

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
MAY 15, 2017**

The meeting was called to order at 7:02 p.m. by Mayor Alan Schwager, who made the following statement:

The May 15, 2017 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Carleton: PRESENT Schlump: PRESENT  
Rizzi: PRESENT Schwager: PFRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Carleton, seconded by Committeeman Battisti and unanimously passed to open the meeting to public comment.

Joe Curiale of 134 Holly Drive stated that he has been a resident of the Township for 17 years. He addressed the Committee regarding a drainage pipe repair project on his property and neighboring property that the Township contracted. He stated that his yard was left in disrepair and after calls and e-mails to the township, and being told that the situation would be monitored, he hired a contractor to grade, sod and re-landscape his property. He asked the Committee to refund him cost in the amount of over \$1,600.00.

Hearing no further public comment, Mayor Schwager requested a motion to close the public portion. So moved Deputy Mayor Rizzi. Committeeman Carleton seconded. All were in favor.

Mayor Schwager read Ordinance **2017-9 An Ordinance of the Township of Woolwich Establishing Salary Ranges for Certain Officials and Employees of the Township of Woolwich in the County of Gloucester for the Year 2017** by title only upon second reading.

Motion to open public hearing: Carleton Second: Battisti All in favor

No public comment

Motion to close public hearing: Rizzi Second: Carleton All in favor

Motion to adopt: Carleton Second: Battisti

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

Mayor Schwager backed up to the monthly reports, asking for a motion on the following:

Month of April

Tax Collector: \$3,078,153.47 remitted

Municipal Court: \$10,557.99/Woolwich \$125.00/Swedeseboro

Police: Monthly Activity

Woolwich Fire Company Monthly Report

DOCD Report: Monthly Report

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to accept the reports. All were in favor.

Mayor Schwager read the following Ordinance **2017-10 Ordinance of the Township of Woolwich Amending Chapter 182 of the Woolwich Township Code Entitled "Vehicles and Traffic" to Make the Intersections of Licciardello Drive and Nocentino Drive a Four Way Stop Intersection** by title only upon second reading.

Motion to open public hearing: Carleton                      Second: Battisti

No public comment

Motion to close the public hearing: Rizzi                      Second: Carleton

Motion to adopt: Battisti                      Second: Carleton

Committeeman Schlump asked what safeguard methods will be enacted to advise residents of the coming change to traffic patterns prior to erecting the stop signs. Mayor Schwager requested that Committeeman Schlump investigate options and pricing for such measures. Committeeman Schlump agreed.

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

Deputy Mayor Rizzi moved to approve a consent agenda for resolutions R-2017-129 through and including R-2017-140 as follows:

**R-2017-129 Resolution Authorizing the Issuance of a Peddlers License/Allied Construction**

**R-2017-130 Resolution of the Township of Woolwich Authorizing Settlement of Disciplinary Action**

**R-2017-131 Resolution Making an Appointment to the Position of Emergency Management Coordinator within the Township of Woolwich**

**R-2017-132 Approving Performance Bond-Four Seasons, Phase 3, Section 1**

**R-2017-133 Resolution Authorizing Cancellation of Various Improvement Authorization Balances**

**R-2017-134 Resolution of the Township of Woolwich Making Elevations Within the Woolwich Township Police Department**

**R-2017-135 Resolution Authorizing Street Opening Permit-45 Nocentino Drive**

**R-2017-136 Resolution of the Township of Woolwich Authorizing Quote of Eaise Design and Landscaping for Landscaping Maintenance**

**R-2017-137 Resolution Authorizing Hiring of Summer Help-DPW**

**R-2017-138 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit Application for Bingo License on Behalf of Four Seasons at Weatherby Games Assn.**

**R-2017-139 Resolution Making Appointments to S/W Parks and Recreation**

**R-2017-140 Vacation of Streets/Chestnut Ridge**

Mayor Schwager noted that he would like to pull Resolutions R-2017-130 and R-2017-140. Committeeman Schlump added R-2017-139.

Deputy Mayor Rizzi amended his motion for a consent agenda removing R-2017-130, R-2017-140 and R-2017-139 from the consent agenda. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to approve Resolution R-2017-129 through R-2017-140 with the exception of R-2017-130, R-2017-139 and R-2017-140. All were in favor. Committeeman Schlump abstained from R-2017-132 and R-2017-138

Mayor Schwager removed Resolution **R-2017-139** from the table and requested a motion. Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton.

Committeeman Schlump then noted his concern of what is happening in the Parks and Recreation Committee causing the recent resignations from membership. He also noted that there is nothing in the Township Code that establishes the Parks and Recreation Committee. He questioned why this is and what can be done to move the Committee forward.

Mayor Schwager asked what the specific concerns are. Committeeman Schlump asked if there is a specific reason that members are resigning from the Committee, stating that he was not copied on the resignation e-mails.

