

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
JANUARY 17, 2017**

The meeting was called to order by Mayor Alan Schwager at 7:01 p.m. Mayor Schwager made the following statement:

The January 17, 2017 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Carleton: PRESENT Schlump: PRESENT  
Rizzi: PRESENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Mayor Schwager presented the Woolwich Police Department with a \$2,000 donation from Rode's Fireside. He explained that the local restaurant held a customer appreciation event to celebrate its 25<sup>th</sup> Anniversary, and asked guests to make donations towards the department. The Rode family added funds to bring the donation up to \$2,000.

Chief Jaramillo accepted the check with gratitude and said that the money will be used towards the purchase of protective safety equipment.

Mayor Schwager then noted that on January 10<sup>th</sup>, the Committee conducted interviews of three qualified Woolwich Police Sergeants for the position of Lieutenant. He noted that the decision was difficult, and said that all three candidates should be proud of their accomplishments.

The Mayor then asked for a motion on resolution **R-2017-33 Resolution Making an Elevation to the Position of Police Lt. within the Woolwich Township Police Department.**

Deputy Mayor Rizzi moved to approve the resolution naming Sgt. Peter Massing Jr. to the position of Lieutenant. Committeeman Carleton seconded.

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

Mayor Schwager administered the Oath of Office to Lt. Massing.

Lt. Massing thanked the Mayor and Committee, Chief and Captain for their support, and also thanked Sgt. Anthony Verrilli and Sgt. Joe Rieger for their professionalism throughout the application and interview process.

Chief Jaramillo noted that Lt. Massing will be pinned by his wife when the Committee next meets on February 6<sup>th</sup>.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to open the meeting to public comment. All were in favor.

Dave Valichka, Chief of the Woolwich Fire Company who resides at 511 Lakeview Drive, Swedesboro advised the Committee that the Company will be conducting a campaign to update the 911 house numbers within the Township and Borough of Swedesboro. Brief discussion was held regarding notification to residents regarding the campaign.

With no further public comment, the public portion closed upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Carleton and unanimously passed.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the following reports as submitted for the month of December:

Tax Collector:	\$431,490.01 remitted
Municipal Court:	\$10,715.77/Woolwich \$10.00/Swedesboro
Police:	Monthly Activity
Woolwich Fire Company	Monthly Report
DOCD Report:	Monthly Report

**All were in favor.**

Deputy Mayor Rizzi moved to conduct a consent agenda for resolutions **R-2017-34 through and including R-2017-48**. Committeeman Carleton seconded.

Committeeman Schlump asked that resolution **R-2017-37** be held from the consent agenda.

The prior motion was then amended to remove **R-2017-37** from the consent agenda, upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Carleton and unanimously passed.

Motion was then made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve resolutions **R-2017-34** through and including **R-2017-48** with the exception of **R-2017-37**. All were in favor.

**R-2017-34 Resolution of the Woolwich Township Committee Authorizing the Retention of Judge L. Anthony Gibson, Esq. as Hearing Officer in Personnel Matter**

**R-2017-35 Resolution Establishing Change Fund in the Finance Department**

**R-2017-36 Resolution Endorsing National Restoration and Directing the Fire Chief to Contact Gloucester County Dispatch and Request National Restoration to Handle Woolwich Township Fire Restoration Services**

**R-2017-38 Woolwich Township 2016 Tonnage Grant Application Resolution**

**R-2017-39 Resolution Authorizing Purchase of Vehicle for Public Works Department**

**R-2017-40 Resolution of the Township of Woolwich Authorizing a Shared Service Agreement Between the Township of Woolwich and the County of Gloucester Regarding the Use of Certain Stage Units for Special Events**

**R-2017-41 2017 Emergency Temporary Budget NJSA 40A:4-20**

**R-2017-42 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**

**R-2017-43 Resolution Authorizing Taxes to be Cancelled, Parcels Belonging to the Township of Woolwich, County of Gloucester**

