

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
NOVEMBER 20, 2017**

The meeting was called to order at 7:01 p.m. y Mayor Schwager who made the following statement:

The November 20, 2017 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Carleton: PRESENT Schlump: PRESENT  
Rizzi: PRESENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community development Matt Blake, and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to open the meeting to public comment. All were in favor.

Hearing no public comment, the public portion closed upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Carleton and unanimously passed.

The following reports were approved for the month of October upon a motion by Committeeman Battisti, seconded by Committeeman Carleton and unanimously passed.

|                         |   |
|-------------------------|---|
| Tax Collector:          | \$3,185,256.62 remitted                   |
| Municipal Court:        | \$15,413.73/Woolwich \$155.50/Swedeseboro |
| Police:                 | Monthly Activity                          |
| DOCD Report:            | Monthly Report                            |
| Woolwich Fire Company   | Monthly Report                            |
| Engineer's Report:      | Monthly Report                            |
| Administrator's Report: | Bi-Monthly Report                         |

Mark Fruits, Trash/Recycling Coordinator presented a re-cap of the "Curb My Clutter" Program previously discussed at the 11-6 meeting of the Township Committee, and introduced Mr. Bob Anderson from the Curb My Clutter program.

Mr. Anderson provided a brief overview of the program for the collection of e-waste and textiles. He noted that only 15% of textiles are donated with the remaining 85% ending up in landfills. He added that the company would like to enlist Woolwich as a pilot program, noting that community engagement and demographics would work well.

Committeeman Schlump referred to a proposed Agreement asking for a definition of collectables and was told e-waste and textiles.

Mayor Schwager asked why a photo of the collection materials would need to be provided to the company, and Mr. Anderson replied that the company has no idea what is in the bags, and a picture provides transparency. He added that no materials would be refused, and said that residents could be eligible for rewards if a photo is included.

Committeeman Battisti noted the benefit of reducing tonnage fees.

Mayor Schwager questioned outreach to the community. Mr. Anderson suggested that outreach be through local organizations, groups, schools along with social media and newsletters.

The Mayor asked the Solicitor if he has had the chance to review the proposed agreement. Solicitor Shoemaker replied that any action to approve the program would be subject to his review.

Mr. Anderson noted the cost for collection, and that the residents should be made aware of their options. He added that there would be a hyper link on the website to make payment to the program.

Mayor Schwager said that he feels the program would be valuable to the residents and township.

Motion was then made by Committeeman Schlump to approve the Pilot Program with Curb My Clutter upon the Solicitors review and approval of the Agreement. Committeeman Battisti seconded. All were in favor.

Mr. Anderson suggested that advertisements go out in mid-December in anticipation of a January 1 start up.

Mayor Schwager read the following Ordinance by title only upon second reading:

**2017-18 An Ordinance of the Township of Woolwich Amending the Submission Checklist for Use Within the Woolwich Township Joint Land Use Board**

|                               |                  |              |
|-------------------------------|------------------|--------------|
| Open public hearing: Battisti | Second: Carleton | All in favor |
| No public comment             |                  |              |
| Close public hearing: Rizzi   | Second: Carleton | All in favor |
| Motion to adopt: Battisti     | Second: Carleton |              |

Deputy Mayor Rizzi moved to approve a consent agenda for resolutions **R-2017-272** through and including **R-2017-276**. All were in favor.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Battisti to adopt resolutions **R-2017-272** through and including **R-2017-276**. All were in favor.

**R-2017-272 Resolution Authorizing Street Opening Permit to S. Jersey Gas-222 Inverness Drive**

**R-2017-273 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey Authorizing Participation in the Governor's Council on Alcoholism and Drug Abuse-Fiscal Grant Cycle July 2014-June 2019**

**R-2017-274 Resolution of the Township of Woolwich Authorizing the Issuance of a Peddler's License/Vivint Solar**

**R-2017-275 Resolution of the Township of Woolwich, County of Gloucester, State of New Jersey  
Authorizing a Person to Person and Place to Place Transfer of Plenary Retail Consumption License  
#0824-33-003-001**

**R-2017-276 Resolution Authorizing Budget Appropriation Transfers During the Last two Months of the  
Fiscal Year for the Township of Woolwich, County of Gloucester, State of New Jersey**

The following liaison reports were provided:

- Deputy Mayor Rizzi:** JLUB; No report. Finance; No report. Open Space Ag.; No report. Parks and Recreation; No report. Fire/EMS: Noted 43 calls month of October.
- Committeeman Battisti:** S/W School District; No report. BDAC; Shade Tree Commission; No report. Environmental Commission; Noted another successful year in the Community Garden, with acknowledgement provided to Committeeman Schlump for his hard work. Work continues on the kayak launch on Glen Echo Avenue. The DOCD is looking to create a new trail spur. Green Team: Noted Edie Dondaro selected as Chair of the Green Team, and further noted the award of Bronze Certification in the Sustainable Jersey Program.
- Committeeman Carleton:** KRHS; No report. BDAC; Conducted a very successful business appreciation event which was attended by 18-20 business owners. Thank you was given to DiBella Winery and David and Sons for their assistance that evening, as well as to Matt Blake for his time and effort. The Committee will meet again on 11-29. Christmas Parade: Parade, Holiday Village and Tree lighting scheduled for 12-2.
- Committeeman Schlump:** Streets and Roads ; Work continues with road and basin maintenance and repairs. P/W is prepping snow removal equipment. Sports fields are being readied for the winter season. Buildings and Grounds; Mowing continues and storm sewer inlet was repaired at the municipal building. New employee is working out well and safety training continues. Trash/Recycling: Will provide reports when received.
- Mayor Schwager:** Construction and Zoning Code Enforcement; Provided permit numbers to date which include 6 new housing starts. 181 vacant properties with 100 in compliance. TDR Task Force; No report. Police; PBA Negotiations have been concluded and will now go to atty. review in hopes to adopt in December. Municipal Court: No report.

There was no old or new business.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to approve the minutes of the October 16, 2017 Regular Meeting and the November 6, 2017 Work Session Meeting. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to approve the bills and purchase orders pending the Mayor's final review. All were in favor.

Having no further business, the meeting was adjourned upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Battisti and unanimously passed.

The meeting adjourned at 7:29 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file