Deputy Mayor Rizzi replied that the resignations were due to lives changing, noting that members are volunteers and therefore do not have to put in time.

Solicitor Shoemaker replied as to the Committee not being established by Ordinance. He stated that the Committee is a body of volunteers, with no power, no taxing authority and a joint entity with the Borough of Swedesboro. He noted that the Borough does not have Parks and Recreation Committee codified also. He added that Bylaws exist and are in the process of being amended. He also stated that the Committee does not necessarily have to be established by Ordinance, and that he does not see a problem from a legal standpoint.

Mayor Schwager called for a vote on R-2017-139. All were in favor.

Resolution **R-2017-140** remained tabled.

The report of the Administrator/Clerk and Township Engineer were presented. There were no questions.

Mayor Schwager requested the following liaison reports:

**Deputy Mayor Rizzi:**

JLUB; Lake Park Cemetery received a site plan/bulk variance approval. Finance; State approved 2017 municipal budget with 0% increase. 2016 Audit is expected to be completed in June per statute. Looking to refinance GCIA bonds which will save \$60,000 per year. A resolution of approval will be on the next meeting agenda. Open Space Ag.; No update. Parks and Recreation; Successful Fun Day on May 6<sup>th</sup>. Parks and

Recreation Committee had two members resign, but were fortunate to have energetic volunteers to fill the vacancies. Fire/EMS: Number of calls for month of April were at a 67/33 split between municipalities.

**Committeeman Battisti:** S/W School District; Trail opening and winners of trail naming contest took place on April 29<sup>th</sup>. Many residents are happy with the direction the Township is taking. BDAC; No update. Shade Tree Commission; No update. Environmental Commission; Community Garden is well under way and thriving. Beginning to plan annual kayak events. Green Team: No update.

**Committeeman Carleton:** KRHS; No update BDAC; Potential sponsor for Shop Local cards has been found in Spirit Chrysler. Gratitude for their willingness. Will meet next week and begin to coordinate message to the businesses to solicit interest in the program. Christmas Parade; No update

**Committeeman Schlump:** Streets and Roads; Work being done on roads, basins and roadside mowing. Guardrail maintenance to follow. Buildings and Grounds; Beds have been mulched. Storm water report in due May 2<sup>nd</sup>. Trash/Recycling: Report was shared.

**Mayor Schwager:** Construction and Zoning Code Enforcement; 150 permits issued month of April; 2 new home permits. 411 zoning permits YTD. Out of 192 houses foreclosed, 111 are complaint with the code. The program is well worth it. TDR Task Force; Final TDR transaction is complete. 880 total acres were deed restricted through TDR, therefore preventing additional residential growth. Good partnership with the state. Police; Officer Stranahan was awarded a life saving award a few weeks ago for his efforts to prevent a suicide. Bike patrols are operational. Municipal Court: Increase in cases.

Under old business, Mr. Blake requested authority to reach out to the Planner to work with the model resolution language regarding the Complete Streets Program. He suggested that the Committee and Solicitor review the model resolution and provide comment.

Mayor Schwager agreed and instructed the Committee to review prior to the next meeting.

Mr. Blake added that the goal is to add this program onto the Township's Sustainable Jersey Program points towards certification.

Committeeman Battisi noted the hard work of Mr. Blake.

Under new business, discussion ensued with the Administrator/Clerk regarding the request of the GSA to solicit comments as to historical signage commemorating the PH58 Nike Missile Site. Discussion following regarding size and potential location for the plaque.

Mayor Schwager suggested the plaque be near the 9-11 Memorial. Discussion ensued regarding weather resistance and whether a pedestal would be included.

Mrs. DiBella will reach back out to have those questions answered.

Also under new business, Mayor Schwager noted the need to re-landscape the Township's open space areas at the entrances to Lexington Hill, Poplar Point and Westbrook. He noted that the public works department works hard, but is over burdened with upkeep. He suggested that the Township contract the cost through open space funds.

It was noted that Eaise Landscaping provided a quote in the amount of \$5,965.00 to conduct said work.

Motion was then made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to accept the quote from Eaise Landscaping to perform the work in the referenced locations. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to approve resolution **R-2017-141 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:59 p.m. for the purpose of discussing Potential Litigation: Woolwich Fire House UST and Litigation: Craig v Woolwich Twp.

The regular meeting resumed at 8:26 p.m. at which time motion was made by Committeeman Battisti and seconded by Deputy Mayor Rizzi to approve the following minutes:

April 17, 2017 Regular and Closed Session  
May 1, 2017 Work Session and Closed Session

All were in favor.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Rizzi to approve the bills and Purchase Orders pending the final review of the Mayor. All were in favor.

Hearing no further business, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Battisti to adjourn the meeting. All were in favor.

The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file.