**R-2017-44 Resolution Authorizing the Woolwich Township Joint Land Use Board to Make Investigation and Hold Public Hearings to Determine Whether Certain Areas are in Need of Redevelopment as Defined in Chapter 79 of the Laws of 1992 of New Jersey N.J.S.A. 40:12-1 Et. Seq.**

**R-2017-45 Resolution Authorizing Release of Maintenance Bond-Ample Storage-Block 14, Lots 14 & 15**

**R-2017-46 Resolution Authorizing the Township Engineer to Prepare and Submit an Application Under the FY2017 State NJDOT State Aid Grant Program-Russell Mill/Cloverdale Road**

**R-2017-47 Resolution Authorizing the Township Engineer to Prepare and Submit an Application Under the FY2017 State NJDOT State Aid Grant Program-Back Creek Road**

**R-2017-48 Resolution Authorizing the Township Engineer to Prepare and Submit an Application Under the FY2017 State NJDOT State Aid Grant Program-Russell Mill Road**

Motion was then made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve resolution **R-2017-37 Resolution Making Committee Liaison Appointments**. All were in favor. Schlump opposed.

The Administrator presented her report as self explanatory. She asked for the Committee's consent to allow her to draft a letter to County Tax Assessment inquiring as to the non-taxable status of the Inspira buildings, when other county medical facilities are being taxed. Discussion ensued.

The Committee was in support of outreach to the County in this regard.

The Engineers report was noted. There were no questions from the Committee.

Mayor Schwager noted that liaison reports would be for the month of December. The following reports were then offered:

**Committeeman Carleton:** Municipal Court; No report. KRHS; Plan to attend the upcoming BOE meeting. BDAC; No De. Meeting. Will meet on the 25<sup>th</sup>. Christmas Parade: Planning will commence in the near future.

**Committeeman Schlump:** Streets/Roads; P/W continues to monitor road conditions. Stone being placed in the Locke Ave. parking lot. Authorization has been provided for the purchase of a new heavy duty truck for the department. The Department did a good job with the first snow of the year. Buildings and Grounds; Shade Tree Commission; No report. Environmental Commission; No report. Green Team : No report

**Deputy Mayor Rizzi:** JLUB; No report. Finance; No report. Open Space/Ag; No report. Parks and Recreation; Planning commenced for the May 6<sup>th</sup> Fun Day.  
Fire/EMS: No report.

**Mayor Schwager:** Police, TDR Task Force; Construction and Zoning Code: No reports except to note the Lt. elevation in the Police Dept.

Under old business, Mrs. DiBella advised that no bids were received for the 2<sup>nd</sup> time for Supplemental Snow Removal. She requested that the Committee authorize the Director of Public Works to negotiate a contract for such service if needed.

Deputy Mayor Rizzi moved to all the Director of Public Works to negotiate a contract for supplemental snow removal in the event it is needed, with the approval of the Administrator. Committeeman Schlump seconded. All were in favor.

Under new business, Mr. Blake noted that there remains environmental cleanup issues at the Palladino property on High Hill Road, involving some soils associated with the area where a former garage stood on the property. He noted that the action outcome is required prior to re-imbursement by Green Acres in the amount of \$282,000.

Mr. Blake advised that he sought a quote from GEI for oversight of the contaminant cleanup for which they submitted a quote in the amount of \$14,710 to accomplish the preparation of an RFP, remedial action oversight and supervision, reporting and use of LSRP.

In response to the anticipation of the quote being lower, Mr. Blake suggested that the Committee provide authorization to seek two additional quotes.

Deputy Mayor Rizzi agreed that there seemed to be a lot of hours put into the GEI proposal. Mayor Schwager also agreed, and suggested that Mr. Blake seek the additional quotes and revisit the project when the Committee next meets.

Motion was made by Committeeman Schlump and seconded by Deputy Mayor Rizzi to approve the following minutes:

December 28, 2016 Close Out Meeting

January 2, 2017 Reorganization Meeting

January 10, 2017 Special Meeting and Closed Session

All were in favor. Battisti abstained from the minutes of 12-28, 2016.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the bill's and purchase orders submitted by the finance officer subject to the Mayor's final approval. All were in favor.

With no further business, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 7:31 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file