciardello as follow up from the meeting of May 19th.

Committeeman Schlump noted that he consulted with the Director of Public Works and discussed ways to prevent anything unsafe from happening. It was determined that the Township could erect stop ahead signs to advise the residents of the new intersection pattern, and painting of stop bars.

Mayor Schwager asked if Committeeman Schlump had sought a quote for rumble strips and was told that he had not. Committeeman Schlump added that he did get a cost of \$250.00 for an electronic sign for one month.

Mayor Schwager stated that he does not see the need for stop ahead signage. Deputy Mayor Rizzi agreed.

It was decided to just have the stop signs installed and do away with early warning devices.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve resolution **R-2017-160 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:30 p.m. for the purpose of discussing contractual matters: PILOT Agreement.

The regular meeting resumed at 7:47 p.m.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve the bills and P.O.'s as presented by the finance office, subject to the final approval of the Mayor. All were in favor.

With no further business, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file