

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
WORK SESSION MEETING  
MARCH 6, 2017**

The meeting was called to order by Mayor Alan Schwager at 7:02 p.m. with the following statement:

The March 6, 2017 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Carleton: PRESENT Schlump: PRESENT  
Rizzi: PRESENT Schwager: PRESENT

Also [present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Battisti and seconded by Deputy Mayor Rizzi to approve resolution **R-2017-67 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department to the Position of Sergeant** naming Jesse Thorn. All were in favor.

Mayor Schwager delivered the Oath of Office to Sgt. Thorn.

Sgt. Thorn thanked the Committee, Chief, Captain and his family and friends for their support and said that he is looking forward to working in this capacity.

Chief Jaramillo said that he is looking forward to Sgt. Thorn's growth in the Department.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to open the meeting to public comment. All were in favor.

Josh Matthias approached the Committee and presented his Eagle Scout Project to orienteering (navigation) course within the proposed nature trail system on township owned land, to include marker spots of interest.

Deputy Mayor Rizzi said that it is a great project and one that is needed. He noted that the trails are not fully established yet. He added that once the map is created, that copies be provided to emergency services.

Mayor Schwager added that it is an interesting project. He asked Mr. Matthias to work with Mr. Blake, and to ensure that he leaves something that can be continued over time as more trails are established.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Schlump to authorize Mr. Matthias's Eagle Scout Project subject to oversight and coordination with the Director of Community Development.

Sharon Dupper, of Township Line Road advised the Committee that she has picked up trash along Township Line Road for over ten years. She blamed the high volume of litter on Logan Township collection trucks that allow collected trash to blow from their vehicles. She advised that she has discussed this issue with Mark Fruits and that he contacted Logan Township. A message has also been left with Logan Mayor Minor, but no reply was received. She asked what the Township can do to assist, and also asked for ideas on how to get large amounts of trash picked up so that she does not have to carry it.

Mayor Schwager thanked Mrs. Dupper for her efforts and asked if there is a particular time the trucks go through. She replied it is in the a.m. every Wed. The Mayor said that he will speak with Mr. Fruits and have him contact Logan Twp. to see what we can do to assist.

Hearing no further comment, the public portion closed upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Carleton and unanimously passed.

Mayor Schwager read the following Ordinances by title only upon second reading:

**2017-01 An Ordinance Granting Renewed Consent and Permission to South Jersey Gas Company to Use the Public Streets to Furnish Gas for Light, Heat and Power in the Township of Woolwich**

Open public hearing: Carleton Second: Rizzi All in favor

No comment

Close public hearing: Rizzi Second: Carleton All in favor

Motion to adopt: Carleton Second: Rizzi

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi; YES, Schwager: YES**

**2017-02 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Adopting a Redevelopment Plan for Block 5, Lots 11.01 and 16 Pursuant to N.J.S.A. 40A:12A-1 Et Seq.**

Open public hearing: Carleton Second: Schlump All in favor

No comment

Close public hearing: Rizzi Second: Carleton All in favor

Motion to adopt: Rizzi Second: Carleton

Committeeman Schlump inquired how this would affect use of the site for private activity and if the Township can lose its Right-of-Way in a redevelopment zone. Mayor Schwager replied that he does not think so. Solicitor Shoemaker said that if the ROW is a recorded easement, then it cannot be lost due to redevelopment and that this redevelopment gives flexibility over zoning.

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi; YES, Schwager: YES**

**2017-03 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Adopting a Redevelopment Plan for Block 14, Lots 2 and 4 Pursuant to N.J.S.A. 40A:12A-1 Et Seq.**

Open public hearing: Carleton Second: Battisti All in favor

No comment

Close public hearing: Rizzi Second: Carleton All in favor

Motion to adopt: Carleton Second: Rizzi

Committeeman Schlump raised the issue that the Committee raised questions regarding the rear Nike Base parcel last summer that have not been answered, and asked if the Committee could vote without resolve to the questions. Solicitor Shoemaker said that the Committee had discussed potentially deeding the rear property back to the Fed. Government, but that declaring the area a redevelopment zone has

no bearing on that question, but simply allows for the ability to enter into pilot programs, etc. if needed. Mayor Schwager said that he is comfortable moving forward with adoption of the ordinance.

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

**2017-04 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)**

Open public hearing: Rizzi                      Second: Carleton                      All in favor

No comment

Close public hearing: Rizzi                      Second: Schlump                      All in favor

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve a consent agenda for resolutions R-2017-68 through R-2017-81.

Mayor Schwager asked that resolution R-2017-80 be pulled from the consent agenda.

Deputy Mayor Rizzi then amended his prior motion to approve a consent agenda for resolutions: R-2017-68 through R-2017-81 excluding R-2017-80. Committeeman Carleton seconded.

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to adopt resolutions R-2017-68 through R-2017-81 with the exception of R-2017-80. All were in favor.

**R-2017-68 Resolution Authorizing Lease of Locke Ave. Park Concession Services**

**R-2017-69 Resolution Authorizing Refund of UCC Permit Fees**

**R-2017-70 Resolution Authorizing Proposal for Survey of Block 41, Lots 7.01-7.23**

**R-2017-71 Resolution Authorizing Quote for Title Work Block 41, Lots 7.01-7.23**

**R-2017-72 Resolution Authorizing the Issuance of a Peddlers License-Power Home Remodeling Group**

**R-2017-73 Resolution Authorizing Cancellation of Tax Interest**

**R-2017-74 Resolution Authorizing Budget Appropriation Transfers During the First Three Months of the Succeeding Year for the Township of Woolwich, County of Gloucester, State of New Jersey**

**R-2017-75 2017 Emergency Temp Budget NJSA 40A:4-20**

**R-2017-76 Resolution Authorizing Hiring of Substitute Crossing Guard**

**R-2017-77 Resolution Authorizing Cancellation of Taxes Due to Exempt Status**

**R-2017-78 Resolution Authorizing Totally Disabled Veteran Deduction**

**R-2017-79 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**

## **R-2017-81 Resolution Authorizing the Issuance of Street Opening Permits to S. Jersey Gas**

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to approve resolution **R-2017-80 Resolution of the Township of Woolwich Authorizing the Entering into of a Developers Agreement Between the Township of Woolwich and ARV Realty LLC and Therefore Authorizing the Execution of Said Agreement by the Township of Woolwich.**

Mayor Schwager advised that when the Land Use Board approved the ARV General Development Plan in 2011, the Board did not want to preclude residents of Four Seasons from weighing in on any decisions that tie both developments together. Therefore, revised language has been added to the Agreement in this regard. Committeeman Schlump thanked Mayor Schwager for that consideration. All were in favor.

The Administrator presented her report, noting a few minor clarifications to the report.

Deputy Mayor Rizzi asked the process of advertising for the replacement of the Deputy Municipal Court Administrator. Mrs. DiBella replied.

There were no further questions from the Committee.

The Committee discussed a draft ordinance amending the Business Development Advisory Committee name, purpose of requirements. Committeeman Carleton explained the changes, including deleting previous requirement for membership of five year state residency.

Mayor Schwager stated that he is in agreement with the proposed changes and suggested introduction of the Ordinance at the next meeting.

The Committee then discussed amendments to the Township's subdivision ordinance to require developers to provide a plan of the proposed development including lots and street names to the S/W and Kingsway School Districts prior to signing off on plans. He advised that the Ordinance should be ready for introduction at the next meeting.

Mayor Schwager then advised the Committee of a letter received from Kingsway Superintendent Jim Lavender stating that due to proposed budget costs resulting from flat state funding, the district is asking to retain the School resource Officer, but that the cost be borne by the township.

The Mayor stated that he plans to contact the other district municipality's to ask for cost share and that he will report back to the Committee at their next meeting.

There was no old business.

Under new business, the Committee accepted the resignation of Deputy Joint Municipal Court Administrator Maria Tiver, wishing her well.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to approve the bills and purchase orders presented by the finance officer, pending the Mayor's final approval. All were in favor.

With no further business, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 7:52 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file